CITY OF ROYAL OAK

FINAL ADOPTED BUDGET

FOR THE FISCAL YEAR 2023-2024

Cover photography courtesy of:
Dennis Van de Laar

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Royal Oak

ANNUAL BUDGET
FISCAL YEAR 2023-2024

ADOPTED BY CITY COMMISSION ON MAY 22, 2023

EXPLORE OUR BUDGET

The City of Royal Oak's Digital Budget Book provides our community with an easy to use, interactive and engaging version of our annual publication. Use this site to browse all the departments, funds and projects that support our City.

BUDGET OVERVIEW

- City Manager's Transmittal Letter
- Organizational Chart
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Royal Oak

BUDGET OVERVIEW

FISCAL YEAR 2023-2024 ANNUAL BUDGET

The City of Royal Oak's budget serves as a financial and policy plan that guides decisions made during each fiscal year. It also serves to communicate to its citizens the goals for the upcoming year as well as the activities that will be carried out and the resources that will be used to accomplish those activities. The City's annual budget is a short-term plan subject to change based on circumstances that influence its execution, such as shifting priorities, changes in the financial environment and/or unforeseen events.

BUDGET OVERVIEW LINKS

- City Manager's Transmittal Letter
- Organizational Chart
- Principal Officials
- GFOA Distinguished Budget Presentation Award
- Strategic Plan
- Budget Process Overview & Calendar
- Budget Appropriation Explained
- Budget Organization
- Operating Funds Structure
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- Additional Community Profile Information compiled by SEMCOG

BUDGET STAFF

- Paul J. Brake, City Manager
- Debra Peck Lichtenberg, Finance Director
- Anthony C. DeCamp, Assistant Finance Director
- Rebecca Chase, Accountant
- Amy Phipps, Budget Analyst
- Lisa Genord, Financial Analyst

Royal Oak

CITY MANAGER'S TRANSMITTAL LETTER

FISCAL YEAR 2023-2024 ANNUAL BUDGET

Dear Mayor, Commissioners and Residents of Royal Oak,

I am pleased to present the annual City of Royal Oak budget for the fiscal year 2023 – 2024. The annual budget is one of our most significant policy documents. It demonstrates our commitment to community priorities, shared values, and supports the critical work staff does every day. This budget message provides a brief overview of the approach used to develop the budget.

YEAR IN REVIEW AND PREVIEW

While the last few years brought unprecedented economic challenges to Southeast Michigan, it has reinforced why Royal Oak is one of the region's most desired cities for businesses and families to call home. The following paragraphs highlight just a few examples.

In this year alone, over $200 million in new construction projects are under way or nearing completion. Baker College's $28 million campus in downtown Royal Oak opened in January of this year. It serves 1,500 students and 50 staff, and joins the investment of fellow academic institution, Oakland Community College, which broke ground on its new $70 million state-of-the-art culinary institute this year. Adding to the vibrancy of our city, brokerage firm Colliers International, publicly traded Agree Realty, and design and planning firm HED all made the decision to relocate their headquarters to Royal Oak during 2022.

Rendering of the new culinary school. Photo thanks to Oakland Community College.

This past November, the City along with our real estate advisor, Plante Moran CRESA, received the prestigious Impact Award from Detroit CREW for the Royal Oak Civic Center Project, a development that includes the City's new city hall, police station, Centennial Commons, the 11 Mile parking deck, and the $70 million Henry Ford Outpatient Health Center.

Several major road improvements and capital improvement projects were conducted this past year. They include:

- S. Main and E. Lincoln Avenue improvements. This included asphalt resurfacing, concrete pavement replacement, sections of curb and gutter, handicap ramps, traffic calming islands and green infrastructure improvements.

- Green infrastructure improvements at Pioneer Park, near the intersection of Woodward Avenue and Normandy Road. The project entailed the installation of a large rain garden, which included earth excavation, drainage structures and piping, rain garden soil mix, plantings and mulch, sidewalk and curbing, grass restoration and fencing.

- Installation of electrical infrastructure needed for the ice rink project at Centennial Commons. This entailed boring a line approximately 200 feet, providing a transformer pad and necessary switches. The electrical infrastructure installation provided the necessary energy for the outdoor ice rink that was offered from November 2022 to March 2023 and provides the opportunity for more events to be held in the park.

Many organizational accomplishments were realized over the past year. These included:

- Aging In Place Plan. This reflects the needs and ideas of members of the community and provides general direction on the City's future development. The task force's creative solutions align conceptually with portions of the City's current Sustainability and Climate Action Plan (S-CAP), the City Commission's goals, and parks and recreation plan, as well as the upcoming master plan.

- Parks and Recreation Master Plan. The five-year Recreation Plan was developed by the city in conjunction with the community's Parks, Recreation and Senior Services Advisory Board and with citizen participation. It focuses on all aspects of parks, facilities, open spaces, recreation and programming as overseen by the City's Department of Public Services and Recreation.

- Community Benefits Guidelines. A statement of development principles was created to be shared among the development community to reflect the commission's desired outcomes from Planned Unit Developments (PUD). These development principles encourage environmental sustainability, attainable housing, labor and economic development, public safety and wellness, and diversity, equity and inclusion in projects requiring city commission approval.

BY THE NUMBERS

The overall budget is $241,754,944 which is a 1.4% decrease over the 2022 - 2023 budget across all funds. This budget incorporates the millage funds for seniors, parks, and the animal shelter which were approved by voters in November 2022. The allocations made by the City Commission in late February for the American Rescue Plan Act (ARPA) funds have also been included for projects that are scheduled for 2023 - 2024.

Overall, our revenue is decreasing due to ARPA allocations, offset by increases in property tax revenue resulting from higher taxable values. The budget also takes into account new and increased fees which will be presented to the City Commission for approval in May. While most fees remain the same, there are always a few changes to align the charges with the cost of providing services.

Expenditures are increasing, in large part due to the increase in the cost for labor, goods, materials, and services. Personnel costs are increasing by 2.5% for the upcoming year, and health-care costs have also been increased by 5%.

The adopted budget provides a sound financial plan to provide the best possible municipal services with the resources available. While the revenue growth, along with leveraging funds from ARPA, address a variety of critical items, the number of competing priorities provide some challenges. The forecasted budget projection reaffirms that we are currently in a strong financial position, but adjustments will be needed in future years to maintain the alignment between Commission's priorities and the City's financial resources.

FUND BALANCE

The FY 2023-24 budget reflects a continuation of funding reserves at levels exceeding the minimum required in the City's Fund Balance Policies. Royal Oak's reserve policy sets the minimum reserve at 10% of operating costs for the General Fund. Further, the goal for non-Enterprise Fund that transfers to the General Fund cannot reduce the non-capital assets by more than 20% percent in any fiscal year.

- The FY 2023-24 budget for the City's General Fund maintains an unassigned fund balance reserve of $8.5 million, which exceeds the policy minimum requirement of 10%.

- The Water and Sewer Fund working capital is projected to be approximately $6.9 million by the end of the 2023-24 fiscal year, which includes operational and maintenance capital expenses to ensure there are adequate budgets to fund necessary operations in the event of an emergency.

STATEMENT OF OVERALL POSITION

The budget is the financial plan that provides resources required to carry out the priorities identified in the City's Strategic Plan, ARPA Implementation Plan and other planning documents. These planning documents also provided the direction for City staff to develop the FY 2023-24 budget. For planning purposes, this budget is predicated on the following goals:

1. Advancing high-priority initiatives – as the City Commission has approved several plans and initiatives (e.g. S-CAP, Aging in Place, Human Right Ordinance, etc.) which encompass objectives that create a welcoming and inclusive community, provide housing opportunities for a variety of individuals, combat climate change and protect the natural environment.
2. Commitment to reliable infrastructure – careful planning outlines the means of maintaining, replacing, and enhancing the City's infrastructure.

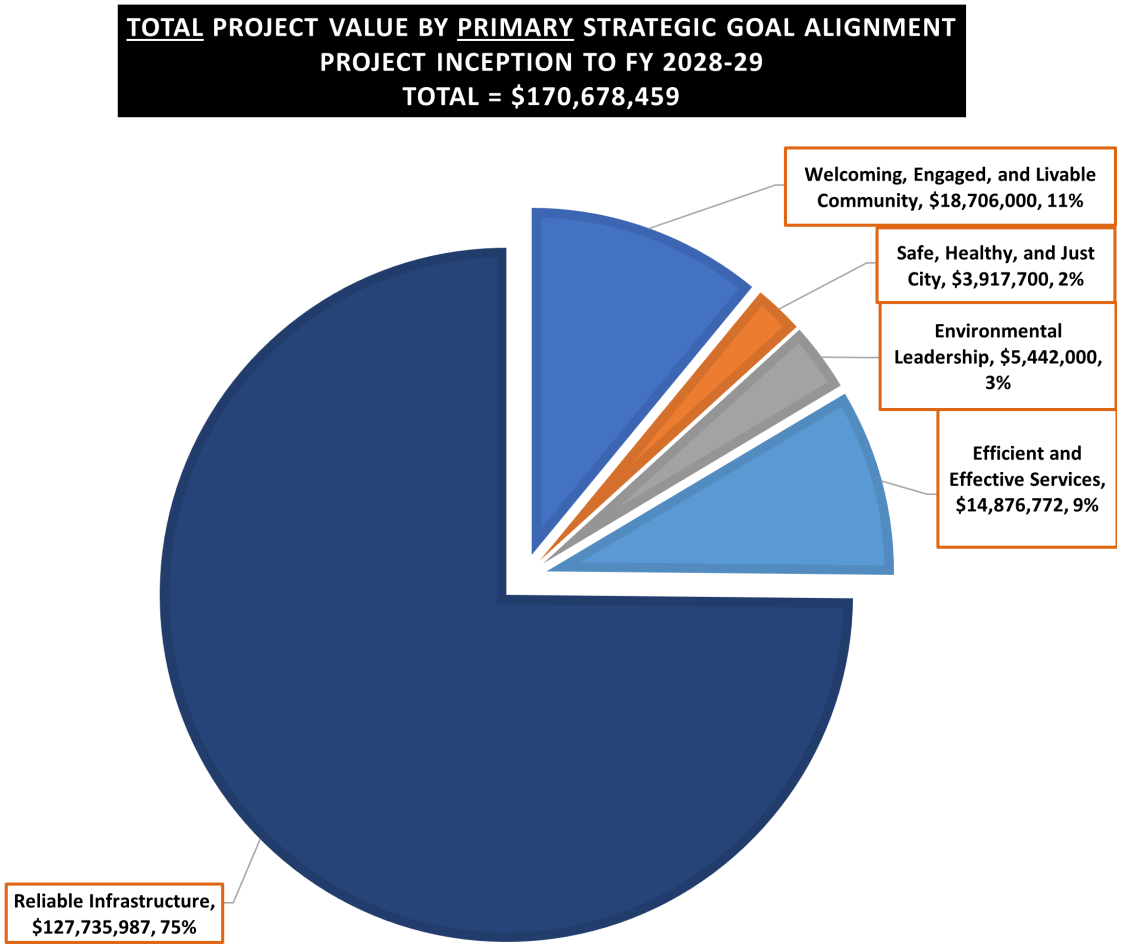
The capital improvement plan, along with the ARPA implementation strategy, address public infrastructure improvements and capital purchases that result in the efficient delivery of services that the community desires.

3. Build and enhance community amenities – the allocation of ARPA funds, along with grant opportunities from federal, state and county sources, enable the City to conduct improvements at the Senior Center, construct a new public restroom facility located downtown, build a new animal shelter facility, and explore the feasibility of a new joint YMCA/City community center. Combined, these efforts will provide more resources and services to seniors, youth and families in the area.
4. Enhancing communications – expanding outreach includes making residents aware of resources, and better connecting with stakeholders is a priority. This also translates to a public-facing budget community tool, such as the one being utilized now through our partner, OpenGov. This will show the budget in an understandable format even to non-financial users. This overall approach brings about greater transparency and trust in the City's functions.
5. Achieve long-term fiscal health – being prepared for future economic downturns and meeting current obligations is a focus of this spending plan. Many factors can add financial pressures for the City, including, but not limited to, aging population, pensions and health-care costs, and infrastructure maintenance and renewal. Sustainable decision making will assure thoughtful consideration of alternatives and opportunities to minimize the financial consequences of depleted resources and/or unanticipated circumstances.

STRATEGIC PLAN

The Strategic Plan approved in 2022 continues as the guiding document directing the work of staff for the years ahead. The entire Strategic Plan and progress on related items can be viewed through the Strategic Plan page in the online budget book. Staff has started a process to share updates quarterly and will be using OpenGov to help communicate progress with the community and the Commission.

Our Finance Department staff have been embracing change this year through a partnership with OpenGov, to lead the way on more transparent and understandable information for the community. As a part of this effort, they have helped to integrate the Strategic Plan into the budgeting process. Staff were asked to show alignment between their capital improvement requests and the Strategic Plan. Below is a chart showing how those requests match up with the Strategic Plan.



These goals do not reflect the business-as-usual work items. Rather, they focus on things that are changing, processes we are improving, and new programs. Performance metrics for these goals will be added in the future so that departments are reflecting and sharing their progress, and also seeing the next steps in progress toward the future.

SIGNIFICANT PROJECTS

Master Plan - This endeavor is a long-range policy guide for the physical arrangement and appearance of the City of Royal Oak that provides general direction on the City's future development pattern. It is the City's official statement of policy regarding such issues as land use, community character, and transportation which impact the physical environment. As a policy guide, it must be sufficiently flexible to provide guidance for changing conditions and unanticipated events.

The Master Plan provides policies and actions for community leaders to consider in the future. Some of the plan's recommendations will be

implemented through amendments to the Zoning Ordinance text and map. Formulating a Master Plan is the first step in providing a sound and legal basis for revising the Zoning Ordinance and other regulatory ordinances, investing in public capital improvements, and guiding private land use decisions.

The revised and amended Master Plan is a physical plan. Although social and economic conditions are considered, the plan is a guide to the physical development of the community. The Master Plan provides a long-range viewpoint, depicting land use and community development within a time frame 20 years. It is comprehensive, covering the entire City and all the components that affect its physical makeup.

Green Infrastructure/Other significant capital projects – Many projects and initiatives are under way since the Sustainability – Climate Action Plan (S-CAP) was approved by the City Commission in May 2022. Since the plan has been in place and shortly before, projects have been completed at City facilities, parks and in the community. This includes building and energy efficiencies that have been achieved through the library's LED lighting retrofit. Recently, the Parks and Recreation Master Plan (December 2022) performed a preliminary accessibility review as part of this update.

S-CAP efforts are successfully under way in the community. This includes the planting of 800 street trees (Fall 2022) and 1,000 being planned in Spring and Fall 2023. Since 2020, more than 550 water lead lines have been replaced in residents' homes. The recently approved ARPA program (February 2023) will allow an additional 125 to 150 homes to be included. Contractors that are working for the City have the capacity to replace 250 to 300 lines annually, and this injection of additional federal funds will accelerate this process.

Many projects are under way and planned for the coming years. This includes significant capital improvements that will be impactful and visible in the City. This will include the installation of electric vehicle (EV) charging stations at City facilities which will be available at public parking areas. City staff will be looking at converting the municipal fleet to EVs as the requisite charging infrastructure becomes available. We are investigating a municipal solar and battery storing project and are partnering with DTE to convert all of the City's streetlights to LED. These are just a few of the examples of projects under way to support the objectives of the City's S-CAP.

Community Development Department Review - A Request For Proposal (RPF) will be issued (May 2023) for a comprehensive operation and organizational assessment of the City's development approval and permitting process such as, but not limited to, rezoning; special use and site plan approvals; building

permits; plan checks; inspections; and enforcement processes. This also includes the activities of the fire prevention division of the Fire Department.

Current processes can be difficult to navigate and can be burdened by paperwork, among other issues that hamper economic development and drive developers away. This is intended as a step the City will take to simplify and streamline these procedures, thus establishing best practices. The study will be completed within the calendar year and will provide feedback and an action plan to be implemented once the final report is issued.

INVESTING IN STAFF

Our staff are the largest asset to the City. Every day, they carry out the programs and deliver essential services that our residents expect from the City. Through our Strategic Plan, the commission has supported an investment in the staff through recruitment, training and retention.

This budget reflects a 2.5% pay increase for staff and incorporates the premium pay for essential workers allocated through the ARPA funds.

The approved budget includes an increase of 8 new full-time staff members, bringing the City a total of 370 FTE. Some of these allocations move part-time positions to full-time positions. This change is often requested because Royal Oak is losing part-time staff to other organizations offering full-time work. This has been identified as a retention and recruitment challenge that we can solve by consolidating part-time positions into full-time positions.

Below is a summary of the position requests.

Department	Position(s) Requested	Need
District Court	Court Clerks (1); Probation Officer	Added workload from parking system changes; Higher caseload in Drug Court
City Manager	**Sustainability Manager	Assist with issues of sustainability and S-CAP implementation
Elections	Election Assistant	Response to voter approved changes to state-wide election system and increased # of days to cast ballots
Police	Records Clerk	Increase in record retention demands and requests for information
DPS	Operations Manager	Assist DPS Director with daily operational dispatch and routing assignments
Library	Librarian I; Administrative Asst.	Shifting to full-time staffing model (vs. part-time employees) for recruiting, retention, and customer service needs
Total	**8 added positions**	

COMMITMENT TO FINANCIAL EXCELLENCE

The City has recently affirmed an AA rating (outlook stable) from the Fitch bond rating agency (November 2022). Sound financial management and policies pave the way for accomplishing the City's goals, such as maintaining a fund balance exceeding the 10% minimum of expenditures, building capital reserve funds for future investments in capital projects, and using one-time funds, such as the American Rescue Plan and other grants for one-time expenditures, not on-going expenses.

In closing, I believe this budget reflects the character of our City and the progress we hope to make over the next year toward accomplishing our goals. I would like to thank the Finance Department for championing new technology for the City and its leadership in embracing new processes to produce this budget. I also appreciate the department heads who have also adapted to this new process. Our staff at all levels make this city work every day, and I look forward to continuing to share our story with the Commission and the community.

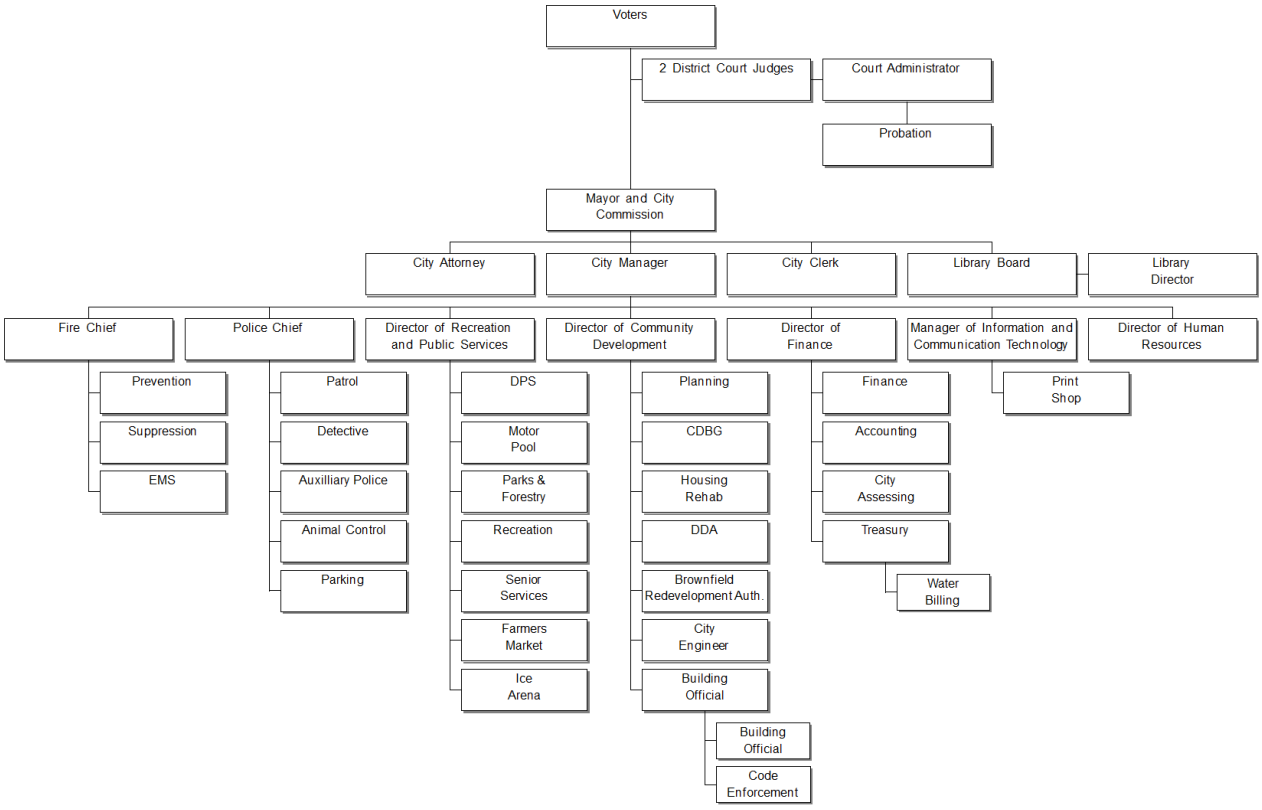
Respectfully submitted,

Paul J. Brake, ICMA-CM, CEcD
City Manager

Royal Oak

ORGANIZATIONAL CHART

FISCAL YEAR 2023-2024 ANNUAL BUDGET

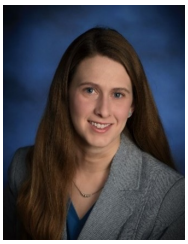


Royal Oak

PRINCIPAL OFFICIALS

FISCAL YEAR 2023-2024 ANNUAL BUDGET

Michael Fournier, Mayor
ccfournier@romi.gov



Melanie Macey, Mayor Pro Tem
ccmacey@romi.gov

Sharlan Douglas, City Commissioner
ccdouglas@romi.gov

Kyle DuBuc, City Commissioner
ccdubuc@romi.gov

Monica Hunt, City Commissioner
cchunt@romi.gov

Brandon Kolo, City Commissioner
cckolo@romi.gov

Patricia Paruch, City Commissioner
ccparuch@romi.gov

Paul J. Brake, City Manager
paulb@romi.gov

EXECUTIVE DIRECTORS

Director of Finance – Debra Peck Lichtenberg
City Clerk – Melanie Halas
Director of Human Resources–Dennis Van de Laar
Director of Recreation/Public Service – Aaron Filipski
Fire Chief – David Cummins
Chief of Police – Michael Moore
Treasurer – Jaynmarie Hubanks
Assessor - James Geiermann
Assistant Finance Director - Anthony C. DeCamp
Director of Community Development - Tim Thwing
City Attorney – Aaron Leal
Deputy City Manager – Todd Fenton

DEPARTMENT HEADS

City Engineer – Holly Donoghue
Assistant Director of Community Development / Building Official - Jason Craig
Information and Communication Technology Manager – Mike Kirby
Library Director – Sandy Irwin
Director of Planning – Joseph Murphy
Recreation Supervisor – John Fedele
Deputy Chief of Police – Keith Spencer
Deputy Chief of Police – Patrick Stanton
Deputy Chief of Fire – James Cook
Deputy City Clerk – Deanna Braswell

44TH DISTRICT COURT

District Court Judge – Derek Meinecke
Court Administrator – Tami Bone

Royal Oak

STRATEGIC PLAN

FISCAL YEAR 2023-2024 ANNUAL BUDGET

As part of the annual budget process, the City Commission identifies goals and objectives to be accomplished. In March 2022, City staff and the City Commission engaged in a planning process to identify these goals and objectives. The result of that planning is the 2022-2025 Strategic Plan.

The 2022-2025 Strategic Plan is the guidebook that provides the direction for City staff to develop the FY 2023-2024 budget. The FY 2023-2024 budget is a result-driven document that focuses on the City's seven main goals as developed through the strategic planning process. Visit the City's website at Strategic Plan Progress Story to view the entire plan.

ROYAL OAK STRATEGIC GOALS

Welcoming, Engaged, and Livable Community

Royal Oak is a community that promotes diversity and inclusion; encourages people to participate, care, and respect each other; and offers a variety of housing that works for everyone.

Safe, Healthy, and Just City

Royal Oak values health, safety, and justice by ensuring access to services, spaces, and systems for all residents and visitors.

Environmental Leadership

Royal Oak protects the health and safety of the community and provides an exceptional quality of life by instituting aggressive policies and practices to combat climate change and protect the natural environment.

Vibrant Local Economy

Royal Oak pursues policies that encourage sustained business investment and development in the city, by providing employment, core services, and entertainment opportunities for residents and visitors.

Efficient and Effective Services

Royal Oak addresses the needs of our community in a timely and respectful manner while being responsible stewards of taxpayer dollars.

Long-Term Fiscal Health

Royal Oak responsibly manages its finances through sound fiscal policy and strategic planning.

Reliable Infrastructure

Royal Oak maintains, replaces, and enhances the city's infrastructure to promote efficient, environmentally responsible, and sustainable delivery of municipal services.

Royal Oak

BUDGET PROCESS OVERVIEW AND CALENDAR

FISCAL YEAR 2023-2024 ANNUAL BUDGET

The City of Royal Oak's budget process is governed by the City Charter and state statutes of Michigan. Chapter eight, "general finances section one" of the City Charter establishes July 1 through June 30 as the City's fiscal year.

BUDGET DOCUMENT

The City Charter, as approved by the voters on Nov. 8, 1921, and as amended throughout the years, and the State of Michigan Uniform Budgeting Act (Public Act 621 of 1978), which amended the Uniform Accounting Act (Public Act Two of 1968), mandate that the budget document present a complete financial plan for the ensuing fiscal year and shall present the following:

(a) An itemized statement of the appropriation recommended by the City Manager for current expenses and for permanent improvements for each department and each division thereof, for the ensuing fiscal year, with comparative statement, in parallel columns, of the appropriation and expenditures for the current and next preceding fiscal year and the increases and decreases in the appropriation recommended;

(b) An itemized statement of the taxes required and of the estimated revenue of the City, from all other sources, for the ensuing fiscal year, with comparative statements of the taxes and revenues for the current and next preceding fiscal year;

(c) A statement of the financial condition of the City and an inventory of all property owned by the City; and

(d) Such other information as may be required by the Commission.

BUDGET

As required by the City Manager, each department head must submit to the City Manager an itemized estimate of expenditures for the next fiscal year for the department or activities under their direction.

The City Manager then prepares a complete itemized budget proposal for the next fiscal year and must present a balanced budget to the City Commission not later than 30 days before the end of each fiscal year. Prior to the adoption of the budget, a public hearing on the budget must be held to inform the public and solicit input and comments from residents. A public notice, published in a newspaper of general circulation in the community, announces the time and place of the meeting and the availability of the budget document for review.

BUDGET APPROPRIATION AND AMENDMENTS

The City's balanced budget is adopted by the City Commission on a functional basis. The General Fund and Special Revenue Funds are officially adopted. Estimated revenues, transfers in, and use of fund balance are equal to or greater than estimated expenditures and transfers out. The Finance Director is authorized by budget resolution to transfer up to 25 percent of Major Street Fund monies to the local street fund during the fiscal year and to make transfers within appropriation centers. All other transfers between funds may be made only by further action by the City Commission.

Please see the Budget Appropriation Explained section for more information.

The Commission may make additional appropriations during the fiscal year for unanticipated expenditures required of the City. The City Commission may also re-appropriate funds among appropriation centers. By way of an annual budget resolution, the City Commission authorizes the Finance Director to administratively adjust line-item budgets within a fund and appropriation centers.

BASIS FOR BUDGETING

The modified accrual basis of budgeting is utilized in the preparation of both the budget and the audited financial statements for all governmental fund types. Expenditures, with the exception of debt service expenditures, compensated absences, claims and judgments, are recorded at the time the liability is incurred. Revenues are recorded when received as cash, with the

exception for material or available revenues that are accrued to properly show revenues earned and/or levied taxes.

The accrual basis of accounting is utilized for the internal service and enterprise funds budgets, which are not officially adopted but included in this document, and the audited financial statements.

The budget is prepared in accordance with Generally Accepted Accounting Principles (GAAP).

Budget Calendar Fiscal Year 2023-2024	
November	Finance department requests capital improvement plan submittals
December	Special city commissions strategic planning (goals & objectives) session (held every 3 years)
January	Finance department develops initial personnel costing and finalizes the draft capital improvement plan
January (mid)	Finance sends personnel costing detail to departments for review
January (late)	Motor pool and IT departments requested budgets are due to finance department and finance department distributes charges to various funds
February	Capital improvement plan adopted by planning commission
February (mid)	Deadline to submit department requested budgets to finance department
February to March	Finance department assembles departments' requested budgets, including budget narratives
March (early)	Departments and finance meet with city manager to present budgets
March (mid)	Finance department begins to perform 5-year projections based on department requested budgets
March (late)	City manager relays to the finance department any changes to the department requested budget
April	Finance department compiles proposed budget document/city managers recommended budget
April (mid)	Proposed budget documents are distributed to city commission and made available to the public (library and city's website)
April/May	Special city commission budget workshop meetings
May (early)	Finance department makes any city commission changes (developing out of city commission workshops) and if necessary, prepares changes for the final budget resolutions
May (2nd CC mtg.)	City commission conducts public hearing and adopts general appropriations act and establishes tax/millage rates
May (late)	Finance department finalizes adopted budget by updating the online budget book and pdf version posted to city's website.
July – June	Finance department monitors budget and performs budget adjustments / amendments when appropriate

Royal Oak

BUDGET APPROPRIATION EXPLAINED

FISCAL YEAR 2023-2024 ANNUAL BUDGET

BUDGET APPROPRIATION

The City's balanced budget is adopted by the City Commission on a functional basis, with only the General Fund and Special Revenue Funds budgets being officially and legally adopted. A balanced budget is defined by the City Commission as a budget in which estimated revenues, transfers in, and use of fund balance are equal to or greater than estimated expenditures and transfers out. Sufficient approved funds must be available at that functional level (consistent with the budget resolution) for spending to be authorized. Because the budget is a fluid, working document, it may be necessary from time to time for budget amendments to be requested by administration and approved by City Commission to allow additional spending to be authorized and a balanced budget to be maintained at all times.

GENERAL FUND - FUND 101

General Fund revenue is budgeted by source and includes the following categories:

- Taxes
- Licenses and Permits
- Grants
- Charges and Services
- Fines and Forfeitures
- Interest and Rentals
- Contributions and Donations
- Reimbursements
- Other Revenue
- Transfers In
- Use of Fund Balance

General Fund expenditures are budgeted by service function, which is a higher-level grouping of General Fund departments. The functional categories and the departments included in each are listed below:

General Government

- Mayor/Commission – 101.101
- Court – 101.136
- Manager – 101.172
- Elections – 101.191
- Finance – 101.201
- Assessor – 101.209
- Attorney – 101.210
- Clerk – 101.215
- Human Resources – 101.226
- Administration – 101.248
- Treasurer – 101.253
- City Office Building – 101.265
- Building Maintenance – 101.267
- Community Engagement – 101.747

Community and Economic Development

- Community Development – 101.400
- Economic Development – 101.728

Public Safety

- Ordinance Enforcement – 101.372
- Animal Protection Services – 101.430

Public Works

- Electrical – 101.443
- Engineering – 101.447
- Street Lighting – 101.448

Recreation and Culture

- Parks & Forestry – 101.266
- Cable Communications – 101.834
- Community Promotion – 101.835
- Dream Cruise – 101.836
- Arts, Beats and Eats – 101.837

Transfer Out

- Transfers Out – 101.965

SPECIAL REVENUE FUNDS:

MAJOR STREET FUND - FUND 202

Major Street Fund revenue is budgeted by source and includes the following categories:

- Taxes and Permits
- Grants
- Interest
- Other Revenue
- Transfers In
- Use of Fund Balance

Major Street Fund expenditures are budgeted by service function, which is a higher-level grouping of Major Street Fund departments. The functional categories and the departments included in each are listed below:

Maintenance
- Streets Maintenance 202.467
- Streets Parkway Maintenance 202.469
- Streets Winter Maintenance 202.472

Traffic Control and Signal Services
- Streets Traffic Control 202.473
- Streets Signal Services 202.474

Administration
- Streets Administration 202.515

Construction
- Streets Construction 202.901

Transfers Out
- Transfers Out – 202.965

LOCAL STREETS FUND - FUND 203

Local Street Fund revenue is budgeted by source and includes the following categories:

- Taxes and Permits
- Grants
- Interest
- Other Revenue
- Transfers In
- Use of Fund Balance

Local Street Fund expenditures are budgeted by service function, which is a higher-level grouping of Local Street Fund departments. The functional categories and the departments included in each are listed below:

Maintenance

- Streets Maintenance 203.467
- Streets Parkway Maintenance 203.469
- Streets Winter Maintenance 203.472

Traffic Control and Signal Services

- Streets Traffic Control 203.473

Administration

- Streets Administration 203.515

Construction

- Streets Construction 203.901

Transfers Out

- Transfers Out – 203.965

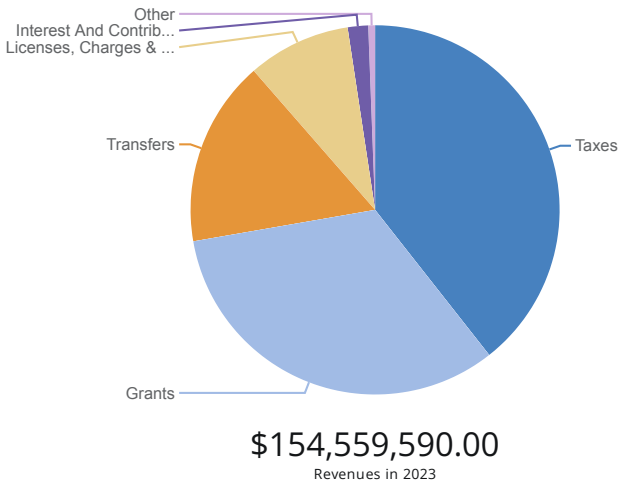
OTHER SPECIAL REVENUE FUNDS

The remaining Special Revenue Funds are appropriated at the fund level. This means that the revenue is budgeted at the total for all revenue, transfers in, and use of fund balance anticipated for the fund; and expenditures are appropriated for the total expenditures, transfers out and contribution to fund balance approved for the fund. The following fund budgets are adopted at this highest level:

- Public Safety Fund - 207
- Publicity Tax Fund - 211
- Solid Waste Fund - 226
- Brownfield Redevelopment Authority – 243
- DDA Tax Incremental Development Fund – 247
- DDA Operation Fund - 248
- Indigent Defense Fund - 260
- Library Millage Fund - 271
- Community Development Block Grant (CDBG) Fund - 274
- State Construction Code Fund – 282
- ROOTS Fund – 295
- Senior Citizen Services Fund – 296
- Animal Shelter Fund – 297
- Police Grants – 298
- Miscellaneous Grants - 299

General Fund & Special Revenue Funds - Revenue ONLY

Data Updated Jun 14, 2023, 2:56 AM



GENERAL FUND AND SPECIAL REVENUE FUNDS - SUMMARY OF REVENUE

The legally adopted budget of the City includes the following revenue items:

General Fund and Special Revenue Funds - REVENUE ONLY

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Taxes	$51,137,250	$54,032,448	$55,653,873	$58,537,400	$60,664,540	$40,028,660	$60,879,770
Transfers	$23,803,121	$20,206,095	$24,879,639	$24,137,470	$25,179,895	$11,570,000	$25,204,240
Grants	$15,762,257	$20,875,580	$18,874,215	$21,796,060	$22,347,070	$34,308,470	$50,821,190
Licenses, Charges & Fines	$13,491,568	$11,763,972	$12,909,611	$16,622,610	$16,077,470	$7,117,810	$13,961,820
Use of Fund Balance	$0	$0	$0	$9,442,070	$9,862,510	$0	$0
Interest And Contributions	$2,357,260	$1,024,853	$373,582	$478,090	$2,703,765	$1,207,230	$2,770,620
Other	$1,189,575	$677,973	$634,370	$561,040	$1,045,110	$489,320	$921,950
TOTAL	**$107,741,029**	**$108,580,921**	**$113,325,289**	**$131,574,740**	**$137,880,360**	**$94,721,490**	**$154,559,590**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Taxes	$66,566,470	$66,566,470	$68,896,296	$71,307,667	$73,803,435	$76,386,555
Transfers	$25,842,660	$25,842,660	$26,069,160	$29,878,386	$31,689,669	$33,601,979
Grants	$18,570,680	$18,570,680	$19,057,071	$19,558,163	$20,074,382	$20,606,165
Licenses, Charges & Fines	$14,024,260	$14,024,260	$14,136,046	$14,272,692	$14,434,072	$14,620,206
Use of Fund Balance	$0	$11,884,490	$0	$0	$0	$0
Interest And Contributions	$2,914,650	$2,914,650	$2,821,439	$2,760,186	$2,723,056	$2,704,177
Other	$648,340	$648,340	$652,419	$656,630	$660,978	$665,467
TOTAL	**$128,567,060**	**$140,451,550**	**$131,632,431**	**$138,433,723**	**$143,385,591**	**$148,584,549**

General Fund Revenue

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Taxes	$20,387,628	$21,268,784	$21,893,083	$22,796,000	$24,967,840	$22,524,920	$24,968,040
Licenses, Charges & Fines	$8,886,151	$7,413,574	$8,328,616	$12,728,000	$10,375,000	$4,618,050	$9,294,330
Grants	$6,039,644	$7,091,670	$7,457,984	$10,735,450	$10,942,460	$2,858,400	$11,665,750
Interest And Contributions	$920,096	$209,464	-$63,883	$149,500	$1,244,000	$372,490	$1,205,770
Transfers	$1,513,182	$1,414,866	$737,300	$737,000	$1,244,100	$0	$1,062,410
Other	$585,064	$298,771	$295,573	$315,750	$544,430	$203,330	$422,320
Use of Fund Balance	$0	$0	$0	$222,170	$0	$0	$0
TOTAL	**$38,331,765**	**$37,697,128**	**$38,648,673**	**$47,683,870**	**$49,317,830**	**$30,577,190**	**$48,618,620**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Taxes	$26,814,100	$26,814,100	$27,752,594	$28,723,934	$29,729,272	$30,769,796
Licenses, Charges & Fines	$9,449,500	$9,449,500	$9,372,139	$9,311,286	$9,266,494	$9,237,367
Grants	$7,807,750	$7,807,750	$8,038,754	$8,276,655	$8,521,661	$8,773,984
Interest And Contributions	$1,312,750	$1,312,750	$1,327,928	$1,343,318	$1,358,926	$1,374,756
Transfers	$777,000	$777,000	$777,000	$777,000	$777,000	$777,000
Other	$318,050	$318,050	$318,050	$318,050	$318,050	$318,050
Use of Fund Balance	$0	$2,862,269	$0	$0	$0	$0
TOTAL	**$46,479,150**	**$49,341,419**	**$47,586,463**	**$48,750,244**	**$49,971,403**	**$51,250,952**

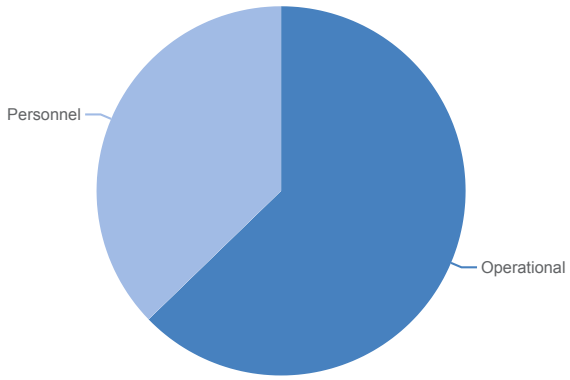
Special Revenue Funds (ALL) - Revenue

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Taxes	$30,749,622	$32,763,664	$33,760,790	$35,741,400	$35,696,700	$17,503,740	$35,911,730
Transfers	$22,289,939	$18,791,229	$24,142,338	$23,400,470	$23,935,795	$11,570,000	$24,141,830
Grants	$9,722,613	$13,783,910	$11,416,231	$11,060,610	$11,404,610	$31,450,070	$39,155,440
Licenses, Charges & Fines	$4,605,417	$4,350,398	$4,580,995	$3,894,610	$5,702,470	$2,499,760	$4,667,490
Use of Fund Balance	$0	$0	$0	$9,219,900	$9,862,510	$0	$0
Interest And Contributions	$1,437,163	$815,389	$437,465	$328,590	$1,459,765	$834,740	$1,564,850
Other	$604,510	$379,203	$338,796	$245,290	$500,680	$285,990	$499,630
TOTAL	**$69,409,264**	**$70,883,793**	**$74,676,616**	**$83,890,870**	**$88,562,530**	**$64,144,300**	**$105,940,970**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Taxes	$39,752,370	$39,752,370	$41,143,703	$42,583,733	$44,074,163	$45,616,759
Transfers	$25,065,660	$25,065,660	$25,292,160	$29,101,386	$30,912,669	$32,824,979
Grants	$10,762,930	$10,762,930	$11,018,317	$11,281,509	$11,552,722	$11,832,181
Licenses, Charges & Fines	$4,574,760	$4,574,760	$4,763,907	$4,961,406	$5,167,578	$5,382,839
Use of Fund Balance	$0	$9,022,220	$0	$0	$0	$0
Interest And Contributions	$1,601,900	$1,601,900	$1,493,512	$1,416,867	$1,364,129	$1,329,422
Other	$330,290	$330,290	$334,369	$338,580	$342,928	$347,417
TOTAL	**$82,087,910**	**$91,110,130**	**$84,045,968**	**$89,683,480**	**$93,414,188**	**$97,333,597**

General Fund & Special Revenue Funds - EXPENDITURES ONLY

Data Updated Jun 14, 2023, 2:56 AM



$121,818,650.00

Expenses in 2023

GENERAL FUND AND SPECIAL REVENUE FUNDS - SUMMARY OF EXPENDITURES

The legally adopted budget of the City includes the following expenditure appropriations:

General Fund & Special Revenue Funds - EXPENDITURES ONLY

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational	$68,953,175	$68,914,303	$77,805,668	$85,531,530	$86,821,860	$37,550,220	$76,439,210
Personnel	$40,785,006	$40,644,831	$43,375,029	$46,037,286	$47,588,616	$23,059,940	$45,379,440
Increase in Fund Balance	$0	$0	$0	$6,030	$3,469,990	$0	$0
TOTAL	**$109,738,181**	**$109,559,133**	**$121,180,698**	**$131,574,846**	**$137,880,466**	**$60,610,160**	**$121,818,650**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational	$89,790,890	$89,791,130	$85,423,815	$88,152,016	$91,091,054	$92,444,934
Personnel	$49,802,948	$49,709,952	$51,564,583	$53,393,261	$55,291,707	$57,262,765
Increase in Fund Balance	$0	$950,468	$0	$0	$0	$0
TOTAL	**$139,593,838**	**$140,451,550**	**$136,988,398**	**$141,545,276**	**$146,382,761**	**$149,707,699**

General Fund Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational	$32,249,066	$27,548,617	$34,457,898	$36,802,550	$36,740,550	$17,901,510	$35,665,960
Personnel	$8,980,395	$8,858,071	$9,941,779	$10,881,405	$11,012,145	$5,334,220	$10,634,380
Increase in Fund Balance	$0	$0	$0	$0	$1,565,220	$0	$0
TOTAL	**$41,229,461**	**$36,406,688**	**$44,399,677**	**$47,683,955**	**$49,317,915**	**$23,235,730**	**$46,300,340**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational	$37,448,790	$37,448,790	$40,949,177	$43,867,863	$44,194,741	$44,542,537
Personnel	$11,968,363	$11,892,629	$12,358,291	$12,761,639	$13,178,896	$13,610,570
Increase in Fund Balance	$0	$0	$0	$0	$0	$0
TOTAL	**$49,417,153**	**$49,341,419**	**$53,307,468**	**$56,629,502**	**$57,373,637**	**$58,153,107**

Special Revenue Funds (ALL) - Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational	$36,704,109	$41,365,685	$43,347,770	$48,728,980	$50,081,310	$19,648,710	$40,773,250
Personnel	$31,804,611	$31,786,760	$33,433,251	$35,155,880	$36,576,470	$17,725,720	$34,745,060
Increase in Fund Balance	$0	$0	$0	$6,030	$1,904,770	$0	$0
TOTAL	**$68,508,719**	**$73,152,445**	**$76,781,021**	**$83,890,890**	**$88,562,550**	**$37,374,430**	**$75,518,310**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational	$52,342,100	$52,342,340	$44,474,638	$44,284,153	$46,896,313	$47,902,397
Personnel	$37,834,585	$37,817,322	$39,206,292	$40,631,622	$42,112,811	$43,652,195
Increase in Fund Balance	$0	$950,468	$0	$0	$0	$0
TOTAL	**$90,176,685**	**$91,110,130**	**$83,680,930**	**$84,915,775**	**$89,009,124**	**$91,554,592**

NON-APPROPRIATED FUNDS

The remaining funds types of the City, including Debt Service, Capital Projects, Enterprise, Internal Service, and Fiduciary, are presented for planning and forecasting purposes. These funds are not legally appropriated; however, they are audited.

It should be noted that although these funds are not appropriated, the City Commission must approve key items that may impact these budgets, including:

- Property Tax Millage Rates
- Tax Administration Fees
- Water and Sewage Disposal Rates
- Purchasing Guidelines
- Street Fund Transfers
- PEG Fees

Please review the budget resolution section for more details of these items.

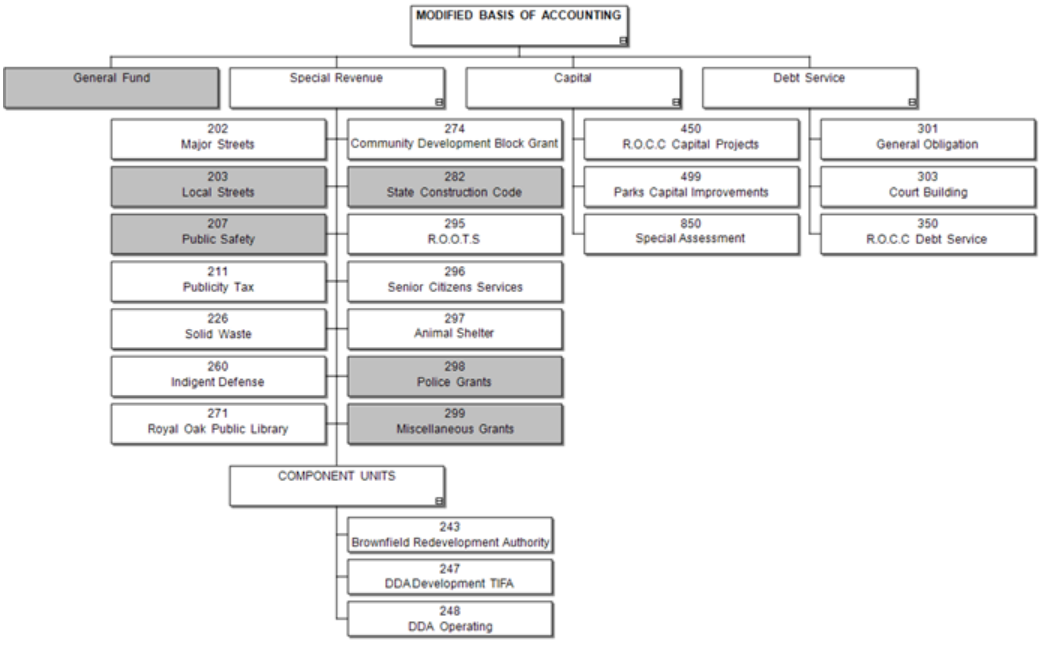
Royal Oak

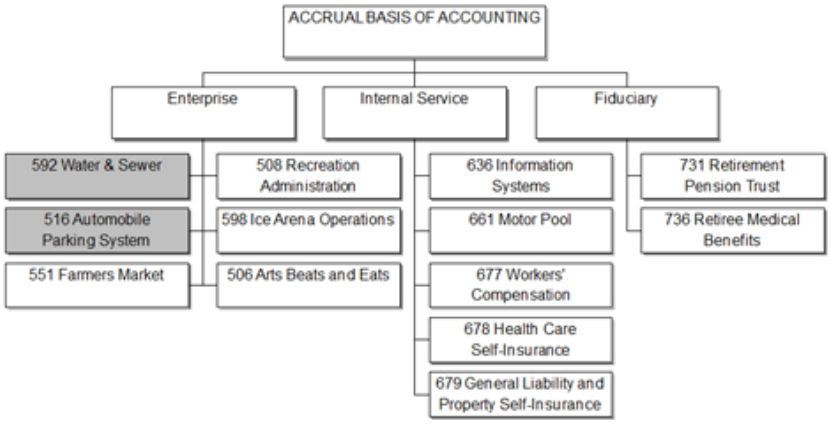
OPERATING FUNDS STRUCTURE

FISCAL YEAR 2023-2024 ANNUAL BUDGET

BASIS OF ACCOUNTING

The chart below lays out the organization of the City's operating funds, based on the method of accounting used and fund type. The major funds as of the last audited fiscal year are shaded. Major funds are those whose revenues, expenditures/expenses, assets, or liabilities (excluding extraordinary items) are at least ten percent of corresponding totals for all governmental or enterprise funds and at least five percent of the aggregate amount for all governmental and enterprise funds. Any other fund may be reported as a major fund if the government's officials believe that fund is particularly important to financial statement users.




ACCRUAL BASIS OF ACCOUNTING
Enterprise
Internal Service
Fiduciary
592 Water & Sewer
516 Automobile Parking System
551 Farmers Market
508 Recreation Administration
598 Ice Arena Operations
506 Arts Beats and Eats
636 Information Systems
661 Motor Pool
677 Workers' Compensation
678 Health Care Self-Insurance
679 General Liability and Property Self-Insurance
731 Retirement Pension Trust
736 Retiree Medical Benefits

RELATIONSHIP BETWEEN FUNCTIONAL UNITS, MAJOR FUNDS, AND NON-MAJOR FUNDS

In addition to organizing activity by fund and department, activity is separately classified by function in the budget document. The chart below shows the relationship between the activity of each fund and the various functional categories they are also grouped in.

Fund No.	Description	General Government	Community and Economic Development	Health and Welfare	Public Safety	Public Works	Recreation and Culture	Operations	Construction	Debt Service
GENERAL FUND										
101	* General fund	■	■		■	■	■			■
SPECIAL REVENUE FUNDS										
202	Major Streets fund					■			■	■
203	* Local Streets fund					■			■	■
207	* Public Safety fund			■	■					■
211	Publicity Tax fund						■			
226	Solid Waste fund					■				■
260	Indigent Defense fund	■								
271	Library Millage fund						■			■
274	Community Development Block Grant fund		■				■			
282	* State Construction Code fund				■					
295	R.O.O.T.S fund						■			
296	Senior Citizen Services fund						■			■
297	Animal Shelter fund									
298	* Police Grants fund				■					
299	* Miscellaneous Grants fund		■				■			
SPECIAL REVENUE FUNDS: COMPONENT UNITS										
243	Brownfield Redevelopment Authority fund		■							
247	DDA Development fund (tifa)		■							
248	DDA Operating fund		■							
DEBT SERVICE FUNDS										
303	Court Debt Service fund									■
350	ROCC debt Service fund									■
ENTERPRISE FUNDS										
506	Arts, Beats, and Eats fund						■			
508	Recreation fund						■			■
516	* Auto Parking fund							■		■
551	Farmers market fund						■			
592	* Water & Sewer fund							■	■	■
598	Ice Arena fund						■			■
INTERNAL SERVICE FUNDS										
636	Information Technology fund							■		■
661	Motor Pool fund							■		■
677	Workers Compensation Insurance fund							■		
678	Health Care fund							■		
679	General Liability and Property Insurance fund							■		

* *denotes major fund during fiscal year ending 6/30/22*

■ *denotes participation in functional unit by fund*

Royal Oak

LONG-RANGE FINANCIAL PLANNING AND FORECASTING

FISCAL YEAR 2023-2024 ANNUAL BUDGET

LONG-RANGE PLANNING

The City's long-range financial plan aligns the strategic goals of City Council with the financial resources needed to deliver programs and services to meet the needs of the community. A five-year forecast is a planning tool that helps with fiscal management and accountability by showing historical and projected revenue and expenditures. This tool provides an opportunity not only to engage the community but also anticipate and adapt to economic conditions that impact the budgeting process. The City's financial forecast is based on City Commission priorities; historical revenue performance; expenditure trends; maintaining competitive salaries and benefits; and following the City's financial policies.

The City's budget serves as a roadmap to implement the Strategic Plan and outline a vision for the community, identifying priorities and providing a means to measure success in achieving the desired outcomes. The City's FY 2023-2024 budget projections for local revenues are based on the FY 2022-2023 actual revenues and historical trends. The City is well-positioned to weather economic downturns due to its strong management, adequate reserves and financial policies.

VISIT THE BUDGET HIGHLIGHTS SECTION FOR THE MAJOR DETAILS OF BUDGET CHANGES

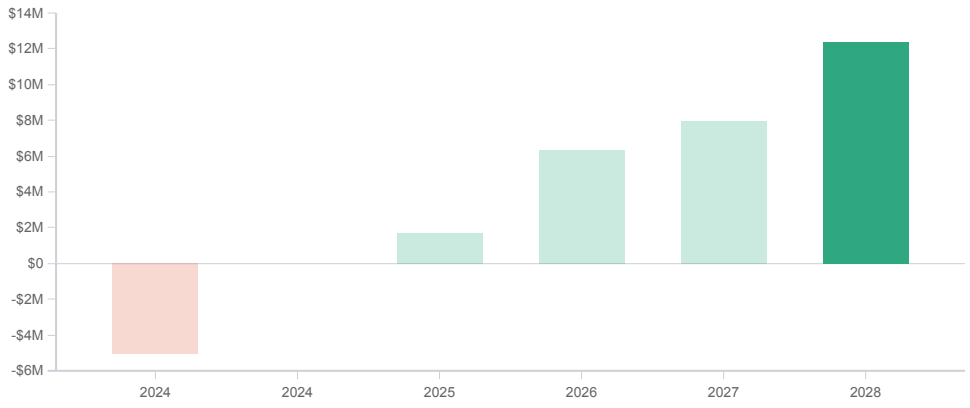
Factored into the financial planning model are anticipated future major capital projects and any ongoing associated operating costs. The Five-Year Capital Improvement Plan also includes funding for several projects that will leverage Federal, State and private grants, State revenue-sharing funds, dedicated millages and other cost sharing.

Going forward, City Commission will need to carefully address tax rates, user fees and other funding sources to identify the resources the City will have available to meet strategic goals and objectives. City departments continually review operations to find efficiencies and reduce departmental costs or seek out additional sources of revenue to mitigate any forecasted future revenue shortfall. These projections are based on past trends and anticipated future trends; however, it should be noted that these projections are not future commitments and are only presented for planning purposes and subject to change.

PROJECTED REVENUE AND EXPENDITURES - FISCAL YEAR 2023 - 2028

All Funds - Budget & Forecast 2023-2028

Data Updated Jun 14, 2023, 2:56 AM



$12,369,374.35

Revenues Less Expenses in 2028

All Funds - Budget & Forecast 2024-2028

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues						
Licenses, Charges & Fines	$85,208,440	$85,208,440	$88,178,532	$91,309,186	$94,606,763	$98,078,083
Taxes	$68,491,470	$68,491,470	$70,888,671	$73,369,775	$75,937,717	$78,595,537
Other	$31,408,470	$31,408,470	$33,624,729	$36,000,934	$38,548,657	$41,280,305
Transfers	$29,114,830	$29,114,830	$28,880,260	$32,689,486	$34,500,769	$36,413,079
Grants	$18,652,830	$18,652,830	$19,141,663	$19,645,271	$20,164,080	$20,698,531
Interest And Contributions	$3,706,570	$3,706,570	$3,622,651	$3,570,849	$3,543,337	$3,534,247
Use of Fund Balance	$0	$18,581,137	$0	$0	$0	$0
REVENUES TOTAL	**$236,582,610**	**$255,163,747**	**$244,336,506**	**$256,585,502**	**$267,301,323**	**$278,599,783**
Expenses						
Operational						
Other Operating	$91,786,390	$91,786,630	$92,967,138	$97,011,381	$100,874,251	$105,155,321
Transfers-Out	$28,805,030	$28,805,030	$28,570,360	$32,379,486	$34,190,669	$36,102,879
Capital	$27,014,210	$27,014,210	$25,778,049	$22,677,119	$23,111,617	$20,651,358
Debt Service	$13,928,020	$13,928,020	$12,494,560	$12,417,800	$12,345,000	$12,279,300
Depreciation	$6,469,130	$6,469,130	$6,469,130	$6,469,130	$6,469,130	$6,469,130
Supplies	$4,332,060	$4,332,060	$4,387,623	$4,565,899	$4,795,800	$5,039,826
OPERATIONAL TOTAL	**$172,334,840**	**$172,335,080**	**$170,666,859**	**$175,520,815**	**$181,786,467**	**$185,697,814**
Personnel	$69,339,157	$69,110,109	$71,971,518	$74,711,404	$77,563,472	$80,532,595
Increase in Fund Balance	$0	$13,718,558	$0	$0	$0	$0
EXPENSES TOTAL	**$241,673,997**	**$255,163,747**	**$242,638,377**	**$250,232,219**	**$259,349,940**	**$266,230,408**
REVENUES LESS EXPENSES	**-$5,091,387**	**$0**	**$1,698,128**	**$6,353,283**	**$7,951,383**	**$12,369,374**

PROJECTED REVENUE AND EXPENDITURE ASSUMPTIONS - FISCAL YEAR 2023 - 2028

The following assumptions are the basis of the forecasts for the future periods shown throughout this budget document. Changes in any of these assumptions would impact the expected outcomes. These assumptions are reviewed and updated each year based on the economic conditions at that time.

REVENUE:

	PROPERTY TAXES	TAXES	3.50%	
	CABLE FRANCHISE/PEG	LICENSES, CHARGES & FINES	-7.50%	
	CABLE FRANCHISE/PEG	LICENSES, CHARGES & FINES	-7.50%	
	PERMIT FEES	LICENSES, CHARGES & FINES	5.00%	
	GRANTS	GRANTS	0.00%	
	STATE GRANTS	GRANTS	1.00%	
	STATE OF MICHIGAN (SSR, ACT 51, LCSA)	GRANTS	3.00%	
	INTEREST	INTEREST & CONTRIBUTIONS	1.00%	
	ADMINISTRATIVE CHARGEBACK/INDIRECT	OTHER	3.00%	
	FINES & FORFEITURES (EXCL PARKING)	LICENSES, CHARGES & FINES	-1.00%	
	CHARGES FOR SERVICES	LICENSES, CHARGES & FINES	5.00%	
	FINES & FORFEITURES - PARKING	LICENSES, CHARGES & FINES	-5.00%	
	INTEREST & RENTALS (MGMT. AGREEMENTS)	INTEREST & CONTRIBUTIONS	0.00%	
	OTHER	OTHER	0.00%	
	TRANSFERS IN	TRANSFERS	HARD ENTER	
	METRO ACT	LICENSES, CHARGES & FINES	5.00%	
	CONTRIBUTIONS/DONATIONS	INTEREST & CONTRIBUTIONS	3.00%	
207	LICENSES, CHARGES AND FINES	LICENSES, CHARGES & FINES	3.00%	
207	REIMBURSEMENTS	OTHER	3.00%	
271	LIBRARY PENAL FINES	GRANTS	-5.00%	
	SENIOR ACTIVITY FEES	LICENSES, CHARGES & FINES	2.00%	
	RECREATION ACTIVITY FEES	LICENSES, CHARGES & FINES	3.00%	INCL FARMERS MKT, ICE ARENA
299	INTEREST (ARPA FUNDS)	INTEREST & CONTRIBUTIONS	-25.00%	
	INFORMATION SYSTEMS CHARGES	OTHER	3.00%	
	MOTORPOOL VEHICLE RENTAL	OTHER	-1.00%	
	WORKERS COMP CONTRIBUTIONS	OTHER	2.00%	
	MEDICAL INS CONTRIBUTIONS	OTHER	5.00%	
	GENERAL INS CONTRIBUTIONS	OTHER	5.00%	
731/736	GAIN ON INVESTMENTS	INTEREST & CONTRIBUTIONS	7.25%	
731/736	RETIREMENT CONTRIBUTIONS	INTEREST & CONTRIBUTIONS	2.50%	SAME AS WAGES
	PARKING FEES	LICENSES, CHARGES & FINES	5.00%	
	WATER	LICENSES, CHARGES & FINES	5.00%	
	SEWER	LICENSES, CHARGES & FINES	5.00%	

EXPENDITURES:

	WAGES & FICA	PERSONNEL SERVICES	3.00%	
	HEALTH INSURANCE	PERSONNEL SERVICES	5.00%	
	RETIREMENT - PENSION/OPEB	PERSONNEL SERVICES	5.00%	
	RETIREMENT - DC/RHS	PERSONNEL SERVICES	3.00%	SAME AS WAGES
	ALLOWANCES - FLAT $$	PERSONNEL SERVICES	0.00%	
	OTHER EMPLOYEE BENEFITS	PERSONNEL SERVICES	2.00%	
	CAPITAL OUTLAY	CAPITAL	HARD ENTER	
	DEPRECIATION/AMORT	DEPRECIATION/AMORTIZATION	0.00%	
	PRINCIPAL/INTEREST	DEBT	HARD ENTER	
	TRANSFERS OUT	TRANSFERS OUT	HARD ENTER	
	GENERAL OFFICE SUPPLIES	SUPPLIES	2.00%	
	OPERATING SUPPLIES	SUPPLIES	4.00%	
	ROAD CONSTRUCTION MATERIALS	SUPPLIES	10.00%	
	WATER & SEWER MATERIALS	SUPPLIES	10.00%	
	VEHICLE SUPPLIES	SUPPLIES	5.00%	
	LIBRARY MATERIALS	SUPPLIES	5.00%	
	CONTRACTED SERVICES	OTHER	5.00%	
	PROFESSIONAL SERVICES	OTHER	3.00%	
	GENERAL LIABILITY INSURANCE	OTHER	5.00%	
	SOLID WASTE	OTHER	5.00%	
	SEWAGE DISPOSAL	OTHER	5.00%	
81900	WATER PURCHASES	OTHER	4.00%	
	REPAIR & MAINTENANCE	OTHER	3.00%	
	UTILITIES - OTHER	OTHER	3.00%	
	UTILITIES - ELECTRIC	OTHER	8.00%	
	TRAINING, CONFERENCES, TRAVEL, MEMBERSHIPS	OTHER	3.00%	
	EQUIPMENT RENTALS	OTHER	3.00%	
	EMPLOYEE BENEFIT REMITTANCES	OTHER	5.00%	
	INTERNAL SERVICES - MOTORPOOL	OTHER	-1.00%	
	INTERNAL SERVICES - ADMIN	OTHER	3.00%	
	INTERNAL SERVICES - IT	OTHER	3.00%	
	OTHER	OTHER	0.00%	

Royal Oak

COMMUNITY PROFILE

FISCAL YEAR 2023-2024 ANNUAL BUDGET

VISION STATEMENT

To be a dynamic balance of progressive vision and traditional values offering an inviting, premier, and diverse community for all.

MISSION STATEMENT

Our mission is to provide a safe, healthy, and sustainable community.

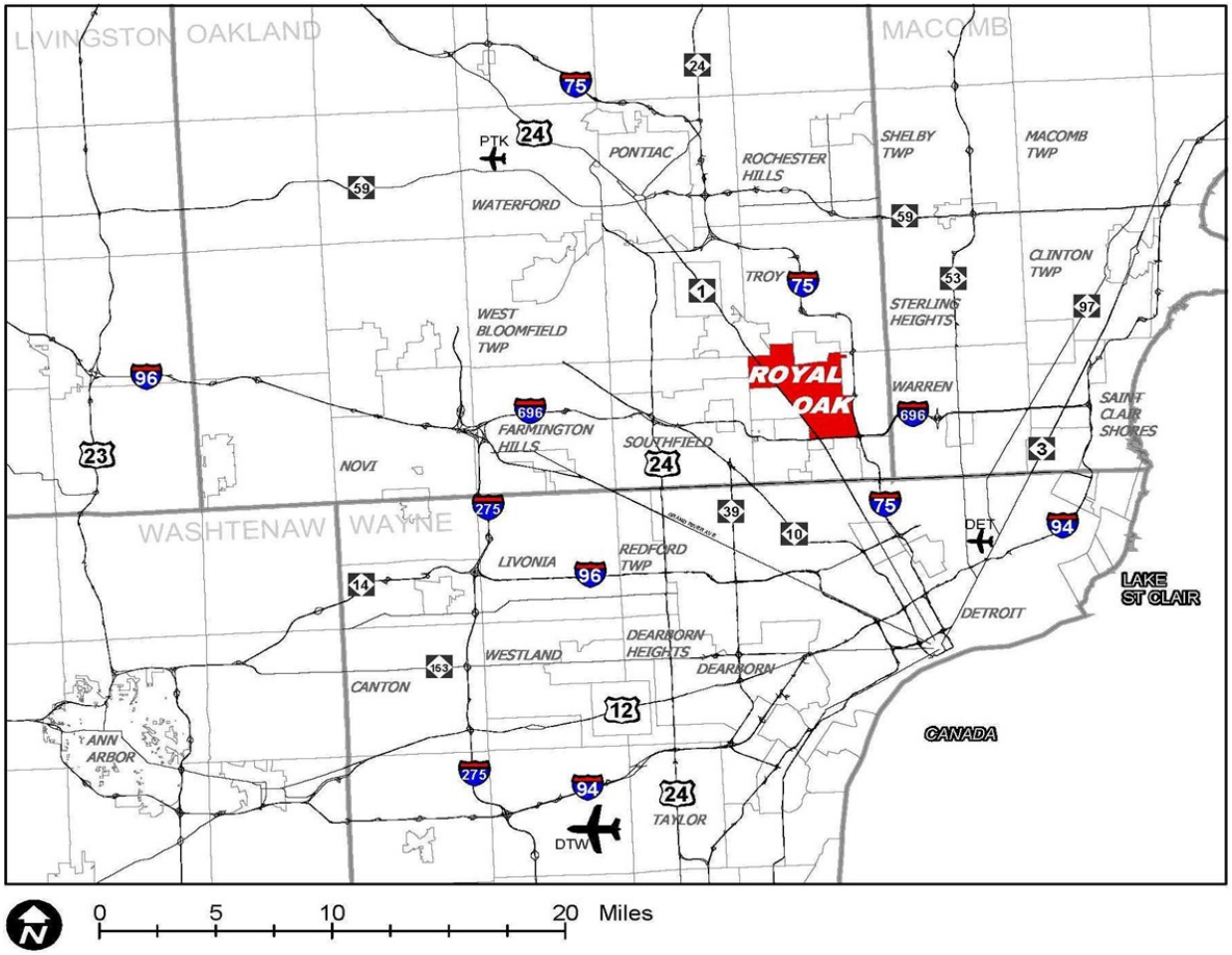
CITY OF ROYAL OAK

The City of Royal Oak is located in southeast Oakland County, Michigan. The City's 11.83 square miles has a population of approximately 58,211 according to the 2020 US census. Flanked by I-75 on the east border, I-696 on the south and Woodward Avenue (M-1) on the west side, the City has excellent highway access for residents and visitors alike. Approximately 15 to 20 miles northwest of downtown Detroit, businesses and residents have easy access to the Ambassador Bridge and the Detroit-Windsor tunnel, the busiest international crossings between the United States and Canada.

The City of Royal Oak has operated under the "council-manager" form of government since its incorporation on November 8, 1921. This form of government provides that the City Commission act as the legislative, or policymaking, body. The City Commission is composed of six commissioners and a mayor elected by the city at large on a nonpartisan ballot. Three commissioners are elected to four-year terms every two years to ensure experienced legislators at all times. The mayor is elected for a two-year term.

The City Commission enacts ordinances, resolutions and regulations governing the City. City Commission also appoints members of various statutory and advisory boards and commissions, and the City Manager.

The City Manager is the City's chief administrative officer and, as such, is held accountable for planning, coordinating, directing, and executing all the City's operations in a manner prescribed by law and conforming to the general policies and specific directives of the commission. The city manager also appoints and supervises most of the heads of departments of the City. See statistical section for additional City information.



PRINCIPAL EMPLOYERS

Principal Employers
Current Year and Nine Years Ago

		2013			2022		
Company Name	Product/Service	Employees	Rank	Percentage of Total	Employees	Rank	Percentage of Total
William Beaumont Hospital	Hospital	10,386	1	30.44%	8,509	1	22.12%
Royal Oak Public Schools	Education	407	4	1.19%	760	2	1.98%
City of Royal Oak	Municipality	442	2	1.30%	501	3	1.30%
Flex-n-Gate	Automotive supplier	380	5	1.11%	393	4	1.02%
Consumers Energy	Utility	315	8	0.92%	375 *	5	0.97%
Detroit Zoo	Zoo	350	6	1.03%	372	6	0.97%
Kroger	Retailer/grocery store				290 *	7	0.75%
Oakland Community College	Education	437	3	1.28%	265	8	0.69%
Holiday Market	Retailer/grocery store	275	9	0.81%	243	9	0.63%
Meijer	Retailer/grocery store	327	7	0.96%	234 *	10	0.61%
HHI - Form Tech Industries, LLC	Automotive supplier	250	10	0.73%			
Total		13,569		39.77%	11,942		31.05%

Note: *Indicates fiscal year 2021 employee count, as information for fiscal year 2022 was not available at the time.

PRINCIPAL TAXPAYERS

Principal Property Taxpayers
Current Year and Nine Years Ago

	Assessment Year					
	2013			2022		
Taxpayer	Taxable Value	Rank	Percentage of Total	Taxable Value	Rank	Percentage of Total
Consumers Energy Company	$ 15,262,510	3	0.69%	$ 50,460,650	1	1.60%
DTE Electric Company	22,163,440	1	1.00%	31,562,040	2	1.00%
William Beaumont Hospital	17,446,290	2	0.79%	29,171,310	3	0.88%
The Griffin Singh, LLC				27,863,620	4	0.92%
Central Park Development Group, LLC				22,404,030	5	0.71%
Trailhead RO, LLC				18,335,750	6	0.58%
Midtown Pointe, LLC				13,628,810	7	0.43%
Meijer				7,562,930	8	0.24%
LL Real Estate, LLC				6,947,270	9	0.22%
H2 Royal Oak, LLC				6,845,780	10	0.22%
HHI FormTech Industries	14,292,680	4	0.65%			
Flex-N-Gate	13,896,000	5	0.63%			
Amber Equities, LLC	12,250,660	6	0.56%			
Sears Holding	8,381,480	7	0.38%			
New Par / Verizon	8,126,810	8	0.37%			
Main Eleven Royal Oak	7,013,550	9	0.32%			
CH Royal Oak, LLC	6,948,350	10	0.31%			
Total taxable value of ten largest taxpayers	125,781,770		5.70%	214,782,190		6.79%
Total taxable value of all other taxpayers	2,080,151,560		94.30%	2,948,385,960		93.21%
Total taxable value of all taxpayers	$ 2,205,933,330		100.00%	$ 3,163,168,150		100.00%

CITY OWNED PROPERTIES

Parking Structure - 11 Mile Rd.
Parking Structure - 4th & Lafayette
5th & Williams Properties
6th & Lafayette Parking Deck
Animal Shelter
Barricade Storage Building
Center St Parking Structure
City Buildings
City Hall - 203 S. Troy
Courthouse - Bldg.
Courthouse - Land
Dept Of Public Service Bldg.
Eagle Plaza
Farmers Mkt - Bldg.
Farmers Mkt - Land
Fire Station #1 (Renovations)
Fire Station #1 (Troy St)
Fire Station #2 (Museum) (Webster)
Fire Station #3 (Rochester)
Fire Station #4 (Woodward)
Fire Station #4 (Storage Bldg.)
Golf Course - Cart Storage Facility
Golf Course - Clubhouse
Golf Course - Pump House #1
Golf Course - Pump House #2
Ice Arena - Bldg. (East Rink)
Ice Arena - Bldg. (West Rink)
Ice Arena - Land
Land - 600 Fernwood
Land (For 606 Lloyd Property)
Land Under Roadways
Land - Normandy Oaks
Library
Lot - 3rd & Williams
Lot - 600 S. Main
Lot - Crooks & Main
Lot - Farmers Mkt
Lot - Troy St.
Lot - Woodward at Harrison
Lot - Woodward S. of Harrison
Mahany/Meininger Center
Memorial Park-Concession Bldg.
Memorial Park-Press Box
Memorial Park-Press Box
Memorial Park-Press Box
Memorial Park-Restroom Bldg.
Memorial Park-Restroom Bldg.
Memorial Park-Storage Bldg.
Orson Starr House
Orson Starr House Garage
Park – 13 & Main (Not Dedicated)
Park - Barton North
Park - Barton South
Park - Bassett
Park - Clawson
Park - Centennial Commons
Park - Cody
Park - Cummingston
Park - Dickinson
Park - Dondero
Park - Elks
Park - Exchange
Park - Fernwood
Park - Frank Wendland
Park - Franklin
Park - Fred Pieper / Optimist
Park - Fries
Park - Fulton
Park - Grant
Park - Gunn Dyer
Park - Hamer Finch Wilkins
Park - Huntington Woods
Park - Kenwood
Park - Lawson
Park - Lions Club
Park - Lockman
Park - Maddock
Park - Marais-Dickie Putnam
Park - Mark Twain
Park - Marks
Park - Maudlin
Park - Meininger
Park - Memorial
Park - Miller
Park - Milt Hey / Hudson
Park - Normandy Oaks
Park - Pioneer
Park - Quickstad
Park - Realtor
Park - Red Run
Park - Rotary
Park - Starr-Jaycee
Park - Sullivan
Park - Upton
Park - VFW
Park - Wagner
Park - Waterworks
Park - Westwood
Park - Whittier
Park - Worden
Parking Deck - 2nd & Center
Parking Deck - 4th & Lafayette
Parking Deck - 5th & Lafayette
Parking Deck – 11 Mile & Troy
Police Station
RO Club Maintenance Bldg.
Rr R/W Forestdale & Cedar Hill
Rr R/W Woodsboro Park
Salt Dome
Salter Community Center
Soccer Dome
Vacant - Woodward & Hunter
Vacant/Closed Street - Batavia

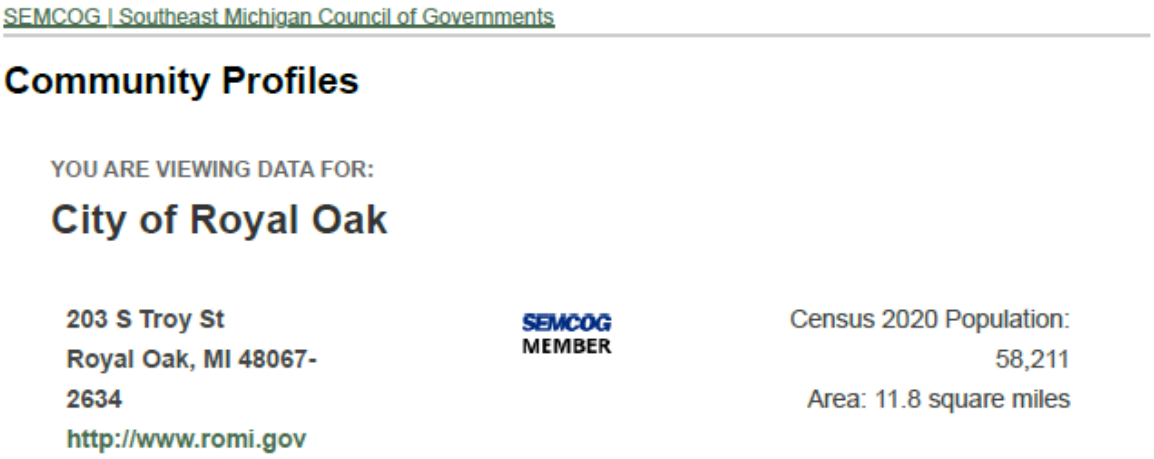
Royal Oak

ADDITIONAL COMMUNITY PROFILE INFORMATION COMPILED BY SEMCOG

FISCAL YEAR 2023-2024 ANNUAL BUDGET

SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENTS (SEMCOG)

The Southeast Michigan Council of Governments (SEMCOG) supports local planning through its technical, data and intergovernmental resources. The work SEMCOG does improves the quality of the region's water, makes the transportation system safer and more efficient, revitalizes communities, and spurs economic development. One of the key functions of SEMCOG is to promote informed decision-making by improving Southeast Michigan and its local governments through insightful data analysis and direct assistance to members. Some of the key data points compiled by SEMCOG are shown below. Additional information is available directly from the SEMCOG website.



SEMCOG | Southeast Michigan Council of Governments

Community Profiles

YOU ARE VIEWING DATA FOR:

City of Royal Oak

203 S Troy St
Royal Oak, MI 48067-2634
http://www.romi.gov

SEMCOG MEMBER

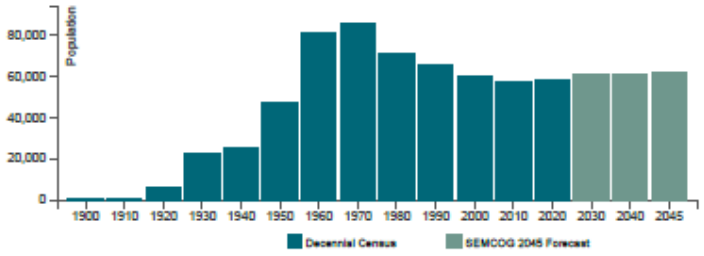
Census 2020 Population: 58,211
Area: 11.8 square miles

Population and Households

Link to American Community Survey (ACS) Profiles: **Select a Year** 2017-2021 **Social | Demographic**

Population and Household Estimates for Southeast Michigan, 2022

Population Forecast



Note for City of Royal Oak : Incorporated in 1927 from Village of Royal Oak. Population numbers prior to 1927 are of the village.

Population and Households

Population and Households	Census 2020	Census 2010	Change 2010-2020	Pct Change 2010-2020	SEMCOG Jul 2022	SEMCOG 2045
Total Population	58,211	57,236	975	1.7%	57,038	61,612
Group Quarters Population	225	404	-179	-44.3%	316	331
Household Population	57,986	56,832	1,154	2.0%	56,722	61,281
Housing Units	31,244	30,207	1,037	3.4%	31,400	-
Households (Occupied Units)	29,364	28,063	1,301	4.6%	28,887	29,386
Residential Vacancy Rate	6.0%	7.1%	-1.1%	-	8.0%	-
Average Household Size	1.97	2.03	-0.05	-	1.96	2.09

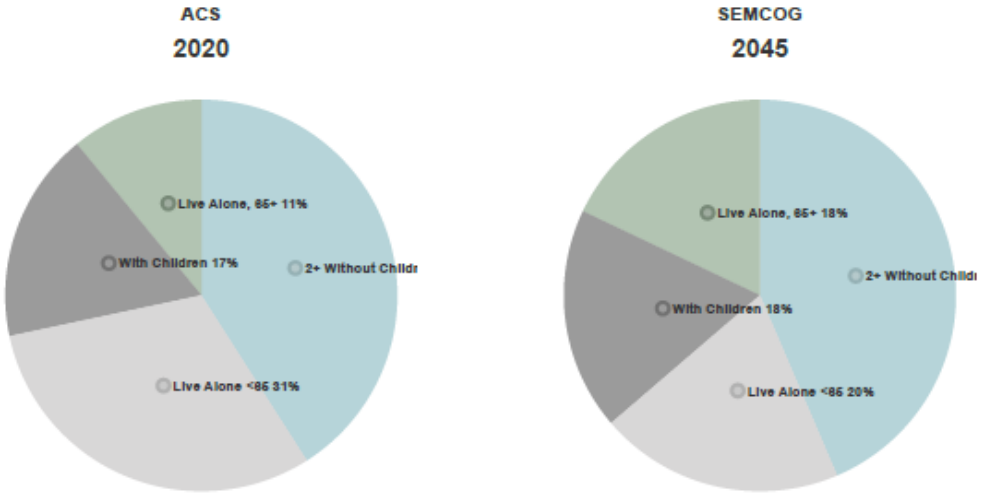
Source: **U.S. Census Bureau and SEMCOG 2045 Regional Development Forecast**

Components of Population Change

Components of Population Change	2000-2005 Avg.	2006-2010 Avg.	2011-2018 Avg.
Natural Increase (Births - Deaths)	256	252	288
Births	906	770	751
Deaths	650	518	463
Net Migration (Movement In - Movement Out)	-1,063	-10	177
Population Change (Natural Increase + Net Migration)	-807	242	465

Source: **Michigan Department of Community Health Vital Statistics, U.S. Census Bureau, and SEMCOG**

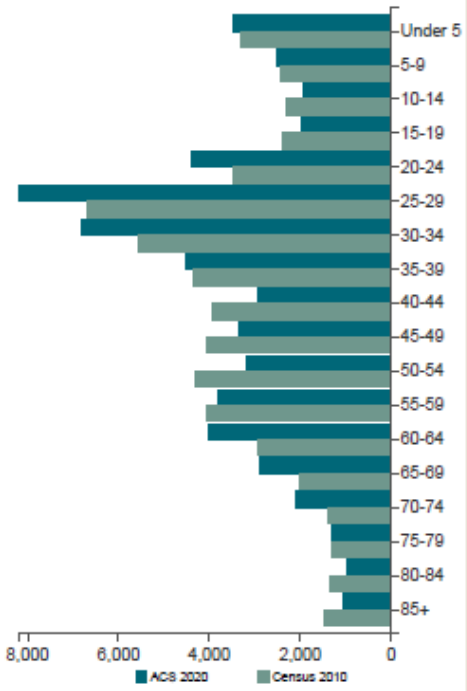
Household Types



Household Types	Census 2010	ACS 2020	Change 2010-2020	Pct Change 2010-2020	SEMCOG 2045
With Seniors 65+	5,732	6,282	550	9.6%	11,743
Without Seniors	22,331	22,651	320	1.4%	17,643
Live Alone, 65+	2,999	3,168	169	5.6%	5,270
Live Alone, <65	8,620	8,878	258	3%	5,915
2+ Persons, With children	5,620	5,033	-587	-10.4%	5,399
2+ Persons, Without children	10,824	11,854	1,030	9.5%	12,802
Total Households	28,063	28,933	870	3.1%	29,386

Source: **U.S. Census Bureau, Decennial Census, 2016-2020 American Community Survey 5-Year Estimates, and SEMCOG 2045 Regional Development Forecast**

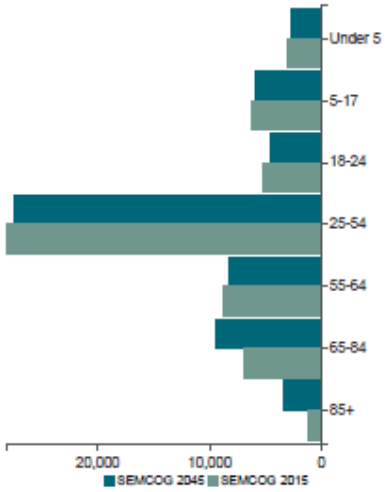
Population Change by Age, 2010-2020



Age Group	Census 2010	Change 2000-2010	ACS 2020	Change 2010-2020
Under 5	3,292	164	3,467	175
5-9	2,433	-286	2,524	91
10-14	2,294	-702	1,921	-373
15-19	2,387	-602	1,956	-431
20-24	3,462	120	4,373	911
25-29	6,670	201	8,184	1,514
30-34	5,578	-711	6,799	1,221
35-39	4,356	-1,001	4,503	147
40-44	3,949	-1,263	2,926	-1,023
45-49	4,057	-576	3,353	-704
50-54	4,310	761	3,161	-1,149
55-59	4,042	1,451	3,827	-215
60-64	2,936	1,106	3,997	1,061
65-69	1,993	152	2,904	911
70-74	1,394	-764	2,083	689
75-79	1,289	-1,003	1,295	6
80-84	1,334	-173	951	-383
85+	1,460	300	1,032	-428
Total	57,236	-2,826	59,256	2,020
Median Age	37.8	0.9	35.3	-2.5

Source: **U.S. Census Bureau, Decennial Census, and 2016-2020 American Community Survey 5-Year Estimates**

Forecasted Population Change 2015-2045



Age Group	2015	2020	2025	2030	2035	2040	2045	Change 2015 - 2045	Pct Change 2015 - 2045
Under 5	3,044	2,886	2,967	2,987	2,848	2,714	2,686	-358	-11.8%
5-17	6,267	5,746	5,634	5,762	5,773	5,906	5,870	-397	-6.3%
18-24	5,177	5,156	4,877	4,558	4,436	4,429	4,534	-643	-12.4%
25-54	28,124	26,632	26,762	26,801	26,864	27,057	27,482	-642	-2.3%
55-64	8,730	9,927	9,349	8,673	8,056	8,022	8,282	-448	-5.1%
65-84	6,959	8,196	9,294	9,868	9,965	10,012	9,380	2,421	34.8%
85+	1,209	1,387	1,673	2,189	2,723	2,972	3,378	2,169	179.4%
Total	59,510	59,930	60,556	60,838	60,665	61,112	61,612	2,102	3.5%

Source: **SEMCOG 2045 Regional Development Forecast**

Older Adults and Youth Populations

Older Adults and Youth Population	Census 2010	ACS 2020	Change 2010-2020	Pct Change 2010-2020	SEMCOG 2045
60 and over	10,406	12,262	1,856	17.8%	16,814
65 and over	7,470	8,265	795	10.6%	12,758
65 to 84	6,010	7,233	1,223	20.3%	9,380
85 and Over	1,460	1,032	-428	-29.3%	3,378
Under 18	9,555	9,208	-347	-3.6%	8,556
5 to 17	6,263	5,741	-522	-8.3%	5,870
Under 5	3,292	3,467	175	5.3%	2,686

Note: Population by age changes over time because of the aging of people into older age groups, the movement of people, and the occurrence of births and deaths.

Source: **U.S. Census Bureau, Decennial Census, 2016-2020 American Community Survey 5-Year Estimates, and SEMCOG 2045 Regional Development Forecast**

Race and Hispanic Origin

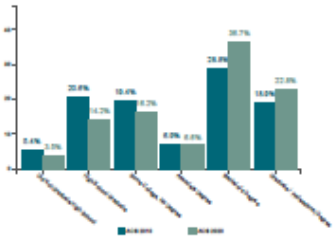
Race and Hispanic Origin	Census 2010	Percent of Population 2010	Census 2020	Percent of Population 2020	Percentage Point Change 2010-2020
Non-Hispanic	55,896	97.7%	56,071	96.3%	-1.3%
White	50,975	89.1%	49,324	84.7%	-4.3%
Black	2,399	4.2%	2,097	3.6%	-0.6%
Asian	1,339	2.3%	1,880	3.2%	0.9%
Multi-Racial	969	1.7%	2,467	4.2%	2.5%
Other	214	0.4%	303	0.5%	0.1%
Hispanic	1,340	2.3%	2,140	3.7%	1.3%
Total	57,236	100%	58,211	100%	0%

Source: **U.S. Census Bureau Decennial Census**

Highest Level of Education

Highest Level of Education*	ACS 2010	ACS 2020	Percentage Point Chg 2010-2020
Did Not Graduate High School	5.4%	3.5%	-1.9%
High School Graduate	20.6%	14.2%	-6.4%
Some College, No Degree	19.4%	16.2%	-3.2%
Associate Degree	6.9%	6.6%	-0.3%
Bachelor's Degree	28.8%	36.7%	7.9%
Graduate / Professional Degree	18.9%	22.8%	4%

* Population age 25 and over

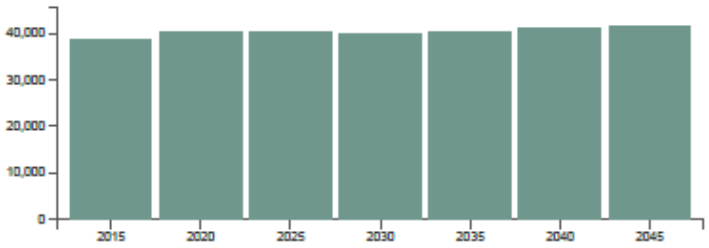


Source: **U.S. Census Bureau, 2006-2010 and 2016-2020 American Community Survey 5-Year Estimates**

Economy & Jobs

Link to American Community Survey (ACS) Profiles: **Select a Year** 2017-2021 **Economic**

Forecasted Jobs



Source: **SEMCOG 2045 Regional Development Forecast**

Forecasted Jobs by Industry Sector

Forecasted Jobs By Industry Sector	2015	2020	2025	2030	2035	2040	2045	Change 2015-2045	Pct Change 2015-2045
Natural Resources, Mining, & Construction	1,559	1,791	1,706	1,688	1,718	1,739	1,761	202	13%
Manufacturing	1,607	1,443	1,355	1,248	1,179	1,123	1,059	-548	-34.1%
Wholesale Trade	832	859	859	849	849	847	841	9	1.1%
Retail Trade	3,384	3,471	3,318	3,106	3,098	3,015	2,921	-463	-13.7%
Transportation, Warehousing, & Utilities	893	906	908	878	868	865	869	-24	-2.7%
Information & Financial Activities	4,624	4,636	4,515	4,396	4,384	4,402	4,395	-229	-5%
Professional and Technical Services & Corporate HQ	3,216	3,565	3,800	3,958	4,220	4,475	4,646	1,430	44.5%
Administrative, Support, & Waste Services	2,993	3,080	3,116	3,132	3,198	3,269	3,312	319	10.7%
Education Services	1,153	1,156	1,150	1,145	1,159	1,175	1,186	33	2.9%
Healthcare Services	11,614	12,071	12,301	12,285	12,564	12,906	13,045	1,431	12.3%
Leisure & Hospitality	4,480	4,665	4,670	4,659	4,730	4,998	5,002	522	11.7%
Other Services	2,089	2,151	2,101	2,066	2,060	2,046	2,019	-70	-3.4%
Public Administration	363	358	356	356	355	355	355	-8	-2.2%
Total Employment Numbers	38,807	40,152	40,155	39,766	40,382	41,215	41,411	2,604	6.7%

Source: **SEMCOG 2045 Regional Development Forecast**

Daytime Population

Daytime Population	ACS 2016
Jobs	33,183
Non-Working Residents	22,897
Age 15 and under	8,208
Not in labor force	13,072
Unemployed	1,617
Daytime Population	56,080

Source: **2012-2016 American Community Survey 5-Year Estimates** and **2012-2016 Census Transportation Planning Products Program (CTPP)**. For additional information, visit SEMCOG's **Interactive Commuting Patterns Map**

Note: The number of residents attending school outside Southeast Michigan is not available. Likewise, the number of students commuting into Southeast Michigan to attend school is also not known.

Where Workers Commute From 2016

Rank	Where Workers Commute From *	Workers	Percent
1	**Royal Oak**	6,241	18.8%
2	**Detroit**	1,925	5.8%
3	**Troy**	1,867	5.6%
4	**Warren**	1,683	5.1%
5	**Sterling Heights**	1,530	4.6%
6	**Madison Heights**	1,046	3.2%
7	**Out of the Region, Instate**	950	2.9%
8	**Berkley**	866	2.6%
9	**Ferndale**	845	2.5%
10	**Southfield**	822	2.5%
-	**Elsewhere**	15,408	46.4%
* Workers, age 16 and over employed in Royal Oak		**33,183**	**100%**

Source: **U.S. Census Bureau** - 2012-2016 CTPP/ACS Commuting Data and **Commuting Patterns in Southeast Michigan**

Where Residents Work 2016

Rank	Where Residents Work *	Workers	Percent
1	**Royal Oak**	6,241	17.3%
2	**Detroit**	4,242	11.8%
3	**Troy**	3,810	10.6%
4	**Southfield**	2,544	7.1%
5	**Birmingham**	1,669	4.6%
6	**Auburn Hills**	1,435	4%
7	**Warren**	1,336	3.7%
8	**Farmington Hills**	1,087	3%
9	**Dearborn**	945	2.6%
10	**Madison Heights**	836	2.3%
-	**Elsewhere**	11,911	33%
* Workers, age 16 and over residing in Royal Oak		**36,056**	**100%**

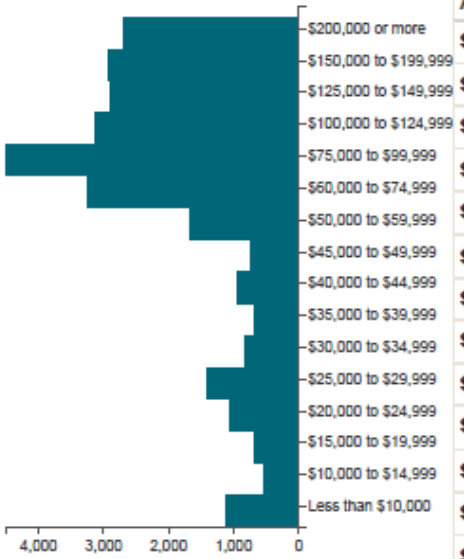
Source: **U.S. Census Bureau** - 2012-2016 CTPP/ACS Commuting Data and **Commuting Patterns in Southeast Michigan**

Household Income

Income (in 2020 dollars)	ACS 2010	ACS 2020	Change 2010-2020	Percent Change 2010-2020
Median Household Income	$71,432	$83,194	$11,762	16.5%
Per Capita Income	$44,028	$51,574	$7,546	17.1%

Source: **U.S. Census Bureau, 2006-2010 and 2016-2020 American Community Survey 5-Year Estimates**

Annual Household Income



Annual Household Income	ACS 2020
$200,000 or more	2,692
$150,000 to $199,999	2,910
$125,000 to $149,999	2,899
$100,000 to $124,999	3,124
$75,000 to $99,999	4,491
$60,000 to $74,999	3,238
$50,000 to $59,999	1,666
$45,000 to $49,999	732
$40,000 to $44,999	933
$35,000 to $39,999	667
$30,000 to $34,999	817
$25,000 to $29,999	1,398
$20,000 to $24,999	1,067
$15,000 to $19,999	675
$10,000 to $14,999	519
Less than $10,000	1,105
Total	**28,933**

Source: **U.S. Census Bureau, 2016-2020 American Community Survey 5-Year Estimates**

Poverty

Poverty	ACS 2010	% of Total (2010)	ACS 2020	% of Total (2020)	% Point Chg 2010-2020
Persons in Poverty	3,893	6.8%	3,832	6.5%	-0.3%
Households in Poverty	2,156	7.7%	1,934	6.7%	-1%

Source: **U.S. Census Bureau, 2006-2010 and 2016-2020 American Community Survey 5-Year Estimates**

Housing

Link to American Community Survey (ACS) Profiles: **Select a Year** 2017-2021 **Housing**

Building Permits 2000 - 2023

Year	Single Family	Two Family	Attach Condo	Multi Family	Total Units	Total Demos	Net Total
2000	12	0	0	0	12	15	-3
2001	17	0	6	0	23	8	15
2002	18	0	7	0	25	14	11
2003	37	0	5	8	50	20	30
2004	43	0	89	183	315	31	284
2005	97	0	0	42	139	38	101
2006	26	4	19	0	49	30	19
2007	22	0	0	0	22	11	11
2008	20	0	0	0	20	15	5
2009	4	0	0	42	46	10	36
2010	11	0	0	37	48	5	43
2011	29	0	0	36	65	14	51
2012	88	0	0	0	88	40	48
2013	133	0	0	24	157	55	102
2014	126	0	0	12	138	82	56
2015	134	0	0	160	294	91	203
2016	84	0	0	55	139	70	69
2017	101	2	40	78	221	82	139
2018	96	0	60	452	608	77	531
2019	89	0	26	235	350	77	273
2020	65	0	20	69	154	84	70
2021	69	0	0	75	144	76	68
2022	59	2	0	0	61	33	28
2023	5	0	0	0	5	0	5
2000 to 2023 totals	1,385	8	272	1,508	3,173	978	2,195

Source: **SEMCOG Development**

Note: Permit data for most recent years may be incomplete and is updated monthly.

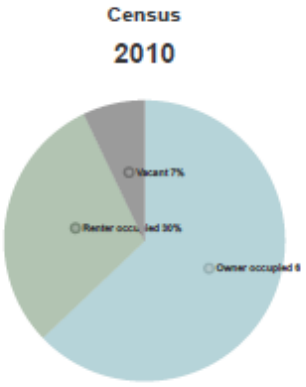
Housing Types

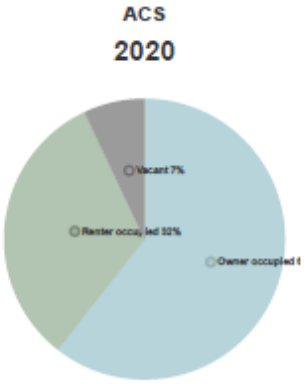
Housing Type	ACS 2010	ACS 2020	Change 2010-2020	New Units Permitted Since 2019
Single Unit	20,701	20,682	-19	287
Multi-Unit	9,700	10,374	674	427
Mobile Homes or Other	162	59	-103	0
Total	30,563	31,115	552	714
Units Demolished				-270
Net (Total Permitted Units - Units Demolished)				444

Source: **U.S. Census Bureau, 2006-2010 and 2016-2020 American Community Survey 5-Year Estimates, SEMCOG Development**

Housing Tenure

Housing Tenure	Census 2010	ACS 2020	Change 2010-2020
Owner occupied	18,995	18,856	-139
Renter occupied	9,068	10,077	1,009
Vacant	2,144	2,182	38
Seasonal/migrant	126	98	-28
Other vacant units	2,018	2,084	66
Total Housing Units	30,207	31,115	908





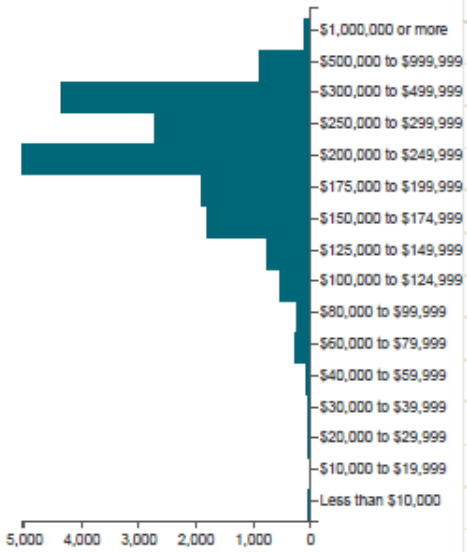
Source: **U.S. Census Bureau, 2006-2010 and 2016-2020 American Community Survey 5-Year Estimates**

Housing Value and Rent

Housing Value (in 2020 dollars)	ACS 2010	ACS 2020	Change 2010-2020	Percent Change 2010-2020
Median housing value	$222,816	$236,600	$13,784	6.2%
Median gross rent	$995	$1,129	$134	13.4%

Source: **U.S. Census Bureau, 2006-2010 and 2016-2020 American Community Survey 5-Year Estimates**

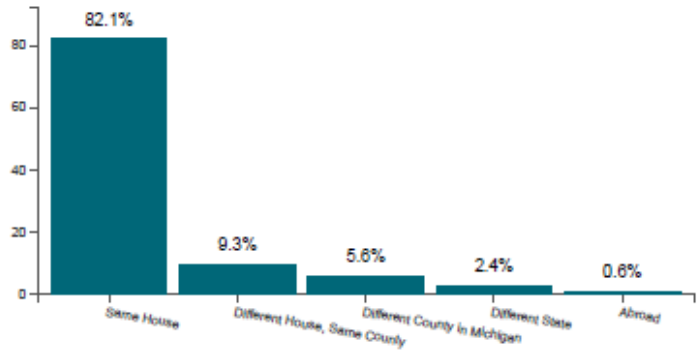
Housing Value



Housing Value	ACS 2020
$1,000,000 or more	109
$500,000 to $999,999	884
$300,000 to $499,999	4,364
$250,000 to $299,999	2,721
$200,000 to $249,999	5,040
$175,000 to $199,999	1,917
$150,000 to $174,999	1,808
$125,000 to $149,999	760
$100,000 to $124,999	528
$80,000 to $99,999	220
$60,000 to $79,999	282
$40,000 to $59,999	65
$30,000 to $39,999	49
$20,000 to $29,999	44
$10,000 to $19,999	22
Less than $10,000	43
Owner-Occupied Units	18,856

Source: **U.S. Census Bureau, 2016-2020 American Community Survey 5-Year Estimates**

Residence One Year Ago *



* This table represents persons, age 1 and over, living in City of Royal Oak from 2016-2020. The table does not represent person who moved out of City of Royal Oak from 2016-2020.

Source: **U.S. Census Bureau, 2016-2020 American Community Survey 5-Year Estimates**

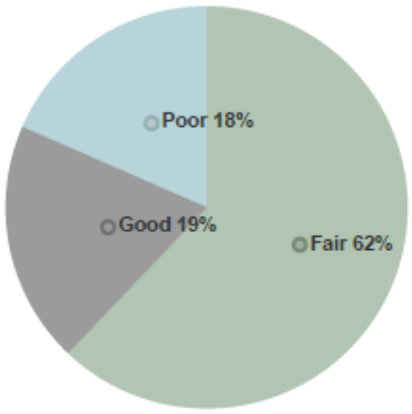
CLICK HERE TO VIEW ADDITIONAL SEMCOG COMMUNITY PROFILE DATA

Transportation

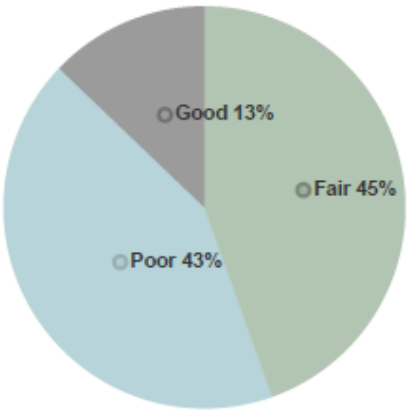
Miles of public road (including boundary roads): 241
Source: **Michigan Geographic Framework**

Pavement Condition (in Lane Miles)

Past Pavement Conditions
2007



Current Pavement Conditions
2020 - 2021



Note: Poor pavements are generally in need of rehabilitation or full reconstruction to return to good condition. Fair pavements are in need of capital preventive maintenance to avoid deteriorating to the poor classification. Good pavements generally receive only routine maintenance, such as street sweeping and snow removal, until they deteriorate to the fair condition.
Source: **SEMCOG**

Bridge Status

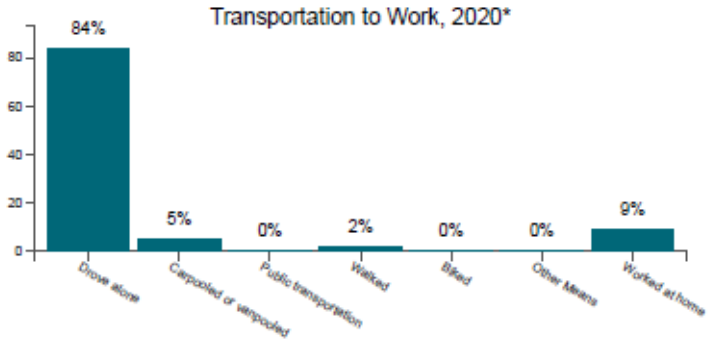
Bridge Status	2008	2008 (%)	2009	2009 (%)	2010	2010 (%)	Percent Point Chg 2008-2010
Open	23	100%	23	100%	42	100%	0%
Open with Restrictions	0	0%	0	0%	0	0%	0%
Closed*	0	0%	0	0%	0	0%	0%
Total Bridges	23	100.0%	23	100.0%	42	100.0%	0.0%
Deficient Bridges	7	30.4%	11	47.8%	12	28.6%	-1.9%

* Bridges may be closed because of new construction or failed condition.

Note: A bridge is considered deficient if it is structurally deficient (in poor shape and unable to carry the load for which it was designed) or functionally obsolete (in good physical condition but unable to support current or future demands, for example, being too narrow to accommodate truck traffic).

Source: Michigan Structure Inventory and Appraisal Database

Detailed Intersection & Road Data



* Resident workers age 16 and over

Transportation to Work

Transportation to Work	ACS 2010	% of Total (ACS 2010)	ACS 2020	% of Total (ACS 2020)	% Point Chg 2010-2020
Drove alone	29,047	88.6%	30,503	83.7%	-4.9%
Carpooled or vanpooled	1,643	5%	1,747	4.8%	-0.2%
Public transportation	207	0.6%	99	0.3%	-0.3%
Walked	641	2%	584	1.6%	-0.4%
Biked	164	0.5%	64	0.2%	-0.3%
Other Means	74	0.2%	142	0.4%	0.2%
Worked at home	1,025	3.1%	3,321	9.1%	6%
Resident workers age 16 and over	32,801	100.0%	36,460	100.0%	0.0%

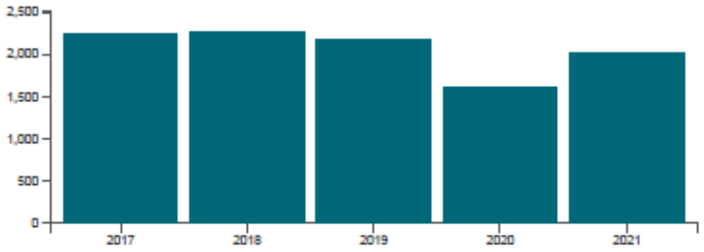
Source: **U.S. Census Bureau, 2006-2010 and 2016-2020 American Community Survey 5-Year Estimates**

Mean Travel Time to Work

Mean Travel Time To Work	ACS 2010	ACS 2020	Change 2010-2020
For residents age 16 and over who worked outside the home	22.5 minutes	22.8 minutes	0.4 minutes

Source: U.S. Census Bureau, 2006-2010 and 2016-2020 American Community Survey 5-Year Estimates

Crashes, 2017-2021



Source: Michigan Department of State Police with the Criminal Justice Information Center and SEMCOG
Note: Crash data shown is for the entire city.

Crash Severity

Crash Severity	2017	2018	2019	2020	2021	Percent of Crashes 2017 - 2021
Fatal	5	2	1	1	3	0.1%
Serious Injury	21	17	17	11	7	0.7%
Other Injury	465	479	372	243	310	18.1%
Property Damage Only	1,747	1,778	1,776	1,352	1,703	81%
Total Crashes	2,238	2,276	2,166	1,607	2,023	100%

Crashes by Type

Crashes by Type	2017	2018	2019	2020	2021	Percent of Crashes 2017 - 2021
Head-on	14	15	12	11	17	0.7%
Angle or Head-on/Left-turn	410	417	433	289	384	18.7%
Rear-End	1,126	1,118	970	622	736	44.3%
Sideswipe	364	429	443	362	475	20.1%
Single Vehicle	174	163	140	137	177	7.7%
Backing	44	36	49	76	104	3%
Other or Unknown	106	98	119	110	130	5.5%

Crashes by Involvement

Crashes by Involvement	2017	2018	2019	2020	2021	Percent of Crashes 2017 - 2021
Red-light Running	63	62	79	58	70	3.2%
Lane Departure	171	175	172	200	227	9.2%
Alcohol	75	76	67	54	60	3.2%
Drugs	23	24	9	10	20	0.8%
Deer	8	1	5	2	2	0.2%
Train	1	0	0	0	0	0%
Commercial Truck/Bus	103	110	116	73	153	5.4%
School Bus	5	5	4	2	4	0.2%
Emergency Vehicle	9	13	11	13	12	0.6%
Motorcycle	19	13	15	17	11	0.7%
Intersection	594	529	539	388	453	24.3%
Work Zone	35	51	134	104	153	4.6%
Pedestrian	12	18	23	10	13	0.7%
Bicyclist	18	17	15	17	14	0.8%
Distracted Driver	199	173	173	104	142	7.7%
Older Driver (65 and older)	369	413	438	295	373	18.3%
Young Driver (16 to 24)	751	728	702	487	636	32%
Secondary	28	27	11	12	8	0.8%

High Frequency Intersection Crash Rankings

Local Rank	County Rank	Region Rank	Intersection	Jurisdiction	Annual Avg 2017-2021
1	44	112	14 Mile Rd W @ Crooks Rd	County/City	29.8
2	74	196	12 Mile Rd W @ Stephenson Hwy	County/City	25.2
3	110	308	11 Mile Rd E @ Stephenson Hwy N	County/City	21.4
4	116	330	14 Mile Rd E @ Rochester Rd	County/City	21
5	123	354	12 Mile Rd E @ Campbell Rd	County/City	20.4
6	132	376	13 Mile Rd W @ Woodward Ave	State/City	19.8
7	143	412	14 Mile Rd W @ Coolidge Rd	City	18.8
8	143	412	Woodward Ave @ 11 Mile Rd	State/County/City	18.8
9	176	510	13 Mile Rd W @ Greenfield Rd	County/City	17
10	176	510	11 Mile Rd E @ Campbell Rd N	County/City	17

Note: Intersections are ranked by the number of reported crashes, which does not take into account traffic volume. Crashes reported occurred within 150 feet of the intersection.

Source: **Michigan Department of State Police with the Criminal Justice Information Center** and **SEMCOG**

High Frequency Road Segment Crash Rankings

Local Rank	County Rank	Region Rank	Segment	From Road - To Road	Jurisdiction	Annual Avg 2017-2021
1	42	124	E I 696	E I 696/Hilton Campbell Ramp - Bermuda Mohawk/E I 696 Ramp	State	46.4
2	56	159	13 Mile Rd W	Woodward Ave - Greenfield Rd	City	43.2
3	76	207	Woodward Ave	Coolidge Hwy - 12 Mile Rd W	State	40.4
4	114	307	Woodward Ave	Coolidge Rd - Webster Rd W	State	34.6
5	150	429	E I 696	Campbell Rd S - E I 696/I 75 Ramp	State	30.6
6	170	482	Woodward Ave	Catalpa Dr - 11 Mile Rd	State	29
7	195	552	Woodward Ave	Normandy Rd - 13 Mile Rd W	State	27.4
8	200	560	N I 75	N I 75/11 Mile Ramp - 11 Mile Rd E	State	27.2
9	237	663	14 Mile Rd W	Coolidge Rd - Woodward Ave	City	25
10	261	738	13 Mile Rd W	Crooks Rd - Coolidge Rd	City	23.8

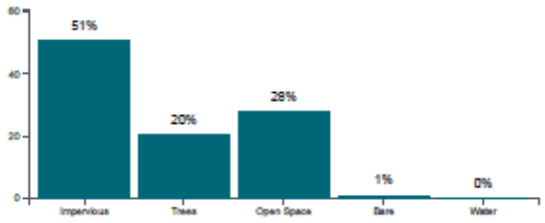
Note: Segments are ranked by the number of reported crashes, which does not take into account traffic volume.

2020 Land Use

Parcel Land Use	Acres 2015	Acres 2020	Change 2015-2020	Pct Change 2015-2020
Single-Family Residential	3,511.1	3,530.4	19.3	0.5%
Attached Condo Housing	160	172.5	12.4	7.8%
Multi-Family Housing	234.3	239.2	4.9	2.1%
Mobile Home	0	0	0	0%
Agricultural/Rural Residential	5	5	0	0%
Mixed Use	1	4.7	3.7	359.8%
Retail	194.6	195	0.4	0.2%
Office	106	106.6	0.6	0.6%
Hospitality	38.2	34.2	-4	-10.5%
Medical	144.2	145.2	1	0.7%
Institutional	310.4	248.8	-61.6	-19.8%
Industrial	133.3	138.2	4.9	3.7%
Recreational/Open Space	399.1	430.1	31	7.8%
Cemetery	104.5	104.5	0	0%
Golf Course	177	166.8	-10.2	-5.8%
Parking	41	54.4	13.4	32.7%
Extractive	0	0	0	0%
TCU	46.6	46.6	0	0%
Vacant	87.6	72.1	-15.5	-17.7%
Water	5.6	5.6	0	0%
Not Parceled	1,857.8	1,857.5	-0.3	0%
Total	7,557.4	7,557.4	0	0%

1. **Agricultural / Rural Res** includes any residential parcel containing 1 or more homes where the parcel is 3 acres or larger.
2. **Mixed Use** includes those parcels containing buildings with Hospitality, Retail, or Office square footage and housing units.
3. **Not Parceled** includes all areas within a community that are not covered by a parcel legal description.
4. Parcels that do not have a structure assigned to the parcel are considered vacant unless otherwise indicated, even if the parcel is part of a larger development such as a factory, school, or other developed series of lots.

2020 Land Cover



Source Data

SEMCOG - Detailed Data

Type	Description	Acres	Percent
Impervious	buildings, roads, driveways, parking lots	3,847.5	50.8%
Trees	woody vegetation, trees	1,540.5	20.3%
Open Space	agricultural fields, grasslands, turfgrass	2,122	28%
Bare	soil, aggregate piles, unplanted fields	58.6	0.8%
Water	rivers, lakes, drains, ponds	8.4	0.1%
Total Acres		7,577	

SEMCOG 2022 Tree Canopy

Type	Acres	Percent
Tree Canopy	2,529.1	33.4%

Tree canopy is the layer of tree leaves, needles, branches, and stems that provide tree coverage of the ground, viewed from an aerial perspective.

CLICK HERE TO VIEW ADDITIONAL SEMCOG COMMUNITY PROFILE DATA

Royal Oak

OPERATING BUDGET SUMMARY

FISCAL YEAR 2023-2024 ANNUAL BUDGET

CITY FUNDS

The City's financial operations are budgeted and accounted for in numerous funds. A fund is a separate accounting unit. Funds are created by administration, as needed, to segregate the funding for a specific purpose or restriction. The Funds that comprise the overall budget, are listed below and illustrated in the Operating Funds Structure chart. The City Commission officially adopts budgets for the General Fund and Special Revenue Funds. Budgets for the remaining funds are set administratively based on tax rates and user fees approved by the City Commission. A list of all of the City's funds is provided below along with links to each Department/Fund page.

GENERAL FUND

The General Fund is the City's major operating fund, accounting for all financial resources of the City except those required to be accounted for in another fund. Property taxes from the City's general tax millage/levy and state-shared revenue are recorded in this fund. General administration and some public works functions are services provided from this fund. The modified accrual basis of budgeting is utilized in the preparation of the governmental fund types. Expenditures, with the exception of debt service expenditures, compensated absences, claims and judgments, are recorded at the time the liability is incurred. Revenues are recorded when received as cash, with the exception for material or available revenues that are accrued to properly show revenues earned and/or levied taxes.

GENERAL FUND DEPARTMENTS:

- Mayor/Commission – 101.101
- Court – 101.136
- Manager – 101.172
- Elections – 101.191
- Finance – 101.201
- Assessor – 101.209
- Attorney – 101.210
- Clerk – 101.215
- Human Resources – 101.226
- Administration - 101.248
- Treasurer – 101.253
- City Office Building - 101.265
- Parks & Forestry – 101.266
- Building Maintenance – 101.267
- Ordinance Enforcement – 101.372
- Community Development – 101.400
- Animal Protection Services – 101.430
- Electrical – 101.443
- Engineering – 101.447
- Street Lighting – 101.448
- Economic Development – 101.728
- Community Engagement – 101.747
- Cable Communications – 101.834
- Community Promotion – 101.835
- Dream Cruise – 101.836
- Arts, Beats and Eats – 101.837
- Transfers-Out – 101.965

OTHER GOVERNMENTAL FUNDS:

SPECIAL REVENUE FUNDS

Special Revenue funds are funds that are used to record transactions in which a funding source is legally restricted for specific expenditures. The modified accrual basis of budgeting is utilized in the preparation of the governmental fund types. Expenditures, with the exception of debt service expenditures, compensated absences, claims and judgments, are recorded at the time the liability is incurred. Revenues are recorded when received as cash, with the exception for material or available revenues that are accrued to properly show revenues earned and/or levied taxes. These include:

- Major Streets Fund - 202
- Local Streets Fund - 203
- Public Safety Fund - 207
- Publicity Tax Fund - 211
- Solid Waste Fund - 226
- Indigent Defense Fund - 260
- Library Millage Fund - 271
- Community Development Block Grant Fund - 274
- State Construction Code Fund – 282
- ROOTS Fund – 295
- Senior Citizen Services Fund – 296
- Animal Shelter Fund – 297
- Police Grants – 298
- Miscellaneous Grants - 299

DEBT SERVICE FUNDS

Debt Service funds are funds established to finance and account for the payment of interest and principal on all tax supported debt, serial, and term, including those payable for special assessments. These funds are not legally appropriated; however, they are audited. These include:

- General Obligation Debt Fund – 301
- Court Building Debt Service Fund – 303
- ROCC Debt Service Fund – 350

*Please visit the **Debt Information section** for additional information on:*

- *Description of Outstanding Long-Term Debt*
- *Legal Debt Limit*
- *Debt Obligation Policy*

CAPITAL PROJECTS FUNDS

These funds are not legally appropriated; however, they are audited.

- ROCC Capital Projects Fund - 450
- Parks Improvement Fund – 499

Please visit the 5-year Capital Improvement Plan for more information.

SPECIAL REVENUE FUNDS – COMPONENT UNITS

- Brownfield Redevelopment Authority – 243
- DDA Development Fund – 247
- DDA Operation Fund - 248

PROPRIETARY FUNDS

ENTERPRISE FUNDS

Enterprise funds are established to finance and account for the acquisition, operation and maintenance of governmental facilities and services that are entirely or predominately self-supporting by user charges; or where the governing body has decided periodic determination of revenue earned, expenses incurred and/or net income is appropriate. The accrual basis of accounting is utilized for the internal service and enterprise funds budgets which are not officially adopted but included in this document. These funds are not legally appropriated; however, they are audited.

- Arts, Beats and Eats Fund - 506
- Recreation Fund - 508
- Auto Parking Fund - 516
- Farmers' Market Fund - 551
- Water & Sewer Fund - 592
- Ice Arena Fund - 598

INTERNAL SERVICE FUNDS

Internal service funds are established to finance and account for services and commodities furnished by a designated department or agency to other departments within a single government unit or to other governmental units. The accrual basis of accounting is utilized for the internal service and enterprise funds budgets which are not officially adopted but included in this document. These funds are not legally appropriated; however, they are audited.

- Information Technology Fund - 636
- Motor Pool Fund - 661
- Workers' Compensation Insurance Fund - 677
- Health Care Fund - 678
- General Liability and Property Insurance Fund - 679

FIDUCIARY FUNDS:

A fiduciary fund is any fund held by a governmental unit in a fiduciary capacity. The accrual basis of accounting is utilized for the internal service, enterprise and fiduciary funds budgets which are not officially adopted but included in this document. These funds are not legally appropriated; however, they are audited.

- Retirement (Pension) Fund – 731
- Retiree Health Care Fund - 736

Royal Oak

GENERAL FUND

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The mission of the General Fund is to record all revenue not required by state statute or local law to be reported separately, and to show the legal expenditure of those monies.

OVERVIEW

The General Fund is the City's major operating fund, accounting for all financial resources of the City except those required to to be accounted for in another fund. Property taxes from the City's general tax millage/levy and state shared revenue are recorded in this fund. General administration and some public works functions are provided from this fund.

As the largest operating fund, revenue exceeds $47.4 million (including transfers-in from other funds). Over 95 percent of General Fund revenue is from property taxes, state/federal grants, fines and forfeitures, licenses and permits, and charges for services. Property tax revenue alone makes up approximately 57 percent of revenue. The base operating millage is authorized by the City Charter in chapter eight section 4.11(a). A secondary source of general fund revenue includes interest and rentals, contributions and donations, and other revenue.

STRATEGIC PLAN GOALS AND OBJECTIVES

Each General Fund department develops its own goals and objectives to align with the City's strategic planning initiatives. You will find these items outlined on the individual department pages.

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - REVENUE

General Fund Revenue

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Taxes	$20,387,628	$21,268,784	$21,893,083	$22,796,000	$24,967,840	$22,524,920	$24,968,040
Licenses, Charges & Fines	$8,886,151	$7,413,574	$8,328,616	$12,728,000	$10,375,000	$4,618,050	$9,294,330
Grants	$6,039,644	$7,091,670	$7,457,984	$10,735,450	$10,942,460	$2,858,400	$11,665,750
Interest And Contributions	$920,096	$209,464	-$63,883	$149,500	$1,244,000	$372,490	$1,205,770
Transfers	$1,513,182	$1,414,866	$737,300	$737,000	$1,244,100	$0	$1,062,410
Other	$585,064	$298,771	$295,573	$315,750	$544,430	$203,330	$422,320
Use of Fund Balance	$0	$0	$0	$222,170	$0	$0	$0
TOTAL	**$38,331,765**	**$37,697,128**	**$38,648,673**	**$47,683,870**	**$49,317,830**	**$30,577,190**	**$48,618,620**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Taxes	$26,814,100	$26,814,100	$27,752,594	$28,723,934	$29,729,272	$30,769,796
Licenses, Charges & Fines	$9,449,500	$9,449,500	$9,372,139	$9,311,286	$9,266,494	$9,237,367
Grants	$7,807,750	$7,807,750	$8,038,754	$8,276,655	$8,521,661	$8,773,984
Interest And Contributions	$1,312,750	$1,312,750	$1,327,928	$1,343,318	$1,358,926	$1,374,756
Transfers	$777,000	$777,000	$777,000	$777,000	$777,000	$777,000
Other	$318,050	$318,050	$318,050	$318,050	$318,050	$318,050
Use of Fund Balance	$0	$2,862,269	$0	$0	$0	$0
TOTAL	**$46,479,150**	**$49,341,419**	**$47,586,463**	**$48,750,244**	**$49,971,403**	**$51,250,952**

BUDGET SUMMARY - EXPENDITURES

General Fund - Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational							
Transfers-Out	$24,665,911	$20,623,898	$25,798,854	$25,410,970	$25,211,470	$12,429,500	$25,191,170
Other Operating	$4,239,377	$4,009,299	$5,199,936	$8,247,170	$8,213,670	$3,228,620	$7,221,330
Debt Service	$2,459,054	$2,458,963	$2,459,646	$2,460,000	$2,460,000	$1,903,270	$2,460,010
Capital	$467,832	$41,305	$547,212	$18,000	$184,000	$49,290	$174,000
Supplies	$416,893	$415,153	$452,251	$666,410	$671,410	$290,830	$619,450
OPERATIONAL TOTAL	**$32,249,066**	**$27,548,617**	**$34,457,898**	**$36,802,550**	**$36,740,550**	**$17,901,510**	**$35,665,960**
Personnel	$8,980,395	$8,858,071	$9,941,779	$10,881,405	$11,012,145	$5,334,220	$10,634,380
Increase in Fund Balance	$0	$0	$0	$0	$1,565,220	$0	$0
TOTAL	**$41,229,461**	**$36,406,688**	**$44,399,677**	**$47,683,955**	**$49,317,915**	**$23,235,730**	**$46,300,340**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational						
Transfers-Out	$25,906,430	$25,906,430	$26,549,960	$27,352,250	$28,154,560	$29,056,860
Other Operating	$7,526,990	$7,526,990	$7,641,258	$7,967,678	$8,312,299	$8,676,236
Debt Service	$2,454,800	$2,454,800	$2,454,800	$2,454,800	$2,454,800	$2,454,800
Capital	$934,370	$934,370	$3,610,000	$5,410,000	$4,560,000	$3,610,000
Supplies	$626,200	$626,200	$693,159	$683,134	$713,082	$744,641
OPERATIONAL TOTAL	**$37,448,790**	**$37,448,790**	**$40,949,177**	**$43,867,863**	**$44,194,741**	**$44,542,537**
Personnel	$11,968,363	$11,892,629	$12,358,291	$12,761,639	$13,178,896	$13,610,570
Increase in Fund Balance	$0	$0	$0	$0	$0	$0
TOTAL	**$49,417,153**	**$49,341,419**	**$53,307,468**	**$56,629,502**	**$57,373,637**	**$58,153,107**

NET REVENUE > EXPENDITURES

General Fund - Revenue & Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues	$38,331,765	$37,697,128	$38,648,673	$47,683,870	$49,317,830	$30,577,190	$48,618,620
Expenses	$41,229,461	$36,406,688	$44,399,677	$47,683,955	$49,317,915	$23,235,730	$46,300,340
REVENUES LESS EXPENSES	**-$2,897,697**	**$1,290,440**	**-$5,751,003**	**-$85**	**-$85**	**$7,341,460**	**$2,318,280**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues	$46,479,150	$49,341,419	$47,586,463	$48,750,244	$49,971,403	$51,250,952
Expenses	$49,417,153	$49,341,419	$53,307,468	$56,629,502	$57,373,637	$58,153,107
REVENUES LESS EXPENSES	**-$2,938,003**	**$0**	**-$5,721,005**	**-$7,879,258**	**-$7,402,234**	**-$6,902,154**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

Please see the detailed lists of significant items in each department section.

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

MAYOR AND CITY COMMISSION

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The mission of the mayor and City Commission is to govern the City of Royal Oak in such a manner as to provide a safe, healthy, and sustainable community.

OVERVIEW

As provided for in the City Charter, Royal Oak has a commission-manager form of government. The Commission consisting of a mayor and six commissioners has full power and authority, except as herein otherwise provided, to exercise all the powers conferred upon the city.

The Commission appoints the manager as the chief administrative officer of the City. The Commission selects the city manager based on their executive and administrative qualifications. The Commission constitutes the legislative and governing body of the city, possessing all the powers herein provided for, with power and authority to pass ordinances and adopt resolutions as they shall deem proper to exercise any or all these powers possessed by the city.

The members of the Commission are elected on a non-partisan ballot by the city at large. To be eligible for the office of mayor or commissioner, a person shall have been a resident of the City of Royal Oak at least one year immediately preceding election and be a registered voter. Three commissioners are elected to four-year terms every two years to ensure experienced legislators at all times. The mayor is elected for a two-year term.

The mayor is the presiding officer of the Commission. In the absence of the mayor, the mayor pro tempore is the presiding officer. Each elected official has one vote that can be cast on each motion. Appointed officials do not have a

vote. Four members of the Commission constitute a quorum and may conduct city business. Ordinance and resolutions require four affirmative votes to be approved.

City Commission meetings are held every second and fourth Monday of the month (with some exceptions) at 7:30 p.m. in the Commission chambers of City Hall at 203 S. Troy St. Meetings are open to the public and are broadcast through WROK. Members of the public can view meetings through the WROK YouTube page; the Telvue PEG.TV Ap through Apple TV, Amazon Firestick, ROKU; and on Comcast and WOW! cable services.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal: Ensure the proper governance of the City.
Strategic Plan Alignment: Welcoming, Engaged and Livable Community
Short-term Objectives:

- *FY 2024: To complete the Master Plan update.*
- *Annually: To review the Strategic Plan, Aging In Place, Sustainability and Climate Action Plan (S-CAP) annually to ensure progress.*

Performance Measures:

- *Ongoing - annual review of plans*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - EXPENDITURES

Mayor/Commission Expenses

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational							
Other Operating	$28,770	$29,771	$39,489	$52,200	$52,200	$16,320	$39,550
Supplies	$233	$339	$1,174	$600	$600	-$60	$150
OPERATIONAL TOTAL	**$29,003**	**$30,110**	**$40,663**	**$52,800**	**$52,800**	**$16,260**	**$39,700**
Personnel	$5,727	$4,743	$4,620	$6,029	$6,029	$2,020	$4,980
TOTAL	**$34,730**	**$34,852**	**$45,283**	**$58,829**	**$58,829**	**$18,280**	**$44,680**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational						
Other Operating	$52,200	$52,200	$53,766	$55,379	$57,040	$58,752
Supplies	$600	$600	$614	$628	$643	$658
OPERATIONAL TOTAL	**$52,800**	**$52,800**	**$54,380**	**$56,007**	**$57,683**	**$59,410**
Personnel	$5,923	$5,923	$5,923	$5,923	$5,923	$5,923
TOTAL	**$58,723**	**$58,723**	**$60,303**	**$61,930**	**$63,606**	**$65,333**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- **Training & education are budgeted to increase 50% (election year) to provide newly elected officials the opportunity to attend training programs through the Michigan Municipal League.**

- **Dues & memberships are budgeted to increase 10% for standard annual increases.**

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

44TH DISTRICT COURT

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The mission of the 44th District Court is to interpret and apply the law with fairness, equality, and integrity and to promote public accountability for improved quality of life in Royal Oak and Berkley.

OVERVIEW

In January 2015, pursuant to law, the 45A District Court (Berkley) merged with and into the 44th District Court, creating one court to serve both the Royal Oak and Berkley communities.

The court is responsible for all civil, traffic and criminal cases that transpire within the boundaries of the cities of Royal Oak and Berkley.

The 44th District Court has two judges elected by the citizens of Royal Oak and Berkley. A portion of the judge's salaries are paid by the State of Michigan. The judges are responsible to handle all civil and criminal trials, preliminary hearings, formal hearings, appeals, exams, etc. The court also has three part-time magistrates who conduct arraignments, informal hearings, and small claims cases.

Both judges conduct programs that promote youth-awareness. The Justice 101 program educates younger children on the role of the court and includes visiting the court to observe and tour the facility. Teen court is for young adults and involves teens involved in minor infractions being heard and judged by a court of their peers.

Under general supervision of the chief judge, the court administrator serves as the executive officer for the 44th District Court. The court administrator is responsible for the administrative management of all non-judicial functions of

the court. This includes personnel management, financial administration, facility management, scheduling and case management, records management, jury utilization and other administrative duties.

The criminal division maintains records on all misdemeanor and felony offenses and is responsible for the processing, scheduling, and noticing of all criminal cases in the court.

The traffic division is responsible for maintaining records and processing all traffic civil infractions, parking violations, and code enforcement proceedings.

The civil division maintains records on general civil, landlord/tenant and small claims cases and is responsible for the scheduling, processing, and noticing of these cases.

The court services division is responsible to administer several programs: jury administration, comprehensive collections efforts and the supervision, counseling, and referral of defendants placed on probation.

Probation officers assist persons sentenced to probation with supervision and rehabilitation with a goal to eliminate re-offending. The probation component of the court services division performs alcohol screening assessments and pre-sentence investigations. Other services provided include assisting with securing training, schooling, and employment.

The 44th District Court's two judges each preside over a Hybrid Alcohol / Drug Treatment Court (HADTC) caseload. This specialty court is a two-year intensive supervision and rehabilitation program for individuals who have an alcohol or drug abuse problem and have a desire for a substance-free lifestyle. Participants are monitored closely to insure there is no alcohol or drug use. They participate in therapy and support group meetings and meet with a specially trained probation officer twice per month. The program consists of four phases and presently averages about 80 participants. Since 2013, the 44th District Court's HADTC program has shown significant success in rehabilitating participants, graduating over 250 people from the program.

Jury administration encompasses all aspects of the process of summonsing eligible citizens from the Royal Oak and Berkley communities when they are needed for jury trials. This includes notices, payments, responding to inquiries, and seeing to their needs while serving as a juror. The court is mindful that jury service, while essential to our system of law, does sometimes present an inconvenience to those summoned.

The court is responsible for collection of monies owed for all traffic tickets, parking tickets, misdemeanors, and code violations. Due to the court's continued aggressive collections program, the 44th District Court has one of the highest collections and case closure rates in the State of Michigan. There is a maxim that a fine is not a punishment until it is collected. This court believes that. Failure to aggressively pursue those who owe fines and costs can result in diminished respect for the rule of law and possible re-offending. The court utilizes several proven strategies to compel compliance.

The 44th District Court has implemented numerous technological initiatives to serve the community. In 2020, the court began utilizing virtual technology (Zoom and YouTube) to conduct courtroom proceedings. The court's webpage provides in-depth information about court services: filing civil cases, paying fines and costs, daily docket search, case look up, virtual courtroom links, court statistics and online request for a marriage ceremony. The court's Facebook page shares an array of judicial/legal information relevant to the citizens of Michigan. The court has implemented reminders application to remind parties via text message of hearing and payment dates. The court plans to implement E-filing in the near future.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goals:

1. To provide a fair venue for resolving traffic and ordinance, civil, criminal, small claims, and landlord/tenant legal disputes.
2. To provide a courteous, safe and customer-friendly environment for all persons entering the facility.
3. To provide efficient, courteous service to citizens summoned to jury duty, remaining mindful that we are taking people from their daily routines.
4. To utilize innovative strategies to compel compliance from persons who owe fines and costs.
5. To assist judges with sentencing by providing thorough reports and professional analysis which will provide persons sentenced to probation with a range of rehabilitation services designed to minimize re-offending.
6. To continue to look for opportunities to employ technology to better serve our customers.

Strategic Plan Alignment: Safe, Healthy, and Just City

Short-term Objectives & Performance Measures:

- For detailed information and performance measures, visit the court's website available at:

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

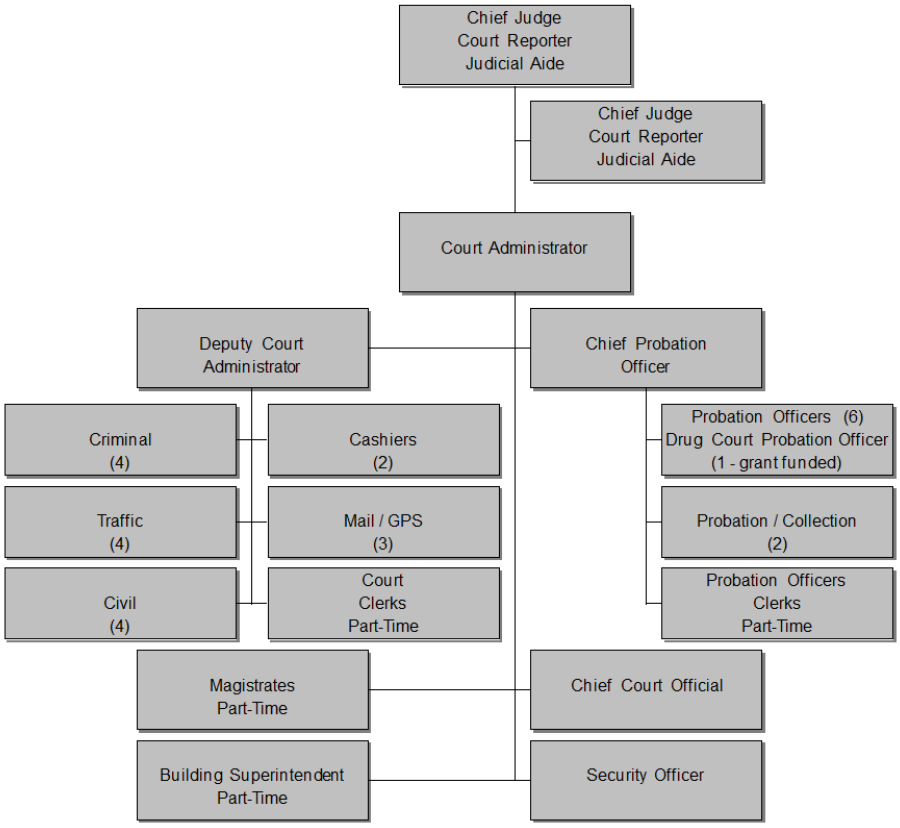
BUDGET SUMMARY - EXPENDITURES

District Court Expenses

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel	$3,144,889	$2,907,677	$3,175,555	$3,564,280	$3,564,280	$1,638,720	$3,315,600
Operational							
Other Operating	$391,987	$347,482	$411,019	$457,000	$552,000	$210,820	$464,450
Supplies	$92,023	$82,230	$69,783	$102,500	$102,500	$36,640	$88,500
Capital	$0	$0	$19,314	$0	$0	$0	$0
OPERATIONAL TOTAL	**$484,011**	**$429,713**	**$500,116**	**$559,500**	**$654,500**	**$247,460**	**$552,950**
TOTAL	**$3,628,900**	**$3,337,390**	**$3,675,671**	**$4,123,780**	**$4,218,780**	**$1,886,180**	**$3,868,550**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel	$4,031,591	$3,964,859	$4,166,029	$4,305,221	$4,449,347	$4,598,594
Operational						
Other Operating	$453,000	$453,000	$468,290	$484,181	$500,701	$517,882
Supplies	$96,000	$96,000	$99,440	$103,013	$106,723	$110,577
Capital	$0	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$549,000**	**$549,000**	**$567,730**	**$587,193**	**$607,424**	**$628,460**
TOTAL	**$4,580,591**	**$4,513,859**	**$4,733,759**	**$4,892,414**	**$5,056,772**	**$5,227,053**

DEPARTMENTAL ORGANIZATIONAL CHART



SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- Department requested to add two new full-time positions: 1 court clerk and 1 probation officer. In an effort to encourage employee retention, the court is gradually transitioning more employees into full-time positions.

- Increase in budgeted temporary wages due to increasing anticipated hours for the existing part-time accountant and existing part-time magistrates, as well as the addition of a clerk for the new district judge.

- A drug court probation officer is budgeted at $70,000 in fiscal year 2023-24 as grant funding is anticipated.

- Contracted worker services are budgeted at $50,000 for fiscal year 2023-24 to cover Sober Link alcohol testing for persons in phase I of the Hybrid Alcohol / Drug Treatment Court (HADTC) specialty court program. These expenditures are reimbursed by the drug court grant.

- Contracted judges' services are budgeted to decrease by 75% due to less need for visiting judges' services post-COVID-19 pandemic.
- Printing and document duplicating budget is increasing 50% due to an anticipated increase in in-house printing
- Postage and mailing services budget is increasing 18% due to an anticipated increase in caseload mailings.

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

District Court

Position Detail	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Amount							
Court Officer	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Deputy Court Administrator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Director of Court Services	1.00	1.00	1.00	1.00	1.00	0.00	0.00
Collections Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	0.00	0.00	1.00	1.00	1.00
District Court Clerk	13.00	13.00	15.00	15.00	14.00	14.00	14.00
Building Superintendent	1.00	1.00	0.00	0.00	0.00	0.00	0.00
District Court Judge	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Judicial Secretary/Recorder	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Probation Officer	4.00	4.00	4.00	4.00	5.00	5.00	5.00
Court Administrator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Chief Probation Officer	0.00	0.00	0.00	0.00	0.00	1.00	1.00
AMOUNT	**29.00**	**29.00**	**29.00**	**29.00**	**30.00**	**30.00**	**30.00**

Position Detail	FY2023	FY2024
Amount		
Court Officer	2.00	2.00
Deputy Court Administrator	1.00	1.00
Director of Court Services	0.00	0.00
Collections Clerk	1.00	1.00
Administrative Assistant	1.00	1.00
District Court Clerk	17.00	18.00
Building Superintendent	0.00	0.00
District Court Judge	2.00	2.00
Judicial Secretary/Recorder	2.00	2.00
Probation Officer	6.00	7.00
Court Administrator	1.00	1.00
Chief Probation Officer	1.00	1.00
AMOUNT	**34.00**	**36.00**

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Royal Oak

CITY MANAGER'S OFFICE

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The mission of the city manager is to efficiently and effectively manage the delivery of the City's services as established by the mayor and the City Commission's goals, objectives and policies and as prescribed by the City Charter.

OVERVIEW

The city manager's office works with all elected officials, departments heads, and the community to implement the vision, Strategic Plan and other documents that guide the City into the future. The office works to develop the City Commission agenda, manages a variety of policy initiatives, analytical work, communication, programs and special projects. Staff also serve as a conduit between the community, non-profits, businesses, and other groups with the City and elected officials.

The city manager is the chief administrative officer of the City. The manager is chosen by the commission based on their executive and administrative qualifications, in addition to other criteria described in the City Charter. The city manager is responsible to the Commission for the proper administration of the affairs of the City and makes most appointments, including the heads of departments. The city manager is required to be present at all meetings of the Commission and be present at meetings of its committees and to take part in discussions but has no vote. The city manager oversees all departments within the City except for the city attorney, city clerk, library director, and the 44th District Court which are separated by the charter. The general operations, finances, and maintenance of city spaces and facilities all report through the city manager's office.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: Provide organizational leadership in the delivery of services.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives:

- *FY 2024 – FY 2026: Monitor the implementation of the City's Strategic Plan, Aging In Place Plan and the Sustainability and Climate Action Plan (S-CAP). Provides additional support and resources as needed.*
- *FY 2024 - FY 2026: Implement policy direction of the City Commission.*

Performance Measures:

- *Staff will provide quarterly updates regarding the Strategic Plan, Aging In Place Plan and the S-CAP.*

Long-term Goal 2: To proactively promote meaningful and open communication to internal and external audiences.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives:

- *FY 2024: Complete a community engagement to learn more about how we can improve our communications strategies.*
- *FY 2024: Establish benchmark goals for social media engagement, and other communications collateral to assess how well it is reaching our intended audience.*
- *FY 2024 - FY 2026: Generate positive news coverage of Royal Oak.*
- *FY 2024 - FY 2026: Utilize the PEER Team to improve internal communications between city leadership and employees.*

Performance Measures:

- *Earlier this year the Positive Employee Engagement & Recognition (PEER) Team and HR began a bi-monthly newsletter, which features content from the city manager's office.*

Long-term Goal 3: To maintain, replace and enhance Royal Oak's infrastructure, parks and facilities to promote efficient, environmentally responsible, and sustainable delivery of municipal services.
Strategic Plan Alignment: Reliable Infrastructure
Short-term Objectives:

- *FY 2024: Complete due diligence for the proposed new Royal Oak Animal Shelter.*
- *FY 2024 - FY 2025: To complete a new animal shelter.*
- *FY 2024 - FY 2026: To spend American Rescue Plan Act funds on improvements in accordance with City Commission priorities.*

Performance Measures:

- *Ongoing - Completion of projects as noted on the CIP schedule.*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - EXPENDITURES

Manager Expenses

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel	$331,276	$422,922	$718,119	$714,438	$714,438	$370,980	$774,490
Operational							
Other Operating	$6,445	$14,850	$297,113	$267,070	$267,070	$89,020	$157,430
Supplies	$3,490	$16,043	$6,851	$11,500	$11,500	$4,970	$8,200
OPERATIONAL TOTAL	**$9,934**	**$30,893**	**$303,964**	**$278,570**	**$278,570**	**$93,990**	**$165,630**
TOTAL	**$341,210**	**$453,815**	**$1,022,083**	**$993,008**	**$993,008**	**$464,970**	**$940,120**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel	$872,630	$872,630	$900,535	$929,380	$959,197	$990,021
Operational						
Other Operating	$212,100	$212,100	$156,977	$161,686	$166,537	$171,533
Supplies	$9,750	$9,750	$10,125	$10,516	$10,923	$11,348
OPERATIONAL TOTAL	**$221,850**	**$221,850**	**$167,102**	**$172,202**	**$177,460**	**$182,881**
TOTAL	**$1,094,480**	**$1,094,480**	**$1,067,637**	**$1,101,582**	**$1,136,657**	**$1,172,903**

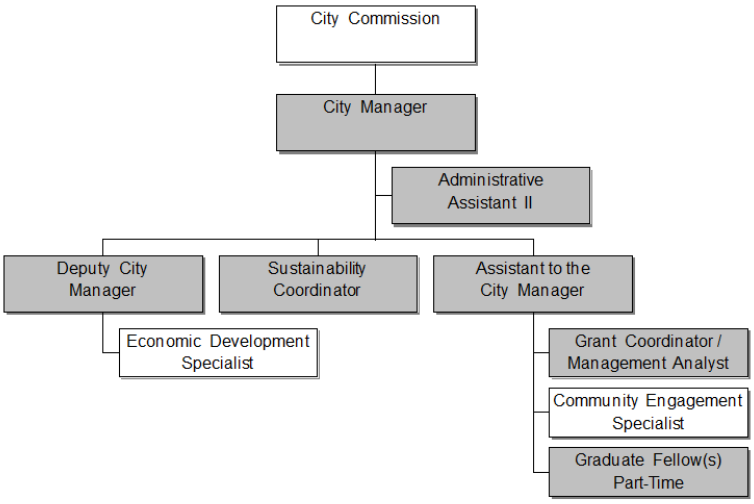
SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- Department request for a grant coordinator / management analyst position to initially be focused on providing support for the sustainability and climate action plan (S-CAP). The city manager's office has seen an increase in the number of projects and programs over the past two years. Additionally, several groups have asked for a higher level of staff time to support commission priorities.

- Additional training funds have been allocated in order for the additional employee to receive professional development similar to other employees in the office.

- Generally, the costs of goods, services and memberships have increased so there are some minor adjustments for that in multiple categories.

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

City Manager

Position Detail	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Amount							
Grant Coordinator / Mgmt Analyst	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Deputy City Manager	0.00	0.00	0.00	0.00	0.00	0.00	1.00
Grant Coordinator / Energy and Sustainability Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant II	0.20	0.20	1.00	1.00	1.00	1.00	1.00
Sustainability Coordinator	0.00	0.00	0.00	0.00	0.00	0.00	0.00
City Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Assistant to City Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00
AMOUNT	**3.20**	**3.20**	**4.00**	**4.00**	**4.00**	**4.00**	**5.00**

Position Detail	FY2023	FY2024
Amount		
Grant Coordinator / Mgmt Analyst	0.00	1.00
Deputy City Manager	1.00	1.00
Grant Coordinator / Energy and Sustainability Manager	1.00	0.00
Administrative Assistant II	1.00	1.00
Sustainability Coordinator	0.00	1.00
City Manager	1.00	1.00
Assistant to City Manager	1.00	1.00
AMOUNT	**5.00**	**6.00**

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Royal Oak

ELECTIONS

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The mission of the elections division is to conduct elections in an effective and ethical manner, meeting the requirements of the federal and state election law and the City Charter.

OVERVIEW

The elections division of the city clerk's office maintains the city's qualified voter file (QVF) for the State of Michigan and is responsible for the conduct of elections in the city.

This division provides service to the community by maintaining a permanent absentee voter list and automatically mailing absentee applications to those voters, as requested. Promoting the new election changes with the passage of ballot proposal 22-2 that voters approved in November of 2022. Such changes include early voting, voting rights and a new application to request a ballot for all elections.

For an election cycle, the division sends ID cards to new voters, mails out absentee applications and ballots to those who have requested to be on the permanent absentee voter list and orders election supplies. Prior to every election the division participates with the county for a mock election to verify the accuracy of results. The division prepares tabulators, ADA equipment, ballot boxes and supply boxes for each precinct.

The city clerk's office uploads election information onto laptops used at the precincts. Staff verifies candidate and ordinance petitions to be placed on the ballots. Voter lists are prepared as requested by candidates, including specific election data and daily lists that are sent to them electronically. Training is

conducted for all election workers prior to every election to assure compliance with all applicable election laws.

The clerk oversees all election day activities to make sure elections run smoothly. Election results are processed and sent via modem to the county. Once election results have been tabulated, voter history is uploaded into the QVF software system.

Voter registration drives are conducted with cooperation of Royal Oak High School (ROHS). The same is done with the nursing homes located within the city.

This office also helps ROHS with their mock elections by providing voting booths for students. Students are also hired for higher turnout-elections, such as even year elections. This gives them a better understanding of the election process.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: Successful implementation of early voting this year by keeping informed of relevant legislation and procedures. Continue to work with the Secretary of State and legislators to improve election processes and transparency.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives:

- *FY 2024: Continuing partnership with Oakland County to tabulate absentee ballots. Absentee ballot results are now available on the website prior to 9pm due to partnering with them.*

Performance Measures:

- *Ongoing*

Long-term Goal 2: Public outreach to improve transparency in elections.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives:

- *FY 2024: Using community engagement for all social media platforms, including our website, to make sure information given to voters is correct.*
- *FY 2024: Continue having audits conducted by Oakland County Elections and the State Bureau of Elections to show transparency and results of elections.*

Performance Measures:

- *Ongoing*

Long-term Goal 3: Expand our pool of election inspectors for upcoming elections

Strategic Plan Alignment: Welcoming, Engaged and Livable Community

Short-term Objectives:

- *FY 2024: Using community engagement for all social media platforms, including our website, to contact prospective election workers.*

Performance Measures:

- *Ongoing*

Long-term Goal 4: Creating innovative programs and solutions for the best service delivery.

Strategic Plan Alignment: Efficient and Effective Services

Short-term Objectives:

- *FY 2024: Networking with other clerk and legislators, and attending relevant election meetings.*

Performance Measures:

- *Ongoing*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - EXPENDITURES

Elections Expenses

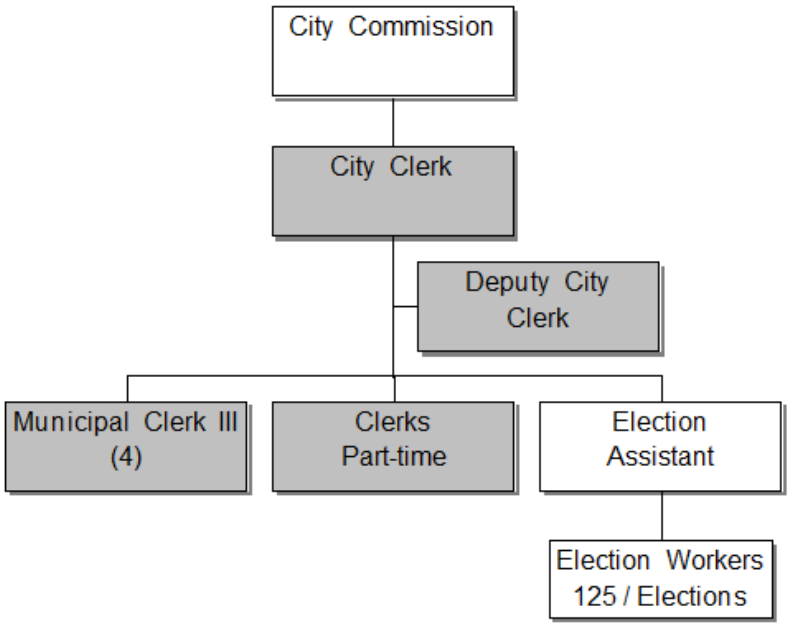
	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel	$239,336	$363,421	$267,785	$381,389	$381,389	$248,620	$394,530
Operational							
Supplies	$62,386	$70,805	$47,820	$106,000	$106,000	$28,290	$106,000
Other Operating	$6,769	$5,345	$18,606	$85,400	$96,900	$35,780	$80,230
Capital	$88,085	$22,555	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$157,240**	**$98,705**	**$66,426**	**$191,400**	**$202,900**	**$64,070**	**$186,230**
TOTAL	**$396,575**	**$462,126**	**$334,211**	**$572,789**	**$584,289**	**$312,690**	**$580,760**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel	$485,927	$485,927	$501,565	$517,728	$534,434	$551,701
Operational						
Supplies	$126,000	$126,000	$130,120	$134,386	$138,805	$143,381
Other Operating	$100,400	$100,400	$104,572	$108,927	$113,474	$118,221
Capital	$0	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$226,400**	**$226,400**	**$234,692**	**$243,314**	**$252,279**	**$261,602**
TOTAL	**$712,327**	**$712,327**	**$736,257**	**$761,042**	**$786,712**	**$813,302**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- Department request to add a new full-time election assistant to help with early voting.
- Increase in requested personnel costs due to increased staffing needs for early voting sites, which will need to be open nine days prior to every election. Additional guidelines are forthcoming from the State of Michigan.
- Increase in budgeted election supplies, such as A/V ballot envelopes and new applications, which will be mailed to those residents that wish to be added to a permanent ballot mailing list.
- Increase in budgeted election equipment to purchase additional voting equipment for the additional early voting location(s).

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Elections

Position Detail	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Amount							
Elections Assistant	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AMOUNT	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

Position Detail	FY2023	FY2024
Amount		
Elections Assistant	0.00	1.00
AMOUNT	**0.00**	**1.00**

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Royal Oak

FINANCE

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The mission of the finance department is to provide accurate and timely financial services for the City of Royal Oak in the most efficient manner possible.

OVERVIEW

The Director of Finance has the responsibility of the administration of the financial affairs of the City as they relate to the keeping of accounts and financial records and the disbursement of City funds.

The short-term and long-term financial planning, cost allocation, labor contract costing, budget preparation and capital improvement plan coordination are performed by the finance department. The budget is prepared in accordance with the City charter and the state's Uniform Budgeting Act. The budget function includes all the personnel costing, cost allocation, monitoring, amendments, forecasts, and various financial reports.

The department accounts for approximately 50 funds and 125 cost centers, utilizing 15 different banking institutions. All account records are kept by the finance department showing all the financial transactions of the City including cash receipts, cash disbursements, revenues accrued, and liabilities incurred, and all transactions affecting the acquisition, custody, and disposition of City property and make such reports of the financial transactions and conditions of the City as required by law, ordinance, or resolution. The ACFR (Annual Comprehensive Financial Report) and compliance (financial) reports for state and federal purposes are prepared by the department as well.

Centralized accounts payable and payroll processing functions are performed within the department.

The department supports other City departments with their purchases by providing assistance with bid and quotation solicitation and review of responses for the procurement of goods and services and purchase order processing. The procurement process is largely centralized to assist the various departments City-wide and includes one purchasing agent position within the finance department.

In accordance with the City ordinance, the Director of Finance serves as the secretary, treasurer and chief administrative officer for the retirement system and the custodian of its assets. The department is responsible for the preparation of estimated and final pension benefit calculations, monthly pension benefit payments, day-to-day administration of the system and provides all of the data for the actuarial valuations. The Director of Finance also serves as the administrator to other retiree benefit plans.

The sale of municipal bonds and the maintenance of bond service payments are administered within the department along with the development of utility (water and sewage disposal) rates, various financial reports, certain aspects of risk management and assistance with grant reporting.

The Director of Finance is responsible for the other fiscal-related functions such as the treasury and assessing departments.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: Accurately and promptly record all financial transactions to provide the best financial information to the City Commission, city manager, residents, and other users; continue to earn the GFOA Certificate of Achievement for Excellence in Financial Reporting.
Strategic Plan Alignment: Long-Term Fiscal Health
Short-term Objectives:

- *Annually: Produce a budget document that complies with and qualifies for the GFOA Distinguished Budget Presentation Award*
- *Annually: Produce an Annual Comprehensive Financial Report that complies with and qualifies for the GFOA Certificate of Achievement for Excellence in Financial Reporting*

Performance Measures:

- *Ongoing - the City has received the GFOA Distinguished Budget Presentation Award for the past 15 years.*
- *Ongoing - the City has received the GFOA Certificate of Achievement for Excellence in Financial Reporting for many years.*

Long-term Goal 2: Advance the transparency available in the City's financial records.
Strategic Plan Alignment: Long-Term Fiscal Health
Short-term Objectives:

- *FY 2023 - 2024: Partner with OpenGov to produce an interactive, online budget book.*
- *FY 2024: Develop a transparency dashboard through the OpenGov platform to allow easy access to key data points through an integrated database.*

Performance Measures:

- *Completed - the first online budget book has been produced for the 2023-2024 fiscal year.*

Long-term Goal 3: Leverage the City's current financial software to implement paperless processes for vendor payments, purchase orders, procurement and other functions.
Strategic Plan Alignment: Long-Term Fiscal Health
Short-term Objectives:

- *FY 2024: Implement electronic routing and approval of invoices and purchase orders for more efficient vendor payment processing.*
- *FY 2024: Explore OpenGov procurement module for streamlined bid processes and access to wider contractor networks to ensure favorable and responsible pricing on purchases.*

Performance Measures:

- *Ongoing - Electronic invoice approval has been beta-tested with the Library. Finance anticipates rolling this out to all departments in the fall of 2024.*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - EXPENDITURES

Finance Expenses

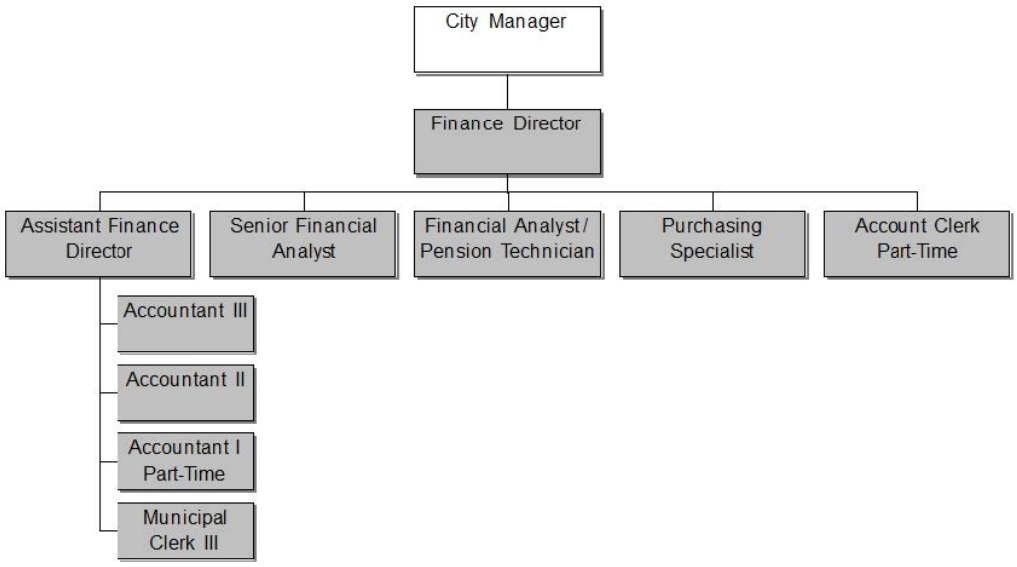
	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel	$768,440	$879,403	$1,030,884	$1,039,771	$1,039,771	$514,610	$1,056,750
Operational							
Other Operating	$32,800	$29,193	$32,353	$32,900	$32,900	$24,110	$41,450
Supplies	$3,027	$6,888	$4,246	$3,500	$3,500	$3,970	$5,500
OPERATIONAL TOTAL	**$35,826**	**$36,082**	**$36,599**	**$36,400**	**$36,400**	**$28,080**	**$46,950**
TOTAL	**$804,266**	**$915,484**	**$1,067,483**	**$1,076,171**	**$1,076,171**	**$542,690**	**$1,103,700**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel	$1,076,525	$1,076,526	$1,110,954	$1,146,533	$1,183,304	$1,221,308
Operational						
Other Operating	$44,850	$44,850	$46,205	$47,600	$49,038	$50,520
Supplies	$6,000	$6,000	$6,165	$6,336	$6,512	$6,694
OPERATIONAL TOTAL	**$50,850**	**$50,850**	**$52,370**	**$53,936**	**$55,550**	**$57,214**
TOTAL	**$1,127,375**	**$1,127,376**	**$1,163,323**	**$1,200,468**	**$1,238,853**	**$1,278,521**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- Increase in budgeted personnel costs due to pay scale and standard cost-of-living increases.
- Training and Education is budgeted to significantly increase due to the Director of Finance and Assistant Finance Director taking advantage of additional training opportunities.
- Dues and Memberships is budgeted to increase due to additional professional memberships held by the Finance Director.

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Finance

Position Detail	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Amount							
Accountant III	0.00	0.00	0.00	1.00	1.00	1.00	1.00
Director of Finance	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Accountant II	1.00	1.00	1.00	0.00	0.00	1.00	1.00
Administrative Assistant / Pension Specialist	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Financial Analyst – Senior	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Purchasing Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Asst. Finance Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Finance - MC III	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Financial Analyst / Pension Technician	0.00	0.00	0.00	0.00	0.00	0.00	1.00
AMOUNT	7.00	7.00	7.00	7.00	7.00	8.00	8.00

Position Detail	FY2023	FY2024
Amount		
Accountant III	1.00	1.00
Director of Finance	1.00	1.00
Accountant II	1.00	1.00
Administrative Assistant / Pension Specialist	0.00	0.00
Financial Analyst – Senior	1.00	1.00
Purchasing Specialist	1.00	1.00
Asst. Finance Director	1.00	1.00
Finance - MC III	1.00	1.00
Financial Analyst / Pension Technician	1.00	1.00
AMOUNT	8.00	8.00

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Royal Oak

ASSESSING DEPARTMENT

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The mission of the assessor's office is to annually provide the residents and property owners of Royal Oak with fair and equitable assessments; provide information to the public that is accurate and reliable and mindful; provide information to other City departments efficiently and allowing them to better perform their duties; provide all of these services in a professional and courteous manner which complies with the Charter of the City of Royal Oak and the constitution and laws of the State of Michigan.

OVERVIEW

The assessor's office uniformly and accurately values all taxable property in the City of Royal Oak. The office is responsible for preparing the assessment rolls and tax rolls of the city for all classes of property subject to taxation. The state constitution and statutes require that, notwithstanding any other provision of law, the assessed values placed upon the assessment roll shall be at 50 percent of true cash value.

Passed by the voters in March of 1994, Proposal A placed additional limits on values used to compute property taxes. Starting in 1995, property taxes were calculated using "taxable value". This value is capped by the inflation rate multiplier until a property transfers ownership. Prior to Proposal A, taxes were calculated on the "State Equalized Value" (SEV). This value represents market or true cash value and changed annually regardless of changes in ownership.

The office is a valuable source of information for the public, maintaining data on each parcel of property in the City. This includes plat maps and record cards for over 26,000 real property parcels. Additionally, an outside vendor, by contract, maintains approximately 2,000 personal property parcels. The total

parcels include these ad valorem parcels, Industrial Facilities Tax (IFT), Tax Increment Financing Authority (TIFA), Downtown Development Authority (DDA) and Brownfield Redevelopment Authority properties.

The assessor determines eligibility of qualified residents for the disabled veteran exemption. A Michigan resident who owns and occupies a residence must be deemed by the Veterans Administration as 100% totally and permanently disabled or have specially adapted housing or been rated as individually unemployable. If qualified, the veteran is exempt from the collection of taxes. The exemption must be applied for on an annual basis.

Another function of the assessor's office is to record, maintain and edit the status of each parcel of property in the City to determine whether it qualifies for a "principal residence exemption" for a portion of school tax. The office also analyzes deeds and affidavits on every transferred property within the City that would trigger an "uncapping" of taxable value in accordance with Proposal A.

The administration of land divisions and combinations is the responsibility of the City assessor while coordinating review efforts with planning, building, engineering, and treasury through completion with the Oakland County Land Division and the Land and Address Management System. The assessor assists and guides the property owner through the process. This procedure includes plat and condominium developments.

Change of assessment notices are mailed in February of each year and taxpayers are given the opportunity to protest their assessment before the City's board of review in March. The board of review is composed of six City residents, forming two boards working as one, appointed by the Commission for two-year terms. The board has the discretion and authority to make adjustments to an individual's assessment if warranted.

General property tax law also provides for a special meeting of the board of review to be held on specific days in July and December for the purpose of correcting clerical errors or mutual mistakes of fact.

With the legal assistance of quality, professional outside counsel, the assessor's office is able to settle, dismiss, and defend the tax tribunal appeals that are brought against the City.

On or before the first day of July of each year, the city assessor delivers a certified copy of the assessment roll on which the city tax has been apportioned and spread, with the warrant annexed to the city treasurer.

The assessments are utilized with the millage rates adopted by the various taxing authorities (Oakland County Operating, Oakland County Parks & Recreation, Zoological Authority, Art Institute Authority, Public Transportation Authority, Huron-Clinton Metropolitan Authority, Berkley, Clawson and Royal Oak Schools, Oakland Community College, Oakland Schools ISD) to generate tax revenues for the authorities within the city's boundaries.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal #1: Review and prepare for Michigan State Tax Commission Assessment Roll Audits (every five years).
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objective(s):

- *Develop and document land values and economic condition factors for each class of property.*
- *Maintain/update a published policy making the assessor's office reasonably accessible to taxpayers.*
- *Maintain and provide online access to records for taxpayers.*
- *Maintain personal property records and conduct an annual personal property canvass.*

Performance Measures:

- *To be completed annually.*

Long-term Goal #2: Update written procedures and records for all types of real and personal property exemptions.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objective(s):

- *Create and manage an adequate process for determining whether to grant or deny exemptions.*

Performance Measures:

- *Ongoing – During FY 2022, wrote procedures according to statutory requirements. Update exempt property applications as received.*

Long-term Goal #3: Create electronic computer sketches of all properties.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objective(s):

- *Commercial and Residential appraisers review old hand-drawn sketches of building(s) and create and load new computer-designed sketch in BS&A.*

Performance Measures:

- *Ongoing - Completed more than 3,000 sketches during FY 2022.*

Long-term Goal #4: Review all residential, commercial and industrial sales and update record cards.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objective(s):

- *Attempt to visit property and interview owner for verification of sale information.*
- *Ensure accurate record card information for correct values and uncappings.*

Performance Measures:

- *Ongoing - Completed more than 2,400 sale reviews in FY 21-22.*

Long-term Goal #5: Update photographs on residential property record cards.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objective(s):

- *Create computer-generated list of properties with old photographs.*
- *Update photographs that are needed for residential properties in a systematic manner.*

Performance Measures:

- *Ongoing - Completed more than 4,000 sale reviews and site visits in FY 21-22 and updated photographs.*

Long-term Goal #6: Provide continuous educational opportunities.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objective(s):

- *Provide continuous education for certified staff. Provide that support staff and board of review members are sufficiently trained to respond to taxpayer inquiries.*

Performance Measures:

- *Ongoing - Complete required hours annually to gain/retain certification levels, training, updates required and approved by the STC.*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - EXPENDITURES

Assessing Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel							
Expenditure	$507,668	$522,326	$555,077	$636,956	$636,956	$312,040	$617,820
PERSONNEL TOTAL	**$507,668**	**$522,326**	**$555,077**	**$636,956**	**$636,956**	**$312,040**	**$617,820**
Operational							
Supplies	$1,168	$8,616	$2,392	$2,500	$2,500	$1,330	$2,570
Other Operating	$109,846	$136,565	$187,957	$172,250	$172,250	$36,560	$110,880
OPERATIONAL TOTAL	**$111,015**	**$145,181**	**$190,349**	**$174,750**	**$174,750**	**$37,890**	**$113,450**
TOTAL	**$618,683**	**$667,507**	**$745,427**	**$811,706**	**$811,706**	**$349,930**	**$731,270**

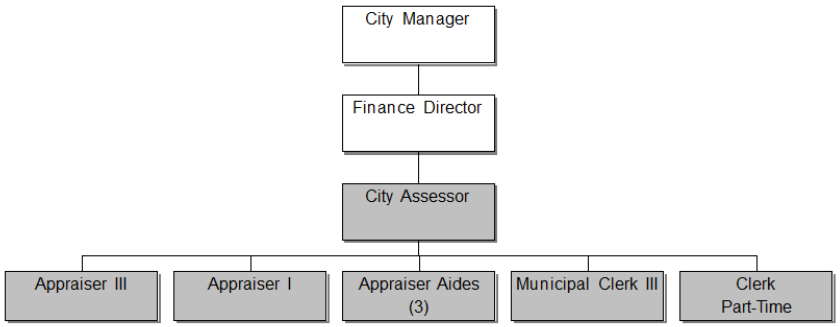
	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel						
Expenditure	$676,953	$676,953	$699,595	$723,040	$747,316	$772,456
PERSONNEL TOTAL	**$676,953**	**$676,953**	**$699,595**	**$723,040**	**$747,316**	**$772,456**
Operational						
Supplies	$2,580	$2,580	$2,667	$2,756	$2,850	$2,947
Other Operating	$162,330	$162,330	$166,461	$170,724	$175,123	$179,662
OPERATIONAL TOTAL	**$164,910**	**$164,910**	**$169,128**	**$173,481**	**$177,973**	**$182,609**
TOTAL	**$841,863**	**$841,863**	**$868,723**	**$896,521**	**$925,290**	**$955,066**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- Sale values trend higher than assessments due to home updates performed without a permit, and complete review is the only means of correct assessments that keeps the city in compliance with State Tax Commission (STC) standards.
- The next STC AMAR (Audit of Minimum Assessing Requirements) review is scheduled for 2027 and the STC recommends that 20% of all parcels be reviewed annually and the city has 26,000 residential parcels.
- Appraisers share responsibilities for new construction, renovations, demolitions, and annual sales review for accurate assessments and proper taxable values.
- As part of the City's succession planning strategy, personnel costs are budgeted to include a one-month overlap in the city assessor position in fiscal year 2023-24 due to the anticipated retirement of the current city assessor in the fall of 2023.
- The department would like to fill one or two part-time positions with interns to help with photographs and sketches.

- Contracted worker services are budgeted to decrease by 17% due to potential decrease in personal property from small business taxpayer exemption and a potential decrease in the number Michigan Tax Tribunal (MTT) appeals cases.

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Assessing

Position Detail	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Amount							
Appraiser I	1.00	1.00	1.00	1.00	1.00	2.00	1.00
Appraiser III	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Assessing - MC III	1.00	1.00	1.00	1.00	1.00	1.00	1.00
City Assessor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
AMOUNT	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**	**5.00**	**4.00**

Position Detail	FY2023	FY2024
Amount		
Appraiser I	1.00	1.00
Appraiser III	1.00	1.00
Assessing - MC III	1.00	1.00
City Assessor	1.00	1.00
AMOUNT	**4.00**	**4.00**

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

CITY ATTORNEY

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The mission of the City of Royal Oak attorney's office is to promote responsible government by providing highly professional legal counsel to the City Commission, City departments, boards and committees, and City employees in all matters relating to any official duties.

OVERVIEW

The City attorney's office is established by the Royal Oak Charter (chapter III, section 22). The City attorney is appointed by and is directly responsible to the City Commission. The attorney serves as the legal adviser and counsel for the City and for all officers and departments in all matters relating to their official duties and performs such other duties as may be imposed by the Commission, either by ordinance or resolution.

The City attorney prepares and reviews contracts, ordinances, resolutions, and agreements, and handles legal issues involving planning, zoning, building inspections, procurement, employment law, open meetings law, access to public records, authority matters, public safety, the U.S. and Michigan Constitutions. The attorney's office provides day-to-day legal advice on the business of the City, and manages all civil litigation for the City.

The City attorney's office is also an integral part of the criminal justice system, working with the police and code enforcement departments in the prosecution of misdemeanors and civil infractions in the district court.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: Provide effective and efficient legal services to the City Commission, City boards and Commissions, and City staff.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives:

- *FY 2024 - 2026: Continue to create document templates for City staff for use in their daily operations.*
- *FY 2024 - 2026: Add a transactional attorney to assist with the increasing number of legal service requests made by the City Commission, City boards and Commissions and City staff.*
- *FY 2024 - 2026: Attend legal seminars and webinars to increase the City attorney's office staff's legal knowledge and skills.*

Performance Measures:

- *Ongoing*

Long-term Goal 2: Enforce City codes and ordinances to protect the safety of the public.
Strategic Plan Alignment: Safe, Healthy and Just City
Short-term Objectives:

- *FY 2024 - 2026: Assist the Police, Fire and Code Enforcement departments with inquiries related to the state laws and City ordinances each is responsible for administering and enforcing.*
- *FY 2024 - 2026: Provide legal training to these departments when new laws or court decisions impact their operations.*
- *FY 2024 - 2026: Assist with reviewing and amending City code provisions to comply with the current state and federal law.*

Performance Measures:

- *Ongoing*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - EXPENDITURES

Attorney Expenses

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel							
Expenditure	$525,950	$452,677	$571,131	$594,285	$574,285	$251,270	$564,980
PERSONNEL TOTAL	**$525,950**	**$452,677**	**$571,131**	**$594,285**	**$574,285**	**$251,270**	**$564,980**
Operational							
Other Operating	$64,243	$102,622	$113,984	$68,000	$143,000	$47,350	$98,000
Supplies	$16,516	$26,008	$19,527	$20,000	$20,000	$8,750	$20,000
OPERATIONAL TOTAL	**$80,760**	**$128,630**	**$133,511**	**$88,000**	**$163,000**	**$56,100**	**$118,000**
TOTAL	**$606,710**	**$581,307**	**$704,642**	**$682,285**	**$737,285**	**$307,370**	**$682,980**

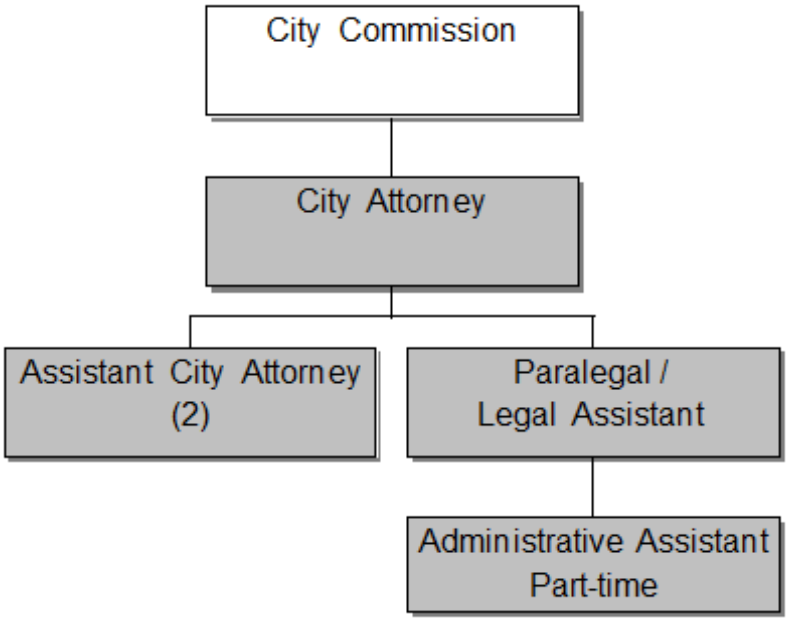
	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel						
Expenditure	$648,977	$648,977	$668,987	$689,642	$710,965	$732,977
PERSONNEL TOTAL	**$648,977**	**$648,977**	**$668,987**	**$689,642**	**$710,965**	**$732,977**
Operational						
Other Operating	$108,850	$108,850	$112,056	$115,357	$118,758	$122,261
Supplies	$20,000	$20,000	$20,970	$21,988	$23,056	$24,177
OPERATIONAL TOTAL	**$128,850**	**$128,850**	**$133,026**	**$137,345**	**$141,814**	**$146,438**
TOTAL	**$777,827**	**$777,827**	**$802,012**	**$826,987**	**$852,779**	**$879,415**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- Increase in budgeted personnel costs due to overall pay scale increases. During fiscal year 2022-23, the administrative assistant was upgraded to paralegal to better assist with day-to-day duties.

- Contracted Legal / Advisory Council – budgeted increase of 25% to assist with the increased volume of transactional work as well as other complex legal projects.

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

City Attorney

Position Detail	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Amount							
Assistant City Attorney	2.00	2.00	2.00	2.00	1.00	1.00	1.00
Chief Assistant City Attorney	0.00	0.00	0.00	0.00	1.00	1.00	1.00
Paralegal | Legal Assistant	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Legal Administrative Assistant	0.80	0.80	1.00	1.00	1.00	1.00	1.00
City Attorney	1.00	1.00	1.00	1.00	1.00	1.00	1.00
AMOUNT	**3.80**	**3.80**	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**

Position Detail	FY2023	FY2024
Amount		
Assistant City Attorney	1.00	2.00
Chief Assistant City Attorney	1.00	0.00
Paralegal | Legal Assistant	0.00	1.00
Legal Administrative Assistant	1.00	0.00
City Attorney	1.00	1.00
AMOUNT	**4.00**	**4.00**

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Royal Oak

CITY CLERK

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The mission of the City clerk's office is to successfully serve the public and City Commission as prescribed by federal and state law and the City Charter, in addition to providing high-quality customer service to residents.

OVERVIEW

Pursuant to the City Charter, the City clerk is the clerk of the City Commission and with the mayor, signs and attests all ordinances; and keeps a journal of record of the City Commission's proceedings. In addition, the City clerk performs such other duties as are prescribed by the Charter, the general laws of the state, or by the City Commission.

Such duties include the posting of meeting notices, records and transcribe minutes for official City Commission meetings and workshops in accordance with the Open Meetings Act. The office prepares minutes for the following meetings: City Commission, Charter Review, Civil Service, Fire Civil Service Commission and Rules Committee. The clerk's office is the keeper of official City records, processes freedom of information requests and serves as a notary public for City business.

The clerk's office provides birth and death certificates, dog licenses, dog park passes, bike licenses, valet licenses, special event permits, parking station permits, solicitation/peddler permits, Dream Cruise permits, residential parking permits; processes SDD/SDM and Class C liquor license renewals, publishes legal notices, sends updates of all ordinances to general code for codification; processes applications from residents who want to serve on City boards and committees and maintains a list of qualified candidates.

A do-not-knock list was established in December of 2012, which the City clerk's office continues to track.

Since 2014, the office has been utilizing the electronic death registry system through the State of Michigan in which death certificates are E-filed.

In 2016, all City Commission minutes were scanned and are now word searchable on the City's website for anyone to view.

In 2019, online forms were created for birth and death certificates, dog licenses, dog park passes and residential parking permits. Anyone may now apply and pay for these items online and no longer need to come into the clerk's office.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: To effectively administer the clerk office license and permit process while providing excellent customer service.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives:

- *FY 2024: Process permits in a timely manner and work closely with those departments which need to sign off on the permits.*

Performance Measures:

- *Ongoing*

Long-term Goal 2: To provide efficient official record keeping by the use of technology, while keeping records safe and accessible.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives: To provide efficient official record keeping by use of technology, while keeping records safe and accessible.

- *FY 2024: Utilizing our document imaging system for all paper agreements, licensing, and vital records.*

Performance Measures:

- *Ongoing*

Long-term Goal 3: Ensure all online forms for permits and applications have fillable forms and online payment options
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives:

- *FY 2024: Using Seamless docs to continue implementation of all new forms and payments.*

Performance Measures:

- *Ongoing*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - EXPENDITURES

Clerk Expenses

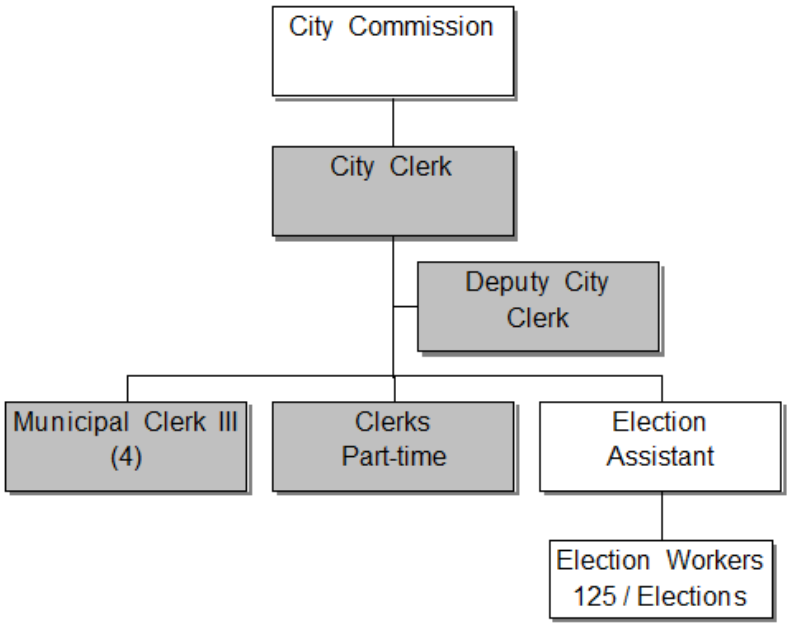
	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel							
Expenditure	$338,929	$351,093	$357,792	$432,529	$432,529	$189,830	$389,880
PERSONNEL TOTAL	**$338,929**	**$351,093**	**$357,792**	**$432,529**	**$432,529**	**$189,830**	**$389,880**
Operational							
Other Operating	$13,275	$17,890	$20,004	$38,000	$38,000	$7,220	$38,000
Supplies	$13,286	$15,581	$11,468	$21,350	$21,350	$2,140	$21,350
OPERATIONAL TOTAL	**$26,561**	**$33,470**	**$31,472**	**$59,350**	**$59,350**	**$9,360**	**$59,350**
TOTAL	**$365,490**	**$384,563**	**$389,263**	**$491,879**	**$491,879**	**$199,190**	**$449,230**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel						
Expenditure	$474,435	$474,435	$490,584	$507,320	$524,667	$542,648
PERSONNEL TOTAL	**$474,435**	**$474,435**	**$490,584**	**$507,320**	**$524,667**	**$542,648**
Operational						
Other Operating	$38,000	$38,000	$39,300	$40,647	$42,043	$43,489
Supplies	$21,350	$21,350	$22,014	$22,701	$23,412	$24,148
OPERATIONAL TOTAL	**$59,350**	**$59,350**	**$61,314**	**$63,348**	**$65,455**	**$67,637**
TOTAL	**$533,785**	**$533,785**	**$551,898**	**$570,669**	**$590,122**	**$610,285**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- Increase in budgeted personnel costs due to pay scale and standard cost-of-living increases.

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

City Clerk

Position Detail	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Amount							
City Clerk - MC I	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Deputy City Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00
City Clerk - MC III	2.00	2.00	2.00	2.00	3.00	4.00	4.00
City Clerk – MCII	0.00	0.00	0.00	1.00	0.00	0.00	0.00
AMOUNT	**5.00**	**5.00**	**5.00**	**5.00**	**5.00**	**6.00**	**6.00**

Position Detail	FY2023	FY2024
Amount		
City Clerk - MC I	0.00	0.00
Deputy City Clerk	1.00	1.00
City Clerk	1.00	1.00
City Clerk - MC III	4.00	4.00
City Clerk – MCII	0.00	0.00
AMOUNT	**6.00**	**6.00**

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

HUMAN RESOURCES

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The mission of the Human Resources (HR) department is to provide our customers – management, employees, retirees, applicants, and the public – with efficient, effective and courteous human resources services within legal, professional and ethical parameters.

OVERVIEW

The department coordinates and administers the recruitment, screening, selection, and on-boarding of new employees, consistent with federal and state laws and local civil service ordinance. It manages the classification, promotion, transfer, and evaluation of employees consistent with union contract provisions, civil service rules and City goals and objectives.

HR administers compensation and benefit plans for employees consistent with contract provisions and applicable laws, including leave benefits, tuition reimbursement, deferred compensation, and special pays. This includes 56 different health plans that provide health, dental, vision, life and supplemental insurance for all employees and retirees, including monthly billings, liaison duties with providers, and processing of employee/retiree status changes, including Medicare A, B & D (dependents and beneficiaries, etc.). The office maintains applicant, employee and retiree records.

HR assists in negotiating, interpreting, and administering nine union contracts, resolving grievances, and participating in Act 312 and grievance arbitration.

HR provides counseling and assistance to department heads and employees relevant to personnel issues and coordinates/facilitates training to meet department and City needs.

The department reports and/or monitors workers' compensation and unemployment compensation claims with third party administrators; ensures compliance with the Affordable Care Act, Family and Medical Leave Act, MIOSHA, accident/injury policies and procedures, and collective bargaining agreements; performs liaison duties with workers' compensation clinics for employee injuries, new hire physicals and DOT drug testing program and requirements.

HR develops, distributes and monitors City policies such as sexual harassment, EEO, ADA, Family and Medical Leave Act, workplace violence, employee assistance, drug free workplace, nepotism, etc. The human resources department staffs the Civil Service Board and Fire Civil Service Commission. It also provides representation to safety committees and the City-sponsored health and wellness center.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: To provide support to the internal environment with tools to deliver services as efficiently and effectively as possible.
Strategic Plan Alignment: Safe, Healthy and Just City
Short-term Objectives:

- *FY 2024 - 2026: Institute new customer service training program with measurable program outcomes.*

Performance Measures:

- *Ongoing - Customer service training scheduled for Spring 2023.*

Long-term Goal 2: Being an employer of choice that offers flexibility and creative operating solutions.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives:

- *FY 2024 - 2026: Incentivize employee physical health assessments to play an active supporting role in their health and well-being.*
- *FY 2024 - 2026: Develop a plan document outlining several options to be presented to the City manager.*
- *FY 2024 - 2026: To provide equitable and cost-effective benefit packages for the City's workforce.*
- *FY 2024 - 2026: Promoting non-discriminatory and ethical personnel actions and policy decisions.*
- *FY 2024 - 2026: Complete targeted compensation surveys for those departments or positions where difficulties in filling vacancies has been apparent.*

Performance Measures:

- *Ongoing - FY 2022-2023: On-site flu shot and health risk assessment event incentivized with gift card lottery. Present proposal to incentivize employees getting health risk assessments.*
- *Ongoing - Plan document created and discussed with City Manager. The first concepts are scheduled to be trialed in Summer 2023.*
- *Ongoing - Add short-term and long-term disability plans for employees, and enhanced vision benefit. Review other policies such as life and retiree health.*
- *Ongoing - Six studies completed in FY2022 - 2023, of which, five have resulted in changes for incumbents. Two more studies currently being undertaken in anticipation of attrition/future recruitment.*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - EXPENDITURES

Human Resources Expenses

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel	$395,023	$327,510	$364,621	$414,166	$414,166	$207,350	$447,240
Operational							
Other Operating	$216,580	$258,452	$246,057	$243,100	$243,100	$96,650	$254,500
Supplies	$699	$5,571	$1,400	$2,600	$2,600	$1,550	$2,600
OPERATIONAL TOTAL	**$217,279**	**$264,023**	**$247,456**	**$245,700**	**$245,700**	**$98,200**	**$257,100**
TOTAL	**$612,302**	**$591,534**	**$612,078**	**$659,866**	**$659,866**	**$305,550**	**$704,340**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel	$460,851	$460,852	$475,072	$489,754	$504,911	$520,559
Operational						
Other Operating	$242,300	$242,300	$253,348	$264,917	$277,033	$289,722
Supplies	$2,600	$2,600	$2,654	$2,709	$2,766	$2,823
OPERATIONAL TOTAL	**$244,900**	**$244,900**	**$256,002**	**$267,627**	**$279,799**	**$292,546**
TOTAL	**$705,751**	**$705,752**	**$731,074**	**$757,380**	**$784,710**	**$813,105**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- **Increase in budgeted personnel costs due to pay scale increases and to transition the administrative assistant to a HR specialist position.**

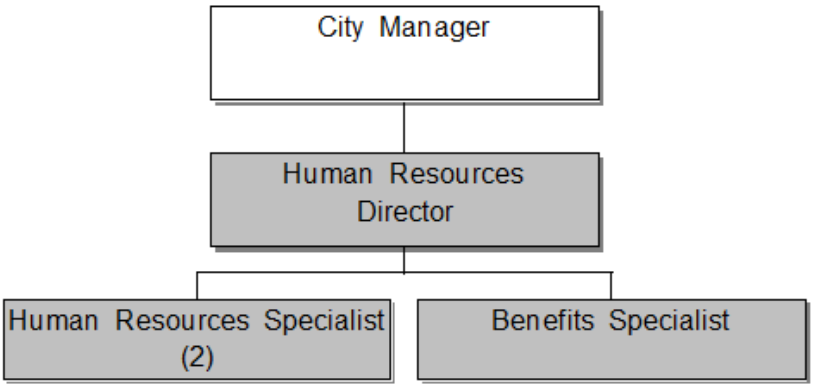
- **Civil service examinations are budgeted to decrease 33% due to blending of some previously separate examinations, and also due to a reduction in the number of entry-level job applicants.**

- **Medical services are budgeted to increase 17% due to the current increase in the hiring of police and fire employees, who require more costly pre-**

employment medical examinations and evaluations.

- Employee recognition awards are budgeted to increase in an effort to restart this program, which was intentionally discontinued during the COVID-19 pandemic.

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Human Resources

Position Detail	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Amount							
Benefits Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Recruitment Coordinator	0.00	0.00	1.00	0.00	0.00	0.00	0.00
Administrative Assistant I	0.00	0.00	0.00	0.00	0.00	1.00	1.00
Human Resource Specialist	1.00	1.00	1.00	2.00	2.00	1.00	1.00
Human Resource Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
AMOUNT	**3.00**	**3.00**	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**

Position Detail	FY2023	FY2024
Amount		
Benefits Specialist	1.00	1.00
Recruitment Coordinator	0.00	0.00
Administrative Assistant I	1.00	0.00
Human Resource Specialist	1.00	2.00
Human Resource Director	1.00	1.00
AMOUNT	**4.00**	**4.00**

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Royal Oak

ADMINISTRATION

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The general administration cost center records charges that are general fund responsibilities but are not specifically assigned to any user due to their subjective nature.

OVERVIEW

Administrative charges for non-specific items are recorded here to monitor total cost. Numerous general costs are expended through this cost center, such as property and general liability insurance costs, information technology service charges, audit services, a portion of bank services charges, tax correction/adjustments. Also included in this cost center is the revenue sharing payment to Municipal Parking Services (MPS) related to parking violations.

Beginning in fiscal year 2017-18, the principal and interest payments for the General Fund's portion of the Other Post-Employment Benefits (OPEB) and pension bonds are expended in this cost center.

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - EXPENDITURES

Administration Expenses

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel							
Expenditure	$773	$1,144	$264	$0	$0	$440	$1,800
PERSONNEL TOTAL	**$773**	**$1,144**	**$264**	**$0**	**$0**	**$440**	**$1,800**
Operational							
Other Operating	$1,106,291	$1,049,478	$1,705,109	$4,080,750	$3,348,750	$1,310,320	$2,984,690
Debt Service	$2,459,054	$2,458,963	$2,459,646	$2,460,000	$2,460,000	$1,903,270	$2,460,010
OPERATIONAL TOTAL	**$3,565,345**	**$3,508,441**	**$4,164,755**	**$6,540,750**	**$5,808,750**	**$3,213,590**	**$5,444,700**
Increase in Fund Balance	$0	$0	$0	$0	$1,565,220	$0	$0
TOTAL	**$3,566,118**	**$3,509,585**	**$4,165,018**	**$6,540,750**	**$7,373,970**	**$3,214,030**	**$5,446,500**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel						
Expenditure	$0	$0	$0	$0	$0	$0
PERSONNEL TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
Operational						
Other Operating	$3,181,550	$3,181,550	$3,322,048	$3,469,038	$3,622,827	$3,783,741
Debt Service	$2,454,800	$2,454,800	$2,454,800	$2,454,800	$2,454,800	$2,454,800
OPERATIONAL TOTAL	**$5,636,350**	**$5,636,350**	**$5,776,848**	**$5,923,838**	**$6,077,627**	**$6,238,541**
Increase in Fund Balance	$0	$0	$0	$0	$0	$0
TOTAL	**$5,636,350**	**$5,636,350**	**$5,776,848**	**$5,923,838**	**$6,077,627**	**$6,238,541**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- Miscellaneous contracted services is budgeted at $1,937,980 for MPS's share of parking violation estimated revenue and payment to MPS for estimated ticket processing costs.
- Information systems service charges allocated to the General Fund – budgeted at $850,310, which is a 5 percent increase from the fiscal year 2022-23 budget.
- The pension and OPEB bonds principal and interest allocated to the General Fund continues to be budgeted in this cost center.

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

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Royal Oak

TREASURER

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The mission of the treasurer's office is to effectively and efficiently collect, secure, invest, and disburse all City monies, which includes tax billing, water billing, accounts receivables, special assessments, parking funds, and numerous miscellaneous receivables and disbursements.

OVERVIEW

All taxes, special assessments, related property liens, and other charges accruing to the City are collected by the City treasurer. All money received by any officer or employees of the City for or in connection with the business of the City is paid to the City treasurer and deposited to one of the approved banking institutions. The treasury office collects and redistributes property taxes for all of the various taxing authorities within the City including Oakland County, Oakland County Parks & Recreation, the Zoological Authority, the Huron-Clinton Metropolitan Authority, Berkley, Clawson and Royal Oak Schools, Oakland Community College, and Oakland Schools ISD.

In addition, the office handles all accounts receivable billings, water/sewer, utility billing and collection of receipts, rehab loan billing and accounting, parking passes and permits, the collection, balancing and accounting for City revenues collected by the cashier and the reconciliation and posting of all revenues collected at off-site locations including the Library, DPW, Recreation, Ice Arena, Farmers' Market, and Police and Fire departments.

The treasurer is responsible for cash management: investing and tracking investments of City funds, the strategic planning of investments to cover regular monthly planned expenditures, such as accounts payable, payroll and retirement, as well as cash flow planning for less-regular expenditures, such as large construction contract or semi-annual bond payments.

The office has continued to add value to the City's investment portfolio through diversification and has worked diligently to improve the yield of the investments while maintaining the safety of principal. This department consistently looks for ways to offer better services and a more effective use of funds through a greater use of bank products and services and improved technology.

Royal Oak property owners have the option of paying tax bills and water bills online with a credit card, debit card or e-check from the City website. The City's current online payment processor is "Invoice Cloud." In addition, permits, miscellaneous invoiced amounts, and special assessments can be paid online. These electronic payment programs have been tremendously popular. Almost 4,800 property owners, or more than 1/3 of the owners without a tax escrow, use electronic payments to pay their tax bill. Over 9,000 water customers, or over 38% of the total customer base, use electronic payments to pay their water utility bill.

For improved customer service, treasury has worked to expand the acceptance of bill pay and other services for receivables payments. Currently, customers can pay Community Development Block Grant (CDBG) rehab loans by bill pay or ACH processing. City clerk customers can use Seamless-Docs online to pay for birth and death records, dog licenses, business licenses and other charges.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: Provide accurate and timely treasury services.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives:

- *FY 2024: Develop treasury processes to improve workflow and/or reduce costs.*
- *FY 2024: Expand and improve upon 24/7 online access to bills and payments required by residents.*
- *FY 2024 - 2026: Provide accurate and up-to-date information to title/mortgage servicing companies at a reasonable price.*
- *FY 2024 - 2026: Have staff regularly attend available online and other classes related to their function offered by Michigan Municipal Treasurers Association (MMTA), BS&A Software, and The Association of Public Treasurers of the United States and Canada (APTUSC).*
- *FY 2024 - 2026: Improve efficiencies in handling non-tax/water receivables with other departments.*

Performance Measures:

- *Ongoing - Improvements to processes and accessibility*

Long-term Goal 2: Maximize investment returns while being mindful of cashflow needs.
Strategic Plan Alignment: Long-Term Fiscal Health
Short-term Objectives:

- *FY 2024 - 2026: Increase investment returns while preserving capital safety.*
- *FY 2024 - 2026: Manage cash flow to coincide with cyclical cash needs, capital plans and long-range planning.*
- *FY 2024 - 2026: Decrease overall investment risk by increasing the approved pool of vendors and investment options.*

Performance Measures:

- *Ongoing - Monitoring of market changes and review of results compared to market indicators.*

Long-term Goal 3: Provide a resource desk for visitors to City Hall and calls for service.
Strategic Plan Alignment: Welcoming, Engaged, and Livable Community
Short-term Objectives:

- *FY 2024: Train the cashier to triage multi-department questions while providing a welcoming, engaged, and informed face to the public.*
- *FY 2024: Assist in development of a welcome package for new homeowners and residents with general navigational information.*
- *FY 2024 - 2026: Increase online information for new residents, realtors, and title companies on tax year and water billing cycles and notifications for ownership or tenancy changes.*
- *FY 2024 - 2026: Develop resource material for tax and water customers in multiple languages.*

Performance Measures:

- *Ongoing - Development of clearer and more consistent communication with the public*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - EXPENDITURES

Treasury - Expenditures

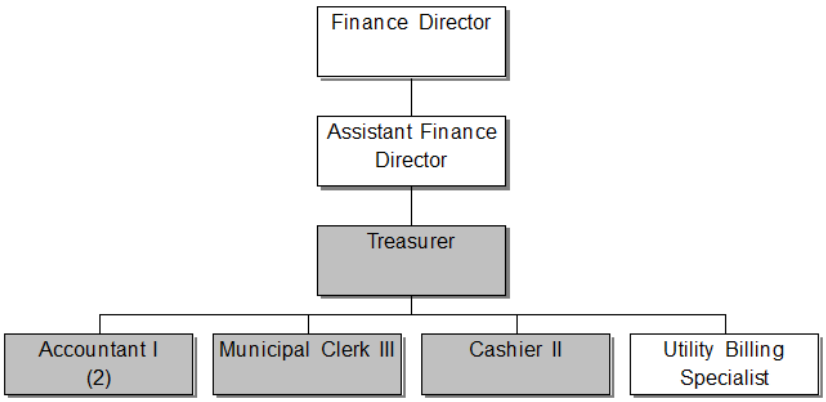
	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel							
Expenditure	$407,114	$463,919	$497,731	$469,345	$469,345	$201,330	$419,630
PERSONNEL TOTAL	**$407,114**	**$463,919**	**$497,731**	**$469,345**	**$469,345**	**$201,330**	**$419,630**
Operational							
Other Operating	$38,002	$35,400	$32,035	$48,600	$48,600	$39,330	$46,820
Supplies	$2,741	$6,381	$7,222	$4,000	$4,000	$1,020	$4,200
OPERATIONAL TOTAL	**$40,743**	**$41,781**	**$39,257**	**$52,600**	**$52,600**	**$40,350**	**$51,020**
TOTAL	**$447,857**	**$505,700**	**$536,988**	**$521,945**	**$521,945**	**$241,680**	**$470,650**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel						
Expenditure	$456,277	$456,277	$470,908	$486,032	$501,666	$517,827
PERSONNEL TOTAL	**$456,277**	**$456,277**	**$470,908**	**$486,032**	**$501,666**	**$517,827**
Operational						
Other Operating	$50,500	$50,500	$52,027	$53,600	$55,222	$56,892
Supplies	$4,200	$4,200	$4,284	$4,370	$4,457	$4,546
OPERATIONAL TOTAL	**$54,700**	**$54,700**	**$56,311**	**$57,970**	**$59,679**	**$61,438**
TOTAL	**$510,977**	**$510,977**	**$527,219**	**$544,002**	**$561,344**	**$579,265**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- Personnel costs - budgeted to decrease slightly due to newer employees with lower starting wages and health insurance elections.
- Postage and mailing services are budgeted to increase 5% due to an increase in postage rates as of January 2023.
- Training and travel costs are budgeted to increase slightly due to sending two staff members to the Michigan Municipal Treasurers Association conference in 2023-24.

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Treasury

Position Detail	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Amount							
Accountant I	1.00	1.00	1.00	2.00	2.00	1.00	1.00
Accountant II	1.00	1.00	1.00	0.00	0.00	1.00	1.00
Treasurer - MC I / MC II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cashier III	1.00	1.00	1.00	1.00	1.00	1.00	1.00
City Treasurer	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Treasurer - MC III	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Treasurer - MC I / MCII	0.00	0.00	0.00	0.00	1.00	1.00	1.00
Cashier II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AMOUNT	**4.00**	**4.00**	**4.00**	**4.00**	**5.00**	**5.00**	**5.00**

Position Detail	FY2023	FY2024
Amount		
Accountant I	1.00	2.00
Accountant II	1.00	0.00
Treasurer - MC I / MC II	0.00	0.00
Cashier III	1.00	0.00
City Treasurer	1.00	1.00
Treasurer - MC III	0.50	0.50
Treasurer - MC I / MCII	0.00	0.00
Cashier II	0.00	1.00
AMOUNT	**4.50**	**4.50**

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Royal Oak

CITY OFFICE BUILDING

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The City office building cost center records the operating, repair and maintenance charges for the City Hall.

OVERVIEW

The City office building budget includes City Hall building costs, under the City engineer, for all departments.

Building costs primarily involve external vendors. The largest operating costs are utilities (electric, gas, and water), postage, janitorial service, and supplies. Repairs and maintenance costs include building trades (HVAC, plumbing, electrical, elevator).

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- Personnel costs are increasing due to having a 3 percent allocation of a new Operations Manager full-time position request included in fiscal year 2023 - 2024.

- $40,000 increase in postage and mailing services to better reflect actual spending (Note: fiscal year 2021-2022 was the first year that postage for elections and the courthouse were moved out of this cost center and directly budgeted within their respective departments. The estimated remaining budget for this cost center was set too low in fiscal year 2023 as a result.

- $27,000 decrease in miscellaneous contracted services due to a one-time expense in fiscal year 2023 for renewable energy consultants / facility study

(for all City-owned buildings) related to the City's Sustainability and Climate Action Plan (S-CAP).

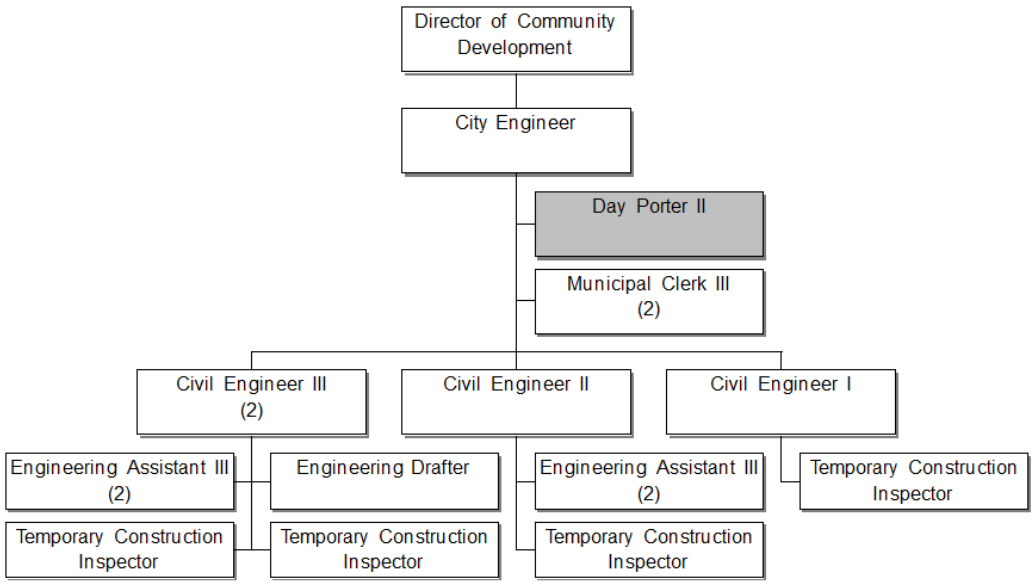
BUDGET SUMMARY - EXPENDITURES

City Office Building Expenses

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational							
Other Operating	$278,372	$238,399	$169,116	$166,170	$214,170	$96,740	$225,080
Supplies	$9,551	$9,696	$11,627	$10,100	$10,100	$7,000	$15,800
OPERATIONAL TOTAL	**$287,922**	**$248,095**	**$180,743**	**$176,270**	**$224,270**	**$103,740**	**$240,880**
Personnel							
Expenditure	$68,205	$69,066	$73,340	$74,736	$74,736	$35,910	$77,000
PERSONNEL TOTAL	**$68,205**	**$69,066**	**$73,340**	**$74,736**	**$74,736**	**$35,910**	**$77,000**
TOTAL	**$356,128**	**$317,161**	**$254,084**	**$251,006**	**$299,006**	**$139,650**	**$317,880**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational						
Other Operating	$211,400	$211,400	$221,128	$231,417	$242,304	$253,828
Supplies	$13,500	$13,500	$14,034	$14,589	$15,167	$15,767
OPERATIONAL TOTAL	**$224,900**	**$224,900**	**$235,162**	**$246,006**	**$257,470**	**$269,595**
Personnel						
Expenditure	$83,264	$83,263	$85,880	$88,582	$91,372	$94,252
PERSONNEL TOTAL	**$83,264**	**$83,263**	**$85,880**	**$88,582**	**$91,372**	**$94,252**
TOTAL	**$308,164**	**$308,163**	**$321,042**	**$334,588**	**$348,842**	**$363,847**

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

City Office Building

Position Detail	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Amount							
Day Porter II	0.00	1.00	1.00	1.00	1.00	1.00	1.00
AMOUNT	**0.00**	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**

Position Detail	FY2023	FY2024
Amount		
Day Porter II	1.00	1.00
AMOUNT	**1.00**	**1.00**

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Royal Oak

PARKS AND FORESTRY

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The mission of the Parks and Forestry Division is to build and maintain all City-owned parks, playgrounds, athletic fields, open spaces, and the public trees; maintaining the urban forest, so they are a source of pride and enjoyment for residents and visitors alike.

OVERVIEW

The Parks and Forestry Division of the Department of Public Service is responsible for the 51 parks, including a dog park on the east side, and playgrounds throughout the City of Royal Oak with a combined acreage exceeding 350 acres.

The division maintains baseball, volleyball, football, and soccer venues; basketball and tennis courts; picnic areas; and walking trails, signs, lighting, and parking.

Although the City's namesake, the original Royal Oak, no longer lives, the forestry section is responsible for over 23,000 trees.

These include trees in the parks, central business district, parkways and easement areas of roads, golf courses, cemetery and city-owned open spaces (e.g., around the library).

During the growing season, duties include removing dangerous or fallen branches and debris, cutting grass, controlling park weeds, and tending streetscapes and banners. When these services are performed on behalf of another department or fund, that cost center is charged directly for the costs incurred.

The City's Recreation Division (Fund 508) puts on all programs in the parks.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: Expedite improvements at park and recreation facilities, as informed by the five-year Parks and Recreation Master Plan.
Strategic Plan Alignment: Reliable Infrastructure
Short-term Objectives:

- *Construct significant improvements at two parks annually.*
- *Improve 2-3 field surfaces annually.*
- *Repair and/or resurface two tennis courts annually.*

Performance Measures:

- *Ongoing - projects have been included in the annual Capital Improvement Plan (CIP).*
- *Ongoing - FY2023-24 includes $200,000 for tennis and pickleball court repairs and improvements.*

Long-term Goal 2: Improve aesthetics and safety through implementation of an accessible and trackable maintenance reporting process for park users.
Strategic Plan Alignment: Reliable Infrastructure
Short-term Objectives:

- *Install QR-code placards at locations within parks and recreation facilities that link directly to the City's mobile reporting process.*

Performance Measures:

- *Ongoing*

Long-term Goal 3: Support Sustainability and Climate Action Plan (S-CAP) green space goals through continual park reforestation.
Strategic Plan Alignment: Environmental Leadership
Short-term Objectives:

- *Plant 50-100 trees in parks annually.*

Performance Measures:

- *Ongoing*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - EXPENDITURES

Parks & Forestry Expenses

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel	$371,283	$488,676	$682,355	$694,643	$786,643	$404,000	$730,750
Operational							
Supplies	$119,650	$148,259	$140,392	$171,200	$171,200	$113,980	$197,050
Other Operating	$395,570	$318,547	$431,777	$548,330	$696,330	$367,290	$660,530
Capital	$379,747	$18,750	$527,898	$18,000	$184,000	$49,290	$174,000
OPERATIONAL TOTAL	**$894,967**	**$485,556**	**$1,100,067**	**$737,530**	**$1,051,530**	**$530,560**	**$1,031,580**
TOTAL	**$1,266,250**	**$974,232**	**$1,782,422**	**$1,432,173**	**$1,838,173**	**$934,560**	**$1,762,330**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel	$770,874	$761,870	$795,648	$821,259	$847,737	$875,112
Operational						
Supplies	$187,300	$187,300	$198,392	$210,288	$223,055	$236,769
Other Operating	$557,200	$557,200	$563,676	$570,572	$577,906	$585,699
Capital	$934,370	$934,370	$3,610,000	$5,410,000	$4,560,000	$3,610,000
OPERATIONAL TOTAL	**$1,678,870**	**$1,678,870**	**$4,372,068**	**$6,190,859**	**$5,360,961**	**$4,432,468**
TOTAL	**$2,449,744**	**$2,440,740**	**$5,167,716**	**$7,012,118**	**$6,208,698**	**$5,307,580**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- The new Parks, Recreation, Forestry, Playgrounds and Animal Shelter millage, first levied in December 2022, is estimated to raise approximately $2,198,100 in fiscal year 2023-24 to support critical park operations and capital improvements, currently funded through the Parks and Forestry Division of the Department of Public Services.

- Personnel costs are increasing due to having a higher allocation of DPS staff included to better reflect actual time worked with the recent addition of new parks. The increase also allows for potential merit increases for those staff not currently at the top of their respective pay scale ranges.

- $60,000 increase water costs due to the addition of the large compound meter located at Centennial Commons Park for the splashpad zone and due to increased usage at Normandy Oaks Park.

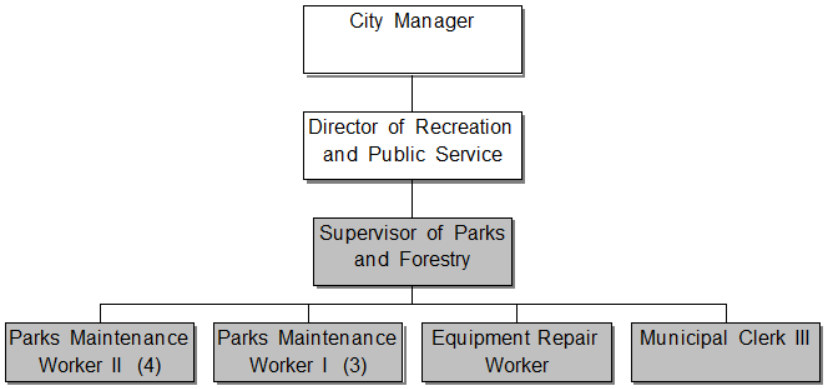
- $28,000 decrease in contracted worker services due to the Parks and Recreation Master Plan being completed during fiscal year 2022-23.

- $34,900 increase in motor pool rental charges due to increased depreciation charges from recently replaced vehicles and equipment and due to expecting more usage.

- The following projects, totaling $934,380, were included in the annual Capital Improvement Plan (CIP) and have been budgeted in this cost center for fiscal year 2023-24:

- $200,000 Tennis & pickleball court repairs and replacements
- $110,000 Park drainage
- $100,000 City-wide R.O.W. tree planting
- $100,000 Hamer-Finch Wilkins Park development (deviates from CIP)
- $90,000 Memorial and Worden Park irrigation systems
- $75,000 Upton Park soccer field development
- $70,000 Memorial Park batting cage tunnel
- $70,000 Kenwood Park basketball & tennis court improvements
- $50,000 Bicycle racks and repair stations
- $47,500 Salter Center circle drive and ADA parking
- $21,880 Royal Oak Arboretum improvements

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Parks & Forestry

Position Detail	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Amount							
Parks/Forestry MC III	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Supervisor of Parks & Forestry	0.00	0.00	0.00	0.00	0.00	0.00	1.00
Equipment Repair Worker	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Parks Maintenance Worker II	4.00	4.00	4.00	4.00	4.00	4.00	4.00
Parks Maintenance Worker	1.00	1.00	1.00	1.00	1.00	2.00	3.00
AMOUNT	**7.00**	**7.00**	**7.00**	**7.00**	**7.00**	**8.00**	**10.00**

Position Detail	FY2023	FY2024
Amount		
Parks/Forestry MC III	1.00	1.00
Supervisor of Parks & Forestry	1.00	1.00
Equipment Repair Worker	1.00	1.00
Parks Maintenance Worker II	4.00	4.00
Parks Maintenance Worker	3.00	3.00
AMOUNT	**10.00**	**10.00**

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Royal Oak

BUILDING MAINTENANCE

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The mission of the building maintenance cost center is to provide quality building repairs in a timely manner and to perform all City operations as efficiently and effectively as possible.

OVERVIEW

The building maintenance budget is under the Director of Public Services. Personnel costs are for full-time DPS workers.

See also the General Fund's City Hall building (265) cost center for other charges for City Hall operations, repairs, and maintenance.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal: Improve service request communication and response times.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives:

- *Implement an inter-departmental maintenance request portal for staff using existing software.*

Performance Measures:

- *Ongoing - to be implemented during FY 2023-24.*

BUDGET SUMMARY - EXPENDITURES

Building Maintenance Expenses

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel							
Expenditure	$221,852	$165,063	$217,483	$282,258	$282,258	$149,480	$276,000
PERSONNEL TOTAL	**$221,852**	**$165,063**	**$217,483**	**$282,258**	**$282,258**	**$149,480**	**$276,000**
Operational							
Other Operating	$18,616	$16,970	$18,564	$22,160	$22,160	$11,080	$22,160
Supplies	$7,937	$10,828	$18,414	$12,500	$12,500	$3,550	$12,760
OPERATIONAL TOTAL	**$26,553**	**$27,798**	**$36,978**	**$34,660**	**$34,660**	**$14,630**	**$34,920**
TOTAL	**$248,405**	**$192,862**	**$254,461**	**$316,918**	**$316,918**	**$164,110**	**$310,920**

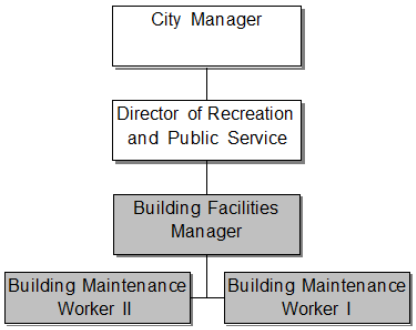
	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel						
Expenditure	$311,550	$311,551	$322,550	$333,965	$345,812	$358,108
PERSONNEL TOTAL	**$311,550**	**$311,551**	**$322,550**	**$333,965**	**$345,812**	**$358,108**
Operational						
Other Operating	$24,150	$24,150	$23,909	$23,669	$23,433	$23,198
Supplies	$12,760	$12,760	$13,270	$13,801	$14,353	$14,927
OPERATIONAL TOTAL	**$36,910**	**$36,910**	**$37,179**	**$37,471**	**$37,786**	**$38,126**
TOTAL	**$348,460**	**$348,461**	**$359,729**	**$371,436**	**$383,598**	**$396,234**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- Personnel costs are increasing due to having a slightly higher allocation of the City electrician costed to this department than in fiscal year 2022-23 and due to a $5,000 increase in overtime wages due to increased work/projects anticipated next year.

- $1,990 increase in motor pool rental charges due to an increase in depreciation charges from a recently replaced vehicle.

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Building Maintenance

Position Detail	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Amount							
Bldg Maintenance Repair Worker I	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Facilities Manager	0.00	0.00	0.00	0.00	0.00	0.00	1.00
Bldg Maintenance Repair Worker II	1.00	1.00	1.00	1.00	1.00	1.00	1.00
AMOUNT	**2.00**	**2.00**	**2.00**	**2.00**	**2.00**	**2.00**	**3.00**

Position Detail	FY2023	FY2024
Amount		
Bldg Maintenance Repair Worker I	1.00	1.00
Facilities Manager	1.00	1.00
Bldg Maintenance Repair Worker II	1.00	1.00
AMOUNT	**3.00**	**3.00**

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Royal Oak

ORDINANCE ENFORCEMENT

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The mission of the ordinance enforcement division of the building department is to enforce City of Royal Oak ordinances that address commercial and residential property maintenance, merchant licensing, and public health and safety issues; and to perform regular checks of all apartments, hotels, motels, and houses offered for rent within the city.

OVERVIEW

The ordinance enforcement division inspects commercial and residential buildings for property maintenance violations. Inspectors enforce local ordinances addressing problems such as blight, weeds, unlicensed/inoperable vehicles, and other issues that may have a negative effect on property values. The ordinance enforcement division learns of these issues by responding to complaints in addition to proactively seeking violations.

The building department consists of two divisions: building inspection and ordinance enforcement. The building inspection-related costs are reflected in the State Construction Code Fund.

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - EXPENDITURES

Code Enforcement - Expenditures

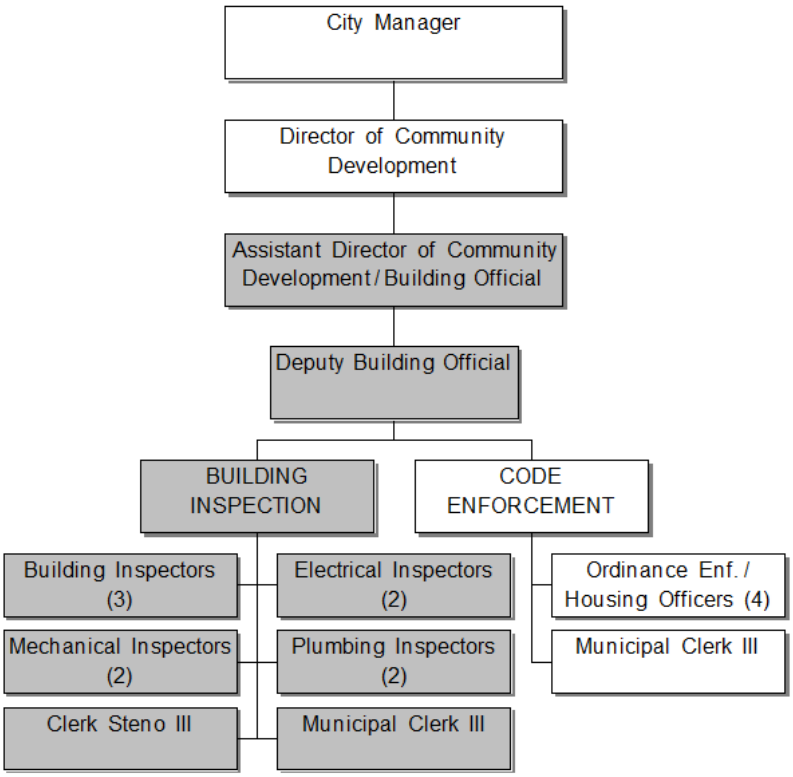
	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel							
Expenditure	$363,381	$308,146	$297,771	$343,806	$369,546	$176,300	$372,420
PERSONNEL TOTAL	**$363,381**	**$308,146**	**$297,771**	**$343,806**	**$369,546**	**$176,300**	**$372,420**
Operational							
Other Operating	$45,316	$53,700	$44,436	$39,040	$39,040	$17,980	$37,040
Supplies	$329	$219	$939	$1,000	$1,000	$240	$1,000
OPERATIONAL TOTAL	**$45,645**	**$53,919**	**$45,376**	**$40,040**	**$40,040**	**$18,220**	**$38,040**
TOTAL	**$409,026**	**$362,065**	**$343,147**	**$383,846**	**$409,586**	**$194,520**	**$410,460**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel						
Expenditure	$335,086	$335,086	$345,105	$355,428	$366,065	$377,025
PERSONNEL TOTAL	**$335,086**	**$335,086**	**$345,105**	**$355,428**	**$366,065**	**$377,025**
Operational						
Other Operating	$35,900	$35,900	$35,669	$35,444	$35,226	$35,013
Supplies	$1,000	$1,000	$1,026	$1,053	$1,080	$1,109
OPERATIONAL TOTAL	**$36,900**	**$36,900**	**$36,695**	**$36,497**	**$36,306**	**$36,122**
TOTAL	**$371,986**	**$371,986**	**$381,800**	**$391,925**	**$402,371**	**$413,147**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- **Decrease in budgeted personnel costs due to reduction in employee health care elections.**

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Code Enforcement

Position Detail	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Amount							
Code Enforcement/Housing Officer	4.00	4.00	4.00	4.00	4.00	4.00	4.00
CS III – Inspection	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Code Enforcement - MC III	1.00	1.00	1.00	1.00	1.00	1.00	1.00
AMOUNT	**5.00**	**5.00**	**5.00**	**5.00**	**5.00**	**5.00**	**5.00**

Position Detail	FY2023	FY2024
Amount		
Code Enforcement/Housing Officer	4.00	4.00
CS III – Inspection	0.00	0.00
Code Enforcement - MC III	1.00	1.00
AMOUNT	**5.00**	**5.00**

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Royal Oak

PLANNING AND ZONING

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The mission of the planning division of the Community Development Department is to proactively oversee the physical and economic development of the City, in particular those areas under private ownership.

OVERVIEW

In fulfilling this mission, the planning division provides administrative support to the City Commission and various advisory boards, most notably the Planning Commission, Zoning Board of Appeals, Downtown Development Authority, Brownfield Redevelopment Authority, and the Community Development Block Grant program. The planning division also works closely with the business community and City residents, answering questions and addressing concerns in an effort to meet the needs of each within the context of the City's plans and ordinances.

The traditional role of the planning division, in the context of municipal government, involves foreseeing the various physical and economic development needs of a community and then providing for those needs through the preparation of various plans and ordinances, which may be considered for approval by elected and appointed officials.

In Royal Oak, this traditional role has been supplemented by the planning division's proactive role and participation in the actual implementation of many physical and economic development plans or projects. This proactive role has changed the nature of the division from a more passive one, concerned primarily with the preparation of plans, to one actively involved in every aspect of the City's physical and economic development.

A planning commission for the City of Royal Oak has been created and organized under the provisions of the Michigan Planning Enabling Act (PA No. 33 of 2008, as amended), and has the powers and duties therein specified. The Planning Commission meets monthly and is responsible for adopting and updating the City's Master Plan, reviewing, and recommending changes to the zoning ordinance (including the rezoning of property), granting special land use permits, reviewing appeals to the City's sign ordinance, and reviewing site plans for all development except one-family and two-family dwellings. Interested parties are advised that the Planning Commission requires submission of applications a minimum of six weeks prior to the meeting at which they are to be considered. This is to allow for the publication of public hearing notices required by state law and to provide ample time for staff to review applications and prepare written reports and recommendations for the Planning Commission.

All site plan applications are reviewed by a planner, as well as representatives from the building inspection, fire, engineering, and police departments. The petitioner is invited to make changes to the site plan based upon staff comments. Following any such changes, the site plan, along with written recommendations, are provided to the Planning Commission for formal review.

Special land use applications are reviewed by a planner and a written report is submitted to the Planning Commission describing the proposed use and how it may meet the requirements for granting a special land use permit in the City's zoning ordinance and state law. Applications for a special land use permit require a public hearing with notification published in a local newspaper and mailed to property owners within 300 feet of the site.

Applications for rezoning property are reviewed by a planner and a report is submitted to the Planning Commission describing the requested zoning district, how it may meet the requirements for a rezoning in the City's zoning ordinance and state law, and whether it is consistent with the future land use map of the City's Master Plan. Proposed text amendments to the City's zoning ordinance are typically prepared by staff in response to changes in state law, generally accepted planning, and zoning principles, or by the specific direction of the Planning Commission, City Commission, or City attorney. For each proposed amendment, staff prepares draft language for review by the Planning Commission, whose recommendation is then forwarded to the City Commission. Rezoning and text amendments require a public hearing and public notification as previously noted.

A Zoning Board of Appeals has been created and organized under the Michigan Zoning Enabling Act (PA 110 of 2006, as amended) and is charged with hearing

requests for variances and interpretations to specific zoning ordinance provisions. It meets monthly and all appeals require a public hearing and public notification as previously noted. Staff prepares a written report of findings on all appeals detailing the City's zoning ordinance standards for which variances are being sought and how the request may meet required standards for granting a variance in the zoning ordinance and state law. Considerable staff time is spent to ensure that all information is accurate, and the appellant's intent is clear.

In addition to serving the above-referenced duties, the planning division spends a great deal of time assisting both residents and businesses with questions regarding land use, zoning, and economic development. Many if not most of these inquiries and contacts do not result in items which appear on an agenda but permit citizens and business owners to better understand City ordinances and policies.

The planning division also reviews plans submitted to the building inspection department for construction permits to ensure they comply with approved site plans. For major projects, this review can take as much time to complete as the original site plan review. If such building plans are found to comply with an approved site plan, then the division marks them as "approved" and returns them to the applicant or the building inspection department. If they are not, the petitioner is advised what is needed to bring the plans into compliance. No additional application or fee is required by the planning division to complete this type of review.

Other tasks or issues involve a great deal of planning division staff time, such as new and renewed sidewalk café applications, license agreements for occupying a right-of-way and a variety of other purposes, right-of-way variations, land divisions, liquor license requests, downtown bicycle racks, staff traffic committee meetings, zoning compliance inquiries, processing and reviewing Brownfield Redevelopment Plans, etc.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: Assist the Planning Commission in the development of a new Master Plan.
Strategic Plan Alignment: Vibrant Local Economy
Short-term Objectives:

- *FY 2024: Ensure that the planning commission and city's consultant follow the established contractual timeline toward completion.*

Performance Measures:

- *Ongoing - During FY 2023, arrange the appropriate number of meetings, charettes, etc.*

Long-term Goal 2: Assist the planning commission in the development of a new Zoning Ordinance / development code upon successful completion of the Master Plan.

Strategic Plan Alignment: Vibrant Local Economy

Short-term Objectives:

- *FY 2024: Assist the Planning Commission in soliciting a firm to write updated Zoning Ordinance / development code standards.*

Performance Measures:

- *Ongoing - Deferred beyond FY 2023, enter into contract with the selected firm and commence Zoning Ordinance updates.*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - EXPENDITURES

Planning & Zoning Expenses

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel							
Expenditure	$301,815	$304,336	$333,199	$382,437	$382,437	$221,470	$398,570
PERSONNEL TOTAL	**$301,815**	**$304,336**	**$333,199**	**$382,437**	**$382,437**	**$221,470**	**$398,570**
Operational							
Supplies	$1,095	$1,070	$2,032	$1,000	$1,000	$1,510	$2,000
Other Operating	$10,017	$33,054	$30,707	$312,000	$322,000	$32,770	$194,100
OPERATIONAL TOTAL	**$11,111**	**$34,124**	**$32,739**	**$313,000**	**$323,000**	**$34,280**	**$196,100**
TOTAL	**$312,926**	**$338,461**	**$365,938**	**$695,437**	**$705,437**	**$255,750**	**$594,670**

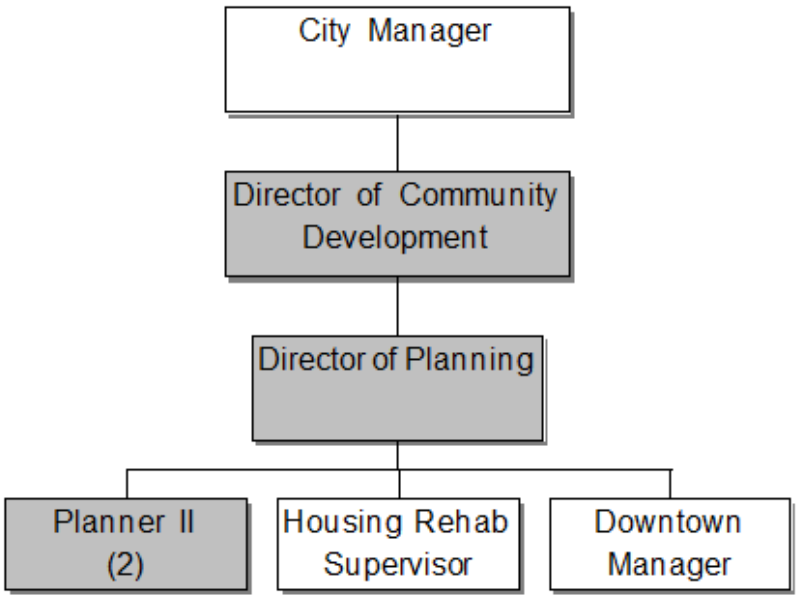
	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel						
Expenditure	$378,700	$378,701	$391,833	$405,449	$419,569	$434,212
PERSONNEL TOTAL	**$378,700**	**$378,701**	**$391,833**	**$405,449**	**$419,569**	**$434,212**
Operational						
Supplies	$2,000	$2,000	$2,040	$2,081	$2,122	$2,165
Other Operating	$137,000	$137,000	$17,710	$18,451	$19,225	$20,034
OPERATIONAL TOTAL	**$139,000**	**$139,000**	**$19,750**	**$20,532**	**$21,348**	**$22,198**
TOTAL	**$517,700**	**$517,701**	**$411,583**	**$425,981**	**$440,917**	**$456,410**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- Advertising and legal notices are budgeted to decrease 50% due to continued fewer anticipated post-COVID-19 advertising and legal notice costs.

- Contracted workers services are budgeted for $120,000 (carryover from fiscal year 2022-23) to continue to develop the City's Master Plan.

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Planning

Position Detail	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Amount							
Community Development Liaison	0.50	0.50	0.50	0.00	0.00	0.00	0.00
Planner III	1.00	1.00	0.00	2.00	2.00	0.00	0.00
Community Development Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Planner II	1.00	1.00	1.00	1.00	0.00	2.00	2.00
Director of Planning	0.00	0.00	1.00	1.00	1.00	1.00	1.00
AMOUNT	**3.50**	**3.50**	**3.50**	**5.00**	**4.00**	**4.00**	**4.00**

Position Detail	FY2023	FY2024
Amount		
Community Development Liaison	0.00	0.00
Planner III	0.00	0.00
Community Development Director	1.00	1.00
Planner II	2.00	2.00
Director of Planning	1.00	1.00
AMOUNT	**4.00**	**4.00**

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Royal Oak

ANIMAL PROTECTION SERVICES

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The mission of animal protection services is to capture dangerous, rabid and stray animals humanely and safely transport them to the animal shelter for safe keeping.

OVERVIEW

Animal protection services are supervised by the police department in the General Fund. The City contracts with our neighbor for the shared services of the City of Berkley animal control officer and truck.

That officer captures dangerous or rabid animals for observation and/or treatment. The officer also picks up stray dogs and cats and transports them to the Royal Oak Animal Shelter for feeding and care (see fund 297).

The officer also picks up dead animals from major streets with speeds over 35 mph. Residents and businesses are asked to pick up all other dead animals.

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - EXPENDITURES

Animal Shelter (GF) - Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational							
Other Operating	$47,489	$48,891	$50,358	$52,910	$52,910	$21,610	$51,870
OPERATIONAL TOTAL	**$47,489**	**$48,891**	**$50,358**	**$52,910**	**$52,910**	**$21,610**	**$51,870**
TOTAL	**$47,489**	**$48,891**	**$50,358**	**$52,910**	**$52,910**	**$21,610**	**$51,870**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational						
Other Operating	$53,430	$53,430	$56,102	$58,907	$61,852	$64,944
OPERATIONAL TOTAL	**$53,430**	**$53,430**	**$56,102**	**$58,907**	**$61,852**	**$64,944**
TOTAL	**$53,430**	**$53,430**	**$56,102**	**$58,907**	**$61,852**	**$64,944**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- **Animal control services is budgeted to increase $1,540 based upon an assumed contract increase with the City of Berkley.**

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

ELECTRICAL

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The mission of the electrical division of the department of public service is to provide effective electrical service to City Hall.

OVERVIEW

The electrical cost center is under the Director of Public Services and records the electrician's personnel costs when servicing City Hall, certification, and tool costs. Other personnel time, costs, electric materials and supplies are charged directly to the requesting department when work is performed elsewhere.

BUDGET SUMMARY - EXPENDITURES

Electrical Expenses

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel							
Expenditure	$41,726	$44,459	$54,050	$53,062	$53,062	$34,470	$60,080
PERSONNEL TOTAL	**$41,726**	**$44,459**	**$54,050**	**$53,062**	**$53,062**	**$34,470**	**$60,080**
Operational							
Supplies	$27,979	$10,219	$7,119	$14,460	$19,460	$14,080	$20,460
Other Operating	$50,210	$43,370	$48,570	$49,240	$81,240	$24,120	$54,240
OPERATIONAL TOTAL	**$78,189**	**$53,589**	**$55,689**	**$63,700**	**$100,700**	**$38,200**	**$74,700**
TOTAL	**$119,916**	**$98,048**	**$109,739**	**$116,762**	**$153,762**	**$72,670**	**$134,780**

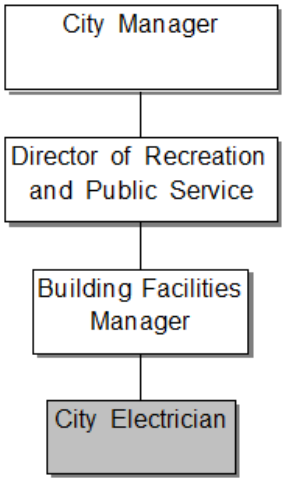
	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel						
Expenditure	$53,637	$53,637	$55,233	$56,877	$58,570	$60,314
PERSONNEL TOTAL	**$53,637**	**$53,637**	**$55,233**	**$56,877**	**$58,570**	**$60,314**
Operational						
Supplies	$14,460	$14,460	$15,038	$15,640	$16,266	$16,916
Other Operating	$42,020	$42,020	$41,600	$41,184	$40,772	$40,364
OPERATIONAL TOTAL	**$56,480**	**$56,480**	**$56,638**	**$56,824**	**$57,037**	**$57,280**
TOTAL	**$110,117**	**$110,117**	**$111,871**	**$113,701**	**$115,608**	**$117,594**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- Personnel costs are increasing due to having a slightly higher allocation of the city electrician costed to this department than in fiscal year 2022-23.

- Supplies activity during fiscal year 2022-23 for tools and hardware was higher due to the purchase of a portable back-up generator during the year.

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Electrical

Position Detail	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Amount							
Electrician I	1.00	1.00	1.00	1.00	1.00	1.00	1.00
AMOUNT	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**

Position Detail	FY2023	FY2024
Amount		
Electrician I	1.00	1.00
AMOUNT	**1.00**	**1.00**

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Royal Oak

ENGINEERING

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The mission of the engineering division is to develop and implement asset management plans and programs to allow for planning, design and inspection of public improvements in the City while also reviewing proposed work within the public right-of-way to ensure the best interests of the City are met.

OVERVIEW

The Royal Oak engineering division is committed to providing sound, efficient and proactive engineering practices and techniques to install and improve the City's transportation, pedestrian, water, sewer, and green infrastructure assets. Working closely with Royal Oak's other departments, the engineering staff strives to partner the needs of the various departments with those of our residents and property owners for overall commitment to a high quality of life that can be attributed to our community's infrastructure.

The division's fiscal year 2023-24 budget targets the management of available resources to meet departmental goals and responsibilities. Current budget resources are comprised primarily of dedicated non-general funding sources and fees. The engineers, engineering assistants, drafting and clerical staff recognize their responsibility to the community they serve. The division's employees are dedicated to efficiently managing infrastructure projects as well as community development requirements by assisting developers, contractors, residents, and other City personnel to provide timely and accurate directives and solutions. The Royal Oak engineering division reaffirms its commitment and looks forward to serving the Royal Oak community.

The engineering cost center in the General Fund covers the costs of communicating with the public and City staff, training, and administration, and performing community development duties for plan review and permits. It also

covers oversight of the City Hall building. The engineering division contributes fees from permits and plan reviews to the general fund to cover this cost center. The engineering staff charges most of their time to numerous budgets. Those charges can be direct or through capital projects, mostly affecting other funds such as the Major Street, Local Street, and the Water and Sewer Funds.

For City infrastructure projects, engineering provides or contracts for the evaluation, planning and design efforts to handle our many systems. Those systems include alleys, streets, on- and off-street parking including lots and decks, streetscapes, sidewalks, bike facilities, traffic evaluations, signs and signals, City buildings and parks, green infrastructure, and water and sewer mains.

The engineering division also oversees the traffic committee which actively reviews traffic and pedestrian safety, as well as parking issues and recommends and implements approved actions.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: Effectively and efficiently review plans for private improvements and issue engineering permits.
Strategic Plan Alignment: Vibrant Local Economy
Short-term Objectives:

- *Review plan submittals within three weeks or less.*

Performance Measures:

- *Completed - Implemented online permit applications in FY2022-23.*

Long-term Goal 2: Provide safe transportation systems to reduce and eliminate crashes.
Strategic Plan Alignment: Reliable Infrastructure
Short-term Objectives:

- *Analyze traffic concerns, prepare recommendations for improvement, and present to Royal Oak Citizens Traffic Committee and City Commission for approval.*

Performance Measures:

- *Ongoing - Traffic Committee meets six times per year.*

Long-term Goal 3: Provide utility information to developers and designers planning upgrades in the City.
Strategic Plan Alignment: Reliable Infrastructure
Short-term Objectives:

- *Reply to MISS DIG Design ticket requests within one week or less.*

Performance Measures:

- *Ongoing - No violations or complaints received about the City's response time.*

BUDGET SUMMARY - EXPENDITURES

Engineering Expenses (Gen Fund only)

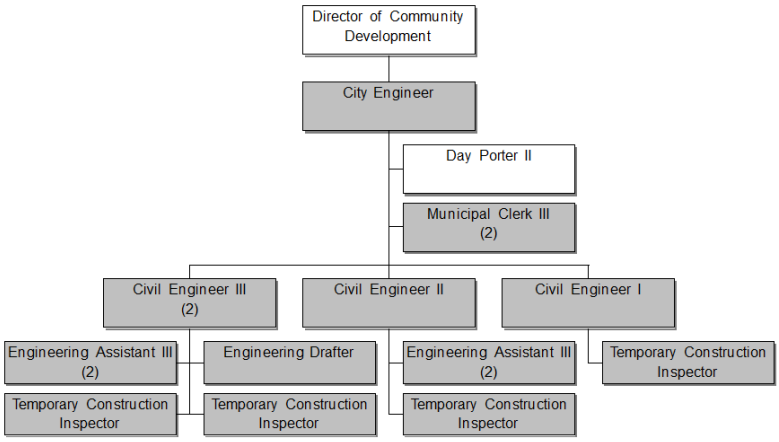
	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel							
Expenditure	$636,527	$519,283	$556,812	$518,572	$551,572	$253,950	$537,490
PERSONNEL TOTAL	**$636,527**	**$519,283**	**$556,812**	**$518,572**	**$551,572**	**$253,950**	**$537,490**
Operational							
Supplies	$1,406	$5,844	$4,057	$5,000	$5,000	$1,480	$5,300
Other Operating	$11,726	$6,660	$9,649	$9,430	$14,430	$6,170	$10,380
OPERATIONAL TOTAL	**$13,133**	**$12,504**	**$13,707**	**$14,430**	**$19,430**	**$7,650**	**$15,680**
TOTAL	**$649,660**	**$531,787**	**$570,518**	**$533,002**	**$571,002**	**$261,600**	**$553,170**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel						
Expenditure	$539,954	$539,954	$557,182	$574,992	$593,405	$612,442
PERSONNEL TOTAL	**$539,954**	**$539,954**	**$557,182**	**$574,992**	**$593,405**	**$612,442**
Operational						
Supplies	$6,500	$6,500	$6,720	$6,948	$7,184	$7,429
Other Operating	$9,720	$9,720	$9,715	$9,712	$9,713	$9,716
OPERATIONAL TOTAL	**$16,220**	**$16,220**	**$16,435**	**$16,660**	**$16,897**	**$17,146**
TOTAL	**$556,174**	**$556,174**	**$573,616**	**$591,652**	**$610,302**	**$629,588**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- **Personnel costs are increasing to allow for potential merit increases for those staff not currently at the top of their respective pay scale range, to allow for a potential step promotion for one of the engineering assistants, and due to having a higher allocation of engineering staff included to better reflect actual time worked.**

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Engineering

Position Detail	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Amount							
Engineering Drafter	2.00	1.00	1.00	1.00	1.00	1.00	1.00
Civil Engineer II	0.00	1.00	1.00	2.00	1.00	1.00	1.00
City Engineer	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Civil Engineer III	2.00	1.00	1.00	1.00	1.00	2.00	2.00
Civil Engineer I	2.00	1.00	1.00	1.00	1.00	1.00	1.00
Engineering Assistant II	0.00	0.00	0.00	0.00	2.00	2.00	2.00
Civil Engineer IV	0.00	1.00	1.00	1.00	1.00	0.00	0.00
CS III - Engineering	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Engineering Assistant III	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Engineering Assistant IV	2.00	2.00	2.00	2.00	0.00	0.00	0.00
Engineering - MC III	1.00	1.00	1.00	1.00	2.00	2.00	2.00
AMOUNT	13.00	12.00	12.00	12.00	12.00	12.00	12.00

Position Detail	FY2023	FY2024
Amount		
Engineering Drafter	1.00	1.00
Civil Engineer II	1.00	1.00
City Engineer	1.00	1.00
Civil Engineer III	2.00	2.00
Civil Engineer I	1.00	1.00
Engineering Assistant II	0.00	0.00
Civil Engineer IV	0.00	0.00
CS III - Engineering	0.00	0.00
Engineering Assistant III	4.00	4.00
Engineering Assistant IV	0.00	0.00
Engineering - MC III	2.00	2.00
AMOUNT	12.00	12.00

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

STREET LIGHTING

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The mission of the street lighting cost center of the department of public service is to provide street lighting that is safe, effective and economical and that attracts residents, business and visitors to the City of Royal Oak.

OVERVIEW

The City pays DTE Energy electrical charges for our street lighting. The DDA pays for downtown street lighting electricity and the street lighting cost center pays for the balance. Electricity normally makes up nearly 95 percent of operating costs in this cost center.

DTE Energy owns certain streetlight poles and fixtures throughout Royal Oak; the City owns the majority. At this time, nothing is scheduled to replace the City's portion of the system.

When individual light poles and fixtures are damaged and/or destroyed, repair or replacement costs are charged to this cost center.

RETURN TO OPERATING BUDGETS SUMMARY PAGE

BUDGET SUMMARY - EXPENDITURES

Street Lighting Expenses

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel							
Expenditure	$18,244	$23,404	$18,229	$20,854	$20,854	$11,600	$23,910
PERSONNEL TOTAL	**$18,244**	**$23,404**	**$18,229**	**$20,854**	**$20,854**	**$11,600**	**$23,910**
Operational							
Supplies	$16,263	$3,451	$8,324	$20,000	$20,000	$4,780	$20,500
Other Operating	$1,029,279	$1,018,575	$1,117,811	$1,084,000	$1,174,000	$429,340	$1,117,600
OPERATIONAL TOTAL	**$1,045,542**	**$1,022,026**	**$1,126,135**	**$1,104,000**	**$1,194,000**	**$434,120**	**$1,138,100**
TOTAL	**$1,063,786**	**$1,045,430**	**$1,144,363**	**$1,124,854**	**$1,214,854**	**$445,720**	**$1,162,010**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel						
Expenditure	$25,320	$25,320	$26,076	$26,855	$27,656	$28,483
PERSONNEL TOTAL	**$25,320**	**$25,320**	**$26,076**	**$26,855**	**$27,656**	**$28,483**
Operational						
Supplies	$20,000	$20,000	$20,800	$21,632	$22,497	$23,397
Other Operating	$1,156,750	$1,156,750	$1,248,690	$1,347,955	$1,455,130	$1,570,846
OPERATIONAL TOTAL	**$1,176,750**	**$1,176,750**	**$1,269,490**	**$1,369,587**	**$1,477,627**	**$1,594,243**
TOTAL	**$1,202,070**	**$1,202,070**	**$1,295,566**	**$1,396,442**	**$1,505,284**	**$1,622,726**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- Personnel costs are increasing due to having a slightly higher allocation of the City electrician costed to this department than in fiscal year 2022-23 and due to having a small allocation (one percent) included for a truck driver.
- Due to rising rates, a $72,750 increase is budgeted in electricity costs (five percent) relative to the fiscal year 2022-23 projected year-end. However, the City is hoping to offset a more significant increase in rates and maintenance costs by converting City-owned streetlights to LED as included in the annual Capital Improvement Plan (CIP) during fiscal year 2023-24.
- $400,000 has been budgeted for the LED Conversion project, which is included in the streets maintenance cost center of the local streets fund (203-467) for fiscal year 2023-24.

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

Royal Oak

ECONOMIC DEVELOPMENT

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The chief role of the office of economic development is to position Royal Oak as a destination for new business opportunities, while providing strategic guidance and resources to existing businesses to facilitate growth and expansion.

OVERVIEW

This department seeks to remain independent of regulatory processes and is focused on business growth, retention and recruitment. It works in concert with community development to shepherd new business proposals and expansions while coordinating with the City attorney to draft and review all contracts and development agreements related to the same.

This office cultivates and maintains proactive relationships with private and non-profit business development partners, academic institutions, and regional economic development entities such as the Michigan Economic Development Corporation and Oakland County Economic Development and Community Affairs. When necessary, it also provides recommendations to the City Commission and other bodies and boards on matters of economic development policy.

As Royal Oak undergoes a transformation of its downtown, fueled in part, by a substantial increase in its office base, this department remains involved in supporting the current proposed developments under way while marketing new business opportunities on both public and privately held sites with the national business and development communities. Continuing the City's relationships with organizations focused upon business and real estate development is critical to providing access to these networks.

The City's proactive investment in economic development has reinforced to the business, real estate, and retail communities Royal Oak's commitment to attracting new business opportunities while fostering programs and initiatives designed to encourage growth for those who already call the City their home.

STRATEGIC PLAN AND GOALS AND OBJECTIVES

Long-term Goal 1: Being a leader in developing and applying economic development best practices.
Strategic Plan Alignment: Vibrant Local Economy / Welcoming, Engaged and Livable Community
Short-term Objectives:

- *FY 2024 - 2026: Attend local and national economic development conferences to stay abreast of new economic development and urban planning methodologies.*
- *FY 2024 – 2026: Maintain membership with economic development organizations such as the Michigan Economic Developers Association (MEDA), the International Economic Development Council (IEDC), the Urban Land Institute (ULI) and ICSC (Innovating Commerce, Supporting Communities).*
- *FY 2024 – 2026: Share economic development and planning insights with City departments involved in the development process, as well as private and non-profit partners such as the Royal Oak Chamber of Commerce and the Downtown Development Authority.*
- *FY 2024 – 2026: Seek speaking and educational opportunities with economic development organizations to promote Royal Oak's economic development best practices.*

Performance Measures:

- *Completed - In FY 2023, a representative of this office was a speaker at the Michigan Economic Developers Association's (MEDA) annual meeting promoting Royal Oak's best practices with regard to placemaking.*
- *Completed - In FY 2023, a staff member accepted the position of Community Advancement Chair with ICSC Michigan to promote issues of local importance among municipalities as they pertain to retail and shopping center development.*
- *Ongoing - In FY 2023, this office attended economic development conferences hosted by MEDA, IEDC, ULI and IEDC and reported back to City staff best practices.*
- *Ongoing and completed - Staff has and will continue to present best practices during the City's Resident Academies to build knowledge within the community.*

Long-term Goal 2: Encourage and support commercial investment and remove internal barriers to innovative development.
Strategic Plan Alignment: Vibrant Local Economy
Short-term Objectives:

- *FY 2024 – 2026: Conduct a monthly inventory of existing office, retail and industrial vacancies and post on romi.gov/business.*
- *FY 2024 – 2026: Communicate existing vacancies to business prospects looking to locate to Royal Oak.*
- *FY 2024 – 2026: Conduct a quarterly review of incentives and grants available at the federal, state and county level to determine the types of assistance available to businesses locating to or residing in Royal Oak.*
- *FY 2024 – 2026: Increase communication and collaboration with Community Development to identify internal processes that negatively impact real estate development.*
- *FY 2024 – 2026: Increase dialogue with businesses that have interacted with the City's Community Development departments to identify processes that are working and processes that may need to be revised or eliminated.*
- *FY 2024 – 2026: Determine impediments to developing the Woodward and 11 Mile Road corridors.*

Performance Measures:

- *Completed - In FY 2023, a community benefits guideline document was created and distributed for projects requiring city entitlements.*
- *Ongoing - Monthly real estate reports are compiled via CoStar, in addition to targeted reports (over 100) created for specific business prospects.*
- *Ongoing - Responded to over 25 individualized business requests for assistance with projects experiencing delays while navigating the entitlement process.*
- *Ongoing - Each month, staff reviews incentive and grant opportunities that may be applicable for Royal Oak businesses, non-profits, and even the City itself.*
- *Ongoing - The City's economic development website is updated monthly to provide notice of new real estate opportunities, incentives/grants, and the City's latest demographic and economic statistics.*
- *Ongoing - Staff has met with businesses along Woodward Avenue and 11 Mile Road to discuss development difficulties and continues to look for funding opportunities to facilitate development; staff has provided feedback to Community Development as it revises the City's Master Plan.*
- *Ongoing - With an additional staff person, this office will increase the amount of business retention visits, especially outside of downtown.*

Long-term Goal 3: Improve relationships between local businesses and cultural and entertainment event promoters.

Strategic Plan Alignment: Vibrant local economy / Welcoming, Engaged and Livable Community

Short-term Objectives:

- *FY 2024 – 2026: Increase communication with businesses that may or may not benefit from an approved special event within the City, and review post-event the successes or difficulties the event caused for local businesses.*
- *FY 2024 – 2026: Explore alternating locations within the City for events.*
- *FY 2024 – 2026: Explore issuing a Request for Quote (RFQ) for event and program promoters.*

Performance Measures:

- *Ongoing - Staff has coordinated infrastructure improvements to Centennial Commons Park which has allowed such new events as Winter Blast, the downtown ice rink, and the Royal Oak Chamber of Commerce's Royal Oak Live.*
- *Ongoing - Staff is working with an event promoter to enact amendments that would extend two of the City's largest special events for multiple years, taking into account concerns that have been voiced by the business community.*
- *Ongoing - In FY 2024, staff will be exploring issuing a RFQ (Request for a Quote) for event and program promoters.*

Long-term Goal 4: To promote Royal Oak as a vibrant business destination locally and nationally.

Strategic Plan Alignment: Vibrant local economy / Welcoming, Engaged and Livable Community

Short-term Objectives:

- *FY 2024 – 2026: Utilize all available methods of communication to inform the public about the status of high-impact / highly visible projects.*
- *FY 2024 – 2026: Increase advertising of Royal Oak across all media.*
- *FY 2024 – 2026: Identify opportunities for award submissions, particularly with Royal Oak municipal projects.*
- *FY 2024 – 2026: Identify sponsorship opportunities for the City to promote itself to prospective businesses.*

Performance Measures:

- *Completed - The City received an award from CREW Detroit for the Royal Oak Civic Center project, which was named CREW's best new real estate project for 2022.*
- *Ongoing - In FY 2023, the City has placed targeted stories in Royal Oak Today, and will be advertising in Site Selection Magazine, which will be distributed at the 2023 Mackinac Policy Conference and the 2023 Brownfield Conference that will be held in Detroit, Michigan.*
- *Ongoing - Staff has participated in podcasts for the Royal Oak Chamber of Commerce promoting the City as a premier business destination, in addition*

to over 25 interviews with local television and print media.
- *Ongoing - In FY 2023-24, staff will be engaging with its new communication partner, Siren Communications, to identify and take advantage of more robust advertising, sponsorship and marketing opportunities.*

Long-term Goal 5: Anyone can find a quality home that fits their needs by way of value, accessibility, price and size.
Strategic Plan Alignment: Welcoming, Engaged and Livable Community
Short-term Objectives:
- *FY 2024 – 2026: Consider new City investments with housing developers to fill housing market gaps.*
- *FY 2024 – 2026: Identify funding opportunities pertaining to affordable/attainable housing.*

Performance Measures:
- *Ongoing - Staff has identified funding opportunities through the American Rescue Plan Act (ARPA) that can be applied in pursuit of affordable housing projects.*
- *Ongoing - Staff is working with Community Development to identify projects and developers that can complete affordable housing projects in the City.*

Long-term Goal 6: Implementing the Sustainability and Climate Action Plan (S-Cap)
Strategic Plan Alignment: Environmental Leadership
Short-term Objectives:
- *FY 2024 – 2026: Continuous evaluation on how best to support the plan through staffing and internal and community partnerships.*
- *FY 2024 – 2026: Promote the plan to developers that are building new projects or conducting significant rehabilitations in the City.*
- *FY 2024 – 2026: Develop partnerships with other organizations to help build resources that support implementation.*

Performance Measures:
- *Ongoing - Staff recently met with the U.S. Green Building Council as it looks to create an ordinance governing future Leadership in Energy and Environmental Design (LEED) projects.*
- *Ongoing - This office is promoting the Sustainability Climate Action Plan to businesses while on retention visits and provided a summary and presentation to the Royal Oak Chamber of Commerce.*
- *Ongoing - Staff will be coordinating with the manager's office a Sustainability Climate Action Plan implementation plan to be shared with all City departments.*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - EXPENDITURES

Economic Development Expenses

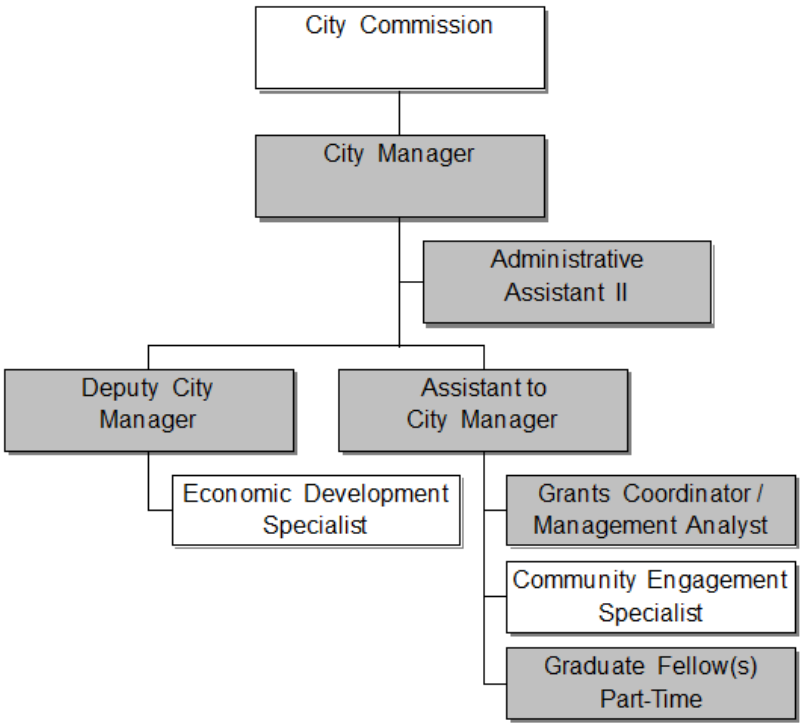
	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel							
Expenditure	$133,487	$132,786	$3,727	$82,669	$82,669	$0	$0
PERSONNEL TOTAL	**$133,487**	**$132,786**	**$3,727**	**$82,669**	**$82,669**	**$0**	**$0**
Operational							
Supplies	$59	$18	$680	$800	$800	$10	$250
Other Operating	$21,706	$76,866	$22,622	$38,000	$38,000	$18,980	$33,100
OPERATIONAL TOTAL	**$21,765**	**$76,884**	**$23,302**	**$38,800**	**$38,800**	**$18,990**	**$33,350**
TOTAL	**$155,252**	**$209,670**	**$27,028**	**$121,469**	**$121,469**	**$18,990**	**$33,350**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel						
Expenditure	$100,432	$100,432	$103,822	$107,333	$110,969	$114,736
PERSONNEL TOTAL	**$100,432**	**$100,432**	**$103,822**	**$107,333**	**$110,969**	**$114,736**
Operational						
Supplies	$800	$800	$834	$870	$907	$946
Other Operating	$38,000	$38,000	$39,260	$40,564	$41,913	$43,309
OPERATIONAL TOTAL	**$38,800**	**$38,800**	**$40,094**	**$41,433**	**$42,820**	**$44,255**
TOTAL	**$139,232**	**$139,232**	**$143,916**	**$148,766**	**$153,789**	**$158,991**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- Increase in budgeted personnel costs due to the Economic Development Specialist position vacancy in fiscal year 2022-23, with the intention of filling the vacancy by fiscal year 2023-24.

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Economic Development

Position Detail	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Amount							
Economic Development Manager	1.00	1.00	1.00	1.00	1.00	0.00	0.00
Economic Development Specialist	0.00	0.00	0.00	0.00	0.00	1.00	1.00
AMOUNT	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**

Position Detail	FY2023	FY2024
Amount		
Economic Development Manager	0.00	0.00
Economic Development Specialist	1.00	1.00
AMOUNT	**1.00**	**1.00**

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

COMMUNITY ENGAGEMENT

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The mission of the community engagement division is to support opportunities for meaningful, open and respectful dialogue, opening the lines of communication between elected officials, staff and the community.

OVERVIEW

The community engagement cost center provides the City's communications and community engagement functions. Both functions are critical for the City to build and maintain trust with the public. This enables the City to implement community plans more effectively.

In 2023, the City partnered with a communications firm to help improve and expand our communications efforts with a more strategic approach.

These programs include the Royal Oak Residents Academy, educational programs around the Sustainability and Climate Action Plans and the Aging In Place Plan and our future neighborhood engagement. This division also guides our communications efforts with the assistance of a consultant, and an array of digital tools such as the website, TextMyGov and social media to reach a variety of audiences.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: To communicate with our residents effectively and through a variety of channels.
Strategic Plan Alignment: Welcoming, Engaged and Livable Community
Short-term Objectives:

- *To enhance and streamline the communications process.*
- *To increase the accessibility of communications channels to ensure a variety of residents and visitors can access information as measured through the City's accessibility score.*
- *To improve the number of subscribers for the City's communications tools.*
- *To expand the use of TextMyGov to new departments and potential uses.*

Performance Measures:

- *Ongoing - The City began using a tool that scans the website to identify deadlinks and accessibility challenges, based on an initial scan score of 68 (out of 100), which is relatively low. This serves as the starting point for improving the accessibility of the website.*
- *Operating Statistics:*
- *Civic Ready Subscribers: 2,900*
- *Social Media Reach: 15,000*
- *TextMyGov Metrics: 15,200 messages*
- *Website Accessibility Score: 68*

Long-term Goal 2: To support and improve community education programs, such as the Residents Academy and mini-academy or short-term programs supporting Sustainability and Climate Action Plan or the Aging In Place Plan.
Strategic Plan Alignment: Welcoming, Engaged and Livable Community
Short-term Objectives:

- *FY 2024: Develop and offer 3-5 educational programs related to the goals of the Sustainability and Climate Action Plan.*
- *FY 2024: Develop programs as needed to support the aging in place plan.*
- *FY 2024: Continue to improve the Royal Oak Residents Academy by reviewing the learning outcomes shown by participants, and the feedback they receive on the quality of the program.*

Performance Measures:

- *Ongoing: Outcomes for these programs will be developed as the program is developed, but staff will primarily evaluate them using qualitative analysis and looking at either learning outcomes or behavior change.*
- *Based on the 2022 Residents Academy, staff heard that participants wanted some time to talk more with each other. This resulted in adjusting the schedule so that participants can get to know each other over dinner.*

Long-term Goal 3: Develop new neighborhood engagement programs to support neighborhood-level activities.
Strategic Plan Alignment: Welcoming, Engaged and Livable Community
Short-term Objectives:

- *FY 2024: Host four neighborhood or area level community events that bring neighbors together.*
- *FY 2024: Identify neighborhood groups and build relationships with groups to ensure communication and assess potential programs in the future.*
- *FY 2024 - 2026: Support residents interested in forming neighborhood groups by providing guidance and connecting them with resources as appropriate.*

Performance Measures:

- *Ongoing - Neighborhood engagement is a new emphasis for the City of Royal Oak. In the past year, staff has worked to identify groups and update contact information.*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - EXPENDITURES

Community Engagement Expenses

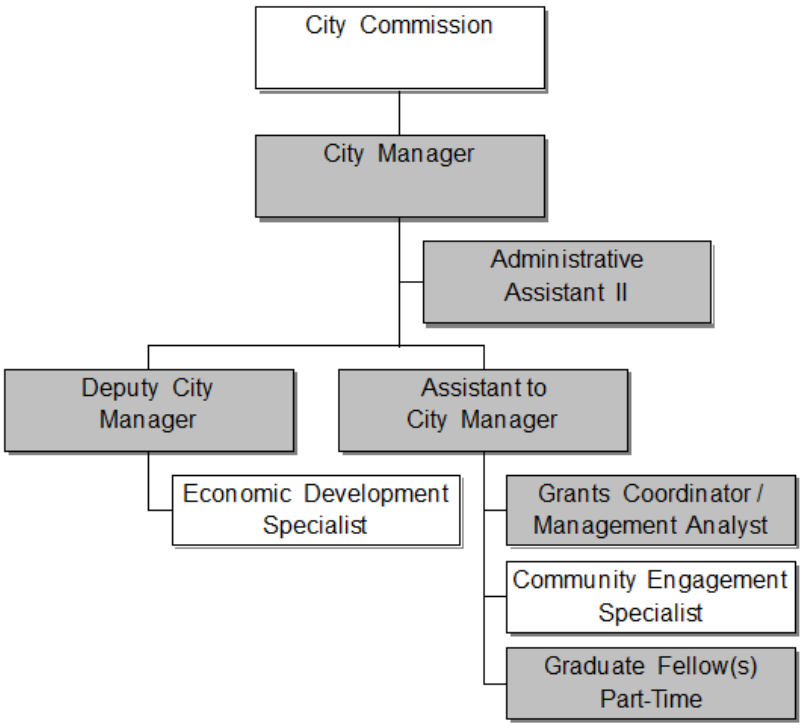
	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational							
Other Operating	$7,591	$14,656	$65,616	$220,100	$220,100	$38,510	$126,870
OPERATIONAL TOTAL	**$7,591**	**$14,656**	**$65,616**	**$220,100**	**$220,100**	**$38,510**	**$126,870**
Personnel	$90,920	$91,610	$96,306	$95,130	$95,130	$46,420	$96,990
TOTAL	**$98,511**	**$106,266**	**$161,922**	**$315,230**	**$315,230**	**$84,930**	**$223,860**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational						
Other Operating	$304,400	$304,400	$311,335	$318,477	$325,834	$333,411
OPERATIONAL TOTAL	**$304,400**	**$304,400**	**$311,335**	**$318,477**	**$325,834**	**$333,411**
Personnel	$98,624	$98,624	$101,494	$104,449	$107,492	$110,627
TOTAL	**$403,024**	**$403,024**	**$412,828**	**$422,926**	**$433,326**	**$444,038**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- Increases in this area are primarily due to increased costs and additional services.
- There was an increase in the amount allocated for the communications consultant. This amount allocated is based on the approved contract.
- Website tools allowing increased accessibility, and tools to scan the site for accessibility challenges and deadlinks have also been added over the past year as a part of the effort to further support the Strategic Plan and Aging In Place Plan.
- Initial funding for the Human Rights Commission to use for the upcoming fiscal year have been allocated with the intent that they will be having a more robust budget conversation for the upcoming year.
- Staff are also planning to begin the neighborhood engagement program by planning four community events in parks throughout the City. This is intended to be an opportunity for residents to come together, learn a little about city resources and enjoy one of our community parks.
- Additional funds are allocated for community programs like the Residents Academy, Juneteenth, and implementation of programs related to the Sustainability and Climate Action Plan and the Aging In Place Plan.

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Community Engagement

Position Detail	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Amount							
Community Engagement Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00
AMOUNT	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**

Position Detail	FY2023	FY2024
Amount		
Community Engagement Specialist	1.00	1.00
AMOUNT	**1.00**	**1.00**

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Royal Oak

CABLE COMMUNICATIONS

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The mission of the cable communications department is to provide the residents of Royal Oak a clear view of the City's Commission, main committees, and departments, to enhance transparency and to increase residents' understanding of their government's processes, goals, objectives and accomplishments.

OVERVIEW

By law, cable TV providers must provide public, government and educational access channels on their systems. To support this, each company pays a franchise fee to the City. WROK is the City of Royal Oak's government access channel available to subscribers of WOW! and Comcast. Residents can also watch the real time live stream of WROK programming that is available on the City website. Additionally, WROK is available on ROKU, Apple TV and Amazon Fire TV via the TelVue PEG-TV app. Important City meetings are also streamed live to YouTube at: www.youtube.com/@WROKRoyalOak.

Residents can watch live coverage of the City Commission, Planning Commission, ZBA, DDA and Brownfield Redevelopment Authority meetings as well as summer concerts and assorted short programs. In addition to the many live programs that WROK produces throughout the year, the station also provides taped coverage of the many special events and meetings that dot the Royal Oak calendar.

WROK programming can be seen seven days a week. Programming runs 10:00 a.m. – 2:00 p.m., 4:00 p.m. – 8:00 p.m. and meetings are re-run at midnight. For the night owls, WROK also offers expanded playback on weekends starting at midnight. The programming runs on an automated video server.

In between program hours, residents can view the electronic bulletin board, which features the program schedule and provides information regarding a wide variety of City news and events.

The video needs of many City departments are supplied regularly by WROK, with special projects on request. The City clerk's office and the Community Development department rely on copies of each meeting that WROK produces for their recordkeeping. WROK also provides video support for Royal Oak's many safe community projects.

WROK and the City of Royal Oak do not regulate the cable companies that serve Royal Oak. That job is handled by the Michigan Public Service Commission in Lansing, which can be contacted at www.michigan.gov/mpsc.

To pay for WROK activities, the City of Royal Oak receives a franchise fee from the cable companies.

WROK, working under the Information Technology department, has a contract staff of one full-time cable coordinator and part-time production assistants. WROK also relies heavily on a crew of volunteers to fill assorted positions during productions. The staff of WROK are employees of Cable Access Management Company (CAMCO), not employees of the City of Royal Oak. CAMCO pays all employee-related expenses out of the contractual management fee in the cable TV budget.

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - EXPENDITURES

Cable Communications Expenses

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational							
Supplies	$1,995	$0	$48,137	$112,000	$112,000	$10,600	$42,480
Other Operating	$107,831	$93,937	$131,690	$119,580	$119,580	$28,710	$117,030
OPERATIONAL TOTAL	**$109,826**	**$93,937**	**$179,827**	**$231,580**	**$231,580**	**$39,310**	**$159,510**
TOTAL	**$109,826**	**$93,937**	**$179,827**	**$231,580**	**$231,580**	**$39,310**	**$159,510**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational						
Supplies	$35,000	$35,000	$76,400	$39,456	$41,034	$42,676
Other Operating	$119,320	$119,320	$121,867	$124,500	$127,223	$130,038
OPERATIONAL TOTAL	**$154,320**	**$154,320**	**$198,267**	**$163,956**	**$168,257**	**$172,713**
TOTAL	**$154,320**	**$154,320**	**$198,267**	**$163,956**	**$168,257**	**$172,713**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- Miscellaneous operating supplies budget requests include:
  - $20,000 for live broadcast equipment for the library and police station
  - $5,000 for digital signage hardware and software
  - $5,000 for small equipment replacement
  - $5,000 for cable vehicle parts

- Planned purchase of camera lenses in the 2022-23 budget has been delayed; instead the cameras will be replaced in 2-3 years.

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

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Royal Oak

COMMUNITY PROMOTION

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The mission of the community promotion cost center is to provide support to interdepartmental teams, the historical boards, and non-governmental organizations focused on serving residents whose missions further the goals and objectives of the City of Royal Oak.

OVERVIEW

Community promotion is a cost center that incorporates support for non-governmental organizations that serve Royal Oak residents through services and events as well as the City's historical boards and interdepartmental teams. This includes support for youth assistance programs and Winter Blast events. The Green Team works to implement green initiatives within the City and the Positive Employee Engagement & Recognition (PEER) Team supports employee engagement efforts. The historical groups work with the City's historical districts, the Orson Starr House and the Fire House Museum.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: To preserve the history of Royal Oak.
Strategic Plan Alignment: Welcoming, Engaged and Livable Community.
Short-term Objectives:

- *FY 2024: To secure funding for a historical context study.*
- *FY 2023 – 2025: To evaluate a project to replace the side porch at Orson Starr House.*

Performance Measures:

- *To apply for and be awarded a grant for a historical context study.*
- *To begin work on a historical context study.*

- *To develop a project scope and budget for the Orson Starr House porch project.*

Long-term Goal 2: To foster a collaborative and engaged staff.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives:

- *To host at least two employee appreciation events/programs.*
- *To produce six employee newsletters.*

Performance Measures:

- *Over the past year, the PEER Team has held employee appreciation days, offering cider and donuts and paczkis.*
- *The PEER Team and Human Resource Department started producing a bi-monthly newsletter in late 2022.*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - EXPENDITURES

Community Promotion Expenses

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational	$156,864	$69,464	$173,678	$179,100	$363,100	$255,980	$311,230
Personnel	$11,045	$4,737	$13,664	$17,880	$17,880	$15,340	$22,420
TOTAL	**$167,909**	**$74,201**	**$187,342**	**$196,980**	**$380,980**	**$271,320**	**$333,650**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational	$279,650	$279,650	$204,991	$205,347	$205,718	$206,106
Personnel	$18,060	$18,060	$18,602	$19,160	$19,735	$20,327
TOTAL	**$297,710**	**$297,710**	**$223,593**	**$224,507**	**$225,453**	**$226,433**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- **Staff time allocated in this cost center is for staff to do routine maintenance on the Orson Starr House, and the Historical Museum. This includes things like mowing, snow removal and interior maintenance.**

- **The historical boards are budgeted from this cost center, and the groups have requested funds this year to help them conduct a historical context study and start looking at a side-porch project for the Orson Starr House. Additionally, they would like to add the Orson Starr House to the national registry of historical sights.**

- Funding for other groups such as Royal Oak Youth Assistance, MOGO bikes, Royal Oak Family Pride, Winter Blast, and internal staff teams that promote employee engagement and retention remains similar to years past.

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

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Royal Oak

WOODWARD DREAM CRUISE

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The mission for the Woodward Dream Cruise is to provide a safe family event for the thousands of visitors and residents of Royal Oak and to advertise the City of Royal Oak and attract people from around North America to it as a place to live and do business.

OVERVIEW

The Woodward Dream Cruise (WDC) is a “one-day” classic car event held annually on the third Saturday of August. The WDC event spans down Woodward Avenue. from Pontiac through Royal Oak in Oakland County, Michigan, all the way to Eight Mile Road.

The Woodward Dream Cruise is the world’s largest one-day automotive event, drawing more than 1 million people and 40,000 classic cars each year from around the globe. The WDC also welcomes vehicles of all models whose owners have either scrupulously maintained or customized their car to create a unique vehicle or statement.

The WDC was inaugurated in 1995. It is now the largest single-day classic car event in the world and brings in over $56 million annually for the Metro Detroit economy.

Each year, the celebration starts early in the week with these classic vehicles brought out onto the streets in preparation, and ancillary events are scheduled in the sponsoring communities of Ferndale, Pleasant Ridge, Royal Oak, Huntington Woods, Berkley, Bloomfield Township, Bloomfield Hills and Pontiac.

An interdisciplinary committee of the eight communities meets, at least monthly, to coordinate the event. This involves representatives of police, fire, public service, communications and recreation departments at a minimum.

Traffic and crowd control require regular and overtime services for up to seven days of Dream Cruise week. Woodward Avenue., a state highway, is closed all day Saturday for 18 miles.

This budget records the City's additional expenses for overtime, auxiliary staff, volunteers, events and other cruise-specific costs. Advertising revenue from sponsoring organizations offsets part of that cost.

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

There are no significant expenditure changes to note.

BUDGET SUMMARY - EXPENDITURES

Dream Cruise Expenses

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel	$35,982	$5,561	$30,212	$38,420	$38,420	$28,060	$28,720
Operational							
Supplies	$26,015	$1,691	$32,186	$35,000	$35,000	$32,450	$32,600
Other Operating	$31,947	$2,500	$8,750	$23,000	$23,000	$1,250	$23,000
OPERATIONAL TOTAL	**$57,962**	**$4,191**	**$40,936**	**$58,000**	**$58,000**	**$33,700**	**$55,600**
TOTAL	**$93,944**	**$9,752**	**$71,148**	**$96,420**	**$96,420**	**$61,760**	**$84,320**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel	$37,453	$37,453	$38,569	$39,717	$40,901	$42,119
Operational						
Supplies	$35,000	$35,000	$36,400	$37,856	$39,370	$40,945
Other Operating	$22,630	$22,630	$23,234	$23,857	$24,500	$25,164
OPERATIONAL TOTAL	**$57,630**	**$57,630**	**$59,634**	**$61,713**	**$63,870**	**$66,109**
TOTAL	**$95,083**	**$95,083**	**$98,202**	**$101,430**	**$104,771**	**$108,229**

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

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Royal Oak

ARTS, BEATS AND EATS

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The purpose of the Arts, Beats and Eats cost center is to account for the costs related to the permit parking zone the weekend of the event. The balance of the Arts, Beats and Eats fiscal activity is recorded in its own enterprise fund.

OVERVIEW

Arts, Beats and Eats is held in downtown Royal Oak over the Labor Day weekend. The event was formerly held in downtown Pontiac. Over one-quarter of a million visitors are expected to enjoy the 150 musical acts, 150 fine artists, and nearly 50 restaurants during the event.

BUDGET SUMMARY - EXPENDITURES

Arts, Beats & Eats (GF) - Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel							
Expenditure	$20,802	$4,109	$21,053	$23,750	$23,750	$20,010	$22,330
PERSONNEL TOTAL	**$20,802**	**$4,109**	**$21,053**	**$23,750**	**$23,750**	**$20,010**	**$22,330**
Operational							
Other Operating	$12,068	$5,340	$13,124	$13,840	$13,840	$13,100	$15,780
Supplies	$8,812	$125	$6,460	$8,800	$8,800	$10,040	$7,500
OPERATIONAL TOTAL	**$20,879**	**$5,465**	**$19,584**	**$22,640**	**$22,640**	**$23,140**	**$23,280**
TOTAL	**$41,682**	**$9,574**	**$40,637**	**$46,390**	**$46,390**	**$43,150**	**$45,610**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel						
Expenditure	$25,320	$25,320	$26,146	$27,000	$27,884	$28,798
PERSONNEL TOTAL	**$25,320**	**$25,320**	**$26,146**	**$27,000**	**$27,884**	**$28,798**
Operational						
Other Operating	$15,540	$15,540	$15,825	$16,120	$16,425	$16,742
Supplies	$8,800	$8,800	$9,152	$9,518	$9,899	$10,295
OPERATIONAL TOTAL	**$24,340**	**$24,340**	**$24,977**	**$25,638**	**$26,324**	**$27,036**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
TOTAL	$49,660	$49,660	$51,122	$52,638	$54,208	$55,834

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- **$2,500 increase in printing and document duplication costs due to expecting increased costs and an increase in quantity of annual parking passes projected for the 2023 festival.**

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

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Royal Oak

TRANSFERS OUT

FISCAL YEAR 2023-2024 ANNUAL BUDGET

OVERVIEW

The purpose of the transfers out cost center is to provide a means of tracking the transfer of monies from the general fund to other City funds.

BUDGET SUMMARY - EXPENDITURES

Transfers Out (GF) - Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational							
Transfers-Out	$24,665,911	$20,623,898	$25,798,854	$25,410,970	$25,211,470	$12,429,500	$25,191,170
OPERATIONAL TOTAL	**$24,665,911**	**$20,623,898**	**$25,798,854**	**$25,410,970**	**$25,211,470**	**$12,429,500**	**$25,191,170**
TOTAL	**$24,665,911**	**$20,623,898**	**$25,798,854**	**$25,410,970**	**$25,211,470**	**$12,429,500**	**$25,191,170**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational						
Transfers-Out	$25,906,430	$25,906,430	$26,549,960	$27,352,250	$28,154,560	$29,056,860
OPERATIONAL TOTAL	**$25,906,430**	**$25,906,430**	**$26,549,960**	**$27,352,250**	**$28,154,560**	**$29,056,860**
TOTAL	**$25,906,430**	**$25,906,430**	**$26,549,960**	**$27,352,250**	**$28,154,560**	**$29,056,860**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- For fiscal year 2022-23, $23,000,000 is budgeted to be transferred to the Public Safety Fund. This transfer increases annually to $26,600,000 by fiscal year 2027-28.
- $461,070 is budgeted to be transferred to the Court Debt Fund.
- $2,209,500 is budgeted for the Royal Oak Civic Center (ROCC) project debt service payment.

- $147,700 is budgeted to be transferred to the Animal Shelter Fund to support shelter operations as part of the new Parks, Forestry, Recreation, Playgrounds and Animal Shelter millage, first levied in December 2022.
- $55,000 is budgeted for the Commission for the Arts program.
- $26,160 is budgeted to be transferred to the indigent defense fund to cover compliance expenditures related to the Michigan Indigent Defense Act.
- $7,000 is budgeted for the Veteran's Day Event expenditures.

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

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Royal Oak

MAJOR STREETS FUND

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The mission of the major street fund is to maintain the major streets system and rights-of-way in a manner to ensure safe vehicle and pedestrian traffic as well as to present an attractive roadside environment in accordance with Michigan Act 51 of Public Acts of 1951 as amended.

OVERVIEW

The City of Royal Oak owns more than 64 miles of major streets. These are the main arteries that move residents to and from local or neighborhood streets to larger, faster roads that are maintained by Oakland County or the State of Michigan.

The city engineer, as the street administrator, is responsible for evaluating, planning, designing, and constructing the road system and its traffic safety. This includes original construction, major replacement or resurfacing, traffic signs and signals. The engineer coordinates regularly with the Oakland County Road Commission, surrounding communities and the State Department of Transportation regarding the roads in the city for which the city is responsible. It also means meeting with subdivision and homeowner groups or associations, and other concerned citizens as situations warrant.

The department of public service maintains the system of roadways. Its responsibilities include patching roads, maintaining parkways, rights-of way, signs and signals, and controlling snow and ice.

The major street fund is made up of the following divisions:

Administration

The major street fund / administration cost center accounts for the cost of the overall planning, administration and oversight of all activities that affect traffic conditions on the city's major street network. Audit and debt expenditures are included here. This cost center also accounts for any city commission authorized transfer-out to support the local street fund, as allowed by Act 51.

Routine Maintenance

The highway division of the department of public service (DPS) is responsible for routine maintenance of the city's 64.9 miles of the major street system. Routine maintenance includes joint/crack repairs, concrete slab replacement, curb replacement, asphalt overlays/repairs, street sweeping, catch basin repair, and storm sewer/catch basin cleaning.

Parkway Maintenance

This division of DPS maintains parkways in the city's major street system. Parkways or boulevards are the grassy areas between opposing lanes of roads. DPS crews weed, mow the grass, and trim trees and bushes. This cost center also includes costs associated with the routine maintenance of rain gardens which act as stormwater mitigation to help prevent flooding on major streets.

Winter Maintenance

The highway division of DPS is responsible for winter maintenance, such as snow and ice control, of the city's 64.9-mile major street system.

Traffic Control

DPS is responsible for implementing and maintaining traffic control for the city's major street system. This cost center focuses on traffic signage, pavement markings and traffic risk management. Additional services performed include guard rails and bridge inspections, traffic control signage means street, stop, parking, turn/no-turn, speed, school zone, pedestrian walk signs, etc. The DPS's sign shop provides replacement signs promptly and reduces the cost of carrying an extensive sign inventory.

Signal Services

The department of public service (DPS) is responsible for implementing and maintaining traffic control for the city's major street system. This cost center focuses on signal services. The major street system has 82 signals to maintain, each with its own controller and wiring plus possible pedestrian crossing signals. A DPS electrician handles signal maintenance. This cost center pays the city's share of maintenance cost for signals on state and county roads.

The city uses a two-stage review system to assess requested or proposed changes to the traffic control signage and signal timing. First, the city's staff

traffic committee, representing the public services, police, fire, planning, and engineering departments, meets and provides recommendations on requested changes. Those recommendations are then reviewed by a volunteer residents' traffic committee before being presented to the City Commission for final review and approval.

Construction

The purpose of the major street construction cost center is to track and fund major street projects.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: Propose millage renewal to voters on November 2023 ballot.
Strategic Plan Alignment: Reliable Infrastructure
Short-term Objectives:

- *Finalize ballot language for the November 2023 election.*
- *Prepare mapping and information for the public to demonstrate the proposed road millage renewal plan.*
- *If approved, use millage funds to improve major roads in the city while also continuing maintenance on local streets and sidewalks (2025 - 2034).*

Performance Measures:

- *The City Commission approved the road millage renewal plan in February 2023 and approved the ballot language in April 2023.*

Long-term Goal 2: Provide a safe transportation system to reduce and eliminate crashes.
Strategic Plan Alignment: Reliable Infrastructure
Short-term Objectives:

- *Upgrade all pedestrian crossing signals to be countdown numbers rather than flashing symbols to better inform pedestrians how much time is available to cross the road.*
- *Consider additional audible pedestrian signals as future grant opportunities.*
- *Apply for Highway Safety Improvement Program (HSIP) funding.*
- *Incorporate 'Vision Zero' policies into the City's Master Plan.*

Performance Measures:

- *Completed - Traffic signals on 11 Mile Road and 13 Mile Road have been upgraded and optimized.*
- *Ongoing - Traffic signals on Main Street and Crooks Road have been upgraded, with optimization planned for Spring 2023.*
- *Ongoing - An audible pedestrian signal was installed at Normandy Road and Crooks Road to help visually impaired pedestrians cross the road. Final programming is anticipated in Spring 2023.*

- *Ongoing - Several traffic signals have been programmed with a three-second lead time for pedestrians to begin crossing the road before vehicles get a green light, so they are more visible to motorists.*

Long-term Goal 3: (Routine Maintenance) Implement computerized maintenance management software to improve road maintenance tracking and planning and improve maintenance cycle to better allocate resources.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives:
- *Deploy mobile tablets with maintenance crews to accurately log and collect road maintenance data.*
- *Review maintenance data and revise maintenance cycle to target areas for more frequent inspection and patching.*

Performance Measures:
- *Ongoing*

Long-term Goal 4: (Parkway Maintenance) Support Sustainability and Climate Action Plan (S-CAP) urban forestry initiatives through the implementation of a multi-year tree repopulation program.
Strategic Plan Alignment: Environmental Leadership
Short-term Objectives:
- *Plant at least 100 trees along major roadways annually.*

Performance Measures:
- *Ongoing - annual tre-planting programs*

Long-term Goal 5: (Winter Maintenance) Clear major roads of ice and snow within 24 hours of a major snow event.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives:
- *Regularly conduct post-storm debriefings.*
- *Conduct annual review of winter operations and revise action plans as needed.*

Performance Measures:
- *Ongoing*

Long-term Goal 6: (Traffic Control) Improve roadway aesthetics and safety through proactive traffic control signage replacement.
Strategic Plan Alignment: Reliable Infrastructure
Short-term Objectives:
- *Develop multi-year signage inspection plan.*

Performance Measures:
- *Ongoing*

Long-term Goal 7: (Construction) Pursue state and federal grants for road improvements to supplement local funding.
Strategic Plan Alignment: Reliable Infrastructure
Short-term Objectives:

- *Prepare applications for road projects that might qualify under the Transportation Alternatives Program (TAP), Highway Safety Improvement Program (HSIP), and Safe Routes to School Program.*

Performance Measures:

- *Ongoing - The city received funding for the following major road projects:*
  - *2024 - Crooks Road (North Main Street to 13 Mile Road)*
  - *2025 - 13 Mile Road (Rochester Road to Campbell Road)*
  - *2026 - Rochester Road (13 Mile Road to 14 Mile Road)*
  - *2027 - 11 Mile Road (North Main Street to Stephenson Highway)*
- *Completed - The city submitted two grant applications under the "Safe Streets for All" program to improve Normandy Road (Woodward Avenue to Coolidge) and Main Street (12 Mile Road to 13 Mile Road) in 2025 or 2026. The city was not selected for funding.*
- *Completed - The city joined with Oak Park, Berkley, and Huntington Woods to submit a "Reconnecting Communities" grant to improve 11 Mile Road (Greenfield Road to Main Street). The cities were not selected for funding.*

BUDGET SUMMARY - REVENUE

Major Streets Revenue

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Grants	$4,812,007	$5,280,610	$5,633,442	$5,661,000	$5,744,000	$2,001,100	$5,746,550
Transfers	$40,245	$121,583	$1,000,266	$0	$575,125	$0	$600,120
Use of Fund Balance	$0	$0	$0	$3,129,950	$2,426,650	$0	$0
Licenses, Charges & Fines	$224,830	$233,924	$250,577	$234,000	$234,000	$0	$245,000
Interest And Contributions	$73,007	$29,399	$35,969	$24,130	$149,005	$53,420	$129,450
Other	$16,368	$8,386	$59,518	$10,000	$30,300	$41,500	$42,300
TOTAL	**$5,166,457**	**$5,673,902**	**$6,979,773**	**$9,059,080**	**$9,159,080**	**$2,096,020**	**$6,763,420**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Grants	$5,825,000	$5,825,000	$5,999,750	$6,179,743	$6,365,135	$6,556,089
Transfers	$40,000	$40,000	$20,000	$3,020,000	$4,020,000	$5,020,000
Use of Fund Balance	$0	$2,247,092	$0	$0	$0	$0
Licenses, Charges & Fines	$257,000	$257,000	$269,850	$283,343	$297,510	$312,385
Interest And Contributions	$141,190	$141,190	$143,020	$144,881	$146,774	$148,698
Other	$10,000	$10,000	$10,500	$11,025	$11,576	$12,155
TOTAL	**$6,273,190**	**$8,520,282**	**$6,443,120**	**$9,638,991**	**$10,840,994**	**$12,049,327**

BUDGET SUMMARY - EXPENDITURES

Major Streets Fund Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel	$1,043,414	$833,845	$731,619	$924,517	$924,517	$362,710	$809,600
Operational							
Supplies	$410,712	$437,251	$363,755	$449,000	$459,000	$107,140	$418,000
Other Operating	$3,368,196	$2,970,810	$4,463,409	$743,680	$833,680	$1,780,060	$4,053,740
Debt Service	$183,748	$183,744	$183,866	$184,500	$184,500	$142,290	$184,500
Capital	$36,997	$0	$0	$6,757,400	$6,757,400	$0	$0
Transfers-Out	$0	$0	$15,000	$0	$0	$0	$0
OPERATIONAL TOTAL	**$3,999,653**	**$3,591,804**	**$5,026,029**	**$8,134,580**	**$8,234,580**	**$2,029,490**	**$4,656,240**
TOTAL	**$5,043,067**	**$4,425,650**	**$5,757,649**	**$9,059,097**	**$9,159,097**	**$2,392,200**	**$5,465,840**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel	$921,151	$921,152	$950,552	$980,935	$1,012,332	$1,044,781
Operational						
Supplies	$394,000	$394,000	$413,960	$435,138	$457,626	$481,521
Other Operating	$724,660	$724,660	$742,115	$760,583	$780,118	$800,780
Debt Service	$184,500	$184,500	$185,000	$184,000	$184,000	$183,500
Capital	$6,295,970	$6,295,970	$5,472,699	$6,278,699	$7,018,300	$6,929,500
Transfers-Out	$0	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$7,599,130**	**$7,599,130**	**$6,813,774**	**$7,658,420**	**$8,440,044**	**$8,395,301**
TOTAL	**$8,520,281**	**$8,520,282**	**$7,764,326**	**$8,639,354**	**$9,452,376**	**$9,440,082**

NET REVENUE IN EXCESS OF EXPENDITURES

Major Streets - Revenue > Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues	$5,166,457	$5,673,902	$6,979,773	$9,059,080	$9,159,080	$2,096,020	$6,763,420
Expenses	$5,043,067	$4,425,650	$5,757,649	$9,059,097	$9,159,097	$2,392,200	$5,465,840
REVENUES LESS EXPENSES	**$123,390**	**$1,248,252**	**$1,222,124**	**-$17**	**-$17**	**-$296,180**	**$1,297,580**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues	$6,273,190	$8,520,282	$6,443,120	$9,638,991	$10,840,994	$12,049,327
Expenses	$8,520,281	$8,520,282	$7,764,326	$8,639,354	$9,452,376	$9,440,082
REVENUES LESS EXPENSES	**-$2,247,091**	**$0**	**-$1,321,206**	**$999,637**	**$1,388,618**	**$2,609,245**

EXPENDITURES BY DIVISION:

Major Streets - Administration Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational							
Debt Service	$183,748	$183,744	$183,866	$184,500	$184,500	$142,290	$184,500
Other Operating	$97,760	$149,719	$148,339	$141,720	$146,720	$58,290	$145,170
Transfers-Out	$0	$0	$15,000	$0	$0	$0	$0
OPERATIONAL TOTAL	**$281,507**	**$333,463**	**$347,205**	**$326,220**	**$331,220**	**$200,580**	**$329,670**
TOTAL	**$281,507**	**$333,463**	**$347,205**	**$326,220**	**$331,220**	**$200,580**	**$329,670**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational						
Debt Service	$184,500	$184,500	$185,000	$184,000	$184,000	$183,500
Other Operating	$155,420	$155,420	$160,203	$165,135	$170,221	$175,467
Transfers-Out	$0	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$339,920**	**$339,920**	**$345,203**	**$349,135**	**$354,221**	**$358,967**
TOTAL	**$339,920**	**$339,920**	**$345,203**	**$349,135**	**$354,221**	**$358,967**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

Administration:

- No significant changes noted.

Major Streets - Routine Maintenance - Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel							
Expenditure	$402,286	$319,833	$260,333	$317,738	$317,738	$95,970	$229,300
PERSONNEL TOTAL	**$402,286**	**$319,833**	**$260,333**	**$317,738**	**$317,738**	**$95,970**	**$229,300**
Operational							
Supplies	$64,229	$77,792	$66,762	$79,000	$79,000	$35,020	$77,000
Other Operating	$124,190	$53,979	$58,251	$86,180	$86,180	$23,900	$71,730
OPERATIONAL TOTAL	**$188,419**	**$131,771**	**$125,014**	**$165,180**	**$165,180**	**$58,920**	**$148,730**
TOTAL	**$590,705**	**$451,604**	**$385,346**	**$482,918**	**$482,918**	**$154,890**	**$378,030**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel						
Expenditure	$268,221	$268,221	$276,586	$285,219	$294,131	$303,330
PERSONNEL TOTAL	**$268,221**	**$268,221**	**$276,586**	**$285,219**	**$294,131**	**$303,330**
Operational						
Supplies	$76,000	$76,000	$83,240	$91,190	$99,919	$109,506
Other Operating	$68,810	$68,810	$69,410	$70,055	$70,748	$71,490
OPERATIONAL TOTAL	**$144,810**	**$144,810**	**$152,650**	**$161,245**	**$170,667**	**$180,996**
TOTAL	**$413,031**	**$413,031**	**$429,235**	**$446,464**	**$464,798**	**$484,326**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

Routine Maintenance:

- Personnel costs overall are decreasing due to having lower allocations of DPS and engineering staff allocated to this cost center than in fiscal year 2022-23 due to less work/projects anticipated next year and to better reflect past activity charged here. There is a 10 percent allocation of a new full-time position request for Operations Manager included in fiscal year 2023-24 as well.

- $17,370 decrease in motor pool rental charges due to decreased utilization anticipated for fiscal year 2023-24.

Major Streets - Parkway Maintenance Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel							
Expenditure	$165,843	$180,229	$169,152	$199,143	$199,143	$87,560	$176,970
PERSONNEL TOTAL	**$165,843**	**$180,229**	**$169,152**	**$199,143**	**$199,143**	**$87,560**	**$176,970**
Operational							
Other Operating	$57,042	$59,436	$62,846	$79,520	$79,520	$27,420	$62,500
OPERATIONAL TOTAL	**$57,042**	**$59,436**	**$62,846**	**$79,520**	**$79,520**	**$27,420**	**$62,500**
TOTAL	**$222,885**	**$239,665**	**$231,998**	**$278,663**	**$278,663**	**$114,980**	**$239,470**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel						
Expenditure	$182,328	$182,329	$188,143	$194,152	$200,362	$206,782
PERSONNEL TOTAL	**$182,328**	**$182,329**	**$188,143**	**$194,152**	**$200,362**	**$206,782**
Operational						
Other Operating	$104,770	$104,770	$107,382	$110,151	$113,085	$116,191
OPERATIONAL TOTAL	**$104,770**	**$104,770**	**$107,382**	**$110,151**	**$113,085**	**$116,191**
TOTAL	**$287,098**	**$287,099**	**$295,525**	**$304,303**	**$313,447**	**$322,973**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

Parkway Maintenance:

- Personnel costs are decreasing due to retirements during the year of staff that carried the older, more costly, pension and retiree health care benefit plans. Fiscal year 2023-24 still allows room for potential merit increases for those staff not currently at the top of their respective pay scale range.

- $11,000 increase for annual rain garden and crosswalk vegetation maintenance services including mulch application.

- $20,000 increase in miscellaneous contracted services for major streets right-of-way (ROW) tree plantings (ARPA expenditure). A transfer in from the grants fund of $20,000 has been budgeted.

Major Streets - Winter Maintenance Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational							
Supplies	$290,495	$303,230	$241,173	$301,000	$301,000	$27,350	$251,000
Other Operating	$109,842	$132,505	$121,821	$151,360	$151,360	$34,570	$120,000
OPERATIONAL TOTAL	**$400,337**	**$435,735**	**$362,994**	**$452,360**	**$452,360**	**$61,920**	**$371,000**
Personnel							
Expenditure	$96,474	$85,144	$83,790	$92,617	$92,617	$24,760	$82,960
PERSONNEL TOTAL	**$96,474**	**$85,144**	**$83,790**	**$92,617**	**$92,617**	**$24,760**	**$82,960**
TOTAL	**$496,811**	**$520,879**	**$446,784**	**$544,977**	**$544,977**	**$86,680**	**$453,960**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational						
Supplies	$251,000	$251,000	$261,040	$271,482	$282,341	$293,634
Other Operating	$139,830	$139,830	$138,432	$137,047	$135,677	$134,320
OPERATIONAL TOTAL	**$390,830**	**$390,830**	**$399,472**	**$408,529**	**$418,018**	**$427,955**
Personnel						
Expenditure	$111,465	$111,466	$115,232	$119,134	$123,178	$127,368
PERSONNEL TOTAL	**$111,465**	**$111,466**	**$115,232**	**$119,134**	**$123,178**	**$127,368**
TOTAL	**$502,295**	**$502,296**	**$514,703**	**$527,663**	**$541,195**	**$555,322**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

Winter Maintenance:

- Personnel costs are increasing mostly due a change in the mix of staff allocated to this cost center in fiscal year 2023-24 that carry pension and retire health care benefits versus the prior year.

- $50,000 decrease in road salt and ice melt compounds due to current inventory levels and usage during past two years.

- $11,530 decrease in motor pool rental charges due to lower utilization hours expected in fiscal year 2023-24.

Major Streets - Traffic Control Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational							
Other Operating	$103,880	$81,886	$136,004	$111,640	$136,640	$8,860	$93,550
Supplies	$31,258	$45,077	$34,769	$49,000	$49,000	$31,710	$56,000
OPERATIONAL TOTAL	**$135,138**	**$126,963**	**$170,772**	**$160,640**	**$185,640**	**$40,570**	**$149,550**
Personnel							
Expenditure	$150,361	$111,706	$69,779	$130,609	$130,609	$36,310	$92,240
PERSONNEL TOTAL	**$150,361**	**$111,706**	**$69,779**	**$130,609**	**$130,609**	**$36,310**	**$92,240**
TOTAL	**$285,499**	**$238,669**	**$240,551**	**$291,249**	**$316,249**	**$76,880**	**$241,790**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational						
Other Operating	$100,420	$100,420	$104,678	$109,156	$113,866	$118,819
Supplies	$48,000	$48,000	$49,920	$51,917	$53,993	$56,153
OPERATIONAL TOTAL	**$148,420**	**$148,420**	**$154,598**	**$161,073**	**$167,859**	**$174,972**
Personnel						
Expenditure	$103,074	$103,075	$106,428	$109,897	$113,485	$117,195
PERSONNEL TOTAL	**$103,074**	**$103,075**	**$106,428**	**$109,897**	**$113,485**	**$117,195**
TOTAL	**$251,494**	**$251,495**	**$261,026**	**$270,970**	**$281,344**	**$292,167**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

Traffic Control:

- Personnel costs are decreasing due to retirements during the year of staff that carried the older, more costly, pension and retiree health care benefit plans and to better reflect actual time charged, which has been declining over the last three years.

- $18,620 decrease in motor pool rental charges due to lower utilization hours expected in fiscal year 2023-24.

- The following projects were included in the annual Capital Improvement Plan (CIP) and have been budgeted in this cost center for fiscal year 2023-24:
  - $7,700 CAPXX60 Mast arm inspections

Major Streets - Signal Services - Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational							
Other Operating	$143,760	$162,650	$174,521	$158,260	$218,260	$71,380	$148,200
Supplies	$24,466	$8,069	$12,859	$19,000	$29,000	$2,700	$19,000
OPERATIONAL TOTAL	**$168,225**	**$170,719**	**$187,380**	**$177,260**	**$247,260**	**$74,080**	**$167,200**
Personnel							
Expenditure	$51,861	$57,901	$63,699	$64,210	$64,210	$32,120	$64,580
PERSONNEL TOTAL	**$51,861**	**$57,901**	**$63,699**	**$64,210**	**$64,210**	**$32,120**	**$64,580**
TOTAL	**$220,086**	**$228,620**	**$251,079**	**$241,470**	**$311,470**	**$106,200**	**$231,780**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational						
Other Operating	$150,460	$150,460	$157,105	$164,176	$171,703	$179,718
Supplies	$19,000	$19,000	$19,760	$20,550	$21,372	$22,227
OPERATIONAL TOTAL	**$169,460**	**$169,460**	**$176,865**	**$184,727**	**$193,076**	**$201,946**
Personnel						
Expenditure	$65,444	$65,444	$67,363	$69,339	$71,375	$73,472
PERSONNEL TOTAL	**$65,444**	**$65,444**	**$67,363**	**$69,339**	**$71,375**	**$73,472**
TOTAL	**$234,904**	**$234,904**	**$244,228**	**$254,066**	**$264,451**	**$275,417**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

Signal Services:

- No significant changes noted.

Major Streets - Construction Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational							
Capital	$36,997	$0	$0	$6,757,400	$6,757,400	$0	$0
Other Operating	$2,731,722	$2,330,635	$3,761,626	$15,000	$15,000	$1,555,640	$3,412,590
Supplies	$264	$3,083	$8,192	$1,000	$1,000	$10,360	$15,000
OPERATIONAL TOTAL	**$2,768,984**	**$2,333,718**	**$3,769,819**	**$6,773,400**	**$6,773,400**	**$1,566,000**	**$3,427,590**
Personnel							
Expenditure	$176,589	$79,032	$84,866	$120,199	$120,199	$85,990	$163,550
PERSONNEL TOTAL	**$176,589**	**$79,032**	**$84,866**	**$120,199**	**$120,199**	**$85,990**	**$163,550**
TOTAL	**$2,945,573**	**$2,412,750**	**$3,854,685**	**$6,893,599**	**$6,893,599**	**$1,651,990**	**$3,591,140**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational						
Capital	$6,295,970	$6,295,970	$5,472,699	$6,278,699	$7,018,300	$6,929,500
Other Operating	$4,950	$4,950	$4,906	$4,861	$4,818	$4,775
Supplies	$0	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$6,300,920**	**$6,300,920**	**$5,477,604**	**$6,283,560**	**$7,023,118**	**$6,934,275**
Personnel						
Expenditure	$190,619	$190,618	$196,801	$203,193	$209,801	$216,635
PERSONNEL TOTAL	**$190,619**	**$190,618**	**$196,801**	**$203,193**	**$209,801**	**$216,635**
TOTAL	**$6,491,539**	**$6,491,538**	**$5,674,405**	**$6,486,753**	**$7,232,919**	**$7,150,910**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

Construction:

- The following construction projects, totaling $6,295,970 were included in the annual Capital Improvement Plan (CIP) and have been budgeted in this cost center for fiscal year 2023-24:
  - CAPXX25 - Annual Joint Sealing: $113,300
  - CAP2306 - 2023 Rochester Rd. Resurfacing: $1,575,670
  - CAP2308 - 2023 Major Road Resurfacing: $2,300,000
  - CAP2313 - Greenfield Rd. & Normandy Rd. Roundabout: $212,500
  - CAP2314 - RCOC 13 Mile Rd. & Greenfield Rd. Traffic Signals: $37,500
  - CAP2338 - Pedestrian Countdown Signals: $92,000
  - CAP2407 - 2024 Crooks Rd. Resurfacing: $1,355,000
  - CAP2416 - Downtown Streets Resurfacing: $600,000
  - Salt Dome Repairs (25 percent of $40,000 total cost, remaining in local streets see 203-901): $10,000

OTHER SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- Using the State of Michigan's estimated revised distribution formula projections based on the funding law, revenues from the gasoline/vehicle registration (Act 51) tax are budgeted at $5.825 million, an increase of $162,250 relative to estimated revenue for fiscal year 2022-23.

- The fiscal year 2023-24 budget assumes all road millage revenue will be recorded and expended in the local streets fund. It is anticipated that when the original 10-year road millage ends after the fiscal year 2023-24, a 10-year renewal for the years 2025 through 2034 that restores the full millage rate to 2.5 mill, will be proposed and placed in front of the voters on the November 2023 ballot. The forecast assumes a millage renewal that will be allocated between both major and local road projects.

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

No employees are assigned directly to the Major Streets Fund cost center. All personnel costs are allocated from engineering, public services and other cost centers.

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Royal Oak

LOCAL STREETS FUND

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The mission of the local street fund is to maintain the local streets system and rights-of-way in a manner to ensure safe vehicle and pedestrian traffic as well as to present an attractive roadside environment in accordance with Michigan Act 51 of Public Acts of 1951 as amended.

OVERVIEW

The City of Royal Oak owns more than 148 miles of local streets. These are the neighborhood roads that move residents to and from their residences to major streets or other larger, faster roads that are maintained by Oakland County or the State of Michigan.

The city engineer, as the street administrator, is responsible for evaluating, planning, designing, and constructing the road system and its traffic safety. This includes original construction, major replacement or resurfacing, and traffic signs. The engineer meets with neighborhood groups wishing to upgrade their streets to inform them and guide them in obtaining special assessment funding.

The department of public service maintains the system of roadways. Their responsibilities include patching roads, maintaining parkways, rights-of way, signs, and controlling snow and ice on the roads.

Administration

The local street fund / administration cost center accounts for the cost of the overall planning, administration and oversight of all activities that affect traffic conditions on the city's local street network. Audit expenditures are included.

Routine Maintenance

The highway division of the department of public service (DPS) is responsible for daily routine maintenance of the city's 148-mile local street system. Routine maintenance includes joint and crack sealing, concrete slab replacement, some limited asphalt overlays/repairs that are implemented through construction projects managed by the engineering department, street sweeping and storm sewer/catch basin cleaning. Dust control is applied when paid by residents and is performed by the highway division.

Parkway Maintenance

This division of DPS maintains parkways in the city's local street system. Parkways or boulevards are the grassy areas between opposing lanes of roads. DPS crews weed, mow the grass, and trim trees and bushes. This cost center also includes costs associated with the routine maintenance of raingardens which act as stormwater mitigation to help prevent flooding on local streets.

Winter Maintenance

The highway division of DPS is responsible for winter maintenance, such as snow and ice control, of the city's 148-mile local street system.

Traffic Control

DPS is responsible for implementing and maintaining traffic control for the city's local street system. This cost center focuses on traffic signage, pavement markings and traffic risk management. Traffic control signage means street, stop, parking, turn/no-turn, speed, school zone, pedestrian walk signs, etc. DPS's own sign shop provides replacement signs promptly and reduces the cost of carrying an extensive sign inventory.

The city uses a two-stage review system to assess requested or proposed changes to the traffic control signage and signal timing. First, the city's staff traffic committee, representing the public services, police, fire, planning, and engineering departments, meets and provides recommendations on requested changes. Those recommendations are then reviewed by a volunteer residents' traffic committee before being presented to the City Commission for final review and approval.

Construction

The purpose of the local street construction cost center is to track and fund local street projects.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: Propose millage renewal to voters on November 2023 ballot.
Strategic Plan Alignment: Reliable Infrastructure
Short-term Objectives:

- *Finalize ballot language for the November 2023 election.*
- *Prepare mapping and information for the public to demonstrate the proposed road millage renewal plan.*
- *If approved, use millage funds to improve major roads in the city while also continuing maintenance on local streets and sidewalks (2025 - 2034).*

Performance Measures:

- *The City Commission approved the road millage renewal plan in February 2023 and approved the ballot language in April 2023.*

Long-term Goal 2: (Routine Maintenance) Implement computerized maintenance management software to improve road maintenance tracking and planning and improve maintenance cycle to better allocate resources.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives:

- *Deploy mobile tablets with maintenance crews to accurately log and collect road maintenance data.*
- *Review and revise maintenance cycle to target areas for more frequent inspection and patching.*

Performance Measures:

- *Ongoing*

Long-term Goal 3: (Parkway Maintenance) Support Sustainability and Climate Action Plan (S-CAP) urban forestry initiatives through the implementation of a multi-year tree repopulation program.
Strategic Plan Alignment: Environmental Leadership
Short-term Objectives:

- *Plant at least 500 trees along local programs.*

Performance Measures:

- *Ongoing - annual tree-planting program.*

Long-term Goal 4: (Winter Maintenance) Improve communication related to snow emergency maintenance operations.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives:

- *Develop multi-media messaging that explains neighborhood snow removal policies and practices.*

Performance Measures:

- *Ongoing*

Long-term Goal 5: (Traffic Control) Improve roadway aesthetics and safety through proactive traffic control signage replacement.
Strategic Plan Alignment: Reliable Infrastructure
Short-term Objectives:
- *Develop multi-year signage inspection plan.*

Performance Measures:
- *Ongoing*

Long-term Goal 6: (Construction) Pursue state and federal grants for road improvements to supplement local funding.
Strategic Plan Alignment: Reliable Infrastructure
Short-term Objectives:
- *Apply for 2023 funding from the Road Commission for Oakland County to assist with local road improvements.*

Performance Measures:
- *Ongoing - The city received grant funds to assist with local road improvement projects in 2020, 2021, and 2022.*

Long-term Goal 7: (Construction) Program and improve local roads using funding from the city's road millage (2015 - 2024) to achieve an average Pavement Surface Evaluations & Rating (PASER) of 5.0 for local roads.
Strategic Plan Alignment: Reliable Infrastructure
Short-term Objectives:
- *Complete 2023 construction projects within budget.*
- *Adjust 2024 construction projects as needed to stay within budget.*

Performance Measures:
- *Ongoing - The city has completed improvements on approximately 132 miles of local roads (2015 - 2022) and the current average PASER for local roads is 5.18.*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - REVENUE

Local Streets Revenue

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Taxes	$6,357,979	$6,625,259	$6,829,816	$7,157,000	$7,157,000	$976,090	$7,157,000
Grants	$1,713,162	$1,880,985	$2,013,709	$1,963,000	$1,963,000	$702,100	$2,077,280
Use of Fund Balance	$0	$0	$0	$3,538,520	$3,501,420	$0	$0
Transfers	$211,004	$225,076	$366,007	$0	$0	$0	$360,000
Interest And Contributions	$91,470	$402,939	$29,867	$2,000	$309,100	$229,700	$44,750
Other	$10,257	$6,781	$10,534	$0	$0	$5,110	$8,000
Licenses, Charges & Fines	$0	$0	$7,621	$0	$0	$0	$0
TOTAL	**$8,383,872**	**$9,141,040**	**$9,257,555**	**$12,660,520**	**$12,930,520**	**$1,913,000**	**$9,647,030**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Taxes	$7,716,600	$7,716,600	$7,986,681	$8,266,215	$8,555,532	$8,854,976
Grants	$2,133,600	$2,133,600	$2,197,608	$2,263,536	$2,331,442	$2,401,386
Use of Fund Balance	$0	$4,408,338	$0	$0	$0	$0
Transfers	$974,800	$974,800	$274,900	$275,000	$275,100	$275,200
Interest And Contributions	$49,230	$49,230	$49,722	$50,220	$50,722	$51,229
Other	$0	$0	$0	$0	$0	$0
Licenses, Charges & Fines	$0	$0	$0	$0	$0	$0
TOTAL	**$10,874,230**	**$15,282,568**	**$10,508,911**	**$10,854,971**	**$11,212,796**	**$11,582,791**

BUDGET SUMMARY - EXPENDITURES

Local Streets Fund - Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel	$1,125,016	$1,502,126	$1,598,455	$1,589,623	$1,669,623	$716,120	$1,531,180
Operational							
Supplies	$76,780	$106,737	$108,129	$121,000	$126,000	$47,460	$121,810
Transfers-Out	$0	$0	$15,000	$0	$0	$0	$0
Debt Service	$1,632,917	$1,607,711	$1,632,713	$1,607,500	$1,607,500	$261,460	$1,607,550
Other Operating	$5,522,152	$7,215,424	$5,855,978	$1,158,410	$1,343,410	$3,389,280	$5,257,380
Capital	$0	$0	$0	$8,184,000	$8,184,000	$0	$0
OPERATIONAL TOTAL	**$7,231,850**	**$8,929,872**	**$7,611,820**	**$11,070,910**	**$11,260,910**	**$3,698,200**	**$6,986,740**
TOTAL	**$8,356,866**	**$10,431,998**	**$9,210,274**	**$12,660,533**	**$12,930,533**	**$4,414,320**	**$8,517,920**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel	$1,696,480	$1,696,478	$1,752,568	$1,810,615	$1,870,693	$1,932,879
Operational						
Supplies	$115,300	$115,300	$123,452	$132,284	$141,859	$152,245
Transfers-Out	$0	$0	$0	$3,000,000	$4,000,000	$5,000,000
Debt Service	$1,581,750	$1,581,750	$304,500	$305,500	$305,500	$304,500
Other Operating	$1,868,290	$1,868,290	$1,500,392	$1,514,545	$1,529,844	$1,546,336
Capital	$10,020,750	$10,020,750	$6,478,700	$2,438,350	$2,488,950	$1,725,400
OPERATIONAL TOTAL	**$13,586,090**	**$13,586,090**	**$8,407,044**	**$7,390,679**	**$8,466,153**	**$8,728,481**
TOTAL	**$15,282,570**	**$15,282,568**	**$10,159,611**	**$9,201,294**	**$10,336,846**	**$10,661,360**

REVENUE IN EXCESS OF EXPENDITURES

Local Streets - Revenue > Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues	$8,383,872	$9,141,040	$9,257,555	$12,660,520	$12,930,520	$1,913,000	$9,647,030
Expenses	$8,356,866	$10,431,998	$9,210,274	$12,660,533	$12,930,533	$4,414,320	$8,517,920
REVENUES LESS EXPENSES	**$27,007**	**-$1,290,958**	**$47,281**	**-$13**	**-$13**	**-$2,501,320**	**$1,129,110**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues	$10,874,230	$15,282,568	$10,508,911	$10,854,971	$11,212,796	$11,582,791
Expenses	$15,282,570	$15,282,568	$10,159,611	$9,201,294	$10,336,846	$10,661,360
REVENUES LESS EXPENSES	**-$4,408,340**	**$0**	**$349,300**	**$1,653,677**	**$875,950**	**$921,430**

EXPENDITURES BY DIVISION:

Local Streets - Administration Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational							
Debt Service	$1,632,917	$1,607,711	$1,632,713	$1,607,500	$1,607,500	$261,460	$1,607,550
Transfers-Out	$0	$0	$15,000	$0	$0	$0	$0
Other Operating	$157,865	$157,936	$175,123	$215,250	$215,250	$110,190	$215,360
OPERATIONAL TOTAL	**$1,790,782**	**$1,765,647**	**$1,822,836**	**$1,822,750**	**$1,822,750**	**$371,650**	**$1,822,910**
TOTAL	**$1,790,782**	**$1,765,647**	**$1,822,836**	**$1,822,750**	**$1,822,750**	**$371,650**	**$1,822,910**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational						
Debt Service	$1,581,750	$1,581,750	$304,500	$305,500	$305,500	$304,500
Transfers-Out	$0	$0	$0	$3,000,000	$4,000,000	$5,000,000
Other Operating	$207,610	$207,610	$213,838	$220,253	$226,861	$233,667
OPERATIONAL TOTAL	**$1,789,360**	**$1,789,360**	**$518,338**	**$3,525,753**	**$4,532,361**	**$5,538,167**
TOTAL	**$1,789,360**	**$1,789,360**	**$518,338**	**$3,525,753**	**$4,532,361**	**$5,538,167**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

Administration:

- No significant changes noted.

Local Streets - Routine Maintenance Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel							
Expenditure	$462,261	$645,305	$556,175	$548,940	$548,940	$262,900	$538,170
PERSONNEL TOTAL	**$462,261**	**$645,305**	**$556,175**	**$548,940**	**$548,940**	**$262,900**	**$538,170**
Operational							
Other Operating	$175,267	$339,904	$307,632	$353,230	$353,230	$170,470	$351,280
Supplies	$35,621	$59,438	$59,020	$63,000	$63,000	$35,330	$68,500
OPERATIONAL TOTAL	**$210,889**	**$399,342**	**$366,652**	**$416,230**	**$416,230**	**$205,800**	**$419,780**
TOTAL	**$673,149**	**$1,044,648**	**$922,827**	**$965,170**	**$965,170**	**$468,700**	**$957,950**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel						
Expenditure	$565,451	$565,451	$583,776	$602,724	$622,318	$642,581
PERSONNEL TOTAL	**$565,451**	**$565,451**	**$583,776**	**$602,724**	**$622,318**	**$642,581**
Operational						
Other Operating	$737,320	$737,320	$354,427	$352,587	$350,850	$349,220
Supplies	$62,000	$62,000	$68,020	$74,635	$81,904	$89,891
OPERATIONAL TOTAL	**$799,320**	**$799,320**	**$422,447**	**$427,221**	**$432,753**	**$439,112**
TOTAL	**$1,364,771**	**$1,364,771**	**$1,006,223**	**$1,029,945**	**$1,055,072**	**$1,081,693**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

Routine Maintenance:

- Personnel costs overall are increasing due to having higher allocations of DPS and engineering staff costed to this department than in fiscal year 2022-23 and to allow for potential merit increases for those staff not currently at the top of their respective pay scale range. There is a 10 percent allocation of a new full-time position request for Operations Manager included in fiscal year 2023-24 as well.

- $13,910 decrease in motor pool rental charges due to a decrease in utilization hours anticipated for fiscal year 2023-24.

- The following projects were included in the annual Capital Improvement Plan (CIP) and have been budgeted in this cost center for fiscal year 2023-24:
  - $400,000 to convert city-owned streetlights to LED (ARPA expenditure)
  - A transfer-in from the grants fund of $400,000 has been budgeted for this ARPA related expenditure in fiscal year 2023-24.

Local Streets - Parkway Maintenance

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational							
Other Operating	$257,139	$343,292	$530,693	$440,700	$600,700	$182,970	$501,000
OPERATIONAL TOTAL	**$257,139**	**$343,292**	**$530,693**	**$440,700**	**$600,700**	**$182,970**	**$501,000**
Personnel							
Expenditure	$322,580	$379,370	$483,951	$470,897	$540,897	$200,440	$468,640
PERSONNEL TOTAL	**$322,580**	**$379,370**	**$483,951**	**$470,897**	**$540,897**	**$200,440**	**$468,640**
TOTAL	**$579,719**	**$722,662**	**$1,014,644**	**$911,597**	**$1,141,597**	**$383,410**	**$969,640**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational						
Other Operating	$735,300	$735,300	$745,947	$757,388	$769,659	$782,799
OPERATIONAL TOTAL	**$735,300**	**$735,300**	**$745,947**	**$757,388**	**$769,659**	**$782,799**
Personnel						
Expenditure	$535,363	$535,362	$553,815	$572,947	$592,785	$613,357
PERSONNEL TOTAL	**$535,363**	**$535,362**	**$553,815**	**$572,947**	**$592,785**	**$613,357**
TOTAL	**$1,270,663**	**$1,270,662**	**$1,299,762**	**$1,330,334**	**$1,362,443**	**$1,396,156**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

Parkway Maintenance:

- Personnel costs are increasing due to having higher allocations of DPS staff costed to this department for increased tree work anticipated next year and to allow for potential merit increases for those staff not currently at the top of their respective pay scale range.

- $300,000 has been budgeted in miscellaneous contracted services for the Spring/Fall residential tree-planting program (ARPA expenditure).
  - A transfer-in from the grants fund of $300,000 has been budgeted for this ARPA-related expenditure in fiscal year 2023-24.

- $144,600 increase in motor pool rental charges due to increased depreciation from recently replaced vehicles/equipment and due to increased utilization anticipated for fiscal year 2023-24.

Local Streets - Winter Maintenance Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational							
Other Operating	$45,925	$63,671	$84,755	$71,500	$71,500	$3,940	$69,500
Supplies	$32,747	$34,713	$27,296	$40,000	$40,000	$3,350	$30,310
OPERATIONAL TOTAL	**$78,672**	**$98,384**	**$112,051**	**$111,500**	**$111,500**	**$7,290**	**$99,810**
Personnel							
Expenditure	$48,308	$63,403	$85,003	$96,791	$96,791	$9,260	$64,590
PERSONNEL TOTAL	**$48,308**	**$63,403**	**$85,003**	**$96,791**	**$96,791**	**$9,260**	**$64,590**
TOTAL	**$126,980**	**$161,787**	**$197,053**	**$208,291**	**$208,291**	**$16,550**	**$164,400**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational						
Other Operating	$95,830	$95,830	$94,872	$93,923	$92,984	$92,054
Supplies	$40,300	$40,300	$41,912	$43,588	$45,332	$47,145
OPERATIONAL TOTAL	**$136,130**	**$136,130**	**$136,784**	**$137,511**	**$138,316**	**$139,199**
Personnel						
Expenditure	$122,072	$122,071	$126,368	$130,826	$135,453	$140,255
PERSONNEL TOTAL	**$122,072**	**$122,071**	**$126,368**	**$130,826**	**$135,453**	**$140,255**
TOTAL	**$258,202**	**$258,201**	**$263,152**	**$268,338**	**$273,769**	**$279,455**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

Winter Maintenance:

- Personnel costs are increasing mostly due a change in the mix of staff allocated to this cost center in fiscal year 2023-24 that carry pension and retire health care benefits versus the prior year.

- $24,330 increase in motor pool rental charges due to more utilization hours expected in fiscal year 2023-24.

Local Streets - Traffic Control Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel							
Expenditure	$146,362	$152,499	$207,727	$197,479	$207,479	$103,470	$183,260
PERSONNEL TOTAL	**$146,362**	**$152,499**	**$207,727**	**$197,479**	**$207,479**	**$103,470**	**$183,260**
Operational							
Other Operating	$20,639	$54,391	$72,511	$59,630	$84,630	$39,730	$59,630
Supplies	-$3,286	$11,069	$11,542	$13,000	$18,000	$7,600	$13,000
OPERATIONAL TOTAL	**$17,353**	**$65,460**	**$84,054**	**$72,630**	**$102,630**	**$47,330**	**$72,630**
TOTAL	**$163,715**	**$217,958**	**$291,781**	**$270,109**	**$310,109**	**$150,800**	**$255,890**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel						
Expenditure	$189,904	$189,903	$195,931	$202,157	$208,589	$215,233
PERSONNEL TOTAL	**$189,904**	**$189,903**	**$195,931**	**$202,157**	**$208,589**	**$215,233**
Operational						
Other Operating	$72,060	$72,060	$71,339	$70,626	$69,920	$69,221
Supplies	$13,000	$13,000	$13,520	$14,061	$14,623	$15,208
OPERATIONAL TOTAL	**$85,060**	**$85,060**	**$84,859**	**$84,687**	**$84,543**	**$84,429**
TOTAL	**$274,964**	**$274,963**	**$280,790**	**$286,844**	**$293,132**	**$299,662**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

Traffic Control:

- Personnel costs are decreasing mostly due to having a different mix of staff budgeted in fiscal year 2023-24 as compared to the prior fiscal year, with lower allocations of full-time staff and related benefits and an increase of $7,500 in temporary wages for part-time staff.

- $12,430 increase in motor pool rental charges due to more utilization hours expected in fiscal year 2023-24.

Local Streets - Construction Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational							
Capital	$0	$0	$0	$8,184,000	$8,184,000	$0	$0
Other Operating	$4,865,318	$6,256,231	$4,685,264	$18,100	$18,100	$2,881,980	$4,060,610
Supplies	$11,698	$1,517	$10,271	$5,000	$5,000	$1,180	$10,000
OPERATIONAL TOTAL	**$4,877,015**	**$6,257,748**	**$4,695,535**	**$8,207,100**	**$8,207,100**	**$2,883,160**	**$4,070,610**
Personnel							
Expenditure	$145,506	$261,548	$265,598	$275,515	$275,515	$140,050	$276,520
PERSONNEL TOTAL	**$145,506**	**$261,548**	**$265,598**	**$275,515**	**$275,515**	**$140,050**	**$276,520**
TOTAL	**$5,022,521**	**$6,519,296**	**$4,961,133**	**$8,482,615**	**$8,482,615**	**$3,023,210**	**$4,347,130**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational						
Capital	$10,020,750	$10,020,750	$6,478,700	$2,438,350	$2,488,950	$1,725,400
Other Operating	$20,170	$20,170	$19,968	$19,769	$19,571	$19,375
Supplies	$0	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$10,040,920**	**$10,040,920**	**$6,498,668**	**$2,458,119**	**$2,508,521**	**$1,744,775**
Personnel						
Expenditure	$283,690	$283,690	$292,678	$301,961	$311,549	$321,452
PERSONNEL TOTAL	**$283,690**	**$283,690**	**$292,678**	**$301,961**	**$311,549**	**$321,452**
TOTAL	**$10,324,610**	**$10,324,610**	**$6,791,346**	**$2,760,079**	**$2,820,070**	**$2,066,228**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

Construction:

- The following construction projects, totaling $10,020,750, were included in the annual Capital Improvement Plan (CIP) and have been budgeted in this cost center for fiscal year 2023-24:
  - CAPXX02 - Sidewalk Improvement Program: $97,050
  - CAPXX05 - Millage Concrete Street Repairs: $ 1,578,000
  - CAPXX15 - Millage Asphalt Resurfacing: $3,700,000
  - CAPXX25 - Millage Concrete Street Repairs: $92,700
  - CAPXX55 - Special Assessment Paving Projects: $75,000
  - CAP2310 - 2023 Watermain (road work) Improvements: $250,000
  - CAP2335 - 2023 Road Reconstruction: $1,287,000
  - CAP2337 - Special Assessment Paving - Fairground Ave.: $73,000
  - CAP2336 - Special Assessment Paving: $140,000
  - CAP2410 - 2024 Watermain (road work) Improvements: $1,200,000
  - CAP2411 - 2024 Parkdale Ave. Improvements: $125,000
  - CAP2435 - 2024 Road Reconstruction: $1,372,500
  - Salt Dome Repairs (75 percent of $40,000 total cost, remaining in major streets see 202-901): $30,000

OTHER SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- Using the State of Michigan's estimated revised distribution formula projections based on the road funding law, revenues from the gasoline/vehicle registration (Act 51) tax are budgeted to be approximately $1.942 million for local streets, a nearly $54,500 increase relative to estimated revenue in fiscal year 2022-23.

- The maximum authorized streets millage levy of 2.3026 mills is budgeted to generate approximately $7.716 million, an increase of approximately $559,600. Approximately $4.408 million of fund balance is budgeted to be used as a funding source in fiscal year 2023-24.

- The fiscal year 2023-24 budget assumes all road millage revenue will be recorded and expended in the local streets fund. It is anticipated that when the original 10-year road millage ends after fiscal year 2023-24, a 10-year renewal for the years 2025 through 2034 that restores the full millage rate to 2.5 mill will be proposed and placed in front of the voters on the November 2023 ballot. The forecast assumes a millage renewal that will be allocated between both major and local road projects.

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

No employees are assigned directly to the Local Streets Fund cost center. All personnel costs are allocated from engineering, public services and other cost centers.

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

PUBLIC SAFETY FUND

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENTS

The Royal Oak Police Department's mission is to keep the City of Royal Oak a safe community.

The mission of the Royal Oak Fire Department is to protect and preserve life, property and the environment through a dedicated and highly trained professional team.

The mission of the ambulance service is to provide quality emergency transport and medical services within Royal Oak.

OVERVIEW

The public safety fund collects the public safety millage, authorized by voters in November 2012 and renewed for a third five-year term in 2022. The city budgets to levy 3.6815 mills of the original 3.9750 mills authorized amount (maximum millage reduced by Headlee Act to 3.6815) during fiscal year 2023-24. This will be the second year of a renewal. The renewal millage is approved for five years. Revenues generated by the police, fire and ambulance functions are accounted for in this fund. For the purposes of the multi-year forecasts, it is assumed that a renewal will be requested again at the end of this five-year approved period. Therefore, this revenue source is included in all years presented. The public safety fund includes three departments: police, fire, and ambulance services.

Police

ROPD is organized into two divisions: staff services and patrol operations. The staff services division includes criminal investigations, the records section, the animal shelter, and the auxiliary police unit. The patrol operations division includes all patrol shifts, police dispatchers and cadets. Additionally, there is a professional standards section that reports directly to the chief of police.

A complete 911-emergency police and fire dispatch function is housed and supervised within the police department. Services include responding to calls for service, traffic education and enforcement, emergency management, investigation and prosecution of criminal offenses, school liaison program, crime prevention, school crossing and maintaining a detention facility.

Beginning in April 2023, the patrol division will transition from 8-hour shifts to 12-hour shifts. There will be four patrol platoons led by a lieutenant and staffed by patrol sergeants, patrol officers, K-9 officers, and police service aides. Part-time police cadets staff the front desk which allows for an additional police officer on the road.

The Criminal Investigation Division (CID) is headed by a lieutenant, who supervises a sergeant, detectives, and officers assigned to various task forces.

Royal Oak participates in the following task forces, Narcotic Enforcement Team, Drug Enforcement Administration Task Force, Troy Special Investigations Unit, CHIEF Hotel Interdiction Unit, and Secret Service Financial Crimes Task Force. The Royal Oak Police Department also has a school liaison officer assigned to Royal Oak High School.

The records section collects, analyzes, and reports performance data, processes handgun permits and maintains evidence. The records section reports to the deputy chief of staff services.

20 volunteer auxiliary police "officers" assist the department in a variety of ways, including acting as extra "eyes and ears" while patrolling on Thursday, Friday, and Saturday evenings, performing home vacation checks, and working special events such as the Woodward Dream Cruise, Arts, Beats and Eats, Winter Blast, and the Art of Fire Festival. Additionally, auxiliary officers are available to assist patrol operations on an emergency call-out basis for downed wires, flooding, etc.

The police chief is the city's emergency manager. In separate cost centers, the chief is responsible for the animal control division, Royal Oak Animal Shelter, auto parking and grant activity in the police grants fund.

Fire

The fire department staffs three strategically located fire stations to provide the shortest possible response time to all areas of the city. Operations are funded primarily through general fund tax revenue along with a public safety millage.

Fire operations in this one cost center are organized into two divisions, fire prevention and fire suppression.

The fire prevention division provides risk management services. It leads inspections, investigations, test alarm panels and sprinkler systems, plan reviews, and fire code enforcement. The division works with several other departments in the City of Royal Oak on plan reviews and annual business license renewals.

The fire suppression division responds to fire emergencies and medical emergencies, as well as special tactical operations for hazardous materials and technical rescue. Members of the suppression division also respond to calls for lift assistance, odor investigations, and downed power lines.

The department currently provides transporting advanced life support (ALS) services to the City of Royal Oak and its immediate OakWay neighbors for medical care and transport to area hospitals. Costs of ambulance rescue services are tracked in the ambulance service cost center, so they can be evaluated against ambulance service revenue. As part of the OakWay mutual aid pact, the suppression firefighters are first responders to our city and provide assistance to seven other neighboring fire departments.

The department responds to hazardous material incidents with an in-house initial response. If additional resources are needed the city activates the OakWay Haz-Mat Team.

The department provides technical rescue response to the City of Royal Oak via the OakWay Technical Rescue Team. The city also coordinates with Birmingham, Madison Heights, and Ferndale to form Squad 4 of the Oakland County Technical Rescue Regional Response Team.

A fire department's ISO rating is a determination by the Insurance Services Office to rate how well a fire department is able to serve the community, and is scored between 1 and 10, with a lower number indicating a better score. The city's ISO rating, which is based on manpower, stations, equipment, training, and water supply, is currently at 3.

All fire department calls are dispatched by the 911 public safety answering point (PSAP) at the police department's dispatch center.

The department is responsible for the daily maintenance of all emergency response vehicles and equipment. The shift personnel maintain the stations' buildings and grounds.

Daily training is conducted to keep the quality of our service high and employee injuries low.

Grants are recorded in the grants fund.

A separate fire debt tax millage is collected and budgeted separately in the general obligation debt fund to pay the debt service on Series 2001A bonds that built or improved fire stations.

Fire apparatus are purchased by the motor pool and rented to the fire department. Those rental rates in this budget include charges for debt and/or capital replacement plus repair and maintenance costs.

The fire department currently has a CPR program for the public. This function is performed by the firefighters to the public for a nominal fee. The fire department also has a lockbox program for its residents, which provides firefighters easy access into homes in case of fires or medical runs.

Ambulance

The fire department currently provides transporting advanced life support (ALS) ambulances and one ALS engine to the City of Royal Oak and its immediate neighbors for medical care and transport to area hospitals. Costs of ambulance rescue services are tracked in this ambulance service cost center so they can be evaluated against ambulance service revenue. The costs of billing and collecting ambulance services are included in this fund.

The fire department's EMS calls are dispatched by the 911 public safety answering point (PSAP) at the police department's dispatch center.

Ambulances are purchased by the motor pool and rented to the fire department. Those rental rates in this budget include charges for debt and/or capital replacement plus repair and maintenance costs.

STRATEGIC PLAN GOALS AND OBJECTIVES

POLICE

Long-term Goal 1: Become an accredited police agency through the Michigan Association of Chiefs of Police (MACP).
Strategic Plan Alignment: Safe, Healthy, and Just City
Short-term Objectives:

- *FY 2023: Complete a mock assessment from outside agency assessors.*

- *FY 2023: Revise and create new policies and procedures that are in line with best practices.*

Performance Measures:

- *Ongoing - During FY 2023, underwent our mock assessment on Feb. 28, 2023.*
- *Ongoing - During FY 2023, scheduling final assessment for May 2023.*

Long-term Goal 2: Create and strengthen partnerships with community groups to maximize proactive police efforts.
Strategic Plan Alignment: Safe, Healthy, and Just City
Short-term Objectives:

- *FY 2024 - 2026: Expand the Crisis Intervention Team (CIT) program to safely connect those experiencing mental health crisis to resources.*

Performance Measures:

- *Ongoing - During FY 2023, five additional patrol officers were certified (40-hour training) through the CIT partnership with Oakland Community Health Network. There are 21 CIT-certified patrol officers.*

Long-term Goal 3: To provide exceptional police service in the most efficient and cost-effective manner possible.
Strategic Plan Alignment: Safe, Healthy, and Just City
Short-term Objectives:

- *FY 2023: Move to 12-hour patrol shifts from the current eight-hour schedule.*
- *FY 2023 - 2026: Expand the cadet program to assist with administrative tasks to keep sworn officers on the road and to create a pipeline to recruiting.*

Performance Measures:

- *Ongoing - During FY 2023, converting patrol shifts to a 12-hour schedule in April 2023.*
- *Ongoing - During FY 2023, recruiting at local colleges and high schools to promote our cadet program to increase the number of cadets and future police officers.*

Long-term Goal 4: Train and develop police officers to fill anticipated leadership vacancies.
Strategic Plan Alignment: Safe, Healthy, and Just City
Short-term Objectives:

- *FY 2023: Move officers into field training officer roles to prepare for leadership roles in the future.*
- *FY 2023 - 2025: Create a mentorship program to identify future leaders.*

Performance Measures:

- *Ongoing - During FY 2023, trained an additional six patrol officers as field training officers.*
- *Ongoing - During FY 2023 - 2025, launch the mentorship program.*

FIRE

Long-term Goal 1: Provide the highest quality emergency services delivery.
Strategic Plan Alignment: Efficient & Effective Services
Short-term Objectives:

- *FY 2024 - FY 2026: Reduce turn-out time to 90 seconds or less, reported as annual performance measure.*

Performance Measures:

- *Ongoing - Monitor all calls for service while tracking reliance on mutual aid partners. These measures will be added to the department dashboard and reported to the City Manager following each City Commission meeting.*

Long-term Goal 2: Seek additional funding opportunities for department services.
Strategic Plan Alignment: Long-Term Fiscal Health
Short-term Objectives:

- *FY 2023: Train and assign two personnel the additional duty of seeking out grant opportunities and begin application processes. Training to be completed by April 1, 2023.*

Performance Measures:

- *Ongoing - Annually review all fire department fees; any recommendations for adjustment will be made at the first City Commission meeting in June.*
- *Ongoing - The number of new fire department grant applications and awards will be tracked by the department and integrated with the work of the City's grant coordinator. Data will be provided prospectively as a new department measure.*

Long-term Goal 3: Utilize technology to maximize the efficiency, effectiveness and safety of fire operations.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives:

- *FY 2024 - FY2026: Onboard and train all fire department personnel on Vector training software platform and begin classes.*
- *FY 2024 - FY2026: Review and create updated training calendar to maximize training benefits and capture maximum credit toward the City's Insurance Services Office (ISO) rating.*

Performance Measures:

- *Ongoing - Maintain record of all classes taken and credits obtained during the year and use data to identify training gaps needed for safety.*
- *Ongoing - Achieve 100 percent participation with training software and provide number of classes taken / Continuing Education (CE) credits awarded for fiscal year 2023-24.*

Long-term Goal 4: Limit fire loss through increased comprehensive fire safety inspections.
Strategic Plan Alignment: Safe, Healthy, and Just City
Short-term Objectives:

- *FY 2024 - FY2026: Create a dashboard that accurately reflects inspection activities within the City, as well as information on additional fire prevention functions.*
- *FY 2024 - FY2026: Inspection data will be added to department dashboard and reported to the City Manager following each City Commission meeting.*

Performance Measures:

- *Ongoing - All initial inspections, re-inspections, plan reviews, hazardous material storage permits, food truck inspections and fire investigations will be tracked and reported in annual budget document as an enhanced department measure.*

Long-term Goal 5: Promote physical fitness for all personnel, especially those who perform firefighting activities.
Strategic Plan Alignment: Safe, Healthy, and Just City
Short-term Objectives:

- *FY 2023 - FY 2026: Conduct annual physical ability testing.*
- *FY 2023 - FY 2026: Track and maintain employee scores to guide physical training needs.*

Performance Measures:

- *Ongoing - Monitor program participation rate and individual times/scores.*
- *Ongoing - Provide and maintain equipment to increase physical abilities.*

Long-term Goal 6: Maintain safe working conditions using well-maintained equipment.
Strategic Plan Alignment: Reliable Infrastructure
Short-term Objectives:

- *FY 2023 - FY 2026: Daily inspection of all fire department vehicles and emergency equipment.*
- *FY 2023 - FY 2026: Maintain daily log of mechanical issues to be made available to Motor Pool.*

Performance Measures:

- *Ongoing - Conduct annual review of all fire department equipment and apparatus.*
- *Ongoing - Maintain and provide data regarding days of service lost to maintenance issues. Data to be provided prospectively as a new department measure.*
- *Ongoing - Any requests for equipment or alterations to the Vehicle Replacement Plan will be made during the annual Capital Improvement Plan (CIP) process.*

AMBULANCE

Long-term Goal 1: Maintain and enhance working relationships with area hospitals and mutual aid partners to provide the best and most efficient patient care.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives:

- *FY 2023 - FY 2026: Attend and participate in weekly meetings with Oakland County Medical Control Authority (OCMCA).*
- *FY 2023 - FY 2026: Participate in quarterly medical training conducted by Beaumont Hospital.*
- *FY 2023 - FY 2026: Attend and participate in Oakway Emergency Medical Services (EMS) Coordinator monthly meetings.*

Performance Measures:

- *Ongoing - Maintain meeting agendas and attendance records of Oakland County Medical Control Authority (OCMCA) meetings.*
- *Ongoing - Record continuing education credits for attendees of Beaumont Quarterlies.*
- *Ongoing - Maintain meeting agendas and attendance records for monthly Oakway Emergency Medical Services (EMS) Coordinator meetings.*
- *Ongoing - Additional scheduled training shall be reported to the City Manager after every City Commission meeting.*

Long-term Goal 2: Maintain compliance with State of Michigan and Oakland County standards and protocols for the agency and emergency responders.
Strategic Plan Alignment: Reliable Infrastructure
Short-term Objectives:

- *FY 2024 - FY 2026: Create a continuing education credit report accessible for all department employees to track license renewal needs.*
- *FY 2024 - FY 2026: Create county and state document template for the annual state certification process to aid in personnel transitions.*

Performance Measures:

- *Ongoing - Maintain accurate training records for production to the state for individual license audits.*
- *Ongoing - Maintain and produce statistics and documents for annual state agency license renewal.*
- *Ongoing - Emergency Medical Services (EMS) Coordinator shall facilitate and lead annual state inspection process.*

Long-term Goal 3: Improve Emergency Medical Services (EMS) service to residents through technology and a commitment to customer service.
Strategic Plan Alignment: Efficient and Effective Services

Short-term Objectives:

- *FY 2024 - FY 2026: Use Emergency Medical Services (EMS) survey data to monitor department and employee performance and create a feedback loop to continually improve service and identify needs.*

Performance Measures:

- *Ongoing - Continue to provide annual numerical department performance scores against national averages as part of the annual budget process.*
- *Ongoing - Maintain quarterly records of departmental and individual performance scores beginning fiscal year 2023-24.*
- *Ongoing - Monitor and address trends as they emerge year to year.*

Long-term Goal 4: Reduce reliance on outside agencies for Emergency Medical Services (EMS) coverage.

Strategic Plan Alignment: Reliable Infrastructure

Short-term Objectives:

- *FY 2024 - FY 2026: Recruit and staff all budgeted positions.*
- *FY 2024 - FY 2026: Maximize resources to meet increasing Emergency Medical Services (EMS) demands*.

Performance Measures:

- *Ongoing - Provide statistical data as part of the annual budget process.*
- *Ongoing - Emergency Medical Services (EMS) call volumes will be reported to the City Manager after every City Commission meeting, to include information about incident location, and call for mutual aid.*
- *Ongoing - Emergency Medical Services (EMS) billing information will also be updated and provided to the City Manager after every City Commission meeting (i.e. number of runs processed for billing).*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY

Public Safety Fund - Revenue

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Transfers	$21,540,000	$18,040,000	$22,040,000	$22,540,000	$22,540,000	$11,270,000	$22,631,540
Taxes	$10,109,727	$10,534,984	$10,860,372	$11,380,000	$11,380,000	$1,552,150	$11,380,000
Licenses, Charges & Fines	$1,344,267	$1,344,757	$1,764,280	$1,723,500	$1,775,500	$499,070	$1,400,690
Grants	$143,320	$3,868,104	$125,253	$125,000	$140,000	$139,850	$139,850
Use of Fund Balance	$0	$0	$0	$275,240	$1,481,620	$0	$0
Other	$109,958	$188,768	$93,911	$99,290	$325,130	$179,740	$321,120
Interest And Contributions	$420,206	$6,172	$8,685	$200	$60,000	$11,170	$28,050
TOTAL	**$33,667,477**	**$33,982,785**	**$34,892,502**	**$36,143,230**	**$37,702,250**	**$13,651,980**	**$35,901,250**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Transfers	$23,630,000	$23,630,000	$24,731,800	$25,533,636	$26,335,509	$27,237,419
Taxes	$12,337,700	$12,337,700	$12,769,520	$13,216,453	$13,679,029	$14,157,795
Licenses, Charges & Fines	$1,398,300	$1,398,300	$1,440,249	$1,483,456	$1,527,960	$1,573,799
Grants	$127,900	$127,900	$131,737	$135,689	$139,760	$143,953
Use of Fund Balance	$0	$913,998	$0	$0	$0	$0
Other	$184,290	$184,290	$187,869	$191,555	$195,351	$199,262
Interest And Contributions	$30,200	$30,200	$30,502	$30,807	$31,115	$31,426
TOTAL	**$37,708,390**	**$38,622,388**	**$39,291,676**	**$40,591,596**	**$41,908,724**	**$43,343,653**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

Revenue:

- The public safety millage is budgeted to generate approximately $12.38 million based upon the millage rate of 3.6815 mills (the maximum authorized levy reduced by Headlee Act). Fiscal year 2023-24 will be the second year of the five-year millage renewal. A transfer of $23 million from the general fund is budgeted in fiscal year 2023-24 to offset the remaining police, fire, and ambulance functions' expenditures. The forecast assumes the millage will be levied at the maximum level each year. By the last year of the forecast, the general fund transfers out is estimated at $26.6 million.

- Ambulance service revenue is budgeted to decrease by $200,000 / 15 percent relative to 2022-23 projected year-end.

- Fire reinspection fees decreased by $155,000 relative to the fiscal year 2022-23 amended budget due to a change in timing of fire re-inspections.

- The transfer from the DDA remains budgeted at $540,000 for policing services in the downtown area.

BUDGET SUMMARY - EXPENDITURES

Public Safety Fund Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel							
Expenditure	$25,206,553	$24,961,567	$26,449,178	$27,084,826	$28,367,856	$14,074,680	$27,311,980
PERSONNEL TOTAL	**$25,206,553**	**$24,961,567**	**$26,449,178**	**$27,084,826**	**$28,367,856**	**$14,074,680**	**$27,311,980**
Operational							
Other Operating	$4,258,152	$3,854,063	$4,379,099	$4,545,210	$4,618,450	$2,295,270	$4,563,410
Debt Service	$3,757,784	$3,757,965	$3,760,153	$3,761,000	$3,761,000	$2,909,840	$3,761,000
Supplies	$299,503	$374,072	$384,377	$601,200	$709,200	$264,760	$644,960
Capital	$106,957	$143,361	$462,866	$151,000	$209,000	$10,270	$210,270
Transfers-Out	$0	$0	$0	$0	$36,750	$0	$36,750
OPERATIONAL TOTAL	**$8,422,397**	**$8,129,461**	**$8,986,495**	**$9,058,410**	**$9,334,400**	**$5,480,140**	**$9,216,390**
TOTAL	**$33,628,950**	**$33,091,028**	**$35,435,673**	**$36,143,236**	**$37,702,256**	**$19,554,820**	**$36,528,370**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel						
Expenditure	$29,301,148	$29,301,148	$30,393,623	$31,530,094	$32,712,445	$33,942,644
PERSONNEL TOTAL	**$29,301,148**	**$29,301,148**	**$30,393,623**	**$31,530,094**	**$32,712,445**	**$33,942,644**
Operational						
Other Operating	$4,779,690	$4,779,690	$4,521,596	$4,619,303	$4,722,064	$4,830,119
Debt Service	$3,762,000	$3,762,000	$3,766,000	$3,758,000	$3,760,000	$3,763,000
Supplies	$624,850	$624,850	$570,369	$592,700	$615,916	$640,052
Capital	$154,700	$154,700	$32,500	$32,500	$32,500	$32,500
Transfers-Out	$0	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$9,321,240**	**$9,321,240**	**$8,890,465**	**$9,002,503**	**$9,130,481**	**$9,265,672**
TOTAL	**$38,622,388**	**$38,622,388**	**$39,284,088**	**$40,532,597**	**$41,842,925**	**$43,208,316**

REVENUE IN EXCESS OF EXPENDITURES

Public Safety Fund - Revenue > Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues	$33,667,477	$33,982,785	$34,892,502	$36,143,230	$37,702,250	$13,651,980	$35,901,250
Expenses	$33,628,950	$33,091,028	$35,435,673	$36,143,236	$37,702,256	$19,554,820	$36,528,370
REVENUES LESS EXPENSES	**$38,527**	**$891,757**	**-$543,171**	**-$6**	**-$6**	**-$5,902,840**	**-$627,120**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues	$37,708,390	$38,622,388	$39,291,676	$40,591,596	$41,908,724	$43,343,653
Expenses	$38,622,388	$38,622,388	$39,284,088	$40,532,597	$41,842,925	$43,208,316
REVENUES LESS EXPENSES	**-$913,998**	**$0**	**$7,588**	**$58,999**	**$65,798**	**$135,337**

EXPENDITURES BY DEPARTMENT

Police Expenses

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel							
Expenditure	$15,044,496	$14,983,008	$15,857,035	$16,373,184	$17,466,964	$8,357,580	$16,545,150
PERSONNEL TOTAL	**$15,044,496**	**$14,983,008**	**$15,857,035**	**$16,373,184**	**$17,466,964**	**$8,357,580**	**$16,545,150**
Operational							
Supplies	$178,577	$318,189	$351,322	$389,000	$497,000	$165,990	$441,000
Other Operating	$2,407,616	$2,383,359	$2,612,152	$2,777,210	$2,790,240	$1,349,870	$2,789,630
Debt Service	$2,166,396	$2,166,491	$2,167,764	$2,168,000	$2,168,000	$1,677,540	$2,168,000
Capital	$0	$0	$16,712	$0	$0	$0	$0
Transfers-Out	$1,400,000	$0	$0	$0	$36,750	$0	$36,750
OPERATIONAL TOTAL	**$6,152,589**	**$4,868,039**	**$5,147,949**	**$5,334,210**	**$5,491,990**	**$3,193,400**	**$5,435,380**
Increase in Fund Balance	$0	$0	$0	$0	$179,600	$0	$0
TOTAL	**$21,197,085**	**$19,851,047**	**$21,004,984**	**$21,707,394**	**$23,138,554**	**$11,550,980**	**$21,980,530**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel						
Expenditure	$17,565,400	$17,565,400	$18,214,562	$18,889,600	$19,591,612	$20,321,744
PERSONNEL TOTAL	**$17,565,400**	**$17,565,400**	**$18,214,562**	**$18,889,600**	**$19,591,612**	**$20,321,744**
Operational						
Supplies	$447,760	$447,760	$382,640	$393,903	$405,607	$417,768
Other Operating	$2,910,440	$2,910,440	$2,672,325	$2,738,184	$2,807,185	$2,879,473
Debt Service	$2,169,000	$2,169,000	$2,171,000	$2,168,000	$2,168,000	$2,168,000
Capital	$99,700	$99,700	$32,500	$32,500	$32,500	$32,500
Transfers-Out	$0	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$5,626,900**	**$5,626,900**	**$5,258,465**	**$5,332,587**	**$5,413,292**	**$5,497,741**
Increase in Fund Balance	$0	$0	$0	$0	$0	$0
TOTAL	**$23,192,300**	**$23,192,300**	**$23,473,027**	**$24,222,187**	**$25,004,904**	**$25,819,486**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

Police:

- Personnel costs are budgeted to increase 6.5 percent due to a request for a full-time records clerk position (current part-time records clerk is retiring), partial salary allocations for both the DPS operations manager (new position request) and the facilities manager (existing position), and for cost of living and merit increases.

- Building Repair and Maintenance is budgeted to increase to include $12,500 to replace the second police department garage door.

- Communication systems parts and supplies is budgeted to significantly decrease due to the one-time purchase of 17 new portable radios in fiscal year 2022-23.

- Capital Improvement Plan includes:

- $79,000 for uniform upgrades with outer carrier ballistic vests
- $36,700 for license plate recognition
- $63,000 for police radar replacement

Fire Expenses

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel							
Expenditure	$9,777,079	$9,574,694	$10,073,534	$10,179,477	$10,447,627	$5,349,540	$10,318,130
PERSONNEL TOTAL	**$9,777,079**	**$9,574,694**	**$10,073,534**	**$10,179,477**	**$10,447,627**	**$5,349,540**	**$10,318,130**
Operational							
Supplies	$77,853	$105,406	$76,824	$188,200	$188,200	$82,850	$179,960
Other Operating	$1,567,717	$1,290,839	$1,551,925	$1,574,360	$1,580,560	$865,420	$1,588,810
Debt Service	$2,222,213	$2,224,449	$2,221,690	$1,593,000	$1,593,000	$1,232,300	$1,593,000
Capital	$61,338	$80,859	$428,984	$151,000	$209,000	$10,270	$210,270
OPERATIONAL TOTAL	**$3,929,122**	**$3,701,552**	**$4,279,422**	**$3,506,560**	**$3,570,760**	**$2,190,840**	**$3,572,040**
TOTAL	**$13,706,201**	**$13,276,246**	**$14,352,956**	**$13,686,037**	**$14,018,387**	**$7,540,380**	**$13,890,170**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel						
Expenditure	$11,146,319	$11,146,319	$11,562,047	$11,994,571	$12,444,612	$12,912,926
PERSONNEL TOTAL	**$11,146,319**	**$11,146,319**	**$11,562,047**	**$11,994,571**	**$12,444,612**	**$12,912,926**
Operational						
Supplies	$157,350	$157,350	$163,549	$169,994	$176,695	$183,663
Other Operating	$1,600,250	$1,600,250	$1,626,523	$1,654,356	$1,683,823	$1,715,004
Debt Service	$1,593,000	$1,593,000	$1,595,000	$1,590,000	$1,592,000	$1,595,000
Capital	$55,000	$55,000	$0	$0	$0	$0
OPERATIONAL TOTAL	**$3,405,600**	**$3,405,600**	**$3,385,072**	**$3,414,350**	**$3,452,518**	**$3,493,667**
TOTAL	**$14,551,919**	**$14,551,919**	**$14,947,119**	**$15,408,921**	**$15,897,131**	**$16,406,592**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

Fire:

- Personnel costs – budget includes cost of living and merit increases.
- Fire and EMS supplies - budgeted decrease of 55% due to the one-time purchase 34 self-contained breathing apparatus (SCBA) cylinders in fiscal year 2022-23.
- Printing and Document Duplicating – budgeted decrease due to the one-time digital file conversion project completed in fiscal year 2022-23.
- Office equipment / furniture (non-capitalized) – budgeted increase of 67 percent for office updates in fiscal year 2023-24.
- Heating / cooling repair and maintenance – budgeted decrease of 15 percent due to the HVAC replacement at Station #1, which was completed in early 2023.
- Capital Improvement Plan includes:
  - $25,000 for Fire Station #1 window replacement
  - $30,000 for Fire Station #1 entrance remodel

Ambulance Services Expenses

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel							
Expenditure	$500,582	$533,247	$574,761	$572,165	$501,465	$395,400	$497,810
PERSONNEL TOTAL	**$500,582**	**$533,247**	**$574,761**	**$572,165**	**$501,465**	**$395,400**	**$497,810**
Operational							
Other Operating	$333,246	$281,587	$331,008	$234,940	$308,180	$110,030	$235,280
Supplies	$68,813	$37,118	$63,303	$70,000	$70,000	$27,450	$70,000
Capital	$45,620	$62,503	$17,170	$0	$0	$0	$0
OPERATIONAL TOTAL	**$447,679**	**$381,207**	**$411,481**	**$304,940**	**$378,180**	**$137,480**	**$305,280**
TOTAL	**$948,261**	**$914,454**	**$986,242**	**$877,105**	**$879,645**	**$532,880**	**$803,090**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel						
Expenditure	$629,429	$629,429	$658,214	$688,359	$719,930	$752,995
PERSONNEL TOTAL	**$629,429**	**$629,429**	**$658,214**	**$688,359**	**$719,930**	**$752,995**
Operational						
Other Operating	$311,140	$311,140	$266,233	$271,636	$277,364	$283,431
Supplies	$74,000	$74,000	$76,960	$80,038	$83,240	$86,570
Capital	$0	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$385,140**	**$385,140**	**$343,193**	**$351,674**	**$360,604**	**$370,001**
TOTAL	**$1,014,569**	**$1,014,569**	**$1,001,407**	**$1,040,033**	**$1,080,533**	**$1,122,995**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

Ambulance:

- Overtime – budgeted increase due to mandatory EMS training, which is charged as employee overtime.

- Ambulance Billing Services – budgeted increase of 11 percent due to increased fee costs from the medical billing service company.

- Miscellaneous Expenditures - budgeted for $50,000 to cover the training and software in the Dispatch Center for directed Emergency Medical Dispatch, with the hope to cover part / all costs with either a Risk Avoidance Program (RAP) grant through MMRMA or with opioid settlement revenue received in 2023 (not included in the fiscal year 2023-24 CIP).

- Motor Pool Vehicle Rentals – budgeted increase of 14 percent due to increased maintenance and operation costs, fuel and depreciation.

- Annual vehicle replacement program in the Motor Pool Fund includes:
  - $308,000 for a new ambulance to replace R92.

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

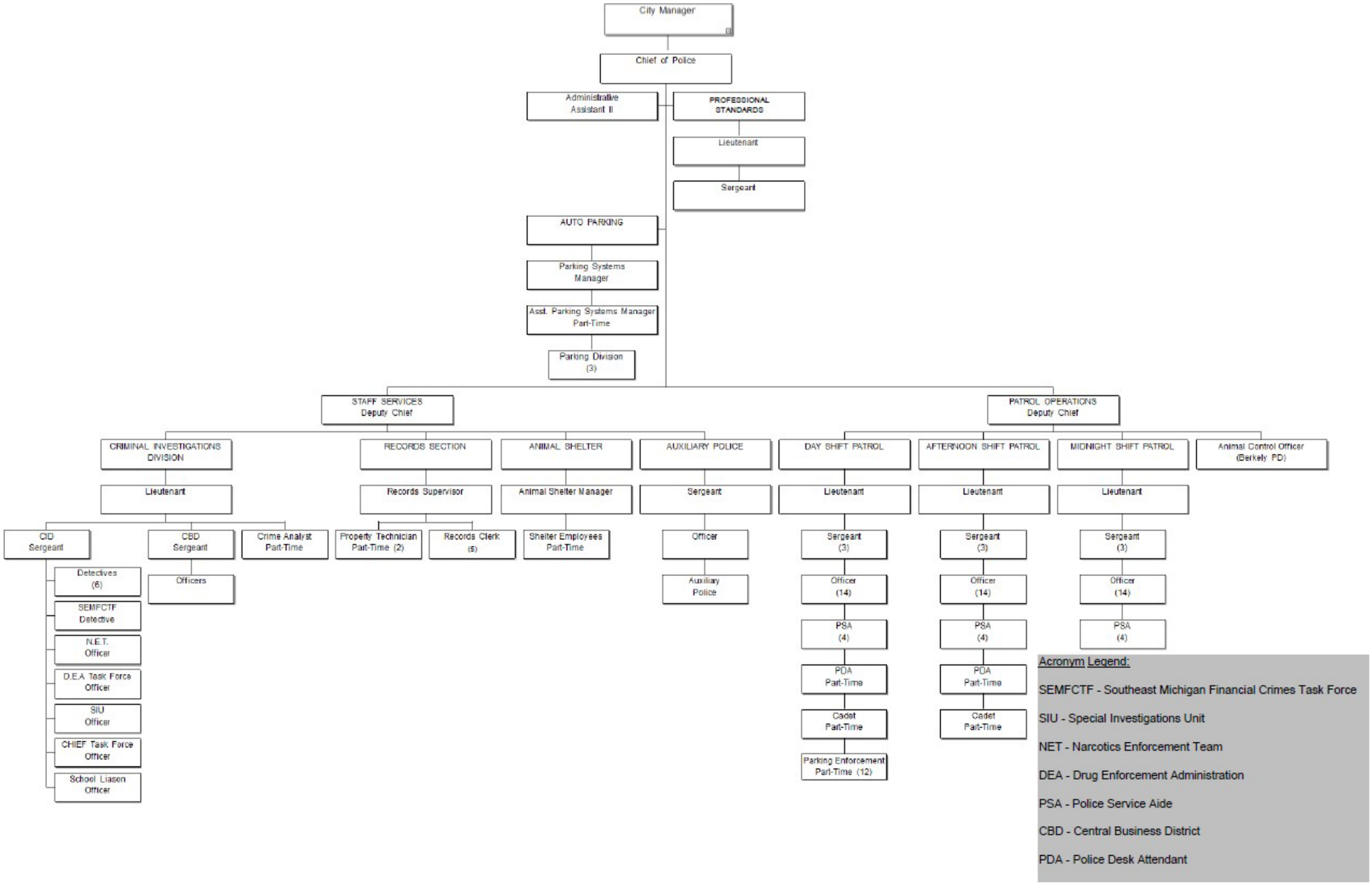
Police

Position Detail	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Amount							
Police Chief	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Police Records Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Police Sergeant	13.00	13.00	13.00	13.00	13.00	13.00	13.00
Police Records - MC I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Police Records - MC III	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Police Officer	51.00	51.00	51.00	51.00	51.00	51.00	51.00
Detective	7.00	7.00	7.00	7.00	7.00	7.00	7.00
Police Service Aide	12.00	12.00	12.00	12.00	12.00	12.00	12.00
Administrative Asst II - Police	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Deputy Chief of Police	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Police Records - MC II	2.00	2.00	4.00	4.00	4.00	4.00	4.00
Police Lieutenant	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Detective Bureau - MC II	1.00	1.00	0.00	0.00	0.00	0.00	0.00
CS III - Detective Bureau	1.00	1.00	0.00	0.00	0.00	0.00	0.00
AMOUNT	**98.00**	**98.00**	**98.00**	**98.00**	**98.00**	**98.00**	**98.00**

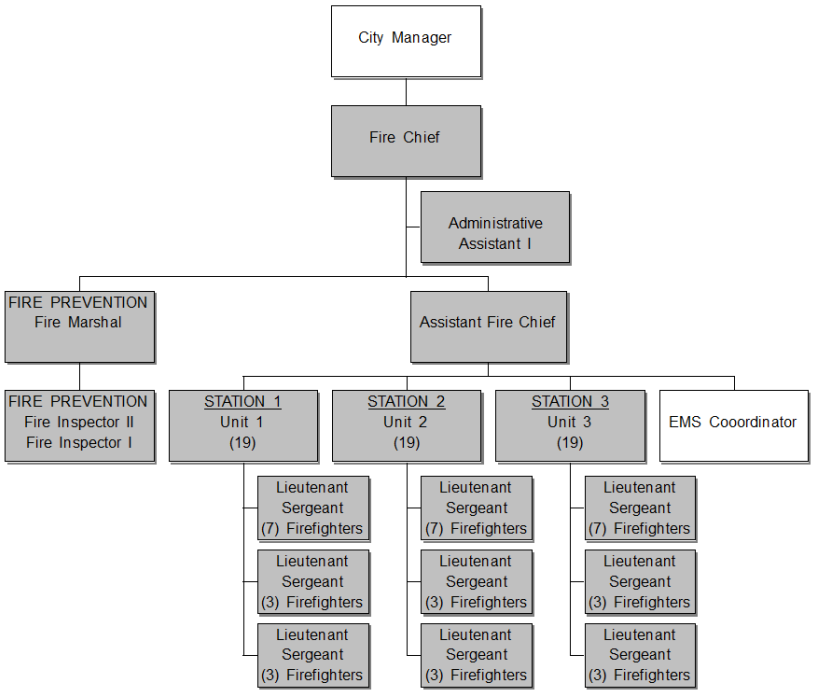
Position Detail	FY2023	FY2024
Amount		
Police Chief	1.00	1.00
Police Records Supervisor	1.00	1.00
Police Sergeant	13.00	13.00
Police Records - MC I	0.00	1.00
Police Records - MC III	1.00	1.00
Police Officer	51.00	51.00
Detective	7.00	7.00
Police Service Aide	12.00	12.00
Administrative Asst II - Police	1.00	1.00
Deputy Chief of Police	2.00	2.00
Police Records - MC II	4.00	4.00
Police Lieutenant	5.00	5.00
Detective Bureau - MC II	0.00	0.00
CS III - Detective Bureau	0.00	0.00
AMOUNT	**98.00**	**99.00**

DEPARTMENTAL ORGANIZATIONAL CHART

POLICE:



FIRE:


City Manager
Fire Chief
Administrative Assistant I
FIRE PREVENTION Fire Marshal
Assistant Fire Chief
FIRE PREVENTION Fire Inspector II Fire Inspector I
STATION 1 Unit 1 (19)
STATION 2 Unit 2 (19)
STATION 3 Unit 3 (19)
EMS Cooordinator
Lieutenant Sergeant (7) Firefighters
Lieutenant Sergeant (3) Firefighters
Lieutenant Sergeant (3) Firefighters
Lieutenant Sergeant (7) Firefighters
Lieutenant Sergeant (3) Firefighters
Lieutenant Sergeant (3) Firefighters
Lieutenant Sergeant (7) Firefighters
Lieutenant Sergeant (3) Firefighters
Lieutenant Sergeant (3) Firefighters

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Fire

Position Detail	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Amount							
Fire Lieutenant	6.00	6.00	6.00	6.00	6.00	6.00	6.00
Firefighter	33.00	33.00	33.00	33.00	33.00	33.00	33.00
Fire Prevention Inspector II	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Fire Sergeant	9.00	9.00	9.00	9.00	9.00	9.00	9.00
Fire Marshal	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire Prevention Inspector I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire Captain	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Fire Chief	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Fire Chief	1.00	1.00	1.00	1.00	1.00	1.00	1.00
AMOUNT	**55.00**	**55.00**	**55.00**	**55.00**	**55.00**	**55.00**	**55.00**

Position Detail	FY2023	FY2024
Amount		
Fire Lieutenant	6.00	6.00
Firefighter	39.00	39.00
Fire Prevention Inspector II	1.00	1.00
Fire Sergeant	9.00	9.00
Fire Marshal	1.00	1.00
Administrative Assistant I	1.00	1.00
Fire Prevention Inspector I	1.00	1.00
Fire Captain	3.00	3.00
Fire Chief	1.00	1.00
Assistant Fire Chief	1.00	1.00
AMOUNT	**63.00**	**63.00**

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Ambulance Services - None

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

PUBLICITY TAX FUND

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The mission of the publicity tax fund is to inform prospective and existing residents and businesses about the advantages, programs and services that the City of Royal Oak City offers.

OVERVIEW

This fund collects the ad valorem publicity tax, authorized by State Act 59 of 1925, plus contributions from other city funds. The City is budgeting to levy 0.0149 mill for fiscal year 2023-24.

The City's departments publish the Insight magazine quarterly. It focuses on the recreational and cultural activities available for the next season.

Additionally, Insight highlights many varied, on-going and special events and services. For instance; library seminars, assessment notices and snow emergency procedures in the winter; yard waste procedures and the ice show in the spring; tax bills, the art fair, and kids park programs in the summer; and senior trips, elections, leaf pickup and the holiday hockey tournament in the fall.

Copy preparation, editing and final makeup are coordinated by the superintendent of recreation and his staff. A local printer assists and completes the final document.

Magazines are mailed to all residents and businesses. Copies are displayed prominently in city hall and given out to attract new home buyers. Planners distribute copies to entice prospective developers and businesspersons.

BUDGET SUMMARY - REVENUE

Publicity Tax Fund - Revenue

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Taxes	$44,983	$44,861	$45,051	$48,000	$48,000	$44,260	$48,000
Transfers	$10,000	$15,000	$20,000	$15,000	$16,700	$0	$15,000
Use of Fund Balance	$0	$0	$0	$6,140	$14,940	$0	$0
Grants	$1,155	$1,183	$1,272	$500	$500	$530	$1,300
Interest And Contributions	$607	$109	$41	$20	$20	$340	$700
Other	$0	$0	$1,498	$0	$0	$0	$10
TOTAL	**$56,745**	**$61,153**	**$67,862**	**$69,660**	**$80,160**	**$45,130**	**$65,010**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Taxes	$50,000	$50,000	$51,750	$53,561	$55,436	$57,376
Transfers	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000
Use of Fund Balance	$0	$0	$0	$0	$0	$0
Grants	$1,400	$1,400	$1,442	$1,485	$1,530	$1,576
Interest And Contributions	$770	$770	$778	$785	$793	$801
Other	$0	$0	$0	$0	$0	$0
TOTAL	**$77,170**	**$77,170**	**$78,970**	**$80,832**	**$82,759**	**$84,753**

BUDGET SUMMARY - EXPENDITURES

Publicity Tax Fund - Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational							
Other Operating	$48,942	$40,315	$50,190	$50,100	$60,600	$20,490	$50,370
OPERATIONAL TOTAL	**$48,942**	**$40,315**	**$50,190**	**$50,100**	**$60,600**	**$20,490**	**$50,370**
Personnel	$16,427	$17,133	$19,174	$19,547	$19,547	$10,150	$19,800
Increase in Fund Balance	$0	$0	$0	$0	$0	$0	$0
TOTAL	**$65,369**	**$57,449**	**$69,365**	**$69,647**	**$80,147**	**$30,640**	**$70,170**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational						
Other Operating	$51,020	$51,020	$52,551	$54,127	$55,751	$57,423
OPERATIONAL TOTAL	**$51,020**	**$51,020**	**$52,551**	**$54,127**	**$55,751**	**$57,423**
Personnel	$23,902	$21,652	$24,733	$25,596	$26,490	$27,417
Increase in Fund Balance	$0	$4,498	$0	$0	$0	$0
TOTAL	**$74,922**	**$77,170**	**$77,284**	**$79,723**	**$82,241**	**$84,841**

REVENUE IN EXCESS OF EXPENDITURES

Publicity Tax Fund - Revenue > Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues	$56,745	$61,153	$67,862	$69,660	$80,160	$45,130	$65,010
Expenses	$65,369	$57,449	$69,365	$69,647	$80,147	$30,640	$70,170
REVENUES LESS EXPENSES	**-$8,624**	**$3,705**	**-$1,503**	**$13**	**$13**	**$14,490**	**-$5,160**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues	$77,170	$77,170	$78,970	$80,832	$82,759	$84,753
Expenses	$74,922	$77,170	$77,284	$79,723	$82,241	$84,841
REVENUES LESS EXPENSES	**$2,248**	**$0**	**$1,686**	**$1,109**	**$518**	**-$88**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- The millage is budgeted to increase slightly from 0.0145 mill to 0.0149 mill based upon the allowable maximum amount of tax revenue the levy can generate according to Michigan legislation.
- The small transfers from funds that advertise in Insight magazine are each increasing from $4,000 to $5,000.
- Personnel costs in this fund include the partial allocation of the Recreation Superintendent (7.5 percent) and one municipal clerk (12 percent). No staff are permanently assigned to this fund.

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

SOLID WASTE FUND

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The mission of the solid waste fund is to provide residents and businesses with regular pickup and disposal of refuse, yard waste and recyclable materials.

OVERVIEW

Curbside refuse, recycling and yard waste services to homes and businesses are administered by the Department of Public Services.

To provide economical service, the city partners with the South Oakland County Resource Recovery Authority (SOCRRA). SOCRRA is a multi-community, public enterprise delivering services for Royal Oak's recycling, yard waste and composting needs.

SOCRRA privatizes collection with a third-party waste hauler on a 10-year contract ending in 2027. Household refuse and recycling material is picked-up weekly. Yard waste is collected seasonally April through mid-December.

Materials which are not disposable or recyclable curbside, including household hazardous waste and construction material, may be dropped off by appointment at the SOCRRA drop-off site on Coolidge Highway, north of 14 Mile Road.

Recycling is encouraged, as it reuses valuable raw resources, reduces landfill needs, and saves residents money. The City has implemented a business recycling program.

The DPS leaf pickup program vacuums up leaves raked onto city streets. Pickup begins at the end of October after leaves start dropping. Solid waste funding is also used for the removal and disposal of dead trees from public property.

A total millage rate of 2.3571 mills is budgeted. This is 0.4177 mill lower than the combined maximum authorized amount of 2.7748 mills (voted local millage of 0.9177 and 1.8571 mills levied under authority of PA 298 of 1917 (MCL 123.261).

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal: Increase the percentage of recycled materials as a proportion of the City's waste stream through targeted communication strategies.
Strategic Plan Alignment: Environmental Leadership
Short-term Objectives:

- *Develop a recycling-related communication campaign.*
- *Increase monthly average of recycled materials to 18 percent of the waste stream.*

Performance Measures:

- *Ongoing - currently at 15.5 percent*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - REVENUE

Solid Waste Fund - Revenue

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Taxes	$7,011,113	$7,306,191	$7,555,361	$7,326,000	$7,326,000	$7,215,570	$7,326,000
Use of Fund Balance	$0	$0	$0	$1,150,790	$1,286,790	$0	$0
Grants	$187,111	$183,911	$206,650	$83,000	$83,000	$88,850	$208,800
Interest And Contributions	$143,324	$24,037	$15,176	$9,000	$9,000	$68,850	$140,920
Other	$57,653	$37,946	$39,602	$50,000	$50,000	$38,770	$50,000
Licenses, Charges & Fines	$0	$52	$4,821	$0	$0	$0	$0
TOTAL	**$7,399,201**	**$7,552,137**	**$7,821,610**	**$8,618,790**	**$8,754,790**	**$7,412,040**	**$7,725,720**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Taxes	$7,899,200	$7,899,200	$8,175,672	$8,461,821	$8,757,984	$9,064,514
Use of Fund Balance	$0	$421,902	$0	$0	$0	$0
Grants	$210,900	$210,900	$217,227	$223,744	$230,456	$237,370
Interest And Contributions	$155,020	$155,020	$156,570	$158,136	$159,717	$161,314
Other	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000
Licenses, Charges & Fines	$0	$0	$0	$0	$0	$0
TOTAL	**$8,315,120**	**$8,737,022**	**$8,599,469**	**$8,893,700**	**$9,198,158**	**$9,513,198**

BUDGET SUMMARY - EXPENDITURES

Solid Waste Fund - Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational							
Other Operating	$6,313,032	$6,470,215	$6,754,297	$6,972,640	$6,987,640	$3,468,990	$7,076,890
Debt Service	$225,165	$225,157	$225,311	$226,000	$226,000	$174,340	$226,000
Capital	$0	$0	$1,126,001	$0	$21,000	$20,380	$21,000
Supplies	$24,897	$32,162	$35,309	$146,200	$246,200	$26,070	$246,000
Transfers-Out	$2,000	$346,500	$24,000	$153,000	$153,000	$0	$3,000
OPERATIONAL TOTAL	**$6,565,094**	**$7,074,034**	**$8,164,918**	**$7,497,840**	**$7,633,840**	**$3,689,780**	**$7,572,890**
Personnel	$1,082,348	$942,871	$968,308	$1,120,942	$1,120,942	$573,910	$1,074,370
TOTAL	**$7,647,442**	**$8,016,905**	**$9,133,225**	**$8,618,782**	**$8,754,782**	**$4,263,690**	**$8,647,260**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational						
Other Operating	$7,349,840	$7,349,840	$7,666,246	$7,998,660	$8,347,871	$8,714,710
Debt Service	$228,000	$228,000	$230,000	$226,000	$226,000	$226,000
Capital	$0	$0	$0	$0	$0	$0
Supplies	$41,500	$41,500	$43,100	$44,763	$46,491	$48,287
Transfers-Out	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000
OPERATIONAL TOTAL	**$7,624,340**	**$7,624,340**	**$7,944,346**	**$8,274,423**	**$8,625,362**	**$8,993,997**
Personnel	$1,112,681	$1,112,682	$1,149,329	$1,187,260	$1,226,523	$1,267,166
TOTAL	**$8,737,021**	**$8,737,022**	**$9,093,675**	**$9,461,683**	**$9,851,885**	**$10,261,163**

REVENUE IN EXCESS OF EXPENDITURES

Solid Waste Fund - Revenue > Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues	$7,399,201	$7,552,137	$7,821,610	$8,618,790	$8,754,790	$7,412,040	$7,725,720
Expenses	$7,647,442	$8,016,905	$9,133,225	$8,618,782	$8,754,782	$4,263,690	$8,647,260
REVENUES LESS EXPENSES	**-$248,240**	**-$464,769**	**-$1,311,615**	**$8**	**$8**	**$3,148,350**	**-$921,540**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues	$8,315,120	$8,737,022	$8,599,469	$8,893,700	$9,198,158	$9,513,198
Expenses	$8,737,021	$8,737,022	$9,093,675	$9,461,683	$9,851,885	$10,261,163
REVENUES LESS EXPENSES	**-$421,901**	**$0**	**-$494,206**	**-$567,983**	**-$653,727**	**-$747,966**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- The maximum authorized combined millage that can be levied is 2.7748 mills; however, it is recommended to continue to temporarily levy a lower millage of 2.3571 mills (0.4177 mil lower than the maximum allowed).

- Personnel costs are increasing due to having a 25% allocation of new Operations Manager full-time position request included in fiscal year 2023-

24. The increased budget also allows for potential merit increases for those staff not currently at the top of their respective pay scale range and provide room for possible retirements in the upcoming year.

- SOCRRA has contracted with GFL for 10 years through 2027 and has tentatively recommended that member communities use a 5 percent increase in their SOCRRA charges and a continuation of the $1 per month per household surcharge for planning purposes in fiscal year 2023-24. The increase is primarily due to significant increases in collection and disposal costs due to fuel and CPI escalators. This will result in an increase of approximately $284,200 relative to the 2022-23 fiscal year-end projected balance.

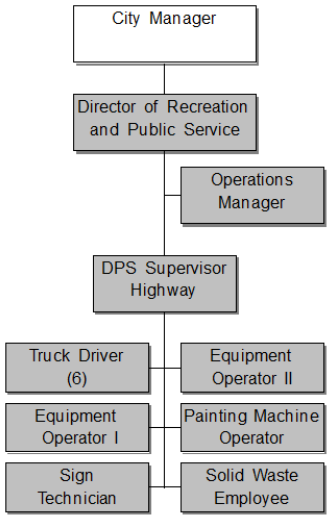
- Approximately a $200,000 decrease in miscellaneous operating supplies due to refuse containers for parks being purchased during the prior fiscal year.

- $150,000 decrease in transfers-out due to the purchase of a small refuse compactor truck that was included in the fiscal year 2022-23 budget that did not occur. The need for this truck is currently being re-evaluated and will be determined at a later time.

- $80,000 increase in solid waste disposal services due to increased tree work from storms. Activity during fiscal year 2022-23 was high due to heavy storms and a push to catch-up on backlogged maintenance.

- $34,730 decrease in motor pool rental charges due to less utilization expected in fiscal year 2023-24.

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Solid Waste

Position Detail	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Amount							
Director of Rec & Public Srvc	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Sign Technician	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Truck Driver	6.00	6.00	6.00	6.00	6.00	6.00	6.00
Solid Waste Employee	0.00	0.00	1.00	1.00	1.00	1.00	1.00
Equipment Operator II	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Deputy Director of Public Srvc	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Painting Machine Operator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Operations Manager	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DPS Supervisor - Highway	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Equipment Operator I	3.00	3.00	3.00	3.00	3.00	3.00	3.00
AMOUNT	14.00	14.00	15.00	15.00	15.00	15.00	15.00

Position Detail	FY2023	FY2024
Amount		
Director of Rec & Public Srvc	1.00	1.00
Sign Technician	1.00	1.00
Truck Driver	6.00	6.00
Solid Waste Employee	1.00	1.00
Equipment Operator II	1.00	1.00
Deputy Director of Public Srvc	0.00	0.00
Painting Machine Operator	1.00	1.00
Operations Manager	0.00	0.50
DPS Supervisor - Highway	1.00	1.00
Equipment Operator I	3.00	3.00
AMOUNT	15.00	15.50

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Royal Oak

BROWNFIELD REDEVELOPMENT AUTHORITY FUND

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The mission of the Royal Oak Brownfield Redevelopment Authority (BRA) is to encourage the redevelopment of eligible "Brownfield" properties by providing financial assistance for remediation of environmental contamination at such properties.

OVERVIEW

The Brownfield Redevelopment Act 381 of 1996, (as amended) provides for creative financing with economic and environmental benefit. The Act allows for a municipality to adopt plans and capture incremental local and school property taxes from redeveloped contaminated properties, to pay for the environmental clean-up costs associated with those properties.

The BRA meets on an as-needed basis to review applications for new brownfield plans. Once an application is received by the planning department, a meeting of the BRA is scheduled as soon as possible, pending publication of required public hearing notices required by state law. The BRA then meets to review each plan and submits a recommendation to the city commission.

The City of Royal Oak currently has nine active brownfield plans:

1) 802 S. Main St. [Huntington Bank]
2) 426 E. Lincoln Ave. [CART Investments]
3) 520 N. Main St. [Genisys Credit Union]
4) 25766 Woodward Ave. [Kramar Jewelry]

5) 30712 Woodward Ave. [Starbucks]
6) 1210 to 1232 Morse Ave. [Harrison Lofts]
7) 31786 Woodward Ave. [Shell / Barrel & Vines]
8) 30955 Woodward Ave. [Woodward Corners]
9) 11489 S. Washington Ave. [Urbane on Harrison].

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - REVENUE

Brownfield Redevelopment Authority Fund - Revenue

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Taxes	$242,445	$665,196	$416,445	$1,034,400	$604,700	$435,070	$581,980
Interest And Contributions	$12,854	$1,919	$2,677	$100	$20,200	$7,360	$15,070
Use of Fund Balance	$0	$0	$0	$1,600	$0	$0	$0
TOTAL	**$255,299**	**$667,114**	**$419,122**	**$1,036,100**	**$624,900**	**$442,430**	**$597,050**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Taxes	$587,870	$587,870	$608,445	$629,741	$651,782	$674,594
Interest And Contributions	$16,580	$16,580	$16,746	$16,913	$17,082	$17,253
Use of Fund Balance	$0	$0	$0	$0	$0	$0
TOTAL	**$604,450**	**$604,450**	**$625,191**	**$646,654**	**$668,864**	**$691,848**

BUDGET SUMMARY - EXPENDITURES

Brownfield Redevelopment Authority Fund - Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational							
Other Operating	$332,830	$553,576	$433,817	$1,036,100	$624,900	$57,410	$466,900
OPERATIONAL TOTAL	**$332,830**	**$553,576**	**$433,817**	**$1,036,100**	**$624,900**	**$57,410**	**$466,900**
TOTAL	**$332,830**	**$553,576**	**$433,817**	**$1,036,100**	**$624,900**	**$57,410**	**$466,900**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational						
Other Operating	$604,450	$604,450	$625,191	$646,655	$668,865	$691,847
OPERATIONAL TOTAL	**$604,450**	**$604,450**	**$625,191**	**$646,655**	**$668,865**	**$691,847**
TOTAL	**$604,450**	**$604,450**	**$625,191**	**$646,655**	**$668,865**	**$691,847**

REVENUE IN EXCESS OF EXPENDITURES

Brownfield Redevelopment Fund - Revenue > Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues	$255,299	$667,114	$419,122	$1,036,100	$624,900	$442,430	$597,050
Expenses	$332,830	$553,576	$433,817	$1,036,100	$624,900	$57,410	$466,900
REVENUES LESS EXPENSES	**-$77,531**	**$113,539**	**-$14,695**	**$0**	**$0**	**$385,020**	**$130,150**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues	$604,450	$604,450	$625,191	$646,654	$668,864	$691,848
Expenses	$604,450	$604,450	$625,191	$646,655	$668,865	$691,847
REVENUES LESS EXPENSES	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- **There are no significant notes for this fund.**

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

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Royal Oak

DOWNTOWN DEVELOPMENT AUTHORITY (DDA) - DEVELOPMENT FUND & OPERATING FUND

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The DDA's mission is to promote economic growth and revitalization in downtown Royal Oak. The DDA will accomplish this mission by (1) improving and maintaining a solid and user-friendly infrastructure; (2) marketing downtown Royal Oak to consumers and businesses and (3) encouraging preservation of Royal Oak's downtown. By fulfilling its mission, the DDA will enhance the viability of not only the downtown, but the entire City of Royal Oak.

OVERVIEW

The authority is authorized by the city to impose an ad valorem tax on all taxable property in the downtown district for the purposes provided by Act 197 of 1975. The tax cannot exceed two mills on the value of taxable property in the downtown district. The levy is proposed at its authorized Headlee maximum.

Tax incremental financing (TIF) allows an authority like the DDA, to "capture" incremental tax revenues that result from growth in the district.

The DDA is under the supervision and control of a board consisting of the City Manager and eight or ten members as determined by the City Commission. Members are appointed by the City Manager, subject to approval by the City Commission.

The authority's goals are to pay into the debt retirement fund for all outstanding series of bonds issued pursuant to the plan; establish a reserve account for payment of principal and interest on bonds issued pursuant to this plan; to provide the initial stage and second stage public improvements costs that are not financed from the proceeds of bonds; pay administrative and operating costs of the DDA; and to acquire property, clear land, make preliminary plans and improvements necessary for the development of the downtown area.

The development plan, created by the DDA, prioritizes needed physical improvements like façade improvements, buildings, parking lots and decks, streetscapes and infrastructure.

Additionally, marketing themes have been developed to enhance the City's renewed physical appearance. These include advertising, signage and banners, street lighting, tree and floral arrangements. This fund provides extra police officers for the district to enhance existing public safety efforts.

Additional funding for improvements can come from other state and federal programs.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: Downtown safety goal: to protect downtown Royal Oak's residents, businesses, and visitors.
Strategic Plan Alignment: Safe, Healthy, and Just City
Short-term Objectives:

- *FY 2024 - FY 2026: Develop a downtown plan which enumerates the collective vision for downtown Royal Oak and addresses business development, liquor license policy, special events, land use, office space, hotels and downtown parks.*
- *FY 2024 - FY 2026: Continue the funding of three downtown police officers.*

Performance Measures:

- *Ongoing*

Long-term Goal 2: Downtown promotion goal: to promote downtown Royal Oak as a premier destination for shopping, dining, entertainment, living and working.
Strategic Plan Alignment: Welcoming, Engaged, and Livable Community.
Short-Term Objective:

- *FY 2024 - FY 2026: Continue the marketing of downtown.*

- *FY 2024 - FY 2026: Develop a communication workplan (strategy) to plan, manage and coordinate the DDA's marketing and outreach efforts.*
- *FY 2024 - FY 2026: Bolster usage of the Social District through marketing and events.*
- *FY 2024 - FY 2026: Continue to support temporary street closings for special events downtown.*
- *FY 2024 - FY 2026: Fund training or recruitment events which supply downtown businesses with workforce talent.*
- *FY 2024 - FY 2026: Continue supporting downtown local businesses through marketing campaigns and special events.*

Performance Measures:

- *Ongoing*

Long-term Goal 3: Downtown infrastructure goal: to provide a downtown that is clean and well maintained.
Strategic Plan Alignment: Reliable Infrastructure.
Short-term Objective:

- *FY 2024 - FY 2026: Continue funding façade improvement program and expand marketing to promote use by property owners and businesses.*
- *FY 2024 - FY 2026: Continue to provide downtown maintenance/enhancement services.*
- *FY 2024 - FY 2026: Investigate and improve streetscape design elements and components, including light fixtures, tree grates and other technology improvements.*
- *FY 2024 - FY 2026: Continue to complete streetscape improvements and repairs. Create an improvement program for public alleys in the downtown.*

Performance Measures:

- *Ongoing - Number of trash receptacles replaced throughout the downtown.*
- *Ongoing - Number of trees and trees grates repaired and/or replaced throughout the downtown.*

Long-term Goal 4: Downtown development goal: to encourage development in downtown through economic development programs, attraction efforts, and Tax Increment Financing (TIF) reimbursement.
Strategic Plan Alignment: Vibrant Local Economy
Short-term Objective:

- *FY 2024 - FY 2026: Reimburse Tax Increment Financing (TIF) revenue to approved development projects.*
- *FY 2024 - FY 2026: Identify and improve targeted business base.*
- *FY 2024 - FY 2026: Identify ways to improve the customer base, such as “cohesive business hours."*
- *FY 2024 - FY 2026: Purchase revenue-producing property.*

Performance Measures:

- *Ongoing – Reduce square footage of vacant space*

Long-term Goal 5: Downtown parking goal: to provide adequate and safe parking for downtown residents, employees and visitors.
Strategic Plan Alignment: Safe, Healthy, and Just City
Short-term Objectives:
- *FY 2024 - FY 2026: Continue to provide funding to cover the 2nd Street parking structure(s) annual debt service.*
- *FY 2024 - FY 2026: Conduct parking analysis / study to evaluate parking supply versus demand after the completion of the new city hall and police station.*
- *FY 2024 - FY 2026: Collaborate with City leadership to continue analyzing and improving the parking experience in downtown.*

Performance Measures:
- *Completed – Downtown Parking Analysis/Study.*
- *Ongoing*

Long-term Goal 6: Downtown public goal: to keep the public informed of the Downtown Development Authority's (DDA) activities.
Strategic Plan Alignment: Welcoming, Engaged, and Livable Community
Short-term Objectives:
- *FY 2024 - FY 2026: Hold monthly Downtown Development Authority (DDA) board meetings.*
- *FY 2024 - FY 2026: Conduct regular meetings with stakeholders to receive feedback on policies, projects and events occurring downtown.*

Performance Measures:
- *Ongoing - Hold at least two informational meetings per year.*

Long-term Goal 7: Downtown placement goal: to create welcoming and beautiful public spaces that encourage residents and visitors to gather as a community.
Strategic Plan Alignment: Welcoming, Engaged, and Livable Community
Short-term Objectives:
- *FY 2024 - FY 2026: Investigate and improve streetscape design elements and components, including light fixtures, tree grates and other technology improvements.*
- *FY 2024 - FY 2026: Fund the purchase and installation of holiday lights downtown.*
- *FY 2024 - FY 2026: Plan and fund the installation of plazas or other placemaking spaces.*

Performance Measures:
- *Ongoing - Completion of plaza improvements on 5th Avenue.*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

DEVELOPMENT FUND

BUDGET SUMMARY - REVENUE

DDA Development Fund - Revenue

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Taxes	$4,488,002	$4,988,289	$5,377,609	$6,000,000	$6,000,000	$4,424,150	$6,000,000
Use of Fund Balance	$0	$0	$0	$259,500	$770,090	$0	$0
Other	$320,968	$35,480	$64,000	$50,000	$59,250	$9,250	$59,250
Interest And Contributions	$133,277	$14,382	$14,814	$5,000	$110,000	$35,850	$73,380
Transfers	$85,000	$0	$100,000	$100,000	$10,000	$0	$10,000
TOTAL	**$5,027,246**	**$5,038,151**	**$5,556,423**	**$6,414,500**	**$6,949,340**	**$4,469,250**	**$6,142,630**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Taxes	$6,800,000	$6,800,000	$7,038,000	$7,284,330	$7,539,282	$7,803,156
Use of Fund Balance	$0	$384,936	$0	$0	$0	$0
Other	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000
Interest And Contributions	$80,720	$80,720	$81,527	$82,342	$83,166	$83,998
Transfers	$10,000	$10,000	$0	$5,000	$12,000	$20,000
TOTAL	**$6,940,720**	**$7,325,656**	**$7,169,527**	**$7,421,672**	**$7,684,447**	**$7,957,154**

BUDGET SUMMARY - EXPENDITURES

DDA Development Fund - Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational							
Other Operating	$2,037,630	$5,188,685	$2,218,887	$4,363,610	$4,184,775	$1,485,930	$2,984,980
Transfers-Out	$2,359,810	$2,723,701	$4,855,030	$1,858,000	$2,571,675	$781,070	$2,446,670
Capital	$0	$28,067	$0	$0	$0	$0	$0
Supplies	$993	$17	$758	$1,000	$1,000	$0	$0
OPERATIONAL TOTAL	**$4,398,433**	**$7,940,471**	**$7,074,676**	**$6,222,610**	**$6,757,450**	**$2,267,000**	**$5,431,650**
Personnel	$184,122	$267,490	$157,566	$191,895	$191,895	$77,890	$173,990
TOTAL	**$4,582,556**	**$8,207,960**	**$7,232,241**	**$6,414,505**	**$6,949,345**	**$2,344,890**	**$5,605,640**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational						
Other Operating	$5,276,740	$5,276,740	$3,986,791	$4,131,301	$4,281,965	$4,439,059
Transfers-Out	$1,863,600	$1,863,600	$1,863,600	$1,863,600	$1,863,600	$1,863,600
Capital	$0	$0	$0	$0	$0	$0
Supplies	$1,000	$1,000	$1,040	$1,082	$1,125	$1,170
OPERATIONAL TOTAL	**$7,141,340**	**$7,141,340**	**$5,851,431**	**$5,995,983**	**$6,146,689**	**$6,303,829**
Personnel	$184,317	$184,316	$190,191	$196,259	$202,529	$209,008
TOTAL	**$7,325,657**	**$7,325,656**	**$6,041,622**	**$6,192,242**	**$6,349,219**	**$6,512,837**

REVENUE IN EXCESS OF EXPENDITURES - DDA DEVELOPMENT FUND

DDA Development Fund - Revenue > Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues	$5,027,246	$5,038,151	$5,556,423	$6,414,500	$6,949,340	$4,469,250	$6,142,630
Expenses	$4,582,556	$8,207,960	$7,232,241	$6,414,505	$6,949,345	$2,344,890	$5,605,640
REVENUES LESS EXPENSES	**$444,691**	**-$3,169,809**	**-$1,675,818**	**-$5**	**-$5**	**$2,124,360**	**$536,990**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues	$6,940,720	$7,325,656	$7,169,527	$7,421,672	$7,684,447	$7,957,154
Expenses	$7,325,657	$7,325,656	$6,041,622	$6,192,242	$6,349,219	$6,512,837
REVENUES LESS EXPENSES	**-$384,937**	**$0**	**$1,127,905**	**$1,229,430**	**$1,335,229**	**$1,444,317**

OPERATING FUND

BUDGET SUMMARY - REVENUE

DDA Operating Fund - Revenue

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Taxes	$50,451	$50,577	$49,338	$50,000	$50,000	$67,110	$50,750
Use of Fund Balance	$0	$0	$0	$0	$75,320	$0	$0
Interest And Contributions	$2,125	$375	$359	$100	$100	$1,500	$3,080
TOTAL	**$52,576**	**$50,953**	**$49,697**	**$50,100**	**$125,420**	**$68,610**	**$53,830**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Taxes	$53,100	$53,100	$54,959	$56,882	$58,873	$60,933
Use of Fund Balance	$0	$0	$0	$0	$0	$0
Interest And Contributions	$3,390	$3,390	$3,424	$3,458	$3,493	$3,528
TOTAL	**$56,490**	**$56,490**	**$58,382**	**$60,340**	**$62,366**	**$64,461**

BUDGET SUMMARY - EXPENDITURES

DDA Operating Fund - Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel	$31,158	$36,804	$36,913	$31,433	$31,433	$24,520	$37,440
Operational							
Other Operating	$39,847	$12,942	$4,692	$11,600	$92,000	$12,590	$85,350
Supplies	$0	$85	$156	$2,000	$2,000	$450	$1,000
OPERATIONAL TOTAL	**$39,847**	**$13,027**	**$4,848**	**$13,600**	**$94,000**	**$13,040**	**$86,350**
Increase in Fund Balance	$0	$0	$0	$5,080	$0	$0	$0
TOTAL	**$71,006**	**$49,831**	**$41,761**	**$50,113**	**$125,433**	**$37,560**	**$123,790**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel	$35,186	$35,187	$36,357	$37,569	$38,823	$40,122
Operational						
Other Operating	$17,520	$17,520	$18,294	$19,104	$19,951	$20,837
Supplies	$2,000	$2,000	$2,070	$2,143	$2,218	$2,296
OPERATIONAL TOTAL	**$19,520**	**$19,520**	**$20,364**	**$21,246**	**$22,169**	**$23,133**
Increase in Fund Balance	$0	$1,783	$0	$0	$0	$0
TOTAL	**$54,706**	**$56,490**	**$56,721**	**$58,815**	**$60,991**	**$63,254**

REVENUE IN EXCESS OF EXPENDITURES - DDA OPERATING FUND

DDA Operating Fund - Revenue > Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues	$52,576	$50,953	$49,697	$50,100	$125,420	$68,610	$53,830
Expenses	$71,006	$49,831	$41,761	$50,113	$125,433	$37,560	$123,790
REVENUES LESS EXPENSES	**-$18,430**	**$1,122**	**$7,936**	**-$13**	**-$13**	**$31,050**	**-$69,960**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues	$56,490	$56,490	$58,382	$60,340	$62,366	$64,461
Expenses	$54,706	$56,490	$56,721	$58,815	$60,991	$63,254
REVENUES LESS EXPENSES	**$1,784**	**$0**	**$1,662**	**$1,525**	**$1,374**	**$1,207**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- Design Committee – budgeted at $60,000 to include:
  - Façade Grants = $40,000
  - Mural Grants = $20,000 (new as of Spring 2023)

- Promotion Committee – budgeted at $1,257,400 to include:
  - Spooktacular = $20,000
  - Jingle Event & Parade = $70,000
  - Small Business Saturday = $20,000

- Arts, Beats, & Eats = $100,000
- Taco Fest = $85,000
- ROCC Summer Concert Series = $78,000
- ROCC RO Live! = $100,000
- RO in Bloom = $10,000
- St. Patrick's Day Parade = $2,000
- Royal Oak Pride = $100,000
- Farmers' Market Sights & Sounds = $16,000
- Window Murals = $32,000
- Other special events & sponsorships = $100,000
- Special Weekend Shopping / Restaurant Events = $65,000
- Public Relations = $101,400
- Social Media Content, Buys and Advertising = $358,000

- Business Development Committee - budgeted at $448,000 to include:
  - Social District and related activities = $15,000
  - Arts, Beats and Eats retail dollars = $105,000
  - Arts, Beats and Eats Shopping Spree Giveaway = $25,000
  - Small Business Saturday BOGO Event = $105,000
  - RO Live 2024 = $105,000
  - RO Pride = $53,000
  - Workforce Development Program = $25,000
  - Business Talent Workshop = $10,000
  - Volunteer Recruitment = $5,000

- Miscellaneous contracted services - budgeted at $3,024,650 to include:
  - Holiday Lights – Downtown and Centennial Commons = $345,000
  - Placemaking improvements at the Fifth St. Plaza = $1,500,000
  - Downtown maintenance services = $496,650
  - Tree and Tree Grate Replacement = $300,000
  - Trash Receptacle Replacement = $175,000
  - Small Placemaking = $100,000
  - Bench Replacement = $100,000
  - Refuse Enclosure Pad at Williams St. Parking Lot = $8,000

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

INDIGENT DEFENSE FUND

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The Michigan Indigent Defense Commission's (MIDC) mission is to ensure indigent defense services are delivered throughout the state in a fair, cost-effective and constitutional manner. Royal Oak mirrors this mission with its program by maintaining the eight adopted standards of the MIDC; continuing to provide indigent defense clients at the 44th District Court with a roster of diverse and qualified attorneys; and managing costs associated with the grant funds.

OVERVIEW

First adopted by the state of Michigan in 2013, the Michigan Indigent Defense Commission Act (PA 93 of 2013) established a new state oversight body to review and implement state-wide standards for the provision of criminal defense services for indigent defendants. Following the adoption of the first four standards in May of 2017, the MIDC first appropriated funding for local courts during the State of Michigan's fiscal year 2018-19. Royal Oak established its program at this time.

Royal Oak's grant amount from the state has seen growth from that time as the City experiences higher caseloads at the 44th District Court and the roster of attorneys has grown to more than 50. Both of these enable Royal Oak to provide highly competent qualified legal representation to indigent defendants and maintain compliance with MIDC standards, which have now grown to nine:

- Education and Training of Defense Counsel
- Initial Interview
- Investigation and Experts
- Counsel at First Appearance and Other Critical States
- Independence from the Judiciary
- Indigent Defense Workloads

- Qualification and Review
- Attorney Compensation
- Indigency and Contribution

Royal Oak manages the MIDC grant through the office of the City Manager with one staff member who acts as the project manager. It is the responsibility of the project manager to complete the budget | grant application process including execution of the grant agreement; file quarterly financial and compliance reports to the MIDC; coordinate and communicate with the City's managed assigned counsel coordinator (MACC); review and process MIDC-rostered attorney billing for defense services which include: shifts covering arraignments, operation drive, and violations of probation; and hourly billing for initial interviews and all critical stages. The MACC is selected by the City Manager with approval by the City Commission*. Responsibilities of the MACC include scheduling roster attorneys to all shift work; reviewing and approving, submittal of attorney invoices to the project manager; communicating with court administration to provide quarterly numbers for grant reporting; and updating roster of attorneys. *Employment is through an employment agreement; the MACC is not a direct employee of the city of Royal Oak.

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - REVENUE

Indigent Defense Fund - Revenue

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Grants	$646,023	$517,471	$268,635	$598,230	$598,230	$207,050	$516,730
Transfers	$22,690	$22,670	$22,470	$22,470	$22,470	$0	$22,470
TOTAL	**$668,713**	**$540,141**	**$291,105**	**$620,700**	**$620,700**	**$207,050**	**$539,200**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Grants	$677,160	$677,160	$683,932	$690,771	$697,679	$704,655
Transfers	$26,160	$26,160	$26,460	$26,750	$27,060	$27,360
TOTAL	**$703,320**	**$703,320**	**$710,392**	**$717,521**	**$724,739**	**$732,015**

BUDGET SUMMARY - EXPENDITURES

Indigent Defense Fund - Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational							
Other Operating	$469,473	$486,445	$598,406	$600,000	$600,000	$252,970	$577,000
Supplies	$0	$0	$0	$20,700	$20,700	$0	$2,500
OPERATIONAL TOTAL	**$469,473**	**$486,445**	**$598,406**	**$620,700**	**$620,700**	**$252,970**	**$579,500**
TOTAL	**$469,473**	**$486,445**	**$598,406**	**$620,700**	**$620,700**	**$252,970**	**$579,500**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational						
Other Operating	$700,000	$700,000	$707,000	$714,070	$721,211	$728,423
Supplies	$3,320	$3,320	$3,391	$3,459	$3,528	$3,599
OPERATIONAL TOTAL	**$703,320**	**$703,320**	**$710,391**	**$717,529**	**$724,739**	**$732,022**
TOTAL	**$703,320**	**$703,320**	**$710,391**	**$717,529**	**$724,739**	**$732,022**

REVENUE IN EXCESS OF EXPENDITURES

Indigent Defense Fund - Revenue > Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues	$668,713	$540,141	$291,105	$620,700	$620,700	$207,050	$539,200
Expenses	$469,473	$486,445	$598,406	$620,700	$620,700	$252,970	$579,500
REVENUES LESS EXPENSES	**$199,240**	**$53,696**	**-$307,301**	**$0**	**$0**	**-$45,920**	**-$40,300**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues	$703,320	$703,320	$710,392	$717,521	$724,739	$732,015
Expenses	$703,320	$703,320	$710,391	$717,529	$724,739	$732,022
REVENUES LESS EXPENSES	**$0**	**$0**	**$0**	**-$8**	**$0**	**-$6**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- State Grant Revenue – budgeted and anticipated increase in state funding provided by the 2023 state grant award from the Michigan Indigent Defense Commission (MIDC).

- Contracted Legal / Advisory Counsel – budgeted 20% increase due to increase in legal counsel hourly rate.

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

LIBRARY MILLAGE FUND

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The Royal Oak Public Library provides opportunities for all to learn, connect, create and innovate.

OVERVIEW

The Royal Oak Public Library provides opportunities for all to learn, connect, create, and innovate.

The Public Library of the City of Royal Oak is administered by a library board of nine members whose duties are fixed by ordinance and whose members are appointed for fixed terms by the Mayor with City Commission approval. The board appoints the Library Director and subordinate employees of the library and determines their compensation within the budget adopted by the City Commission. The total amount expended by the board in any one year for compensation of employees, purchases and other expenses cannot exceed the appropriation allowed for library purposes in the annual budget.

An interior remodel of the library was completed in the Fall of 2022. It includes a new fireplace and seating, with a variety of spaces to sit, relax or study. The return to in-person programming and a diverse collection of materials has led to a 50 percent increase in library traffic during the first six months of the fiscal year. Overall, the library is nearing pre-pandemic levels of service.

Two-way communication between the library and Royal Oak residents is crucial to shared success. The library premiered a slate of new electronic newsletters, each with its own focus, so residents can pick and choose the ones that meet their interests. A Library Use survey was conducted in the Fall of 2022. The results will help guide library services, collections and programs.

A dedicated one mill secures the operating funds restricted for Royal Oak Public Library purposes through June 2033, which was approved by the citizens in August 2022. The full allowable rate is budgeted to be levied for this fiscal year.

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: Continuously upgrade and maintain the physical space and functionality of the library to meet the evolving needs of the community.
Strategic Plan Alignment: Welcoming, Engaged, and Livable Community / Environmental Leadership / Reliable Infrastructure
Short-term Objectives:

- *FY 2024 - 2026: Review the 2020 Facilities Assessment Report to identify and prioritize future capital projects.*

Performance Measures:

- *Completed - Interior Remodel*
- *Ongoing - FY 2023-24: Waterproof the boiler room.*
- *Ongoing - FY 2023-24: Exterior building concrete and railing repairs.*
- *Ongoing - FY 2023-24: Work with the Library Board of Trustees facilities and budget committees to prioritize and fund future capital projects.*
- *Ongoing - FY 2024-25: Replace the roof.*
- *Ongoing - FY 2024-25: Utilizing the City's American Rescue Plan Act (ARPA) funds, solar panels will be installed on the Library's roof.*

Long-term Goal 2: Invest in and make accessible innovative technologies.
Strategic Plan Alignment: Welcoming, Engaged, and Livable Community / Efficient and Effective Services
Short-term Objectives:

- *FY 2024 - 2026: Expand technology in all areas of the library.*
- *FY 2024 - 2026: Build programming centered on leveraging new technologies.*
- *FY 2024 - 2026: Provide training for both the staff and the public.*

Performance Measures:

- *Ongoing - Increase technology and electronics available to lend to the public in the Library of Things.*
- *Ongoing - Offer quarterly technology classes and/or tech tutoring for adults.*
- *Ongoing - Offer quarterly programs in the makerspace.*

Long-term Goal 3: Secure stable funding.
Strategic Plan Alignment: Long-Term Fiscal Health
Short-term Objectives:

- *FY 2024 - 2026: Optimize existing funding.*
- *FY 2024 - 2026: Explore new sources of revenue.*

Performance Measures:

- *Completed - With the passage of the 10-year millage starting in July 2023, the Library has achieved the primary objective in this long-term goal.*

Long-term Goal 4: Ensure best practices in library governance, management and curation in all areas of the library.
Strategic Plan Alignment: Welcoming, Engaged, and Livable Community / Efficient and Effective Services / Safe, Healthy, and Just City
Short-term Objectives:

- *FY 2024 - 2026: Employ and retain happy, welcoming staff and provide for their ongoing professional development.*
- *FY 2024 - 2026: Review the Library Use study and develop changes to services provided based on the feedback received.*
- *FY 2024 - 2026: Continually maintain and enhance the library's physical and digital collections.*
- *FY 2024 - 2026: Increase the monetary investment in the library's physical and digital collections.*
- *FY 2024 - 2026: Review the collection for outdated and worn materials, using industry standards for guidance.*
- *FY 2024 - 2026: Provide at least one quarterly program that promotes physical and mental health.*
- *FY 2024 - 2026: Increase outreach and service to senior living facilities as well as homebound residents.*

Performance Measures:

- *Ongoing - Per policy, all staff to receive at least three hours of professional development annually.*
- *Ongoing - Increase the budget for physical and digital materials by at least two percent annually.*
- *Ongoing - Increase annual lending transactions by at least two percent.*
- *Ongoing - FY 2023-24: The library will move from a primarily part-time staff to a primarily full-time staff.*
- *Ongoing - FY 2023-24: Institute a home delivery service for homebound residents.*
- *Ongoing - FY 2023-24: Visit senior living facilities once per quarter.*
- *Ongoing - FY 2024-26: Reduce the physical collection inventory by at least five percent, withdrawing outdated and worn materials to make room for new materials on the shelves. The collection inventory should become level within the next three years.*

BUDGET SUMMARY - REVENUE

Library Fund - Revenue

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Taxes	$2,444,923	$2,548,308	$2,626,797	$2,746,000	$2,746,000	$2,705,110	$2,746,000
Grants	$227,821	$260,726	$229,321	$178,640	$230,920	$146,680	$217,390
Interest And Contributions	$65,846	$34,051	$37,998	$21,200	$138,200	$30,390	$135,490
Use of Fund Balance	$0	$0	$0	$208,160	$245,480	$0	$0
Licenses, Charges & Fines	$29,410	$10,950	$59,797	$4,700	$4,700	$4,110	$7,300
Other	$2,393	$888	$3,576	$1,000	$1,000	$530	$1,200
TOTAL	**$2,770,393**	**$2,854,922**	**$2,957,489**	**$3,159,700**	**$3,366,300**	**$2,886,820**	**$3,107,380**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Taxes	$3,637,700	$3,637,700	$3,765,020	$3,896,795	$4,033,183	$4,174,344
Grants	$206,970	$206,970	$205,972	$205,234	$204,751	$204,514
Interest And Contributions	$71,650	$71,650	$72,907	$74,192	$75,507	$76,852
Use of Fund Balance	$0	$0	$0	$0	$0	$0
Licenses, Charges & Fines	$7,200	$7,200	$7,560	$7,938	$8,335	$8,752
Other	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000
TOTAL	**$3,924,520**	**$3,924,520**	**$4,052,458**	**$4,185,159**	**$4,322,775**	**$4,465,462**

BUDGET SUMMARY - EXPENDITURES

Library Fund - Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel	$1,282,734	$1,282,237	$1,478,039	$1,582,371	$1,582,371	$789,960	$1,605,370
Operational							
Other Operating	$400,394	$522,369	$460,172	$511,620	$533,220	$253,060	$502,860
Debt Service	$639,083	$643,890	$643,554	$647,600	$647,600	$279,290	$647,450
Supplies	$432,807	$400,529	$414,230	$388,110	$388,110	$222,000	$385,380
Capital	$29,681	$491,496	$89,600	$30,000	$215,000	$184,560	$184,560
Transfers-Out	$0	$13,100	$29,595	$0	$0	$0	$0
OPERATIONAL TOTAL	**$1,501,965**	**$2,071,384**	**$1,637,150**	**$1,577,330**	**$1,783,930**	**$938,910**	**$1,720,250**
Increase in Fund Balance	$0	$0	$0	$0	$0	$0	$0
TOTAL	**$2,784,699**	**$3,353,622**	**$3,115,189**	**$3,159,701**	**$3,366,301**	**$1,728,870**	**$3,325,620**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel	$1,817,554	$1,817,553	$1,876,593	$1,937,640	$2,000,767	$2,066,050
Operational						
Other Operating	$573,000	$573,000	$595,489	$619,046	$643,728	$669,599
Debt Service	$358,000	$358,000	$357,000	$358,000	$358,000	$357,000
Supplies	$462,580	$462,580	$485,124	$508,776	$533,592	$559,628
Capital	$95,000	$95,000	$725,000	$0	$0	$0
Transfers-Out	$0	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$1,488,580**	**$1,488,580**	**$2,162,613**	**$1,485,822**	**$1,535,320**	**$1,586,227**
Increase in Fund Balance	$0	$618,387	$0	$0	$0	$0
TOTAL	**$3,306,134**	**$3,924,520**	**$4,039,206**	**$3,423,462**	**$3,536,087**	**$3,652,277**

REVENUE IN EXCESS OF EXPENDITURES

Library Fund - Revenue > Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues	$2,770,393	$2,854,922	$2,957,489	$3,159,700	$3,366,300	$2,886,820	$3,107,380
Expenses	$2,784,699	$3,353,622	$3,115,189	$3,159,701	$3,366,301	$1,728,870	$3,325,620
REVENUES LESS EXPENSES	**-$14,306**	**-$498,700**	**-$157,700**	**-$1**	**-$1**	**$1,157,950**	**-$218,240**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues	$3,924,520	$3,924,520	$4,052,458	$4,185,159	$4,322,775	$4,465,462
Expenses	$3,306,134	$3,924,520	$4,039,206	$3,423,462	$3,536,087	$3,652,277
REVENUES LESS EXPENSES	**$618,386**	**$0**	**$13,251**	**$761,697**	**$786,688**	**$813,185**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- Revenues: Budgeted increase of 17 percent, primarily due to the millage renewal and increase to 1 mill, but also due to library's millage no longer being subject to capture by the Downtown Development Authority (DDA), and due to library bonds being paid off in fiscal year 2022-23.

- Staffing: The Library Board of Trustees has recommended working toward a primarily full-time staffing model. In February 2023, the Board approved reclassifying the part-time library pages as library aides, which expands their ability to assist patrons over the phone and at service desks. The Board also approved combining two part-time vacancies to create a new full-time librarian I in adult services. The fiscal year 2023-24 budget includes one new full-time librarian I position and one full-time administrative assistant, and with this, the full-time staffing model will be achieved.

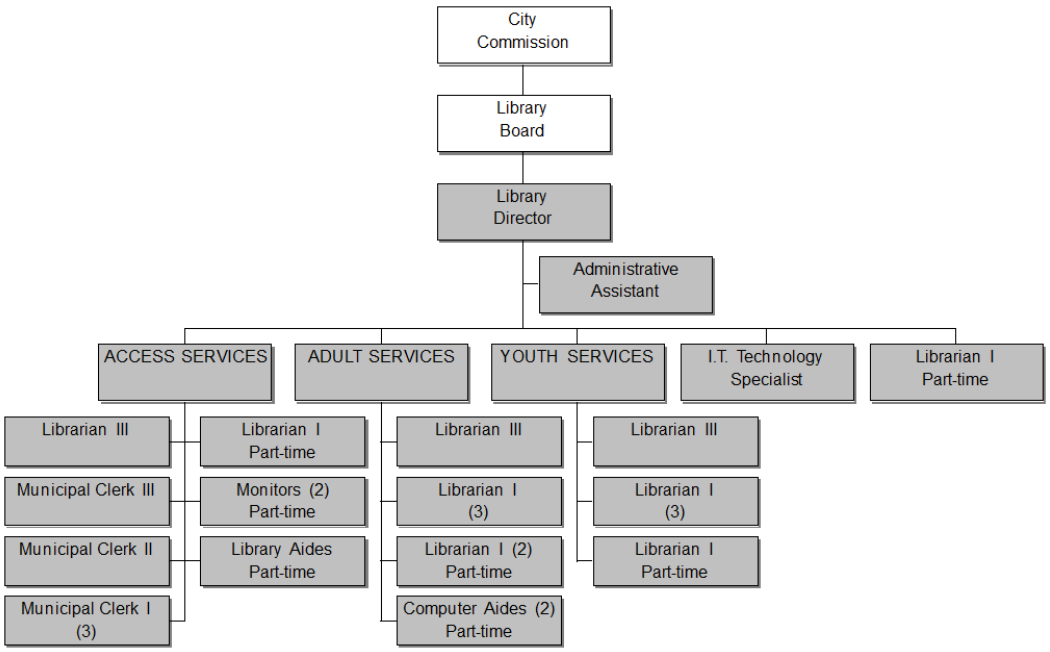
- Materials: Expenditures for materials, both physical and electronic, are budgeted to increase 25 percent (from $336,000 in fiscal year 2022-23 to $420,000 in fiscal year 2023-24), which will continue to allow the library to provide a robust collection in multiple formats.

- Repair and Maintenance: The library building opened in April 1962. A sixty-year-old building needs continuous repairs, and within the last several years, repairs have been both significant and costly. Consequently, the repair and maintenance accounts are budgeted to increase (from $30,400 in fiscal year 2022-23 to $72,800 in fiscal year 2023-24) in order to keep the building operational and safe for patrons and staff alike.

- Training and Education and Travel Costs: budgeted increase of 87 percent due to staff attendance at the biennial Public Library Association Conference in Columbus, Ohio in 2024.

- Capital Improvement Plan includes:
  - $60,000 for boiler room waterproofing (subject to recent flooding)
  - $35,000 for concrete & railing repairs in the loading dock area and staff entrance on Troy Street.

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Library

Position Detail	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Amount							
Library Technology Specialist	1.00	0.00	0.00	1.00	1.00	1.00	1.00
Librarian I	0.00	0.00	0.00	0.00	1.00	1.00	2.00
Librarian III	2.00	3.00	3.00	3.00	3.00	3.00	3.00
Librarian II	2.00	2.00	2.00	2.00	1.00	1.00	1.00
Library Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Library - MC II	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Library - MC III	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Library - MC I	0.00	0.00	0.00	0.00	0.00	0.00	3.00
AMOUNT	8.00	8.00	8.00	9.00	9.00	9.00	13.00

Position Detail	FY2023	FY2024
Amount		
Library Technology Specialist	1.00	1.00
Librarian I	4.00	5.00
Librarian III	3.00	3.00
Librarian II	1.00	1.00
Library Director	1.00	1.00
Library - MC II	1.00	1.00
Administrative Assistant I	0.00	1.00
Library - MC III	1.00	1.00
Library - MC I	3.00	3.00
AMOUNT	15.00	17.00

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Royal Oak

COMMUNITY DEVELOPMENT BLOCK GRANT

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

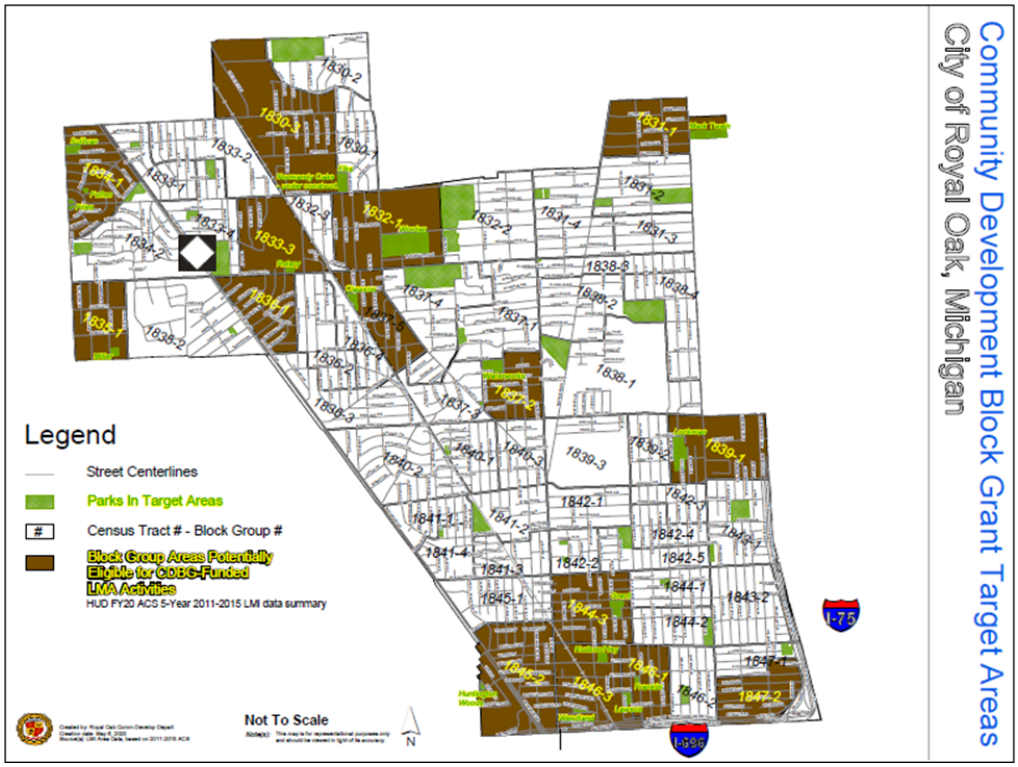
The mission of the Community Development Block Grant program is to develop viable urban communities by providing the following, principally for persons of low and moderate income: decent housing, a suitable living environment and expanded economic opportunities.

OVERVIEW

Funding for CDBG fund operations comes from Federal Housing and Urban Development grants.

The City Commission appoints a rehabilitation board of appeals to review community development matters including applications of CDBG-funded projects. The board makes recommendations to the City Commission. The planning department staff oversees implementation of the grant and compliance with all associated federal requirements.

Historically, the City's housing rehabilitation program receives the largest share of the CDBG program's annual grant amount. Large-scale capital projects, such as road improvements, tree planting, and park improvements have also received significant CDBG funds.



Housing Rehabilitation Program

The mission of the housing rehabilitation program is to upgrade and conserve the existing housing stock of the City of Royal Oak meeting federal HUD regulations for eligibility.

The housing rehabilitation loan program provides low-interest financing for necessary home repairs to eligible low- and moderate-income homeowners.

The City of Royal Oak has operated a successful housing rehabilitation program since 1976, upgrading and conserving the existing single-family housing stock in the City.

It is funded by Community Development Block Grant Program (CDBG) through the U.S. Dept. of Housing and Urban Development (HUD). Annually this revolving loan program makes new loans using new CDBG grants and repayments on existing loans.

Two kinds of loan are available: monthly installment loans at three percent interest for homeowners with incomes no greater than 80 percent of the Detroit area median income, and deferred loans for homeowners at 50 percent of the median income. Additionally, homeowners may be eligible for a forgivable loan, not to exceed $15,000, for exterior rehabilitation activities. The loan is forgiven in equal parts over a 10-year period, as long as the loan recipient stays in the home. Loans are required to address local property maintenance standards,

HUD's minimum housing quality standards, and any identified lead-based paint hazards.

As a full-service program, the city provides housing and credit counseling, loan underwriting, property inspections, specifications, and contractor solicitation.

Planning staff coordinates funding requests and provides reports and information on these Community Development Block Grant programs.

The department also prepares documents such as the Impediments to Fair Housing, the Five-Year Consolidated Plan, the Annual Action Plan, Comprehensive Annual Performance Evaluation Report, and other interim reports required by HUD for the rehab program.

Rehabilitation Board of Appeals: The Rehabilitation Board of Appeal is comprised of seven citizen members, empowered to grant or deny appeals from the eligibility requirements of the housing assistance program or actions of the administration of the rehabilitation loan committee. The decision of the board is final. Action to set aside guidelines and eligibility is on the basis of demonstrated hardship. The board also studies and recommends CDBG-related priorities to the City Commission. Board members are appointed by the commission to three-year terms and meet the fourth Tuesday of each month.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: Increase the availability of decent, safe and affordable housing.
Strategic Plan Alignment: Welcoming, Engaged, and Livable Community.
Short-term Objectives:

- *FY 2024 - 2026: Increase the number of housing rehabilitation loans annually to 20 households.*

Performance Measures:

- *Ongoing - During FY 2023, review advertising methods that garner an increase in the loan application request.*

Long-term Goal 2: Reduce the health risks of lead-based paint (LBP).
Strategic Plan Alignment: Welcoming, Engaged, and Livable Community.
Short-term Objectives:

- *FY 2024 - 2026: Conduct lead-based paint (LBP) inspections on rehabilitation projects under federal standards.*

Performance Measures:

- *Ongoing - During FY 2023, conduct required lead-based paint (LBP) inspections, deliver results to occupants, contractor-initiated abatement, or safe work practices, and final clearance testing.*

Long-term Goal 3: Identify, design, and implement unique projects in Community Development Block Grant (CDBG)-eligible neighborhoods.
Strategic Plan Alignment: Reliable Infrastructure.
Short-term Objectives:

- *FY 2024 - 2026: Annually review the condition of parks, tree coverage, transportation systems, sidewalks, etc. in comparison to the city's Capital Improvement Plan (CIP) and eligibility requirements of the national CDBG program.*

Performance Measures:

- *Ongoing - During FY 2023, conduct one large-scale renovation to one CDBG-eligible park.*
- *Ongoing - During FY 2023, replace one unsafe retaining wall in danger of collapsing across a public sidewalk in a CDBG-eligible neighborhood.*
- *Ongoing - During FY 2023, remove one blighted structure and plant restoration landscaping in a CDBG-eligible neighborhood.*

Long-term Goal 4: Promote and ensure fair housing choice for all residents.
Strategic Plan Alignment: Welcoming, Engaged, and Livable Community.
Short-term Objectives:

- *FY 2024 - 2026: Annually contract for fair housing testing services.*

Performance Measures:

- *Ongoing – During FY 2023, conduct fair housing testing to determine discrimination on the basis of disability, ethnicity, race, gender-identity, familial status, age, disability status, etc.*

Long-term Goal 5: Provide support services to those experiencing homelessness or those at risk of becoming homeless so they may gain life skills and self-sufficiency.
Strategic Plan Alignment: Safe, Healthy, and Just City.
Short-term Objectives:

- *FY 2024 - 2026: Annually contract with public service agencies to provide such services.*

Performance Measures:

- *Ongoing – During FY 2023, contract with public service agencies to provide immediate shelter to 50-60 individuals and social services to 5-10 individuals.*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - REVENUE

CDBG Fund - Revenue

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Grants	$1,603,039	$1,386,746	$2,399,086	$2,226,540	$2,178,510	$166,630	$2,198,510
Licenses, Charges & Fines	$3,000	$9,472	$2,820	$7,510	$157,370	$2,250	$5,000
Other	$18,918	$10,790	$1,243	$5,000	$5,000	$6,180	$7,000
TOTAL	**$1,624,957**	**$1,407,008**	**$2,403,149**	**$2,239,050**	**$2,340,880**	**$175,060**	**$2,210,510**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Grants	$1,465,000	$1,465,000	$1,465,000	$1,465,000	$1,465,000	$1,465,000
Licenses, Charges & Fines	$340,760	$340,760	$353,595	$366,954	$380,794	$395,152
Other	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000
TOTAL	**$1,810,760**	**$1,810,760**	**$1,823,595**	**$1,836,954**	**$1,850,794**	**$1,865,152**

BUDGET SUMMARY - EXPENDITURES

CDBG Fund - Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational							
Other Operating	$1,319,448	$1,114,191	$2,140,146	$1,884,280	$1,944,250	$234,660	$1,947,420
Supplies	$598	$22	$1,639	$0	$0	$0	$400
OPERATIONAL TOTAL	**$1,320,046**	**$1,114,213**	**$2,141,785**	**$1,884,280**	**$1,944,250**	**$234,660**	**$1,947,820**
Personnel	$304,911	$292,795	$261,364	$354,792	$396,652	$128,750	$243,300
Increase in Fund Balance	$0	$0	$0	$0	$0	$0	$0
TOTAL	**$1,624,957**	**$1,407,008**	**$2,403,149**	**$2,239,072**	**$2,340,902**	**$363,410**	**$2,191,120**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational						
Other Operating	$1,532,080	$1,532,080	$1,535,315	$1,538,675	$1,542,165	$1,545,789
Supplies	$0	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$1,532,080**	**$1,532,080**	**$1,535,315**	**$1,538,675**	**$1,542,165**	**$1,545,789**
Personnel	$278,665	$278,665	$288,295	$298,279	$308,629	$319,362
Increase in Fund Balance	$0	$15	$0	$0	$0	$0
TOTAL	**$1,810,745**	**$1,810,760**	**$1,823,610**	**$1,836,954**	**$1,850,794**	**$1,865,151**

REVENUE IN EXCESS OF EXPENDITURES

CDBG - Revenue > Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues	$1,624,957	$1,407,008	$2,403,149	$2,239,050	$2,340,880	$175,060	$2,210,510
Expenses	$1,624,957	$1,407,008	$2,403,149	$2,239,072	$2,340,902	$363,410	$2,191,120
REVENUES LESS EXPENSES	**$0**	**$0**	**$0**	**-$22**	**-$22**	**-$188,350**	**$19,390**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues	$1,810,760	$1,810,760	$1,823,595	$1,836,954	$1,850,794	$1,865,152
Expenses	$1,810,745	$1,810,760	$1,823,610	$1,836,954	$1,850,794	$1,865,151

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
REVENUES LESS EXPENSES	$15	$0	-$15	$0	$0	$0

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- R.O.S.E.S (Royal Oak Senior Essential Services) Program – budgeted for $35,000 and provides supportive services for residents who qualify. The program is administered by the city's Recreation Department.

- South Oakland Shelter (SOS) - budgeted for $55,000 to support several local organizations that provide homeless and rent assistance and emergency shelter programs in the city.

- Park Improvements / Other community projects are budgeted to include:
  - $900,000 for Lockman Park Improvements
  - $100,000 for W. Webster Rd retaining wall - removal and replacement
  - $35,000 for demolition of the former "Fresard Clock Tower" on Woodward and W. Hudson Ave.

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

STATE CONSTRUCTION CODE FUND

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The mission of the inspection division of the building division is to effectively administer the Michigan construction codes and local ordinances to ensure public health, safety and welfare.

OVERVIEW

Pursuant to the provisions of Section 9 of Act No. 230 of the Michigan Public Act of 1972 (MCLA § 125.1509), the Royal Oak building official is designated as the enforcing agency to discharge the responsibilities of the act. The city's building division assumes responsibility for the administration and enforcement of the act within the corporate limits.

The building inspection division issues permits for commercial and residential construction projects and performs related building, mechanical, electrical and plumbing inspections throughout the construction process to ensure compliance with state construction codes and local ordinances. Fees are intended to cover the costs of this special revenue fund.

The building division of the community development department consists of two areas: building inspection and code enforcement.

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - REVENUE

State Construction Code Fund - Revenue

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Licenses, Charges & Fines	$2,839,477	$2,695,342	$2,301,728	$1,682,500	$3,288,500	$1,871,270	$2,763,400
Interest And Contributions	$177,633	$29,757	$34,178	$12,000	$375,000	$123,080	$251,940
Use of Fund Balance	$0	$0	$0	$561,080	$0	$0	$0
Other	$67,995	$87,973	$64,900	$30,000	$30,000	$4,910	$10,750
TOTAL	**$3,085,104**	**$2,813,072**	**$2,400,807**	**$2,285,580**	**$3,693,500**	**$1,999,260**	**$3,026,090**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Licenses, Charges & Fines	$2,324,100	$2,324,100	$2,440,305	$2,562,320	$2,690,436	$2,824,958
Interest And Contributions	$277,100	$277,100	$279,871	$282,670	$285,496	$288,351
Use of Fund Balance	$0	$0	$0	$0	$0	$0
Other	$30,000	$30,000	$30,000	$30,000	$30,000	$30,000
TOTAL	**$2,631,200**	**$2,631,200**	**$2,750,176**	**$2,874,990**	**$3,005,933**	**$3,143,309**

BUDGET SUMMARY - EXPENDITURES

State Construction Code Fund - Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel	$975,847	$1,077,411	$1,231,086	$1,622,832	$1,622,832	$634,510	$1,238,980
Operational							
Other Operating	$399,026	$448,428	$500,134	$638,740	$638,740	$256,670	$493,940
Supplies	$6,841	$6,825	$11,850	$21,000	$71,000	$8,980	$62,000
Transfers-Out	$38,000	$3,000	$4,000	$3,000	$3,000	$0	$3,000
OPERATIONAL TOTAL	**$443,866**	**$458,254**	**$515,984**	**$662,740**	**$712,740**	**$265,650**	**$558,940**
Increase in Fund Balance	$0	$0	$0	$0	$1,357,920	$0	$0
TOTAL	**$1,419,713**	**$1,535,665**	**$1,747,069**	**$2,285,572**	**$3,693,492**	**$900,160**	**$1,797,920**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel	$1,722,164	$1,722,162	$1,780,060	$1,840,025	$1,902,137	$1,966,479
Operational						
Other Operating	$588,100	$588,100	$603,357	$619,181	$635,593	$652,614
Supplies	$21,000	$21,000	$21,760	$22,550	$23,371	$24,225
Transfers-Out	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000
OPERATIONAL TOTAL	**$614,100**	**$614,100**	**$630,117**	**$646,731**	**$663,964**	**$681,839**
Increase in Fund Balance	$0	$294,938	$0	$0	$0	$0
TOTAL	**$2,336,264**	**$2,631,200**	**$2,410,177**	**$2,486,755**	**$2,566,101**	**$2,648,318**

REVENUE IN EXCESS OF EXPENDITURES

State Construction Code Fund - Revenue > Expenditures

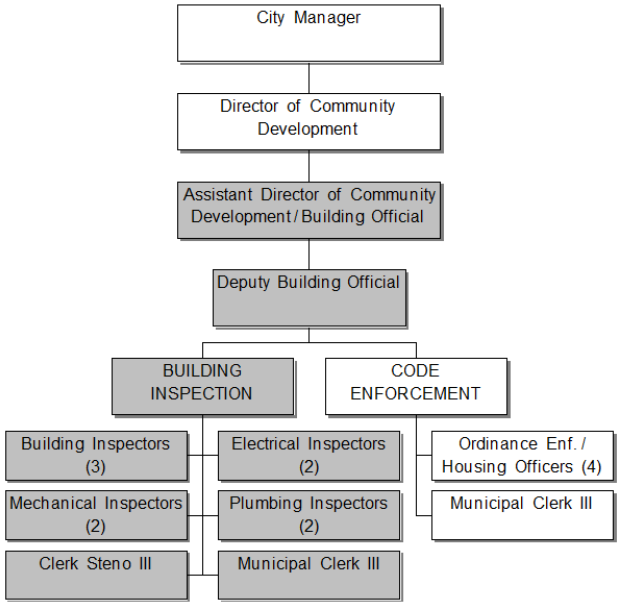
	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues	$3,085,104	$2,813,072	$2,400,807	$2,285,580	$3,693,500	$1,999,260	$3,026,090
Expenses	$1,419,713	$1,535,665	$1,747,069	$2,285,572	$3,693,492	$900,160	$1,797,920
REVENUES LESS EXPENSES	**$1,665,391**	**$1,277,408**	**$653,737**	**$8**	**$8**	**$1,099,100**	**$1,228,170**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues	$2,631,200	$2,631,200	$2,750,176	$2,874,990	$3,005,933	$3,143,309
Expenses	$2,336,264	$2,631,200	$2,410,177	$2,486,755	$2,566,101	$2,648,318
REVENUES LESS EXPENSES	**$294,936**	**$0**	**$339,999**	**$388,235**	**$439,832**	**$494,991**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- Permit revenues - budgeted increase of 11 percent; however, activity is unpredictable / cyclical and permit revenues can vary greatly from year to year.
- Personnel costs – budget remains unchanged and continues to include four inspector position vacancies: 1 building and 3 mechanical.
- Office Equipment / Furniture (non-capitalized) – budgeted decrease due to the one-time purchase of office cubicle walls and furniture in fiscal year 2022-23.
- Miscellaneous contracted services - budgeted decrease due to the customer management system project budgeted in fiscal year 2022-23 to be undertaken in a future fiscal year.
- Printing and document duplicating – budgeted decrease due to the multi-year document duplication / scanning project approaching completion.

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Building

Position Detail	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Amount							
Deputy Building Official	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Mechanical Inspector	1.00	1.00	2.00	2.00	2.00	2.00	2.00
Building Inspectors	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Community Development Liaison / Planer II	0.50	0.50	0.50	0.00	0.00	0.00	0.00
Plumbing Inspector	1.00	1.00	2.00	2.00	2.00	2.00	2.00
Assistant C.D. Director / Building Official	1.00	1.00	1.00	1.00	1.00	1.00	1.00
CS III Inspection	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Inspection - MC III	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Electrical Inspector	1.00	1.00	2.00	2.00	2.00	2.00	2.00
AMOUNT	10.50	10.50	13.50	13.00	13.00	13.00	13.00

Position Detail	FY2023	FY2024
Amount		
Deputy Building Official	1.00	1.00
Mechanical Inspector	2.00	2.00
Building Inspectors	3.00	3.00
Community Development Liaison / Planer II	0.00	0.00
Plumbing Inspector	2.00	2.00
Assistant C.D. Director / Building Official	1.00	1.00
CS III Inspection	1.00	1.00
Inspection - MC III	1.00	1.00
Electrical Inspector	2.00	2.00
AMOUNT	13.00	13.00

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

ROOTS FUND

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The ROOTS (Royal Oak Opportunity to Serve) fund is intended to account for contributions for certain committees and certain public purposes within the city.

OVERVIEW

This fund records the receipt and disbursement of the monies/property. The 2023-24 budget mostly covers contributions for the Commission For the Arts.

BUDGET SUMMARY - REVENUE

ROOTS Fund - Revenue

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Transfers	$22,000	$22,000	$22,000	$33,000	$33,000	$0	$23,100
Interest And Contributions	$26,319	$4,958	$8,252	$0	$5,000	$6,070	$11,790
Use of Fund Balance	$0	$0	$0	$0	$60,200	$0	$0
TOTAL	**$48,319**	**$26,958**	**$30,252**	**$33,000**	**$98,200**	**$6,070**	**$34,890**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Transfers	$62,000	$62,000	$64,000	$66,000	$68,000	$70,000
Interest And Contributions	$0	$0	$0	$0	$0	$0
Use of Fund Balance	$0	$0	$0	$0	$0	$0
TOTAL	**$62,000**	**$62,000**	**$64,000**	**$66,000**	**$68,000**	**$70,000**

BUDGET SUMMARY - EXPENDITURES

ROOTS Fund - Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational							
Other Operating	$32,983	$26,549	$27,457	$33,000	$98,200	$42,590	$89,530
Transfers-Out	$9,000	$20,254	$0	$0	$0	$0	$0
Supplies	$7,872	$0	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$49,855**	**$46,803**	**$27,457**	**$33,000**	**$98,200**	**$42,590**	**$89,530**
TOTAL	**$49,855**	**$46,803**	**$27,457**	**$33,000**	**$98,200**	**$42,590**	**$89,530**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational						
Other Operating	$62,000	$62,000	$62,000	$62,000	$62,000	$62,000
Transfers-Out	$0	$0	$0	$0	$0	$0
Supplies	$0	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$62,000**	**$62,000**	**$62,000**	**$62,000**	**$62,000**	**$62,000**
TOTAL	**$62,000**	**$62,000**	**$62,000**	**$62,000**	**$62,000**	**$62,000**

REVENUE IN EXCESS OF EXPENDITURES

ROOTS Fund - Revenue > Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues	$48,319	$26,958	$30,252	$33,000	$98,200	$6,070	$34,890
Expenses	$49,855	$46,803	$27,457	$33,000	$98,200	$42,590	$89,530
REVENUES LESS EXPENSES	**-$1,536**	**-$19,845**	**$2,795**	**$0**	**$0**	**-$36,520**	**-$54,640**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues	$62,000	$62,000	$64,000	$66,000	$68,000	$70,000
Expenses	$62,000	$62,000	$62,000	$62,000	$62,000	$62,000
REVENUES LESS EXPENSES	**$0**	**$0**	**$2,000**	**$4,000**	**$6,000**	**$8,000**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- **Fiscal year 2023-24 includes $55,000 for Commission for the Arts programming expenditures and $7,000 for Veteran's Events Committee.**

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

SENIOR CITIZEN SERVICES FUND

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The City of Royal Oak offers older adults opportunities for lifelong education, fitness, nutrition and leisure activities. Supportive services that promote independence and quality of life are available for residents who are 50 and over or permanently disabled adults.

OVERVIEW

Administrative offices and the bulk of programs are located at the Mahany/Meininger Center (the M/M). Additional activities are held at the Salter Center and other sites.

The coordinator of senior citizen activity is responsible for all cost centers and reports to the superintendent of recreation. Programs include a wide range of activities supported by an equally diverse group of fees, donations and grants.

The Mahany/Meininger Center has a resource center that provides brochures from businesses with products and services for older adults. The fees to display brochures are $10 monthly or $100 yearly.

Health and wellness programs are offered at the Salter Center for individuals 50 years of age and over. Pickle ball, while easy for beginners, can also develop into an intense competition for high-level players, is played one evening and two days a week. Bounce volleyball numbers are increasing daily. Daily walking is very popular.

The recreation specialist plans, publicizes and schedules activities, classes, plus one-day and extended trips tailored to senior citizens' interests. Three trips per

month are scheduled on average.

The M/M Community Center staff continue program growth even with safety and barriers as standard practice in the building. A chef was hired in August 2022 for Tim's Kitchen and congregate meals have returned. Some programs offered to the community include American Sign Language, Martial Arts, Piano Keyboarding, DSO, DIA, Detroit Zoo and Lunch and Learns for educational purposes. Dances with a live band have been reinstated. Bingo was held in the parking lot and now has moved indoors during colder weather.

Center Operations CDBG (274.759) – Certain eligible costs are covered by federal reimbursement and recorded in the block grant fund (274.759). The CDBG fund pays a subsidy for R.O.S.E.S. personnel serving low-income residents. $35,000 has been budgeted for support in fiscal year 2023-24.

Building maintenance (296.750) - This budget covers utilities, janitorial, heating & cooling, and other building maintenance, and repair items of the M/M Center. M/M rental fees partially fund this budget.

R.O.S.E.S. (296.686) - Royal Oak Senior Essential Services is a local program hiring contract workers to provide home chores, minor home repairs and personal care to adults age 62 and over, and permanently disabled adults. R.O.S.E.S. enables older adults who reside in Royal Oak to remain independent in their own homes, shorten hospital stays, lower health-care costs, and reduce the need for institutionalization. In 2022, homeowners and renters enrolled, and 268 jobs were completed in the calendar year.

R.O.S.E.S. workers are independent contractors and have agreed to work at an affordable per-hour or per-job rate dependent upon the service rendered. The R.O.S.E.S. budget pays half of the wages for part-time R.O.S.E.S. aides, paid by client administrative fees and donations. The remainder of the R.O.S.E.S. aides' wages is paid by the CDBG budget.

A.G.E. (296.687) – The specialty-trained Adjacent Generational Exchange staffer manages the volunteer program, funded by a Beaumont Health grant and pays a volunteer coordinator to recruit, train, and place volunteers to serve mature adults' needs. In the community, volunteers provide older persons with meals delivered to homes, assistance and transportation.

One A.G.E. staff member counsels older adults in Medicare D prescription drug coverage. Most consultations were conducted over the phone during 2022. They received assistance in plan eligibility, benefit comparisons, low-income

assistance and enrollment assistance. This program runs from Oct. 15 to Dec. 7 annually, by appointment only.

Transportation (296.688) – The five day-a-week transportation program continues to provide essential mobile service for 11,620 one-way trips to doctor appointments, grocery shopping and programs at the M/M center. This service promotes independence for residents age 62 or older, and adults who are permanently disabled. Door-to-door service is available to those with mobility problems who need to be personally escorted to the buses.

We assist the City of Pleasant Ridge to provide bus transportation to older residents of Pleasant Ridge once a week and one special trip per month. The City of Royal Oak receives Pleasant Municipal and Community Credits to provide this service. A partnership with the Royal Oak Middle School provides transportation every Friday for mentally and physically disabled students' social outings.

The city currently operates six vehicles rented in collaboration with SMART. This budget provides for part-time personnel (11 drivers, one dispatcher), maintenance and insurance for vans. This budget is funded by Beaumont Health, SMART municipal and community credit funds, and rider donations.

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - REVENUE

Senior Services Fund - Revenue

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Taxes	$0	$0	$0	$0	$385,000	$84,230	$622,000
Transfers	$350,000	$321,800	$500,000	$600,000	$600,000	$300,000	$350,000
Licenses, Charges & Fines	$157,631	$55,902	$189,350	$242,400	$242,400	$123,060	$246,100
Interest And Contributions	$155,519	$210,490	$168,299	$203,420	$203,420	$3,480	$208,320
Use of Fund Balance	$0	$0	$0	$18,700	$0	$0	$0
Grants	$30,434	$0	$0	$0	$0	$0	$0
Other	$0	$340	$15	$0	$0	$0	$0
TOTAL	**$693,584**	**$588,533**	**$857,664**	**$1,064,520**	**$1,430,820**	**$510,770**	**$1,426,420**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Taxes	$670,200	$670,200	$693,657	$717,935	$743,063	$769,070
Transfers	$0	$0	$0	$0	$0	$0
Licenses, Charges & Fines	$247,400	$247,400	$252,348	$257,395	$262,543	$267,794
Interest And Contributions	$207,930	$207,930	$214,136	$220,527	$227,110	$233,890
Use of Fund Balance	$0	$83,455	$0	$0	$0	$0
Grants	$0	$0	$0	$0	$0	$0

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Other	$0	$0	$0	$0	$0	$0
TOTAL	**$1,125,530**	**$1,208,985**	**$1,160,141**	**$1,195,857**	**$1,232,716**	**$1,270,754**

BUDGET SUMMARY - EXPENDITURES

Senior Services Fund - Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel	$391,996	$391,465	$399,475	$501,753	$501,753	$268,470	$555,720
Operational							
Other Operating	$264,941	$238,488	$326,352	$350,620	$350,620	$172,370	$357,340
Capital	$7,105	$291,117	$32,202	$115,000	$115,000	$0	$0
Debt Service	$56,291	$56,289	$56,328	$56,500	$56,500	$43,590	$56,500
Supplies	$28,404	$11,001	$35,297	$37,660	$37,660	$23,110	$41,770
Transfers-Out	$2,000	$3,000	$4,000	$3,000	$3,000	$0	$3,000
OPERATIONAL TOTAL	**$358,741**	**$599,895**	**$454,179**	**$562,780**	**$562,780**	**$239,070**	**$458,610**
Increase in Fund Balance	$0	$0	$0	$0	$366,300	$0	$0
TOTAL	**$750,737**	**$991,360**	**$853,655**	**$1,064,533**	**$1,430,833**	**$507,540**	**$1,014,330**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel	$578,298	$570,795	$596,111	$614,484	$633,435	$652,983
Operational						
Other Operating	$370,840	$370,840	$382,399	$394,465	$407,064	$420,223
Capital	$167,000	$167,000	$0	$0	$0	$0
Debt Service	$56,600	$56,600	$57,000	$56,000	$57,000	$56,000
Supplies	$38,750	$38,750	$40,260	$41,830	$43,461	$45,157
Transfers-Out	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000
OPERATIONAL TOTAL	**$638,190**	**$638,190**	**$484,659**	**$497,295**	**$512,525**	**$526,381**
Increase in Fund Balance	$0	$0	$0	$0	$0	$0
TOTAL	**$1,216,488**	**$1,208,985**	**$1,080,770**	**$1,111,779**	**$1,145,961**	**$1,179,364**

REVENUE IN EXCESS OF EXPENDITURES

Senior Services Fund - Revenue > Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues	$693,584	$588,533	$857,664	$1,064,520	$1,430,820	$510,770	$1,426,420
Expenses	$750,737	$991,360	$853,655	$1,064,533	$1,430,833	$507,540	$1,014,330
REVENUES LESS EXPENSES	**-$57,153**	**-$402,828**	**$4,010**	**-$13**	**-$13**	**$3,230**	**$412,090**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues	$1,125,530	$1,208,985	$1,160,141	$1,195,857	$1,232,716	$1,270,754
Expenses	$1,216,488	$1,208,985	$1,080,770	$1,111,779	$1,145,961	$1,179,364
REVENUES LESS EXPENSES	**-$90,958**	**$0**	**$79,371**	**$84,079**	**$86,755**	**$91,390**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- **The new Senior Services millage first levied in December 2022 is estimated to raise approximately $670,200 in revenues during fiscal year 2023-24 to help**

provide funding for services, activities and programs for older persons. The property tax revenue will replace the annual transfer-in from the general fund.

- R.O.S.E.S. program – no significant changes to note.

- A.G.E. program – no significant changes to note.

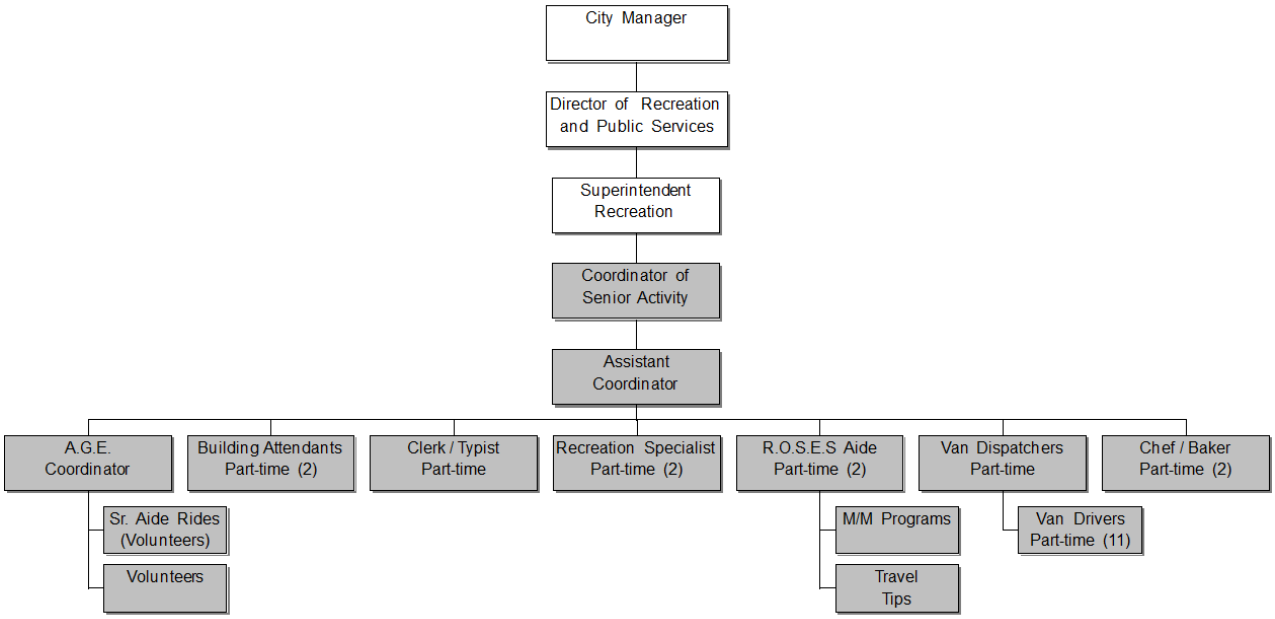
- Senior Transportation program – temporary wages have increased due to hiring two additional van drivers and providing wage rate increases for part-time staff during fiscal year 2022-23. Motor pool rental charges are budgeted to increase $8,250 due to rising fuel costs.

- Senior Center operations – personnel costs have increased due to filling the part-time chef position and providing wage rate increases for part-time staff during the year.

- Building maintenance – $3,000 increase in electricity costs based on an assumed five percent rate increase plus increased usage as the Senior Center continues to add and improve its technology in the building.

- The following projects, totaling $167,000, were included in the annual Capital Improvement Plan (CIP) and are budgeted in the building maintenance cost center (296.759) of this fund for fiscal year 2023-24:
  - $104,000 for bathroom renovations (ARPA expenditure)
  - $50,000 for floor replacement (ARPA expenditure)
  - $13,000 for HVAC replacements (ARPA expenditure)

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Senior Services

Position Detail	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Amount							
Assistant Coordinator	0.00	0.00	0.00	0.00	0.00	1.00	1.00
Coordinator of Sr Citizen Activity	1.00	1.00	1.00	1.00	1.00	1.00	1.00
AMOUNT	1.00	1.00	1.00	1.00	1.00	2.00	2.00

Position Detail	FY2023	FY2024
Amount		
Assistant Coordinator	1.00	1.00
Coordinator of Sr Citizen Activity	1.00	1.00
AMOUNT	2.00	2.00

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

ANIMAL SHELTER FUND

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The mission of the animal shelter is to provide a safe haven for animals lost or given up by their owners; to reunite lost animals with their human companions; and to provide the best possible adoptions of available animals into the home best suited to their personalities.

OVERVIEW

The Royal Oak Animal Shelter is operated as a city service under management of the Royal Oak Police Department. The shelter charges fees for its services including rent and spay/neutering costs. This covers some of the cost of operation.

The shelter pays for a full-time animal shelter manager, limited part-time help, and trains volunteers to work with and care for all animals throughout their stay. The shelter uses its own website which is an excellent way to match animals considered suitable for pets with their new owners.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal: Maintain facilities and staff to promote reunification of lost or abandoned domestic pets and to provide humane animal care to facilitate adoptions.
Strategic Plan Alignment: Safe, Healthy, and Just City.
Short-term Objectives:

- *FY 2024 - 2026: Monthly review of animals experiencing long-term housing and exploration of innovative options to reduce extended housing.*
- *FY 2024 - 2026: Increase adoption efforts through weekly promotions.*

Performance Measures:

- *Ongoing - Maintain capacity at 90 percent or less, month over month, for FY 2023-2024.*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - REVENUE

Animal Shelter Fund - Revenue

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Transfers	$9,000	$10,000	$42,000	$90,000	$138,500	$0	$129,600
Interest And Contributions	$66,533	$43,987	$42,705	$44,020	$44,020	$22,580	$41,750
Licenses, Charges & Fines	$6,803	$0	$0	$0	$0	$0	$0
Other	$0	$1,850	$0	$0	$0	$0	$0
TOTAL	**$82,336**	**$55,837**	**$84,705**	**$134,020**	**$182,520**	**$22,580**	**$171,350**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Transfers	$297,700	$297,700	$150,000	$150,000	$150,000	$150,000
Interest And Contributions	$44,280	$44,280	$45,603	$46,965	$48,368	$49,814
Licenses, Charges & Fines	$0	$0	$0	$0	$0	$0
Other	$0	$0	$0	$0	$0	$0
TOTAL	**$341,980**	**$341,980**	**$195,603**	**$196,965**	**$198,368**	**$199,814**

BUDGET SUMMARY - EXPENDITURES

Animal Shelter Fund - Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel	$44,480	$44,953	$45,923	$91,349	$98,849	$36,210	$94,220
Operational							
Other Operating	$31,501	$28,426	$24,882	$33,200	$69,700	$11,820	$47,400
Capital	$0	$0	$0	$0	$0	$0	$0
Supplies	$2,796	$5,020	$8,466	$8,500	$13,000	$7,680	$11,500
OPERATIONAL TOTAL	**$34,298**	**$33,445**	**$33,348**	**$41,700**	**$82,700**	**$19,500**	**$58,900**
Increase in Fund Balance	$0	$0	$0	$950	$950	$0	$0
TOTAL	**$78,778**	**$78,399**	**$79,271**	**$133,999**	**$182,499**	**$55,710**	**$153,120**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel	$123,039	$115,533	$126,680	$130,432	$134,298	$138,282
Operational						
Other Operating	$34,600	$34,600	$36,248	$37,983	$39,811	$41,737
Capital	$150,000	$150,000	$0	$0	$0	$0
Supplies	$11,000	$11,000	$11,440	$11,898	$12,374	$12,868
OPERATIONAL TOTAL	**$195,600**	**$195,600**	**$47,688**	**$49,881**	**$52,185**	**$54,606**
Increase in Fund Balance	$0	$30,847	$0	$0	$0	$0
TOTAL	**$318,639**	**$341,980**	**$174,368**	**$180,313**	**$186,483**	**$192,888**

REVENUE IN EXCESS OF EXPENDITURES

Animal Shelter Fund - Revenue > Expenditures

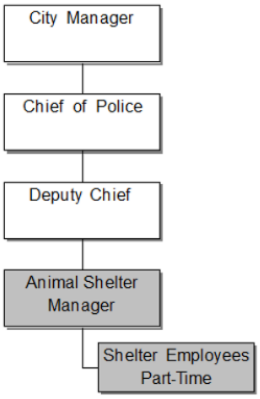
	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues	$82,336	$55,837	$84,705	$134,020	$182,520	$22,580	$171,350
Expenses	$78,778	$78,399	$79,271	$133,999	$182,499	$55,710	$153,120
REVENUES LESS EXPENSES	**$3,558**	**-$22,561**	**$5,434**	**$21**	**$21**	**-$33,130**	**$18,230**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues	$341,980	$341,980	$195,603	$196,965	$198,368	$199,814
Expenses	$318,639	$341,980	$174,368	$180,313	$186,483	$192,888
REVENUES LESS EXPENSES	**$23,341**	**$0**	**$21,235**	**$16,652**	**$11,886**	**$6,926**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- Personnel costs – budgeted increase to allow for additional part-time employees and/or an increase in part-time hours, which may reduce the need for existing employees to work overtime.
- Miscellaneous operating supplies – budgeted increase due to the shelter operating at near capacity and the amount of food and supplies has increased post-pandemic.
- Heating / Cooling Repair & Maintenance – budgeted increase of 50% due to the heating unit at the end of its life and in need of continuous repair.
- Capital Improvement Plan includes:
  - $150,000 for Animal Shelter relocation and construction.
- Transfer in from the Miscellaneous Grants Fund – budgeted for $150,000 to cover the animal shelter relocation and construction costs, which are American Rescue Plan Act (ARPA)-eligible expenditures.
- Transfer in from the General Fund – budgeted for $147,700 to eliminate the fund from going into a negative position. This transfer is assumed in the forecasted years as well.

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Animal Shelter

Position Detail	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Amount							
Animal Shelter Manager	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AMOUNT	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

Position Detail	FY2023	FY2024
Amount		
Animal Shelter Manager	1.00	1.00
AMOUNT	**1.00**	**1.00**

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

POLICE GRANTS FUND

FISCAL YEAR 2023-2024 ANNUAL BUDGET

OVERVIEW

The police grants fund accounts for the receipt and disbursement of all police grants and forfeitures.

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - REVENUE

Police Grants Fund - Revenue

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Grants	$347,382	$313,329	$148,126	$56,700	$298,450	$208,770	$260,520
Interest And Contributions	$67,416	$11,792	$12,299	$380	$29,680	$17,790	$23,410
Use of Fund Balance	$0	$0	$0	$70,220	$0	$0	$0
TOTAL	**$414,798**	**$325,121**	**$160,426**	**$127,300**	**$328,130**	**$226,560**	**$283,930**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Grants	$115,000	$115,000	$115,650	$116,307	$116,970	$117,639
Interest And Contributions	$21,400	$21,400	$21,814	$22,238	$22,673	$23,118
Use of Fund Balance	$0	$0	$0	$0	$0	$0
TOTAL	**$136,400**	**$136,400**	**$137,464**	**$138,545**	**$139,642**	**$140,757**

BUDGET SUMMARY - EXPENDITURES

Police Grants Fund - Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational							
Transfers-Out	$1,400,000	$0	$0	$0	$0	$0	$0
Supplies	$25,229	$86,641	$107,072	$46,000	$46,000	$11,530	$46,000
Other Operating	$50,427	$98,774	$59,258	$41,300	$54,330	$23,650	$43,880
OPERATIONAL TOTAL	**$1,475,656**	**$185,415**	**$166,330**	**$87,300**	**$100,330**	**$35,180**	**$89,880**
Personnel	$115,604	$129,381	$56,152	$40,000	$48,200	$27,840	$49,110
Increase in Fund Balance	$0	$0	$0	$0	$179,600	$0	$0
TOTAL	**$1,591,261**	**$314,796**	**$222,481**	**$127,300**	**$328,130**	**$63,020**	**$138,990**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational						
Transfers-Out	$0	$0	$0	$0	$0	$0
Supplies	$54,260	$54,260	$52,780	$51,236	$49,626	$47,948
Other Operating	$42,140	$42,140	$43,484	$44,873	$46,307	$47,789
OPERATIONAL TOTAL	**$96,400**	**$96,400**	**$96,264**	**$96,108**	**$95,933**	**$95,737**
Personnel	$40,000	$40,000	$41,200	$42,436	$43,709	$45,020
Increase in Fund Balance	$0	$0	$0	$0	$0	$0
TOTAL	**$136,400**	**$136,400**	**$137,464**	**$138,544**	**$139,642**	**$140,757**

REVENUE IN EXCESS OF EXPENDITURES

Police Grant Fund - Revenue > Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues	$414,798	$325,121	$160,426	$127,300	$328,130	$226,560	$283,930
Expenses	$1,591,261	$314,796	$222,481	$127,300	$328,130	$63,020	$138,990
REVENUES LESS EXPENSES	**-$1,176,463**	**$10,325**	**-$62,056**	**$0**	**$0**	**$163,540**	**$144,940**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues	$136,400	$136,400	$137,464	$138,545	$139,642	$140,757
Expenses	$136,400	$136,400	$137,464	$138,544	$139,642	$140,757
REVENUES LESS EXPENSES	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- **There are no significant notes for this fund.**

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

Royal Oak

MISCELLANEOUS GRANTS FUND

FISCAL YEAR 2023-2024 ANNUAL BUDGET

OVERVIEW

The miscellaneous grants fund accounts for city grants, receipts and disbursements (except for grants that are recorded in a fund that is already dedicated).

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - REVENUE

Miscellaneous Grants Fund - Revenue

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Grants	$11,159	$90,845	$390,736	$168,000	$168,000	$27,788,510	$27,788,510
Interest And Contributions	$826	$978	$26,115	$7,000	$7,000	$223,060	$456,540
Use of Fund Balance	$0	$0	$0	$0	$0	$0	$0
Transfers	$0	$13,100	$29,595	$0	$0	$0	$0
TOTAL	**$11,985**	**$104,922**	**$446,446**	**$175,000**	**$175,000**	**$28,011,570**	**$28,245,050**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Grants	$0	$0	$0	$0	$0	$0
Interest And Contributions	$502,200	$502,200	$376,650	$282,488	$211,866	$158,899
Use of Fund Balance	$0	$562,500	$0	$0	$0	$0
Transfers	$0	$0	$0	$0	$0	$0
TOTAL	**$502,200**	**$1,064,700**	**$376,650**	**$282,488**	**$211,866**	**$158,899**

BUDGET SUMMARY - EXPENDITURES

Miscellaneous Grants Fund - Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational							
Other Operating	$11,159	$82,450	$420,331	$175,000	$175,000	$364,630	$522,490
Transfers-Out	$0	$0	$0	$0	$0	$0	$279,800
Supplies	$0	$14,814	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$11,159**	**$97,264**	**$420,331**	**$175,000**	**$175,000**	**$364,630**	**$802,290**
Personnel	$0	$6,681	$0	$0	$0	$0	$0
TOTAL	**$11,159**	**$103,945**	**$420,331**	**$175,000**	**$175,000**	**$364,630**	**$802,290**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational						
Other Operating	$194,700	$194,700	$140,425	$146,076	$151,969	$158,114
Transfers-Out	$870,000	$870,000	$0	$0	$0	$0
Supplies	$0	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$1,064,700**	**$1,064,700**	**$140,425**	**$146,076**	**$151,969**	**$158,114**
Personnel	$0	$0	$0	$0	$0	$0
TOTAL	**$1,064,700**	**$1,064,700**	**$140,425**	**$146,076**	**$151,969**	**$158,114**

REVENUE IN EXCESS OF EXPENDITURES

Miscellaneous Grants Fund - Revenue > Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues	$11,985	$104,922	$446,446	$175,000	$175,000	$28,011,570	$28,245,050
Expenses	$11,159	$103,945	$420,331	$175,000	$175,000	$364,630	$802,290
REVENUES LESS EXPENSES	**$826**	**$978**	**$26,115**	**$0**	**$0**	**$27,646,940**	**$27,442,760**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues	$502,200	$1,064,700	$376,650	$282,488	$211,866	$158,899
Expenses	$1,064,700	$1,064,700	$140,425	$146,076	$151,969	$158,114
REVENUES LESS EXPENSES	**-$562,500**	**$0**	**$236,225**	**$136,411**	**$59,897**	**$785**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- American Rescue Plan Act of 2021 ARPA-eligible expenditures are budgeted to include:
  - $126,200 for Guidehouse consulting services
  - $68,500 for OpenGov Budgeting Software annual services agreement and training costs.
  - $20,000 transfer out to Major Street Fund for budgeted tree planting
  - $700,000 transfer out to Local Street Fund: $300,000 for tree planting and $400,000 for LED Conversion Project

- **$150,000 transfer out to the Animal Shelter Fund for relocation and construction design costs.**

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

GENERAL OBLIGATION DEBT FUNDS

FISCAL YEAR 2023-2024 ANNUAL BUDGET

OVERVIEW

Please visit the Debt Information section of the budget for more details on outstanding debt issuances, legal debt margin and related information.

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - REVENUE

Debt Service Fund Types ALL - Revenue

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Transfers	$2,671,221	$2,670,603	$2,670,883	$2,665,500	$2,665,500	$1,129,500	$2,666,000
Interest And Contributions	$631,318	$633,070	$629,309	$0	$0	$100	$150
Taxes	$607,187	$614,622	$607,220	$0	$0	$80	$1,500
Grants	$7,332	$6,794	$7,252	$0	$0	$7,750	$7,750
Licenses, Charges & Fines	-$2,249	$0	$0	$0	$0	$0	$0
TOTAL	**$3,914,809**	**$3,925,089**	**$3,914,664**	**$2,665,500**	**$2,665,500**	**$1,137,430**	**$2,675,400**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Transfers	$2,670,570	$2,670,570	$2,209,500	$2,209,500	$2,209,500	$2,209,500
Interest And Contributions	$0	$0	$0	$0	$0	$0
Taxes	$0	$0	$0	$0	$0	$0
Grants	$0	$0	$0	$0	$0	$0
Licenses, Charges & Fines	$0	$0	$0	$0	$0	$0
TOTAL	**$2,670,570**	**$2,670,570**	**$2,209,500**	**$2,209,500**	**$2,209,500**	**$2,209,500**

BUDGET SUMMARY - EXPENDITURES

Debt Service Funds ALL - Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational							
Debt Service	$3,302,277	$3,303,846	$3,300,183	$2,665,500	$2,665,500	$1,129,000	$2,666,000
Other Operating	$630,833	$632,982	$629,303	$0	$0	$0	$0
OPERATIONAL TOTAL	**$3,933,111**	**$3,936,828**	**$3,929,486**	**$2,665,500**	**$2,665,500**	**$1,129,000**	**$2,666,000**
TOTAL	**$3,933,111**	**$3,936,828**	**$3,929,486**	**$2,665,500**	**$2,665,500**	**$1,129,000**	**$2,666,000**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational						
Debt Service	$2,670,570	$2,670,570	$2,209,500	$2,209,500	$2,209,500	$2,209,500
Other Operating	$0	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$2,670,570**	**$2,670,570**	**$2,209,500**	**$2,209,500**	**$2,209,500**	**$2,209,500**
TOTAL	**$2,670,570**	**$2,670,570**	**$2,209,500**	**$2,209,500**	**$2,209,500**	**$2,209,500**

REVENUE IN EXCESS OF EXPENDITURES - ALL DEBT SERVICE FUNDS

Debt Service Funds ALL - Revenue > Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues	$3,914,809	$3,925,089	$3,914,664	$2,665,500	$2,665,500	$1,137,430	$2,675,400
Expenses	$3,933,111	$3,936,828	$3,929,486	$2,665,500	$2,665,500	$1,129,000	$2,666,000
REVENUES LESS EXPENSES	**-$18,301**	**-$11,739**	**-$14,823**	**$0**	**$0**	**$8,430**	**$9,400**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues	$2,670,570	$2,670,570	$2,209,500	$2,209,500	$2,209,500	$2,209,500
Expenses	$2,670,570	$2,670,570	$2,209,500	$2,209,500	$2,209,500	$2,209,500
REVENUES LESS EXPENSES	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

BUDGET SUMMARY - BY FUND

B.A. - Fire Debt Service - Revenue & Expenditure Summary

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues							
Interest And Contributions	$630,825	$632,975	$629,300	$0	$0	$0	$0
REVENUES TOTAL	**$630,825**	**$632,975**	**$629,300**	**$0**	**$0**	**$0**	**$0**
Expenses							
Operational							
Debt Service	$630,825	$632,975	$629,300	$0	$0	$0	$0
OPERATIONAL TOTAL	**$630,825**	**$632,975**	**$629,300**	**$0**	**$0**	**$0**	**$0**
EXPENSES TOTAL	**$630,825**	**$632,975**	**$629,300**	**$0**	**$0**	**$0**	**$0**
REVENUES LESS EXPENSES	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues						
Interest And Contributions	$0	$0	$0	$0	$0	$0
REVENUES TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
Expenses						
Operational						
Debt Service	$0	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
EXPENSES TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
REVENUES LESS EXPENSES	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

Court Debt Service Fund - Revenue & Expenditure Summary

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues							
Transfers	$465,221	$464,240	$465,052	$459,500	$459,500	$446,330	$459,500
Licenses, Charges & Fines	-$2,249	$0	$0	$0	$0	$0	$0
REVENUES TOTAL	**$462,972**	**$464,240**	**$465,052**	**$459,500**	**$459,500**	**$446,330**	**$459,500**
Expenses							
Operational							
Debt Service	$465,221	$464,240	$465,052	$459,500	$459,500	$446,330	$459,500
OPERATIONAL TOTAL	**$465,221**	**$464,240**	**$465,052**	**$459,500**	**$459,500**	**$446,330**	**$459,500**
EXPENSES TOTAL	**$465,221**	**$464,240**	**$465,052**	**$459,500**	**$459,500**	**$446,330**	**$459,500**
REVENUES LESS EXPENSES	**-$2,249**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues						
Transfers	$461,070	$461,070	$0	$0	$0	$0
Licenses, Charges & Fines	$0	$0	$0	$0	$0	$0
REVENUES TOTAL	**$461,070**	**$461,070**	**$0**	**$0**	**$0**	**$0**
Expenses						
Operational						
Debt Service	$461,070	$461,070	$0	$0	$0	$0
OPERATIONAL TOTAL	**$461,070**	**$461,070**	**$0**	**$0**	**$0**	**$0**
EXPENSES TOTAL	**$461,070**	**$461,070**	**$0**	**$0**	**$0**	**$0**
REVENUES LESS EXPENSES	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

General Obligation Debt Fund - Revenue & Expenditure Summary

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues	$615,012	$621,511	$614,480	$0	$0	$7,930	$9,400
Expenses							
Operational							
Other Operating	$630,833	$632,982	$629,303	$0	$0	$0	$0
OPERATIONAL TOTAL	**$630,833**	**$632,982**	**$629,303**	**$0**	**$0**	**$0**	**$0**
EXPENSES TOTAL	**$630,833**	**$632,982**	**$629,303**	**$0**	**$0**	**$0**	**$0**
REVENUES LESS EXPENSES	**-$15,821**	**-$11,471**	**-$14,823**	**$0**	**$0**	**$7,930**	**$9,400**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues	$0	$0	$0	$0	$0	$0
Expenses						
Operational						
Other Operating	$0	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
EXPENSES TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
REVENUES LESS EXPENSES	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

ROCC Debt Service - Revenue & Expenditure Summary

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues							
Transfers	$2,206,000	$2,206,363	$2,205,831	$2,206,000	$2,206,000	$683,170	$2,206,500
REVENUES TOTAL	**$2,206,000**	**$2,206,363**	**$2,205,831**	**$2,206,000**	**$2,206,000**	**$683,170**	**$2,206,500**
Expenses							
Operational							
Debt Service	$2,206,231	$2,206,631	$2,205,831	$2,206,000	$2,206,000	$682,670	$2,206,500
OPERATIONAL TOTAL	**$2,206,231**	**$2,206,631**	**$2,205,831**	**$2,206,000**	**$2,206,000**	**$682,670**	**$2,206,500**
EXPENSES TOTAL	**$2,206,231**	**$2,206,631**	**$2,205,831**	**$2,206,000**	**$2,206,000**	**$682,670**	**$2,206,500**
REVENUES LESS EXPENSES	**-$231**	**-$269**	**$0**	**$0**	**$0**	**$500**	**$0**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues						
Transfers	$2,209,500	$2,209,500	$2,209,500	$2,209,500	$2,209,500	$2,209,500
REVENUES TOTAL	**$2,209,500**	**$2,209,500**	**$2,209,500**	**$2,209,500**	**$2,209,500**	**$2,209,500**
Expenses						
Operational						
Debt Service	$2,209,500	$2,209,500	$2,209,500	$2,209,500	$2,209,500	$2,209,500
OPERATIONAL TOTAL	**$2,209,500**	**$2,209,500**	**$2,209,500**	**$2,209,500**	**$2,209,500**	**$2,209,500**
EXPENSES TOTAL	**$2,209,500**	**$2,209,500**	**$2,209,500**	**$2,209,500**	**$2,209,500**	**$2,209,500**
REVENUES LESS EXPENSES	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- **There are no significant notes for these funds.**

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

CAPITAL PROJECT FUNDS

FISCAL YEAR 2023-2024 ANNUAL BUDGET

OVERVIEW

Please visit the Capital Projects section of the budget for more information on capital planning and the City's Five-Year Capital Improvement Plan.

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - REVENUE

Capital Projects Fund Types ALL - Revenue

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Transfers	$2,000,000	$0	$3,023,460	$0	$0	$0	$0
Other	$248,401	$193,770	$386,037	$0	$0	$394,710	$398,080
Interest And Contributions	$568,654	$1,088,543	$51,696	$900	$20,900	-$19,240	$43,590
Use of Fund Balance	$0	$0	$0	$0	$381,500	$0	$0
Grants	$29,989	$175,524	$0	$0	$0	$0	$0
Licenses, Charges & Fines	$20,186	$14,641	$10,461	$0	$0	$890	$900
TOTAL	**$2,867,229**	**$1,472,477**	**$3,471,654**	**$900**	**$402,400**	**$376,360**	**$442,570**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Transfers	$0	$0	$0	$0	$0	$0
Other	$300,000	$300,000	$300,000	$300,000	$300,000	$300,000
Interest And Contributions	$10,000	$10,000	$10,100	$10,201	$10,303	$10,406
Use of Fund Balance	$0	$0	$0	$0	$0	$0
Grants	$0	$0	$0	$0	$0	$0
Licenses, Charges & Fines	$0	$0	$0	$0	$0	$0
TOTAL	**$310,000**	**$310,000**	**$310,100**	**$310,201**	**$310,303**	**$310,406**

BUDGET SUMMARY - EXPENDITURES

Capital Project Fund Types ALL - Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel	$0	$121	$0	$0	$0	$0	$0
Increase in Fund Balance	$0	$0	$0	$400	$400	$0	$0
Operational							
Other Operating	$8,042	$6,684	$2,723	$500	$1,500	$670	$3,080
Transfers-Out	$289,564	$1,135,602	$432,113	$0	$0	$0	$405,000
Capital	$23,541,314	$12,855,976	$6,499,966	$0	$400,500	$23,510	$1,279,190
OPERATIONAL TOTAL	**$23,838,920**	**$13,998,263**	**$6,934,803**	**$500**	**$402,000**	**$24,180**	**$1,687,270**
TOTAL	**$23,838,920**	**$13,998,384**	**$6,934,803**	**$900**	**$402,400**	**$24,180**	**$1,687,270**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel	$0	$0	$0	$0	$0	$0
Increase in Fund Balance	$0	$0	$0	$0	$0	$0
Operational						
Other Operating	$200	$200	$206	$212	$219	$225
Transfers-Out	$309,800	$309,800	$309,900	$310,000	$310,100	$310,200
Capital	$0	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$310,000**	**$310,000**	**$310,106**	**$310,212**	**$310,319**	**$310,425**
TOTAL	**$310,000**	**$310,000**	**$310,106**	**$310,212**	**$310,319**	**$310,425**

REVENUE IN EXCESS OF EXPENDITURES

Capital Project Funds ALL - Revenue > Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues	$2,867,229	$1,472,477	$3,471,654	$900	$402,400	$376,360	$442,570
Expenses	$23,838,920	$13,998,384	$6,934,803	$900	$402,400	$24,180	$1,687,270
REVENUES LESS EXPENSES	**-$20,971,691**	**-$12,525,907**	**-$3,463,149**	**$0**	**$0**	**$352,180**	**-$1,244,700**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues	$310,000	$310,000	$310,100	$310,201	$310,303	$310,406
Expenses	$310,000	$310,000	$310,106	$310,212	$310,319	$310,425
REVENUES LESS EXPENSES	**$0**	**$0**	**-$6**	**-$11**	**-$16**	**-$19**

BUDGET SUMMARY BY FUND

Parks Improvement Fund - Revenue & Expenditure Summary

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues							
Interest And Contributions	$44,207	$1,015,531	$7,131	$900	$900	$7,090	$14,520
Transfers	$600,000	$0	$0	$0	$0	$0	$0
Grants	$29,989	$175,524	$0	$0	$0	$0	$0
Other	$403	$0	$0	$0	$0	$0	$0
REVENUES TOTAL	**$674,599**	**$1,191,055**	**$7,131**	**$900**	**$900**	**$7,090**	**$14,520**
Expenses							
Operational							
Capital	$1,478,684	$2,132,472	$352,112	$0	$0	$0	$0
Transfers-Out	$0	$600,000	$0	$0	$0	$0	$0
Other Operating	$682	$940	$979	$500	$500	$190	$1,860
OPERATIONAL TOTAL	**$1,479,365**	**$2,733,412**	**$353,091**	**$500**	**$500**	**$190**	**$1,860**
Increase in Fund Balance	$0	$0	$0	$400	$400	$0	$0
Personnel	$0	$121	$0	$0	$0	$0	$0
EXPENSES TOTAL	**$1,479,365**	**$2,733,533**	**$353,091**	**$900**	**$900**	**$190**	**$1,860**
REVENUES LESS EXPENSES	**-$804,767**	**-$1,542,478**	**-$345,960**	**$0**	**$0**	**$6,900**	**$12,660**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues						
Interest And Contributions	$0	$0	$0	$0	$0	$0
Transfers	$0	$0	$0	$0	$0	$0
Grants	$0	$0	$0	$0	$0	$0
Other	$0	$0	$0	$0	$0	$0
REVENUES TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
Expenses						
Operational						
Capital	$0	$0	$0	$0	$0	$0
Transfers-Out	$0	$0	$0	$0	$0	$0
Other Operating	$0	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
Increase in Fund Balance	$0	$0	$0	$0	$0	$0
Personnel	$0	$0	$0	$0	$0	$0
EXPENSES TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
REVENUES LESS EXPENSES	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

ROCC Capital Project Fund - Revenue & Expenditure Summary

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues							
Transfers	$1,400,000	$0	$3,023,460	$0	$0	$0	$0
Interest And Contributions	$460,713	$25,019	$1,895	$0	$20,000	$8,870	$18,160
Use of Fund Balance	$0	$0	$0	$0	$381,500	$0	$0
REVENUES TOTAL	**$1,860,713**	**$25,019**	**$3,025,355**	**$0**	**$401,500**	**$8,870**	**$18,160**
Expenses							
Operational							
Capital	$22,062,630	$10,723,505	$6,147,854	$0	$400,500	$23,510	$1,279,190
Other Operating	$7,145	$5,504	$1,502	$0	$1,000	$360	$1,000
OPERATIONAL TOTAL	**$22,069,776**	**$10,729,009**	**$6,149,356**	**$0**	**$401,500**	**$23,870**	**$1,280,190**
EXPENSES TOTAL	**$22,069,776**	**$10,729,009**	**$6,149,356**	**$0**	**$401,500**	**$23,870**	**$1,280,190**
REVENUES LESS EXPENSES	**-$20,209,063**	**-$10,703,991**	**-$3,124,001**	**$0**	**$0**	**-$15,000**	**-$1,262,030**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues						
Transfers	$0	$0	$0	$0	$0	$0
Interest And Contributions	$0	$0	$0	$0	$0	$0
Use of Fund Balance	$0	$0	$0	$0	$0	$0
REVENUES TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
Expenses						
Operational						
Capital	$0	$0	$0	$0	$0	$0
Other Operating	$0	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
EXPENSES TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
REVENUES LESS EXPENSES	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

General Capital Projects Fund - Revenue & Expenditures Su...

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2023-24 Managers Budget	2024-25 Forecast
Revenues	$4,614	$516	$0	$0	$0	$0	$0
Expenses	$78	$287,181	$0	$0	$0	$0	$0
REVENUES LESS EXPENSES	**$4,535**	**-$286,666**	**$0**	**$0**	**$0**	**$0**	**$0**

	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues	$0	$0	$0
Expenses	$0	$0	$0
REVENUES LESS EXPENSES	**$0**	**$0**	**$0**

Special Assessment Funds - Revenue & Expenditure Summary

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues	$327,304	$255,888	$439,168	$0	$0	$360,400	$409,890
Expenses	$289,700	$248,661	$432,356	$0	$0	$120	$405,220
REVENUES LESS EXPENSES	**$37,604**	**$7,228**	**$6,812**	**$0**	**$0**	**$360,280**	**$4,670**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues	$310,000	$310,000	$310,100	$310,201	$310,303	$310,406
Expenses	$310,000	$310,000	$310,106	$310,212	$310,319	$310,425
REVENUES LESS EXPENSES	**$0**	**$0**	**-$6**	**-$11**	**-$16**	**-$19**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- **There are no significant notes for this fund.**

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

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Royal Oak

ARTS, BEATS AND EATS FUND

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The purpose of the Arts, Beats and Eats cost center is to account for the city's personnel, contracted and supply costs of the festival. Personnel costs consist of police, fire and DPS employees.

OVERVIEW

Arts, Beats & Eats is held in downtown Royal Oak over the Labor Day weekend. The event was formerly held in downtown Pontiac. More than one-quarter of a million visitors are expected to enjoy the 150 musical acts, 150 fine artists and nearly 50 restaurants during the event.

BUDGET SUMMARY - REVENUE

Arts, Beats and Eats Fund - Revenue

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Licenses, Charges & Fines	$237,365	$185	$319,899	$265,000	$265,000	$294,030	$294,030
Interest And Contributions	$1,189	$5	$461	$100	$100	$1,970	$4,040
Use of Fund Balance	$0	$0	$0	$0	$0	$0	$0
TOTAL	**$238,554**	**$190**	**$320,360**	**$265,100**	**$265,100**	**$296,000**	**$298,070**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Licenses, Charges & Fines	$275,000	$275,000	$283,250	$291,748	$300,500	$309,515
Interest And Contributions	$4,450	$4,450	$4,495	$4,539	$4,585	$4,631
Use of Fund Balance	$0	$20,830	$0	$0	$0	$0
TOTAL	**$279,450**	**$300,280**	**$287,745**	**$296,287**	**$305,085**	**$314,146**

BUDGET SUMMARY - EXPENDITURES

Arts, Beats and Eats Fund - Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational							
Transfers-Out	$85,000	$0	$100,000	$100,000	$100,000	$0	$147,150
Other Operating	$77,277	$1,211	$77,257	$77,310	$77,310	$79,550	$80,220
Supplies	$10,288	$0	$11,625	$13,000	$13,000	$8,500	$12,000
OPERATIONAL TOTAL	**$172,565**	**$1,211**	**$188,882**	**$190,310**	**$190,310**	**$88,050**	**$239,370**
Personnel	$65,360	$835	$44,848	$72,090	$72,090	$52,530	$53,180
Increase in Fund Balance	$0	$0	$0	$2,700	$2,700	$0	$0
TOTAL	**$237,925**	**$2,045**	**$233,729**	**$265,100**	**$265,100**	**$140,580**	**$292,550**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational						
Transfers-Out	$140,000	$140,000	$131,800	$138,636	$147,509	$157,419
Other Operating	$80,310	$80,310	$84,251	$88,390	$92,736	$97,300
Supplies	$13,000	$13,000	$13,520	$14,061	$14,623	$15,208
OPERATIONAL TOTAL	**$233,310**	**$233,310**	**$229,571**	**$241,086**	**$254,868**	**$269,927**
Personnel	$66,970	$66,970	$68,969	$71,028	$73,148	$75,332
Increase in Fund Balance	$0	$0	$0	$0	$0	$0
TOTAL	**$300,280**	**$300,280**	**$298,540**	**$312,114**	**$328,016**	**$345,259**

REVENUE IN EXCESS OF EXPENDITURES

Arts, Beats and Eats Fund - Revenue > Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues	$238,554	$190	$320,360	$265,100	$265,100	$296,000	$298,070
Expenses	$237,925	$2,045	$233,729	$265,100	$265,100	$140,580	$292,550
REVENUES LESS EXPENSES	**$629**	**-$1,856**	**$86,630**	**$0**	**$0**	**$155,420**	**$5,520**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues	$279,450	$300,280	$287,745	$296,287	$305,085	$314,146
Expenses	$300,280	$300,280	$298,540	$312,114	$328,016	$345,259
REVENUES LESS EXPENSES	**-$20,830**	**$0**	**-$10,796**	**-$15,827**	**-$22,931**	**-$31,114**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- Due to the uncertain turnout for the event, the budget for fiscal year 2023-24 is based upon a slightly higher average of revenues received from last year's 2022 event, and the two fiscal years prior to 2020-21 as the event was cancelled during that fiscal year due to the pandemic.

- $90,000 decrease in the transfer-out to the DDA fund due to lower net parking revenue generated in fiscal year 2022-23.

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

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Royal Oak

RECREATION FUND

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The mission of the recreation department is to provide residents with an assortment of year-round recreation opportunities that are responsive to their needs, are enjoyable to their families and contribute to their physical and mental well-being.

OVERVIEW

The City of Royal Oak's recreation department does not discriminate against any program participant or applicant for participation because of actual or perceived race, color, religion, national origin, sex, age, height, weight, condition of pregnancy, marital status, physical or mental limitations, legal source of income, family responsibilities, sexual orientation, gender identity, or HIV status of person, that person's relatives, or that person's associates or for any other reason (s) prohibited by law. The City of Royal Oak will take affirmative action to ensure that all practices are free from such discrimination.

The department is challenged to provide a wide variety of leisure programs that stimulate the bodies and minds of city residents and business persons of all ages, including toddlers, youth, adults and older adults.

All recreation staff and contractors are responsible for marketing, registration, equipment, supplies, facilities, budget and evaluation.

Programs are operated in the city's two community centers and throughout its 51 parks and playgrounds. Separately, the ice arena and senior citizen services programs are two companion activities that operate from their own individual funds.

Working with all city departments, the superintendent also produces the city's quarterly newsletter "Royal Oak Insight."

The Royal Oak school district and the City of Royal Oak joined in the creation of a parks and recreation department in accordance with the provisions of Section 3 of Act 156, Public Acts for 1917. The superintendent of recreation is the liaison between the city and school district for the implementation of the in-kind service agreement as it relates to recreational facility usage.

Recreation is guided with the assistance of the parks and recreation advisory board to formulate an annual recreation program. The department of recreation and public service sponsors games, contests, exhibitions and other recreational events, and charges admission to any such events when deemed necessary and advisable to defray the expenses of the recreational program. In connection with all such events, the department rents concessions for the accommodation of patrons of such events.

Infant and Toddlers: Our Four Seasons Preschool is a state-licensed preschool program. Children participate in a 33-week curriculum at the Senior Community Center. Recently the department began to offer a seven-week summer program for returning and new students.

Youth Sports and Enrichment: Children can sign up for a 30-week dance program, sport camps, t-ball, golf, basketball, soccer, tennis, and lacrosse. Recently we have added art classes, young engineers, and story time with crafts.

Summer Day Camp: A nine-week, 50-hour camp. Children participate in sports, arts and crafts, swimming, special events and field trips. The camp will be held at Royal Oak High School with a camper to counselor ratio of one to ten.

Adult Sports Leagues/Programs: Softball, women's soccer, volleyball, pickle ball, and tennis.

Adult Enrichment: Programs include tai-chi, yoga, ballroom dance. In 2016, the department began offering cooking classes.

Adult Fitness: Classes include aerobics, kickboxing, Pilates, abs, glutes, and thighs.

Cultural Events: The 52nd Annual Royal Oak Art Fair will be held in July at Memorial Park. One hundred artists from all over the United States participate in this annual event. Other events include Halloween Fest and Toys for Tots Cornhole Tournament.

In 2018, the City of Royal Oak was considered the pickleball destination of Michigan with 21 newer pickleball courts; eight at Whittier Park, seven at Upton Park and six indoor courts at the Jack and Patti Salter Center.

The department will continue to promote the adopt-a-park program that offers a private-public partnership with residents, community organizations and businesses. The goal is to improve our parks system through beautification projects and donations for trees, benches, and park supplies.

The recreation department works with community youth athletic organizations to coordinate hundreds of games, practices and the maintenance schedules for all soccer fields (20 fields spring and fall), baseball (20), softball (12), and a football field. It also coordinates all pavilion rentals at Memorial, VFW, Starr/J.C., and Normandy Oaks parks.

The department also works with and oversees the contracts between the City of Royal Oak and Suburban Management Group at the Lindell Ice Arena, Royal Oak Golf Course, Royal Oak Golf Center, Grand Slam Batting Cages, Royal Oak Leprechauns, Total Soccer, and the Jack and Patti Salter Center.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: To maintain, replace and enhance Royal Oak's parks amenities.
Strategic Plan Alignment: Efficient and Effective Services
Short-term Objectives:

- *Tackle at least one park with drainage issues each year.*
- *Replace at least one aged-out playground's equipment each year.*

Performance Measures:

- *Ongoing - to be determined annually upon park inspections / urgency of need.*

Long-term Goal 2: Develop a formal collaborative planning process with key stakeholders to ensure fair, equitable access to city recreation assets, promote stakeholder collaborations and improve field and facility maintenance.
Strategic Plan Alignment: Welcoming, Engaging, and Livable Community.
Short-term Objectives:

- *Identify key recreation stakeholders and develop annual meeting schedule.*
- *Conduct pre- / post-season meetings with associated leagues.*

Performance Measures:

- *Ongoing*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - REVENUE

Recreation Fund - Revenue

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Licenses, Charges & Fines	$289,461	$211,991	$477,748	$518,500	$518,500	$205,250	$525,500
Use of Fund Balance	$0	$0	$0	$129,410	$129,410	$0	$0
Other	$25,649	$25,330	$74,698	$25,000	$25,000	$24,240	$44,800
Interest And Contributions	$7,486	$568	$6,289	$100	$100	$660	$1,360
TOTAL	**$322,595**	**$237,889**	**$558,735**	**$673,010**	**$673,010**	**$230,150**	**$571,660**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Licenses, Charges & Fines	$541,000	$541,000	$556,105	$571,663	$587,688	$604,194
Use of Fund Balance	$0	$209,549	$0	$0	$0	$0
Other	$23,300	$23,300	$23,300	$23,300	$23,300	$23,300
Interest And Contributions	$1,500	$1,500	$1,515	$1,530	$1,545	$1,561
TOTAL	**$565,800**	**$775,349**	**$580,920**	**$596,493**	**$612,533**	**$629,055**

BUDGET SUMMARY - EXPENDITURES

Recreation Fund - Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational							
Other Operating	$177,756	$88,557	$167,231	$196,910	$196,910	$118,350	$211,960
Capital	$0	$0	$0	$0	$0	$0	$0
Depreciation	$87,765	$87,765	$87,765	$87,760	$87,760	$43,880	$87,760
Debt Service	$46,389	$45,347	$44,107	$94,500	$94,500	$10,950	$94,500
Supplies	$14,134	$13,853	$38,385	$21,000	$21,000	$12,960	$35,640
OPERATIONAL TOTAL	**$326,044**	**$235,522**	**$337,488**	**$400,170**	**$400,170**	**$186,140**	**$429,860**
Personnel	$258,155	$162,674	$252,669	$272,827	$272,827	$172,240	$321,180
TOTAL	**$584,199**	**$398,196**	**$590,157**	**$672,997**	**$672,997**	**$358,380**	**$751,040**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational						
Other Operating	$204,750	$204,750	$210,973	$302,391	$224,012	$230,840
Capital	$0	$0	$0	$250,000	$1,750,000	$0
Depreciation	$87,760	$87,760	$87,760	$87,760	$87,760	$87,760
Debt Service	$94,500	$94,500	$95,000	$95,000	$95,000	$96,000
Supplies	$35,000	$35,000	$36,400	$37,856	$39,370	$40,945
OPERATIONAL TOTAL	**$422,010**	**$422,010**	**$430,133**	**$773,007**	**$2,196,142**	**$455,546**
Personnel	$390,859	$353,339	$403,523	$416,616	$430,151	$444,146
TOTAL	**$812,869**	**$775,349**	**$833,656**	**$1,189,623**	**$2,626,293**	**$899,691**

REVENUE IN EXCESS OF EXPENDITURES

Recreation Fund - Revenue > Expenditures

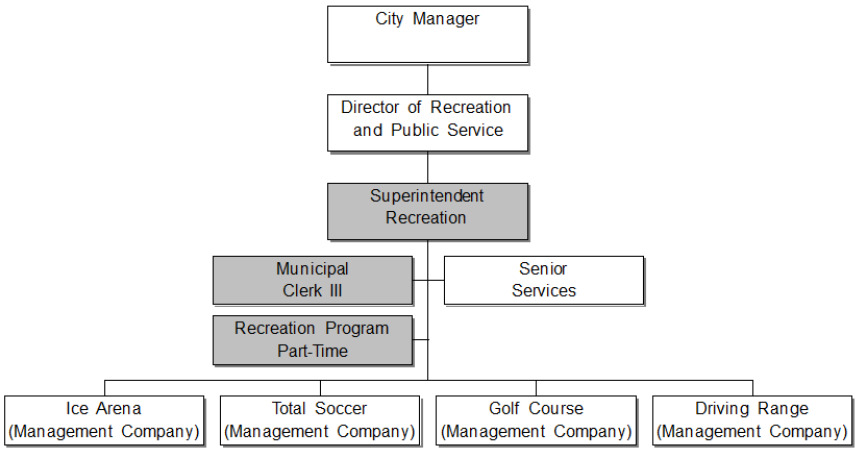
	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues	$322,595	$237,889	$558,735	$673,010	$673,010	$230,150	$571,660
Expenses	$584,199	$398,196	$590,157	$672,997	$672,997	$358,380	$751,040
REVENUES LESS EXPENSES	**-$261,603**	**-$160,307**	**-$31,422**	**$13**	**$13**	**-$128,230**	**-$179,380**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues	$565,800	$775,349	$580,920	$596,493	$612,533	$629,055
Expenses	$812,869	$775,349	$833,656	$1,189,623	$2,626,293	$899,691
REVENUES LESS EXPENSES	**-$247,069**	**$0**	**-$252,736**	**-$593,130**	**-$2,013,760**	**-$270,636**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- Overall, revenues are budgeted to increase approximately four percent over the fiscal year 2022-23 original budget, mostly due to increased outdoor facility rentals from the additional pavilions at Lawson Park and Normandy Oaks.
- Temporary wages are increasing due to increased facility rentals, adding new events and new preschool instructors.
- $15,000 increase in program supplies due to additional spending on preschool supplies and in anticipation of rising costs.
- The future years' forecast includes $250,000 of capital improvements in fiscal year 2025-26 for golf course improvements and $1,750,000 in fiscal year 2026-27 for the clubhouse reconstruction from the annual Capital Improvement Plan (CIP).

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Recreation

Position Detail	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Amount							
Recreation Coordinator	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Superintendent - Recreation	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Recreation - MC III	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Recreation Director	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AMOUNT	2.00	2.00	2.00	2.00	2.00	2.00	2.00

Position Detail	FY2023	FY2024
Amount		
Recreation Coordinator	0.00	0.00
Superintendent - Recreation	1.00	1.00
Recreation - MC III	1.00	1.00
Recreation Director	0.00	0.00
AMOUNT	2.00	2.00

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Royal Oak

AUTO PARKING FUND

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The mission of the auto parking fund is to provide ample auto parking opportunity in the business and entertainment areas to support demand.

OVERVIEW

The auto parking system builds and maintains the on- and off-street paid parking throughout the business area of the city, primarily in the central business district. The system's goal is to provide ample auto parking to encourage development. Parking must be easily accessible to the city's wide range of commercial establishments like offices, retail business, restaurants and entertainment venues from morning to night. This enterprise fund charges parking fees in order to be self-supporting.

The City Commission decides rates and the number of parking spots to allow based on recommendations from the Downtown Development Authority.

There are approximately 4,300 spaces managed overall. A new parking structure was opened in 2018 and another in 2019. The city utilizes a private contractor to operate the parking structures to improve service and reduce costs.

Parking rates were increased in late 2010 and multi-rate meters were installed. Spaces are metered on the street and attended in parking decks. Monthly pass rates were increased in March 2018. Drivers can pay rates based on time spent or purchase monthly permits from the city treasury office. In the Fall of 2020, the parking structure rate methodology changed from a $5 flat rate to the first two hours free then 75 cents per hour beginning with the third hour. In 2021, the city approved a contract with Municipal Parking Services (MPS) to install new technology (most of the meters and lots) in the central business district. The

police department works to coordinate with MPS to monitor parking compliance. Implementation of parking enforcement of this new technology was completed in the Spring of 2022.

Operations have two divisions: parking operations and parking enforcement.

Parking operations

The mission of the parking operation cost center is to provide fair auto parking opportunities for visitors to the central business district.

The department of public services (DPS) parking division builds and maintains spaces and collects parking fees. DPS employs three full-time staff and various part-time staff. A parking contractor operates the four parking decks.

Parking enforcement

The mission of the parking enforcement division is to encourage auto parking opportunity in the central business district by enforcing parking regulations across all spaces, including on-street, city-owned lots and parking structures.

In the parking fund, the police department budgets for its parking enforcement division of 12 parking enforcement officers. These employees verify and issue tickets for expired meters and other parking violations. The police department works to coordinate with Municipal Parking Services (MPS) to monitor parking compliance and customer experiences.

In the general fund, the district court adjudicates the violations and collects the fines.

Construction

The mission of the auto parking construction cost center is to track and fund parking construction projects included in the capital improvement plan.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: Encourage compliance with all parking regulations through enforcement and education.
Strategic Plan Alignment: Safe, Healthy, and Just City
Short-term Objectives:

- *Improve messaging and community education related to parking.*

Performance Measures:

- *Ongoing - Increase parking compliance to 80%.*

Long-term Goal 2: Improve customer experience and understanding of parking regulations.
Strategic Plan Alignment: Safe, Healthy, and Just City
Short-term Objectives:

- *Coordinate with the 44th District Court to provide customers with alternative ways to resolve parking disputes.*

Performance Measures:

- *Ongoing - Increase technology usage of new parking system to 20%.*

Long-term Goal 3: Improve customer experience to encourage compliance and ease of use of all parking systems.
Strategic Plan Alignment: Safe, Healthy, and Just City
Short-term Objectives:

- *Coordinate with Municipal Parking Services (MPS) to ensure new technology is reliable, customer friendly and easy to use.*

Performance Measures:

- *Ongoing - Increase reliability of new MPS parking technology to 95% for FY 2023-2024.*

Long-term Goal 4: Promote and improve use of parking structures.
Strategic Plan Alignment: Safe, Healthy, and Just City
Short-term Objectives:

- *Identify deficiencies of parking structure usage and make improvements as necessary.*

Performance Measures:

- *Ongoing - Increase parking garage usage average from 60% to 70% for FY 2023-2024.*

Long-term Goal 5: Integrate new parking technology where it makes business sense.
Strategic Plan Alignment: Safe, Healthy, and Just City
Short-term Objectives:

- *Improve public-facing messaging regarding all parking options within the city.*

Performance Measures:

- *Ongoing - Complete implementation of changes and updates to city website by first quarter FY 2023-2024.*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - REVENUE

Auto Parking Fund - Revenue

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Licenses, Charges & Fines	$3,877,165	$2,443,559	$3,507,332	$6,066,440	$6,066,440	$1,579,470	$3,407,820
Transfers	$582,810	$1,446,701	$584,440	$581,000	$581,000	$511,070	$594,550
Use of Fund Balance	$0	$0	$0	$0	$0	$0	$0
Interest And Contributions	$107,512	$38,448	$32,225	$33,100	$33,100	$18,020	$36,100
Other	-$378,253	-$890,928	$10,760	$0	$0	$15,380	$20,000
TOTAL	**$4,189,234**	**$3,037,780**	**$4,134,757**	**$6,680,540**	**$6,680,540**	**$2,123,940**	**$4,058,470**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Licenses, Charges & Fines	$3,483,590	$3,483,590	$3,657,449	$3,840,000	$4,031,679	$4,232,942
Transfers	$586,600	$586,600	$586,600	$586,600	$586,600	$586,600
Use of Fund Balance	$0	$1,649,736	$0	$0	$0	$0
Interest And Contributions	$37,680	$37,680	$39,379	$41,162	$43,031	$44,992
Other	$0	$0	$0	$0	$0	$0
TOTAL	**$4,107,870**	**$5,757,606**	**$4,283,428**	**$4,467,761**	**$4,661,310**	**$4,864,534**

BUDGET SUMMARY - EXPENDITURES

Auto Parking Fund - Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational							
Other Operating	$1,692,276	$1,199,756	$1,533,732	$2,510,870	$2,510,870	$744,110	$2,025,300
Depreciation	$1,255,150	$1,240,496	$1,236,158	$1,230,000	$1,230,000	$618,080	$1,236,160
Debt Service	$1,200,291	$1,124,551	$1,040,270	$983,400	$983,400	$255,010	$983,400
Capital	$13,200	$59,416	$0	$0	$0	$6,800	$43,500
Supplies	$121,659	$57,910	$71,439	$95,200	$95,200	$29,570	$99,700
Transfers-Out	$275,000	$24,120	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$4,557,575**	**$3,706,247**	**$3,881,600**	**$4,819,470**	**$4,819,470**	**$1,653,570**	**$4,388,060**
Personnel	$637,150	$530,608	$372,322	$615,357	$615,357	$278,810	$559,670
Increase in Fund Balance	$0	$0	$0	$1,245,700	$1,245,700	$0	$0
TOTAL	**$5,194,725**	**$4,236,855**	**$4,253,922**	**$6,680,527**	**$6,680,527**	**$1,932,380**	**$4,947,730**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational						
Other Operating	$2,179,310	$2,179,310	$2,162,277	$2,246,033	$2,333,687	$2,425,448
Depreciation	$1,240,000	$1,240,000	$1,240,000	$1,240,000	$1,240,000	$1,240,000
Debt Service	$918,700	$918,700	$919,000	$919,000	$917,000	$917,000
Capital	$600,000	$600,000	$100,000	$100,000	$100,000	$100,000
Supplies	$89,200	$89,200	$92,744	$96,429	$100,261	$104,246
Transfers-Out	$0	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$5,027,210**	**$5,027,210**	**$4,514,021**	**$4,601,462**	**$4,690,948**	**$4,786,694**
Personnel	$817,670	$730,396	$843,743	$870,685	$898,525	$927,296
Increase in Fund Balance	$0	$0	$0	$0	$0	$0
TOTAL	**$5,844,880**	**$5,757,606**	**$5,357,764**	**$5,472,147**	**$5,589,474**	**$5,713,990**

REVENUE IN EXCESS OF EXPENDITURES

Auto Parking Fund - Revenue > Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues	$4,189,234	$3,037,780	$4,134,757	$6,680,540	$6,680,540	$2,123,940	$4,058,470
Expenses	$5,194,725	$4,236,855	$4,253,922	$6,680,527	$6,680,527	$1,932,380	$4,947,730
REVENUES LESS EXPENSES	**-$1,005,491**	**-$1,199,075**	**-$119,164**	**$13**	**$13**	**$191,560**	**-$889,260**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues	$4,107,870	$5,757,606	$4,283,428	$4,467,761	$4,661,310	$4,864,534
Expenses	$5,844,880	$5,757,606	$5,357,764	$5,472,147	$5,589,474	$5,713,990
REVENUES LESS EXPENSES	**-$1,737,010**	**$0**	**-$1,074,336**	**-$1,004,385**	**-$928,164**	**-$849,456**

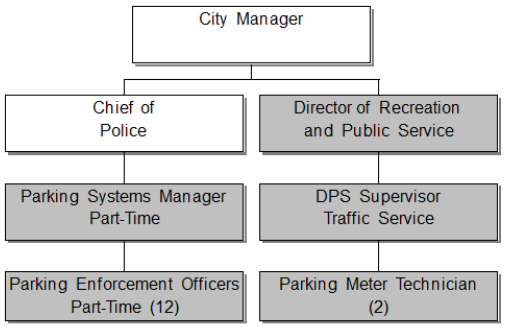
SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- The transfer from the DDA TIFA fund is budgeted at $586,600 to fund 50 percent of the Center Street debt payment.
- Personnel costs are increasing due to four additional part-time parking enforcement officers in fiscal year 2023-24.
- $436,900 decrease in contracted worker services due to estimated parking revenue share agreement cost for the parking technology company (MPS) for 50 percent share of meter and parking lot revenue where the company's technology is installed.
- $30,000 increase in electricity costs is budgeted due to rising rates and for power distribution units.
- $20,000 increase in elevator repair and maintenance services due to rising costs from aging elevators that require more frequent emergency repairs.
- $48,280 decrease in the allocated information systems service charge due to the installation of fiber optic lines at all four parking structures during fiscal year 2022-23.

- The following projects, totaling $700,000, were included in the annual Capital Improvement Plan (CIP) and have been budgeted in the parking operations cost center (516.570) of this fund for fiscal year 2023-24:
- $100,000 - S. Lafayette parking structure joint and storm drain repairs
- $100,000 - S. Lafayette parking structure electrical upgrades
- $100,000 - S. Lafayette parking structure fire suppression system
- $100,000 - Center St. parking structure doors and windows
- $100,000 - resurfacing of city parking lots
- $100,000 - parking structure top coating
- $50,000 - parking structure equipment protection
- $50,000 - 11 Mile parking structure pedestrian entrance

- There are no construction projects budgeted in this cost center for fiscal year 2023-24. Activity in fiscal year 2022-23 was related to ADA door upgrades at the 11 Mile parking structure. See the parking operation cost center (516.570) for current year repair projects.

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Auto Parking

Position Detail	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Amount							
Parking Meter Technician	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Traffic Service Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
AMOUNT	**3.00**	**3.00**	**3.00**	**3.00**	**3.00**	**3.00**	**3.00**

Position Detail	FY2023	FY2024
Amount		
Parking Meter Technician	2.00	2.00
Traffic Service Supervisor	1.00	1.00
AMOUNT	**3.00**	**3.00**

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

FARMERS' MARKET FUND

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The mission of the Royal Oak Farmers' Market is to create a facility that reflects the needs and interests of the community and to provide an exciting centerpiece for local downtown economic activity that attracts local merchants, shoppers and public and private rental events.

OVERVIEW

The Royal Oak Farmers' Market sells locally grown produce and wares in a family-oriented venue. The Farmers' Market is located in the civic center campus at the corner of 11 Mile Rd. and Troy St., across from the library and adjacent to the 44th District Court.

The Farmers' Market is one of southeast Michigan's premium farm market venues. Farm producers sell on Friday during the farm season (May through Thanksgiving) and Saturday all year round. During the growing season farmers are only allowed to sell what they grow.

Residents of the City of Royal Oak and surrounding communities are attracted downtown to a first-class venue with ample parking. In addition to its well-rounded Farmers' Market, offering the best of the state's harvest, the building hosts a weekly, highly rated, long-running antiques and collectibles show every Sunday all year round.

The enclosed building provides a great gathering place, in any weather conditions, for large group events such as the Memorial Day pancake breakfast and the city's holiday tree lighting ceremony.

The activity of the Farmers' Market is accounted for in a self-sustaining enterprise fund. Market funds necessary to operate the Farmers' Market are

derived solely from revenues collected. Operation of the market does not put any burden on the general fund.

The Farmers' Market is run by a contracted market management company, under direction of the director of recreation and public services.

Its operating costs include limited DPS personnel costs, depreciation for the building and equipment, advertising, general administration, utilities, supplies, repairs, and maintenance. Personnel costs are allocated percentages only. No staff are permanently assigned to this fund.

A concessionaire leases the kitchen, eliminating the concession cost center.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: Increase Farmers' Market and antique market awareness to bring in more diversity of vendors to reach a wider range of customers.
Strategic Plan Alignment: Welcoming, Engaged, and Livable Community
Short-term Objectives:

- *Promote a large social media campaign to reach customers and vendors with more specific information on how to support their local farmers/specialty food and antique vendors.*

Performance Measures:

- *Ongoing - gradually increased farm and antiques market attendance year-round during FY 2022-23.*

Long-term Goal 2: Create new and improve upon existing market community events to encourage higher attendance.
Strategic Plan Alignment: Vibrant Local Economy
Short-term Objectives:

- *Expand in-house special events programming outreach by exploring use of the Centennial Commons and broaden the vendor and customer base.*

Performance Measures:

- *Ongoing - attendance at Sights and Sounds concert series increased by approximately 50 percent during FY 2022-23.*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - REVENUE

Farmers' Market Fund - Revenue

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Licenses, Charges & Fines	$225,266	$226,345	$327,381	$288,500	$288,500	$176,430	$307,700
Other	$99,868	$63,275	$209,253	$205,000	$205,000	$154,590	$207,000
Use of Fund Balance	$0	$0	$0	$57,960	$82,360	$0	$0
Interest And Contributions	$9,025	$957	$900	$300	$300	$3,710	$7,600
Grants	$0	$0	$0	$750	$750	$1,940	$1,950
TOTAL	**$334,159**	**$290,577**	**$537,534**	**$552,510**	**$576,910**	**$336,670**	**$524,250**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Licenses, Charges & Fines	$313,500	$313,500	$322,905	$332,592	$342,570	$352,847
Other	$206,000	$206,000	$212,180	$218,545	$225,102	$231,855
Use of Fund Balance	$0	$107,178	$0	$0	$0	$0
Interest And Contributions	$8,360	$8,360	$8,444	$8,528	$8,613	$8,699
Grants	$750	$750	$750	$750	$750	$750
TOTAL	**$528,610**	**$635,788**	**$544,279**	**$560,416**	**$577,035**	**$594,151**

BUDGET SUMMARY - EXPENDITURES

Farmers' Market Fund - Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational							
Other Operating	$456,492	$409,163	$479,279	$436,550	$436,550	$224,720	$436,680
Depreciation	$72,221	$68,852	$58,743	$58,750	$58,750	$29,370	$58,740
Capital	$8,200	$0	$8,210	$27,200	$51,600	$24,410	$24,410
Supplies	$17,968	$13,868	$22,326	$22,600	$22,600	$9,150	$20,750
OPERATIONAL TOTAL	**$554,881**	**$491,883**	**$568,558**	**$545,100**	**$569,500**	**$287,650**	**$540,580**
Personnel	$6,344	$2,339	$6,038	$7,404	$7,404	$2,760	$6,000
TOTAL	**$561,225**	**$494,222**	**$574,597**	**$552,504**	**$576,904**	**$290,410**	**$546,580**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational						
Other Operating	$449,140	$449,140	$464,312	$480,099	$496,532	$513,641
Depreciation	$58,750	$58,750	$58,750	$58,750	$58,750	$58,750
Capital	$99,500	$99,500	$0	$0	$0	$0
Supplies	$20,500	$20,500	$21,300	$22,132	$22,996	$23,895
OPERATIONAL TOTAL	**$627,890**	**$627,890**	**$544,362**	**$560,981**	**$578,278**	**$596,286**
Personnel	$15,402	$7,898	$15,906	$16,428	$16,967	$17,526
TOTAL	**$643,292**	**$635,788**	**$560,268**	**$577,409**	**$595,245**	**$613,811**

REVENUE IN EXCESS OF EXPENDITURES

Farmers' Market Fund - Revenue > Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues	$334,159	$290,577	$537,534	$552,510	$576,910	$336,670	$524,250
Expenses	$561,225	$494,222	$574,597	$552,504	$576,904	$290,410	$546,580
REVENUES LESS EXPENSES	**-$227,066**	**-$203,645**	**-$37,063**	**$6**	**$6**	**$46,260**	**-$22,330**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues	$528,610	$635,788	$544,279	$560,416	$577,035	$594,151
Expenses	$643,292	$635,788	$560,268	$577,409	$595,245	$613,811
REVENUES LESS EXPENSES	**-$114,682**	**$0**	**-$15,990**	**-$16,993**	**-$18,210**	**-$19,660**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- $25,000 increase in facility rentals
- $20,000 increase in daily/weekly producer rentals
- $15,000 increase in daily/weekly flea market rentals
- $25,000 decrease in budgeted reimbursement revenue and $10,000 decrease in special events revenue due event sponsorships that did not occur during the year. The sponsorship opportunities are expected to resume during fiscal year 2023-24 and will be pursued again.
- Personnel costs are increasing due to having a 10% allocation of a new Recreation Director full-time request, beginning January 2024, included in fiscal year 2023-2024.
- $13,500 overall increase in budgeted utility costs due to the anticipation of rising costs.
- The following projects, totaling $99,500, were included in the annual Capital Improvement Plan (CIP) and have been budgeted in this fund for fiscal year 2023-24:
  - $32,000 market floor restoration
  - $28,500 market electrical upgrade
  - $27,000 west porch enclosure
  - $12,000 preservation and enhancement of interior walls

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

WATER AND SEWER FUND

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The mission of the water and sewer fund is to provide City of Royal Oak residents and businesses with water supply and sewage disposal services that support a high quality of life.

OVERVIEW

The City of Royal Oak purchases water from the Southeastern Oakland County Water Authority (SOCWA) and pays the Oakland County Water Resources Commission for the treatment of sewage. Both in turn contract with the Great Lakes Water Authority (GLWA), which first provides treated water from the Great Lakes and later treats the City's sewerage before returning it downstream.

The water and sewer fund uses numerous cost centers to categorize its activities: engineering, administration, water billing, water maintenance, meter services, sewer maintenance and construction.

Most of the revenues for these operations are generated based upon the amount of water used by Royal Oak's residential and commercial/industrial customers. The majority of the revenue is generated through two-tiered user charges. The water/sewer combined commodity rate is budgeted to increase by 12.2%. The SOCWA-GLWA has tentatively proposed an increase to the water rate to the city of 4.4%. Oakland County Water Resources Commission is increasing its sanitary/sewer rates (combined) by 2.3%. The flat billing rate is budgeted to increase $1 from $15.00 to $16.00 per quarter for the purpose of recouping the city's water billing costs. This is moving the cost recovery from the commodity rate to the flat rate.

Fiscal year 2022-23 was the fifth and final year of the drain debt levy to pay the chapter 20 drain debt that was formerly collected in the sewer commodity charge.

Engineering

The purpose of the engineering cost center of the water and sewer fund is to provide for engineering services that are related to water and sewer projects.

The engineering division evaluates water main and sewer problems and coordinates rehabilitation or replacements where needed, or where street repairs are planned. Costs for street repairs are usually charged to specific projects and capitalized. Additionally, green infrastructure projects are often funded by the water and sewer fund. Any non-project costs for engineering services are charged here. These would include asset management plans, ordinance review and updates, stormwater analysis and attending meetings and training that are not project-specific. Personnel costs are allocated percentages only. No staff are permanently assigned to this cost center.

The engineering division often utilizes consultants to assist with the engineering activities described.

Administration

The function of the administration cost center of the water and sewer fund is to pay all administrative costs including debt service.

The administration budget pays a portion of personnel services for the DPS director and the front office staff, debt service and related administrative expenses.

Debt service is a large component of the budget. Depreciation expense must provide sufficient cash flow to pay debt principal. Other costs include general administration, information service, insurance and auditing cost.

Water Billing

The water billing function is housed in the treasury department in city hall. This assists customers when they personally pay bills by keeping the collection point in one place.

Billing staff solve water and sewer problems for customers by answering their questions and taking customer requests for service. They work daily with the department of public works (DPS) staff at the public service building to resolve these issues.

The treasury billing staff is the primary answer point to deal with setting up new accounts, meter reading, billing and collecting process, setting up “final” meter reads and preparing courtesy bills, and investigating water leaks and basement backups.

Utility accounts are billed four times annually. There are 13 billing cycles, and 1,500 to 2,000 bills are mailed out weekly. Payment on bills is typically due on Monday, three weeks after the bills are mailed.

Water Maintenance

The water maintenance division is responsible for the maintenance of approximately 220 miles of water main throughout the community. There are many water conveyances it must maintain. This cost center also records the purchases of potable water.

Water mains are the pressurized pipes that transmit water to the user. They are made of several materials, the most common being cast iron. They are subject to leaks and breaks due to stress, corrosion, and changes in water pressure because of seasonal demand.

These breaks and leaks must be pinpointed, dug up, and repaired. A new material, ductile iron, shows great promise in eliminating such problems.

Valves (or gates) are strategically located in various points throughout the transmission system. Usually spaced one or two blocks apart, they are used to isolate certain areas for repair or construction. These are subject to corrosion of bolts and packing and must be periodically dug up and repaired.

Royal Oak has over 2,100 hydrants of different ages and brands located strategically throughout the city. These suffer from vandalism, automobile accidents, and aging and must be repaired or dug up and replaced. The fire department also monitors their condition, and reports malfunctions to the water maintenance division.

Potable water is the City's largest single water expense. The city is a member of SOCWA, the Southeast Oakland County Water Authority. SOCWA is the regional intergovernmental agency that transports clean water from the Great Lakes Water Authority system to its member cities.

Beginning in fiscal year 2020-21, water purchases from SOCWA, which were formerly budgeted through the administrative cost center (592-536) of the water and sewer fund are now being accounted for as part of the water maintenance cost center.

Meter Service

The meter service division maintains the water connection between the city's water main and water customers' meters and is responsible for the reading of water meters for billing, performing investigations on high water bills, 24-hour emergency call-out for leaking water meters, installing new water meters, investigating possible water service leaks, and cross connection inspections.

There are approximately 24,500 water meters within the Royal Oak water system for which this division is responsible for.

Water services are the private lines that supply water from the city's water main to a house or business. Service lines also are made of different materials with copper being far superior. Copper services require little, if any, maintenance. Galvanized iron services eventually rust out and must be replaced. Services made of lead are a health hazard and should be replaced.

The meter service division also has a meter testing and replacement program. The division is presently in the process of installing radio reading devices where possible. There is no additional direct cost to the homeowner for the installation of these meters.

The meter service division is also presently converting older style remote readers over to a newer type and the city's residential and commercial cross connection control programs are also included in this cost center.

Sewer Maintenance

The sewer maintenance division of the department of public service is responsible for the maintenance of approximately 360 miles of sewers throughout the City of Royal Oak. The city has a combined sanitary and storm system.

More than 85 percent of the amounts budgeted here are for contractual sewage disposal charges from the Oakland County Water Resources Commissioner. Our sewage passes through the George W. Kuhn Sewage Disposal System (GWKSDS). Next it gets transported by the City of Detroit system, then treated and returned to the Great Lakes system. The other 15 percent of costs are local costs.

Sanitary sewer cleaning is designed to clean all sanitary sewers within the City by sewer jetting and eliminating most of the sewer back-up problems in the

City's lines. The City provides 24 hours a day, seven days a week, response to any basement water calls.

Maintenance and normal repairs are scheduled starting in the Spring on catch basins, manholes and any sewer lines that have had problems. This work continues if weather permits. During the winter, the sewer personnel clean the tops of catch basins and inspect all the sewer structures for repair. From this program, a repair list is made up for the construction repair season.

During severe snowstorms, the sewer division supports the highway division with equipment and manpower for the plowing of city streets. Also, during the winter months, the sewer division uses a power-rodding machine to rod or clean city sewer lines that have root growth problems. This power rod is in operation until our construction season begins.

The sewer division also handles all Miss Dig requests. This is a program set up by all utilities for the staking of utility lines before any digging occurs. This division stakes or paints all City of Royal Oak sewer mains and laterals, water mains, sewer service tie-in locations and water curb shut offs.

Construction
The function of the water and sewer construction cost center is to track and fund water- and sewer-related projects.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal 1: (Engineering) Update water asset management plan for the Michigan Department of Environmental, Great Lakes and Energy (EGLE) meeting of exceeding industry standards.
Strategic Plan Alignment: Reliable Infrastructure
Short-term Objectives:

- *Program funding to hire a consultant in 2024 for plan updates to be completed by Fall 2025.*
- *Program water main improvements in the Capital Improvement Plan (CIP) that align with asset management plan.*

Performance Measures:

- *Water plan was last updated in 2020.*

Long-term Goal 2: (Engineering) Evaluate which streets have high ponding potential for appropriate green infrastructure installations.
Strategic Plan Alignment: Reliable Infrastructure
Short-term Objectives:

- *Use the list of streets with high ponding potential to program green infrastructure opportunities in future years.*

Performance Measures:

- *Ongoing - the ponding analysis is 80% complete, with completion expected by the end of May 2023.*

Long-term Goal 3: (Engineering) Create Geographic Information Systems (GIS) map of sewer system and maintenance activities.
Strategic Plan Alignment: Reliable Infrastructure
Short-term Objectives:

- *Use map to analyze future sewer televising and sewer lining projects.*

Performance Measures:

- *Ongoing - the work is 75% completed and requires assistance from the city's Geographic Information Systems (GIS) consultant.*

Long-term Goal 4: (Construction) Program American Rescue Plan Act of 2021 (ARPA) funds for green infrastructure improvements in 2022-2026.
Strategic Plan Alignment: Environmental Leadership
Short-term Objectives:

- *Include items in the Capital Improvement Plan (CIP) for green infrastructure construction.*

Performance Measures:

- *Ongoing - projects have been programmed for 2023 through 2026.*

Long-term Goal 5: (Construction) Upgrade water mains throughout the city to improve fire flow and reliability.
Strategic Plan Alignment: Reliable Infrastructure
Short-term Objectives:

- *Include items in the Capital Improvement Plan (CIP) for water main upgrades.*

Performance Measures:

- *Ongoing - projects have been programmed for 2023 through 2028.*

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - REVENUE

Water & Sewer Fund - Revenue

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Licenses, Charges & Fines	$26,666,696	$28,850,624	$27,942,488	$30,913,000	$30,913,000	$16,644,440	$29,408,000
Taxes	$2,889,836	$2,809,547	$2,437,221	$1,948,000	$1,948,000	$1,930,400	$1,948,000
Grants	$73,081	$75,953	$79,615	$1,332,230	$1,332,230	$28,340	$80,500
Use of Fund Balance	$0	$0	$0	$576,360	$940,910	$0	$0
Interest And Contributions	$89,753	$40,265	$21,998	$30,000	$30,000	$19,260	$39,420
Other	$76,238	$71,187	$70,717	$20,000	$20,000	$6,710	$15,000
Transfers	$37,133	$113,232	$29,670	$0	$0	$0	$20,000
TOTAL	**$29,832,737**	**$31,960,808**	**$30,581,710**	**$34,819,590**	**$35,184,140**	**$18,629,150**	**$31,510,920**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Licenses, Charges & Fines	$33,070,000	$33,070,000	$34,723,500	$36,459,675	$38,282,659	$40,196,792
Taxes	$1,925,000	$1,925,000	$1,992,375	$2,062,108	$2,134,282	$2,208,982
Grants	$81,400	$81,400	$83,842	$86,357	$88,948	$91,616
Use of Fund Balance	$0	$1,270,636	$0	$0	$0	$0
Interest And Contributions	$43,370	$43,370	$43,804	$44,242	$44,684	$45,131
Other	$20,000	$20,000	$21,000	$22,050	$23,153	$24,310
Transfers	$15,000	$15,000	$15,000	$15,000	$15,000	$15,000
TOTAL	**$35,154,770**	**$36,425,406**	**$36,879,521**	**$38,689,432**	**$40,588,725**	**$42,581,831**

BUDGET SUMMARY - EXPENDITURES

Water and Sewer Fund - Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational							
Other Operating	$19,826,242	$20,451,331	$21,523,925	$21,669,720	$21,669,720	$10,932,660	$26,051,560
Capital	$0	$0	$0	$5,694,000	$5,929,000	$0	$0
Depreciation	$3,179,556	$3,203,103	$3,275,696	$3,286,000	$3,286,000	$1,605,260	$3,437,500
Debt Service	$816,891	$736,904	$656,755	$1,067,520	$1,067,520	$152,360	$1,067,520
Supplies	$520,249	$524,178	$543,166	$564,660	$564,660	$367,450	$1,053,790
Transfers-Out	$2,000	$3,000	$81,500	$3,000	$132,550	$0	$132,550
OPERATIONAL TOTAL	**$24,344,937**	**$24,918,515**	**$26,081,042**	**$32,284,900**	**$32,649,450**	**$13,057,730**	**$31,742,920**
Personnel	$3,009,176	$2,317,377	$1,743,923	$2,534,724	$2,534,724	$1,395,620	$2,722,720
TOTAL	**$27,354,113**	**$27,235,892**	**$27,824,965**	**$34,819,624**	**$35,184,174**	**$14,453,350**	**$34,465,640**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational						
Other Operating	$21,776,510	$21,776,510	$22,721,963	$23,797,711	$24,719,270	$25,823,951
Capital	$6,686,250	$6,686,250	$7,158,750	$5,919,000	$5,015,000	$5,806,000
Depreciation	$3,472,000	$3,472,000	$3,472,000	$3,472,000	$3,472,000	$3,472,000
Debt Service	$1,008,100	$1,008,100	$1,279,100	$1,220,100	$1,149,100	$1,085,100
Supplies	$521,600	$521,600	$568,932	$620,804	$677,664	$740,000
Transfers-Out	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000
OPERATIONAL TOTAL	**$33,469,460**	**$33,469,460**	**$35,205,745**	**$35,034,616**	**$35,038,033**	**$36,932,051**
Personnel	$2,955,948	$2,955,946	$3,055,410	$3,158,437	$3,265,165	$3,375,736
TOTAL	**$36,425,408**	**$36,425,406**	**$38,261,155**	**$38,193,052**	**$38,303,198**	**$40,307,787**

REVENUE IN EXCESS OF EXPENDITURES

Water & Sewer Fund - Revenue > Expenditures

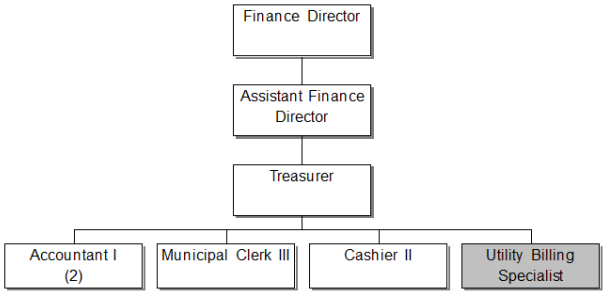
	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues	$29,832,737	$31,960,808	$30,581,710	$34,819,590	$35,184,140	$18,629,150	$31,510,920
Expenses	$27,354,113	$27,235,892	$27,824,965	$34,819,624	$35,184,174	$14,453,350	$34,465,640
REVENUES LESS EXPENSES	**$2,478,624**	**$4,724,916**	**$2,756,745**	**-$34**	**-$34**	**$4,175,800**	**-$2,954,720**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues	$35,154,770	$36,425,406	$36,879,521	$38,689,432	$40,588,725	$42,581,831
Expenses	$36,425,408	$36,425,406	$38,261,155	$38,193,052	$38,303,198	$40,307,787
REVENUES LESS EXPENSES	**-$1,270,638**	**$0**	**-$1,381,634**	**$496,380**	**$2,285,527**	**$2,274,044**

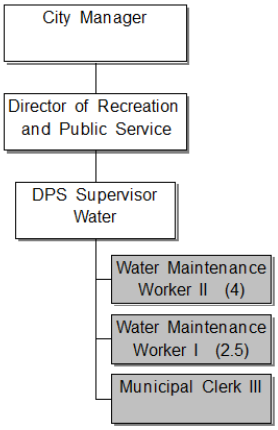
FOR DETAILED COSTS AND SIGNIFICANT ITEMS BY DIVISION, PLEASE FOLLOW THIS LINK.

DEPARTMENTAL ORGANIZATIONAL CHARTS:

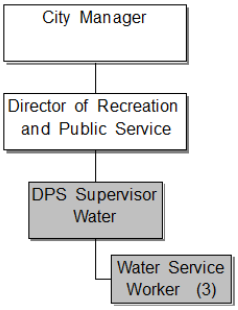
UTILITY BILLING



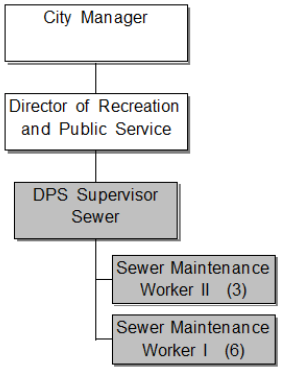
WATER MAINTENANCE



METER SERVICES



SEWER MAINTENANCE



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Water Billing

Position Detail	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Amount							
Utility Billing Specialist	0.00	0.00	0.00	1.00	1.00	1.00	1.00
Water Service – MC III	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Water Billing - MC II	0.00	0.00	0.00	1.00	0.00	0.00	0.00
AMOUNT	**1.00**	**1.00**	**1.00**	**2.00**	**1.00**	**1.00**	**1.00**

Position Detail	FY2023	FY2024
Amount		
Utility Billing Specialist	1.00	1.00
Water Service – MC III	0.50	0.50
Water Billing - MC II	0.00	0.00
AMOUNT	**1.50**	**1.50**

Water Maintenance

Position Detail	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Amount							
Water Maintenance Worker	2.50	2.50	2.50	2.50	2.50	2.50	2.50
Water Service - MC III	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Water Maintenance Worker II	4.00	4.00	4.00	4.00	4.00	4.00	4.00
AMOUNT	**7.50**	**7.50**	**7.50**	**7.50**	**7.50**	**7.50**	**7.50**

Position Detail	FY2023	FY2024
Amount		
Water Maintenance Worker	2.50	2.50
Water Service - MC III	1.00	1.00
Water Maintenance Worker II	4.00	4.00
AMOUNT	**7.50**	**7.50**

Meter Services

Position Detail	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Amount							
DPS Supervisor - Water	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Water Service Worker	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Superintendent - Water & Sewer	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AMOUNT	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**

Position Detail	FY2023	FY2024
Amount		
DPS Supervisor - Water	1.00	1.00
Water Service Worker	3.00	3.00
Superintendent - Water & Sewer	0.00	0.00
AMOUNT	**4.00**	**4.00**

Sewer Maintenance

Position Detail	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Amount							
DPS Supervisor – Sewer	0.00	0.00	0.00	0.00	0.00	0.00	1.00
Sewer Maintenance Worker II	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Sewer Maintenance Worker	4.00	4.00	6.00	6.00	6.00	6.00	6.00
AMOUNT	7.00	7.00	9.00	9.00	9.00	9.00	10.00

Position Detail	FY2023	FY2024
Amount		
DPS Supervisor – Sewer	1.00	1.00
Sewer Maintenance Worker II	3.00	3.00
Sewer Maintenance Worker	6.00	6.00
AMOUNT	10.00	10.00

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

WATER AND SEWER FUND - BY DIVISION

FISCAL YEAR 2023-2024 ANNUAL BUDGET

OVERVIEW

The water and sewer fund uses numerous cost centers to categorize its activities: engineering, administration, water billing, water maintenance, meter services, sewer maintenance, and construction. This page shows expense information for each of those cost centers.

TO RETURN TO THE WATER & SEWER FUND SUMMARY PAGE, PLEASE CLICK HERE.

BUDGET SUMMARY BY DIVISION

Water & Sewer Administration Expenses

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational							
Other Operating	$4,848,067	$864,940	$835,008	$850,030	$850,030	$550,820	$871,470
Debt Service	$816,891	$736,904	$656,755	$1,067,520	$1,067,520	$152,360	$1,067,520
Transfers-Out	$2,000	$3,000	$81,500	$3,000	$132,550	$0	$132,550
Depreciation	$3,179,556	$3,203,103	$3,275,696	$3,286,000	$3,286,000	$1,605,260	$3,437,500
OPERATIONAL TOTAL	**$8,846,513**	**$4,807,947**	**$4,848,959**	**$5,206,550**	**$5,336,100**	**$2,308,440**	**$5,509,040**
TOTAL	**$8,846,513**	**$4,807,947**	**$4,848,959**	**$5,206,550**	**$5,336,100**	**$2,308,440**	**$5,509,040**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational						
Other Operating	$882,430	$882,430	$912,937	$944,589	$977,433	$1,011,515
Debt Service	$1,008,100	$1,008,100	$1,279,100	$1,220,100	$1,149,100	$1,085,100
Transfers-Out	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000
Depreciation	$3,472,000	$3,472,000	$3,472,000	$3,472,000	$3,472,000	$3,472,000
OPERATIONAL TOTAL	**$5,367,530**	**$5,367,530**	**$5,669,037**	**$5,641,689**	**$5,603,533**	**$5,573,615**
TOTAL	**$5,367,530**	**$5,367,530**	**$5,669,037**	**$5,641,689**	**$5,603,533**	**$5,573,615**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

ADMINISTRATION:

- $186,000 increase in estimated depreciation charges due to increased capital projects to depreciate.
- $129,550 decrease in transfers-out to other funds relative to the fiscal year 2022-23 estimated year-end, due to one-time purchases.
- $22,800 increase in property and casualty insurance services due to the anticipation of an increased cost in the renewal of the policy arising from higher claims over the past year.
- $59,420 decrease in budgeted debt payments as outstanding balances decline.

Water & Sewer Engineering - Expenses

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel	$54,146	$64,989	$59,601	$82,031	$82,031	$12,850	$29,890
Operational							
Supplies	$6,073	$0	$0	$0	$0	$0	$0
Other Operating	$1,482	$0	$269	$0	$0	$0	$1,000
OPERATIONAL TOTAL	**$7,555**	**$0**	**$269**	**$0**	**$0**	**$0**	**$1,000**
TOTAL	**$61,701**	**$64,989**	**$59,870**	**$82,031**	**$82,031**	**$12,850**	**$30,890**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel	$60,894	$60,893	$62,792	$64,751	$66,773	$68,860
Operational						
Supplies	$0	$0	$0	$0	$0	$0
Other Operating	$0	$0	$0	$0	$0	$0
OPERATIONAL TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
TOTAL	**$60,894**	**$60,893**	**$62,792**	**$64,751**	**$66,773**	**$68,860**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

ENGINEERING:

- Personnel costs are decreasing due to having a smaller allocation of engineering staff budgeted to this cost center and having more allocated to project-specific construction and road fund cost centers for fiscal year 2023-24.

Water Billing Expenses

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel	$77,756	$60,140	$67,415	$118,917	$118,917	$32,270	$95,080
Operational							
Supplies	$55	$0	$119	$200	$200	$0	$200
Other Operating	$52,054	$54,343	$60,411	$61,500	$61,500	$20,910	$62,500
OPERATIONAL TOTAL	**$52,108**	**$54,343**	**$60,530**	**$61,700**	**$61,700**	**$20,910**	**$62,700**
TOTAL	**$129,864**	**$114,483**	**$127,945**	**$180,617**	**$180,617**	**$53,180**	**$157,780**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel	$135,539	$135,539	$140,127	$144,879	$149,803	$154,903
Operational						
Supplies	$200	$200	$204	$208	$212	$216
Other Operating	$63,000	$63,000	$64,890	$66,837	$68,842	$70,907
OPERATIONAL TOTAL	**$63,200**	**$63,200**	**$65,094**	**$67,045**	**$69,054**	**$71,124**
TOTAL	**$198,739**	**$198,739**	**$205,221**	**$211,924**	**$218,857**	**$226,027**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

WATER BILLING:

- Personnel costs are increasing relative to the fiscal year 2022-23 estimated year-end, due to the vacancy of the Utility Billing Specialist for a portion of the year, and to potentially provide room for merit increases for those staff not currently at the top of their respective pay scale range.

- $1,500 increase in printing and document duplication due to the expectation of rising printing costs due to paper cost increases of approximately 30% across most lines of inventory.

Water Maintenance Expenses

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel	$1,321,459	$1,024,468	$574,012	$993,280	$993,280	$453,010	$899,750
Operational							
Supplies	$83,325	$138,477	$204,102	$169,600	$169,600	$112,980	$216,000
Other Operating	$535,358	$4,980,139	$5,931,752	$5,754,160	$5,754,160	$2,912,470	$6,248,150
OPERATIONAL TOTAL	**$618,683**	**$5,118,617**	**$6,135,854**	**$5,923,760**	**$5,923,760**	**$3,025,450**	**$6,464,150**
TOTAL	**$1,940,142**	**$6,143,085**	**$6,709,866**	**$6,917,040**	**$6,917,040**	**$3,478,460**	**$7,363,900**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel	$984,820	$984,820	$1,017,746	$1,051,850	$1,087,178	$1,123,777
Operational						
Supplies	$181,300	$181,300	$197,084	$214,353	$233,250	$253,936
Other Operating	$5,590,710	$5,590,710	$5,711,303	$5,916,260	$6,129,717	$6,352,015
OPERATIONAL TOTAL	**$5,772,010**	**$5,772,010**	**$5,908,387**	**$6,130,612**	**$6,362,967**	**$6,605,952**
TOTAL	**$6,756,830**	**$6,756,830**	**$6,926,133**	**$7,182,462**	**$7,450,146**	**$7,729,728**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

WATER MAINTENANCE:

- Rates to member communities are budgeted to increase 12.5 percent for fiscal year 2023-24 based on tentative rates from SOCWA.

- Personnel costs are decreasing relative to the fiscal year 2022-23 original budget, mostly due to having slightly less DPS staff time allocated to this cost center in 2023-24, as the workload is expected to decline with the wrap-up of projects in fiscal year 2022-23. The 2023-24 budget still allows for newer staff to receive step wage increases and includes an 8 percent allocation of a new Operations Manager full-time position request.

- $700,000 decrease in miscellaneous contracted services due to private water lead-related work in fiscal year 2022-23, and service line material verification as needed (under SOCWA contract).

- $60,050 decrease in motor pool rental charges due to lower utilization hours expected in fiscal year 2023-24.

- $12,000 increase in sand, gravel and slag material purchases to better reflect history as usage fluctuates with the amount of water main breaks and service repairs during the year.

- The following project was included in the annual Capital Improvement Plan (CIP) and has been budgeted in the miscellaneous contracted services account for fiscal year 2023-24:

- $80,000 CAP2350 - aerial flyover of city for stormwater mapping

Water & Sewer Meter Services - Expenses

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel	$559,236	$433,946	$410,167	$412,333	$412,333	$293,320	$563,130
Operational							
Supplies	$355,676	$298,247	$244,890	$305,900	$305,900	$186,840	$331,700
Other Operating	$147,883	$158,370	$150,743	$156,240	$156,240	$62,950	$155,800
OPERATIONAL TOTAL	**$503,559**	**$456,617**	**$395,633**	**$462,140**	**$462,140**	**$249,790**	**$487,500**
TOTAL	**$1,062,794**	**$890,563**	**$805,800**	**$874,473**	**$874,473**	**$543,110**	**$1,050,630**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel	$599,760	$599,758	$620,033	$641,032	$662,787	$685,326
Operational						
Supplies	$256,150	$256,150	$281,546	$309,473	$340,183	$373,955
Other Operating	$166,160	$166,160	$169,866	$173,697	$177,655	$181,744
OPERATIONAL TOTAL	**$422,310**	**$422,310**	**$451,412**	**$483,170**	**$517,838**	**$555,699**
TOTAL	**$1,022,070**	**$1,022,068**	**$1,071,445**	**$1,124,202**	**$1,180,625**	**$1,241,026**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

METER SERVICES:

- Personnel costs are increasing due to the pace of work increasing and having a 8 percent allocation of a new Operations Manager full-time position request included in fiscal year 2023-24. The increase also potentially allows for potential merit increases for those staff not currently at the top of their respective pay scale range.

- $50,000 decrease in water meters and meters parts due to fluctuating inventory levels as the City continues converting older style remote readers to a newer type.

Sewer Maintenance Expenses

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel							
Expenditure	$957,066	$676,114	$632,728	$689,396	$689,396	$437,240	$866,000
PERSONNEL TOTAL	**$957,066**	**$676,114**	**$632,728**	**$689,396**	**$689,396**	**$437,240**	**$866,000**
Operational							
Supplies	$75,121	$84,235	$93,265	$87,460	$87,460	$57,270	$105,890
Other Operating	$14,162,072	$14,299,651	$14,533,436	$14,838,600	$14,838,600	$6,185,750	$14,777,090
OPERATIONAL TOTAL	**$14,237,193**	**$14,383,886**	**$14,626,701**	**$14,926,060**	**$14,926,060**	**$6,243,020**	**$14,882,980**
TOTAL	**$15,194,259**	**$15,060,000**	**$15,259,429**	**$15,615,456**	**$15,615,456**	**$6,680,260**	**$15,748,980**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel						
Expenditure	$872,425	$872,426	$901,812	$932,253	$963,789	$996,462
PERSONNEL TOTAL	**$872,425**	**$872,426**	**$901,812**	**$932,253**	**$963,789**	**$996,462**
Operational						
Supplies	$83,950	$83,950	$90,098	$96,771	$104,018	$111,892
Other Operating	$15,057,620	$15,057,620	$15,846,533	$16,680,049	$17,349,496	$18,191,794
OPERATIONAL TOTAL	**$15,141,570**	**$15,141,570**	**$15,936,631**	**$16,776,820**	**$17,453,514**	**$18,303,685**
TOTAL	**$16,013,995**	**$16,013,996**	**$16,838,443**	**$17,709,073**	**$18,417,303**	**$19,300,148**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

SEWER MAINTENANCE:

- Personnel costs are increasing due to having a 8 percent allocation of a new Operations Manager full-time position request included in fiscal year 2023-24. There is also 10 percent of the city's facilities manager budgeted here and the increase also provides room for newer employees to receive potential merit wage increases.

- Sewage disposal service costs are tentatively budgeted to increase by approximately 2 percent from the Oakland County Water Resources Commission.

- $78,570 decrease in motor pool rental charges due to less utilization hours planned for this cost center in fiscal year 2023-24.

- $18,000 increase in miscellaneous contracted services due to an increase in the estimated cost of the annual sewer televising and root control program (capXX75 CIP).

Water & Sewer Construction - Expenses

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel	$39,513	$57,720	$0	$238,766	$238,766	$166,930	$268,870
Operational							
Supplies	$0	$3,218	$790	$1,500	$1,500	$10,360	$400,000
Other Operating	$79,326	$93,887	$12,305	$9,190	$9,190	$1,199,760	$3,935,550
Capital	$0	$0	$0	$5,694,000	$5,929,000	$0	$0
OPERATIONAL TOTAL	**$79,326**	**$97,105**	**$13,095**	**$5,704,690**	**$5,939,690**	**$1,210,120**	**$4,335,550**
TOTAL	**$118,840**	**$154,826**	**$13,095**	**$5,943,456**	**$6,178,456**	**$1,377,050**	**$4,604,420**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel	$302,510	$302,511	$312,900	$323,670	$334,834	$346,407
Operational						
Supplies	$0	$0	$0	$0	$0	$0
Other Operating	$16,590	$16,590	$16,434	$16,280	$16,127	$15,976
Capital	$6,686,250	$6,686,250	$7,158,750	$5,919,000	$5,015,000	$5,806,000
OPERATIONAL TOTAL	**$6,702,840**	**$6,702,840**	**$7,175,184**	**$5,935,280**	**$5,031,127**	**$5,821,976**
TOTAL	**$7,005,350**	**$7,005,351**	**$7,488,084**	**$6,258,950**	**$5,365,961**	**$6,168,383**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

CONSTRUCTION:

- The following construction projects, totaling $6,686,250, were included in the annual Capital Improvement Plan (CIP) and have been budgeted in this cost center for fiscal year 2023-24:
  - CAPXX01 - Concrete Paving and Prepaid Sidewalk Improvements - $425,000
  - CAPXX55 - Watermain Upgrades on Future Special Assessments - $75,000
  - CAPXX85 - City-wide Sewer lining - $895,000
  - CAPXX95 - City-wide Spot Sewer Repairs - $624,000
  - CAP2306 - Rochester Rd. Resurfacing (watermain) and Green Infrastructure Improvements - $165,500
  - CAP2308 - 2023 Major Road Resurfacing (Normandy Rd. Watermain) - $600,000
  - CAP2310 - 2023 Watermain Improvements - $1,305,000
  - CAP2335 - 2023 Road Reconstruction (Watermain Improvements) - $150,000
  - CAP2407 - Crooks Road Resurfacing (Watermain Improvements) - $290,000
  - CAP2410 - 2024 Watermain Imp. - (Northwood Blvd. and Sycamore) - $673,750
  - CAP2411 - 2024 Watermain Improvements - $637,500
  - CAP2435 - 2024 Road Reconstruction (Watermain Improvements) - $289,000
  - CAP2440 - 2024 Green Infrastructure Improvements - $100,000
  - CAP2441 - 2024 Green Infrastructure Imp. (Arden Pl. and Sheridan Dr.) - $456,500

Royal Oak

ICE ARENA FUND

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The mission of the ice arena is to provide to both resident and regional skaters of all ages outstanding recreation programs on ice that are financially self-supporting.

OVERVIEW

A full menu of programs for ice skating and hockey is provided at the John Lindell Ice Arena. Beginners looking for open public skating or advanced figure skaters or hockey players, can find programs available for all ages, all year long. Skaters can enjoy open skating times, drop-in hockey, and freestyle sessions

A skating instructor might be a current Olympic-class athlete or coach because of the strength of skating training in the Metro Detroit region.

The annual ice show is a crowd pleaser, providing friends and families a chance to see young skaters show off their skill.
Lindell Arena is the home arena for many teams and clubs:

- Royal Oak Hockey Club
- Eagles Travel Hockey
- New Edge Figure Skating Club,
- Royal Oak High School Figure Skating Club
- Royal Oak M1 Griffens High School Hockey
- Bishop Foley/Shrine Knights High School Hockey
- Belle Tire AAA
- TOT 2 Women's Hockey Team Division Five
- TOT Women's Hockey Team Division Six
- Detroit Women's Hockey League
- Royal Oak Senior Hockey League

Program offerings include:

Open public skating: Times are available throughout the year for skaters of all ages.

Learn-to-skate program: the learn-to-skate program offers a wide range of classes to suit everyone's needs, from ages three to adult. The program is a place to learn basic skating skills and is a stepping-stone for hockey as well as freestyle, synchronized and recreational skating. Freestyle program: skaters must be members of the New Edge Figure Skating Club or a U.S. Figure Skating member. Sessions are limited to the first 24 skaters signed in and paid.

Drop-in hockey: Players are required to be at least 18 years of age and wear full equipment with a helmet.

High school varsity hockey: Home to two varsity hockey programs, M1 Griffens (formerly Royal Oak high School Ravens) and Bishop Foley/Shrine Catholic High School Knights. Both are pay-to-play programs.

Royal Oak adult hockey league: The Fall/Winter league has 28 teams in three divisions and the Spring/ Summer league has 18-20 teams in three divisions.

Tournaments: The ice arena hosts multiple tournaments each year. The Warrior AAA tournament is in mid-October, The Bauer World Invite Girls Tier I tournament is in mid-November, and a Selects Hockey Tier I boys' tournament is held over Thanksgiving weekend. New this year are the North American Prospects Hockey League Showcase in January, and Grinder in April.

Ice show: the annual ice show showcases the talents of New Edge Figure Skating Club skaters.

The ice arena operations are contracted out to Suburban Ice Management. The nearly $1.43 million budget also pays all operational and building maintenance costs. Most revenue to fund programs comes from rink rental fees. The bulk of the remaining revenues come from other fees: e.g., lessons, open freestyle and open skating fees. Personnel costs are allocated percentages only. No staff are permanently assigned to this fund.

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - REVENUE

Ice Arena Fund - Revenue

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Licenses, Charges & Fines	$1,085,950	$801,413	$1,384,484	$1,359,000	$1,359,000	$704,260	$1,309,500
Use of Fund Balance	$0	$0	$0	$162,110	$162,110	$0	$0
Interest And Contributions	$21,318	$8,144	$7,737	$7,550	$7,550	$1,030	$2,110
Transfers	$0	$25,000	$0	$0	$0	$0	$0
Other	$0	$12,839	$1,829	$1,500	$1,500	$0	$0
TOTAL	**$1,107,269**	**$847,396**	**$1,394,051**	**$1,530,160**	**$1,530,160**	**$705,290**	**$1,311,610**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Licenses, Charges & Fines	$1,379,500	$1,379,500	$1,420,885	$1,463,512	$1,507,417	$1,552,639
Use of Fund Balance	$0	$41,304	$0	$0	$0	$0
Interest And Contributions	$4,830	$4,830	$4,928	$5,029	$5,132	$5,238
Transfers	$0	$0	$0	$0	$0	$0
Other	$0	$0	$0	$0	$0	$0
TOTAL	**$1,384,330**	**$1,425,634**	**$1,425,813**	**$1,468,541**	**$1,512,549**	**$1,557,878**

BUDGET SUMMARY - EXPENDITURES

Ice Arena Fund - Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational							
Other Operating	$1,099,469	$824,463	$1,144,403	$1,173,650	$1,173,650	$545,930	$1,196,230
Depreciation	$104,832	$104,832	$104,557	$104,420	$104,420	$52,210	$104,420
Capital	$0	$816,468	$21,575	$145,000	$145,000	$0	$145,000
Supplies	$44,706	$30,966	$52,398	$69,600	$69,600	$31,420	$69,500
Debt Service	$9,277	$9,070	$8,821	$19,000	$19,000	$2,190	$19,000
Transfers-Out	$2,000	$3,000	$4,000	$3,000	$3,000	$0	$3,000
OPERATIONAL TOTAL	**$1,260,284**	**$1,788,800**	**$1,335,753**	**$1,514,670**	**$1,514,670**	**$631,750**	**$1,537,150**
Personnel	$12,255	$11,309	$13,871	$15,491	$15,491	$6,170	$15,230
TOTAL	**$1,272,540**	**$1,800,109**	**$1,349,624**	**$1,530,161**	**$1,530,161**	**$637,920**	**$1,552,380**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational						
Other Operating	$1,202,000	$1,202,000	$1,245,124	$1,290,209	$1,337,367	$1,386,716
Depreciation	$104,420	$104,420	$104,420	$104,420	$104,420	$104,420
Capital	$10,000	$10,000	$0	$0	$0	$0
Supplies	$70,100	$70,100	$72,894	$75,800	$78,822	$81,965
Debt Service	$18,700	$18,700	$18,800	$18,800	$18,800	$18,800
Transfers-Out	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000
OPERATIONAL TOTAL	**$1,410,220**	**$1,410,220**	**$1,446,238**	**$1,494,229**	**$1,544,409**	**$1,596,901**
Personnel	$19,166	$15,414	$19,789	$20,432	$21,098	$21,787
TOTAL	**$1,429,386**	**$1,425,634**	**$1,466,026**	**$1,514,662**	**$1,565,508**	**$1,618,688**

REVENUE IN EXCESS OF EXPENDITURES

Ice Arena Fund - Revenue > Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues	$1,107,269	$847,396	$1,394,051	$1,530,160	$1,530,160	$705,290	$1,311,610
Expenses	$1,272,540	$1,800,109	$1,349,624	$1,530,161	$1,530,161	$637,920	$1,552,380
REVENUES LESS EXPENSES	**-$165,271**	**-$952,713**	**$44,427**	**-$1**	**-$1**	**$67,370**	**-$240,770**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues	$1,384,330	$1,425,634	$1,425,813	$1,468,541	$1,512,549	$1,557,878
Expenses	$1,429,386	$1,425,634	$1,466,026	$1,514,662	$1,565,508	$1,618,688
REVENUES LESS EXPENSES	**-$45,056**	**$0**	**-$40,213**	**-$46,121**	**-$52,958**	**-$60,810**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- $55,500 increase in revenue from lessons and open skating due to record attendance in the past year in the learn-to-skate program and from classes such as ""Sk8 Jams".
- $20,000 increase in leagues & tournaments revenue due to adding more adult and house teams to the Fall and Winter leagues during the year.
- $30,000 decrease in rink rental revenue due to the arena not hosting the North American Hockey League showcase during the year. The event is expected to return in fiscal year 2023-24.
- $5,000 decrease in concession lease revenue due to the contract with the former vendor not being renewed. New vendors are being pursued.
- $25,000 increase in contracted worker services to accommodate the added staff due to more adult and home teams being added during the year.
- $16,500 overall increase in budgeted utility costs due to the anticipation of rising costs and increased usage.
- The following is included in the annual Capital Improvement Plan (CIP) and has been budgeted in this fund for fiscal year 2023-24:
  - $10,000 Ice Arena edger

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

INFORMATION TECHNOLOGY FUND

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The mission of the information technology department is to provide computer, telecommunications, software, security and other technology tools and services in support of the city's operational goals in the most efficient manner possible.

OVERVIEW

The information technology (IT) department researches, supports and coordinates technological solutions to keep the city's information technology functioning and performing consistently at expected levels. The IT staff continually strives to meet productivity gains and address the city's technology challenges.

Technology plays a critical support role in the city's ability to provide government services. The IT department is the city's central control center where proactively securing and managing the city's technology and data is a top priority. The job gets more complicated daily as new threats to security emerge and as information technology becomes more integrated across multiple platforms and networks. The department oversees application integration between the city, county, state and federal organizations and is responsible for the infrastructure that ties it all together.

The department manages a technology budget of nearly $2.5 million and is responsible for servicing all city departments and the 44th District Court. The IT department is responsible for procurement and maintenance of more than 800 devices including networking switches and routers, servers, computers, printers, telephones, smart/cell phones, pagers, faxes, scanners, cameras and other computer equipment and communication devices. Email, document

storage and retrieval systems are maintained for more than 400 user accounts and over 120 computer software applications at 14 different municipal locations, most of which are connected via the city's wide area network. The IT staff provides daily support in the following areas: help desk, hardware and network issues, data and document management, project management, data and voice communications, and specialized application software.

In 2022, the city's website served over 1,900,000 page requests from more than 1,600,000 visits.

The most frequently accessed areas of the city's website are:
- Royal Oak Public Library
- Farmers' Market
- 44th District Court
- Animal Shelter
- Court Case Lookup
- Online Payments
- Parking in Downtown
- Water Billing
- Public Services

The top site search keywords are:
- "Parking"
- "Certificate of Birth"
- "2022 Fall Curbside Leaf Collection"
- "Birth Certificate Request 2021"
- "Trash and Recycling"
- "Parking Ticket"
- "Water"
- "Permits"
- "Water Bill"

The most utilized devices to access the city's website are desktop, mobile and then tablet.

The most utilized browsers are Safari, Chrome, Edge and Firefox.

The most common locations the site receives visitors from are: Royal Oak, Troy, Detroit, Madison Heights, Ferndale, Grand Rapids, Warren, Redford, then Southfield.

Information technology is an internal service fund that uses cost allocation to expense all computer applications, licensing, software and hardware support

and maintenance and print shop costs to each user department/cost center.

The information technology plan is designed to address the levels of technology support for city-wide efficiency and assignment of priority to the targeted projects over a three- to five-year period.

The plan needs to anticipate what new technology will be available and applicable to the city's needs, and to provide an adequate outline that presents an overview for decision making and allocation of funding for these improvements. It is important to review the plan periodically and to make it flexible enough to adapt to changes along the way.

OPERATING INDICATORS AND PERFORMANCE TRENDS ARE SUMMARIZED AT THIS LINK.

BUDGET SUMMARY - REVENUE

Information Systems Fund - Revenue

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Licenses, Charges & Fines	$1,803,140	$1,720,130	$2,107,490	$2,138,100	$2,138,100	$1,069,050	$2,138,100
Use of Fund Balance	$0	$0	$0	$292,300	$292,300	$0	$0
Interest And Contributions	$52,680	$8,856	$10,417	$3,000	$3,000	$36,420	$74,550
Transfers	$0	$0	$100,000	$0	$0	$0	$0
Other	$449	$7,573	$1,097	$0	$0	$1,160	$1,200
TOTAL	**$1,856,269**	**$1,736,559**	**$2,219,004**	**$2,433,400**	**$2,433,400**	**$1,106,630**	**$2,213,850**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Licenses, Charges & Fines	$2,148,160	$2,148,160	$2,212,605	$2,278,983	$2,347,352	$2,417,773
Use of Fund Balance	$0	$268,469	$0	$0	$0	$0
Interest And Contributions	$82,010	$82,010	$82,830	$83,658	$84,495	$85,340
Transfers	$0	$0	$0	$0	$0	$0
Other	$0	$0	$0	$0	$0	$0
TOTAL	**$2,230,170**	**$2,498,639**	**$2,295,435**	**$2,362,641**	**$2,431,847**	**$2,503,113**

BUDGET SUMMARY - EXPENDITURES

Information Systems Fund - Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational							
Other Operating	$448,282	$696,858	$1,112,488	$1,191,900	$1,191,900	$396,290	$1,187,750
Capital	$26,468	$75,500	$78,215	$158,000	$158,000	$25,000	$158,000
Supplies	$128,780	$76,946	$91,170	$241,200	$241,200	$123,420	$241,200
Depreciation	$84,516	$72,918	$70,697	$90,000	$90,000	$32,690	$62,730
Debt Service	$37,112	$36,279	$35,285	$76,000	$76,000	$8,760	$76,000
OPERATIONAL TOTAL	**$725,158**	**$958,501**	**$1,387,854**	**$1,757,100**	**$1,757,100**	**$586,160**	**$1,725,680**
Personnel	$691,864	$644,702	$435,820	$676,295	$676,295	$331,620	$622,270
TOTAL	**$1,417,022**	**$1,603,202**	**$1,823,674**	**$2,433,395**	**$2,433,395**	**$917,780**	**$2,347,950**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational						
Other Operating	$1,210,450	$1,210,450	$1,264,638	$1,321,344	$1,380,691	$1,442,803
Capital	$256,000	$256,000	$241,000	$241,000	$241,000	$241,000
Supplies	$186,200	$186,200	$76,224	$79,248	$82,393	$85,664
Depreciation	$75,000	$75,000	$75,000	$75,000	$75,000	$75,000
Debt Service	$76,300	$76,300	$76,300	$76,300	$76,300	$76,300
OPERATIONAL TOTAL	**$1,803,950**	**$1,803,950**	**$1,733,162**	**$1,792,893**	**$1,855,384**	**$1,920,767**
Personnel	$694,688	$694,689	$716,444	$738,905	$762,095	$786,039
TOTAL	**$2,498,638**	**$2,498,639**	**$2,449,605**	**$2,531,798**	**$2,617,479**	**$2,706,806**

REVENUE IN EXCESS OF EXPENDITURES

Information Technology Fund - Revenue > Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues	$1,856,269	$1,736,559	$2,219,004	$2,433,400	$2,433,400	$1,106,630	$2,213,850
Expenses	$1,417,022	$1,603,202	$1,823,674	$2,433,395	$2,433,395	$917,780	$2,347,950
REVENUES LESS EXPENSES	**$439,248**	**$133,356**	**$395,329**	**$5**	**$5**	**$188,850**	**-$134,100**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues	$2,230,170	$2,498,639	$2,295,435	$2,362,641	$2,431,847	$2,503,113
Expenses	$2,498,638	$2,498,639	$2,449,605	$2,531,798	$2,617,479	$2,706,806
REVENUES LESS EXPENSES	**-$268,468**	**$0**	**-$154,170**	**-$169,156**	**-$185,632**	**-$203,693**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- Small increase in the revenue collected through the allocated service charge due to an increase in IT expenditures during fiscal year 2022-23.

- Revenue from interest income is anticipated to increase due to rising interest rates.

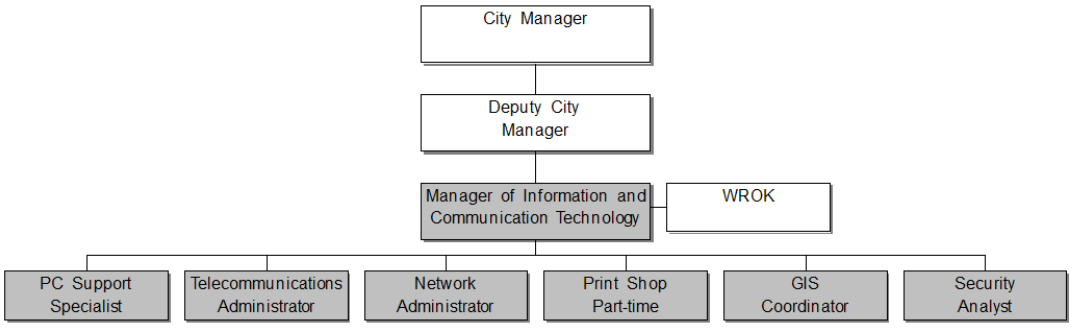
- Personnel costs are budgeted to increase approximately 3 percent over fiscal year 2022-23. This includes two unfilled positions for Security Analyst and GIS Coordinator and provides room to allow for potentially increasing the salary scale for the TCS Administrator.

- $55,000 decrease in computer supplies and parts due to various one-time projects in the prior year.

- $15,000 decrease in budgeted depreciation charges due to projects that became fully depreciated during fiscal year 2022-23 (fiber optics electronics and phone system).

- The following projects, totaling $248,000, were included in the annual adopted CIP and have been budgeted in this fund for fiscal year 2023-24:
  - $75,000 disaster recovery solution
  - $60,000 GIS integration
  - $50,000 server network cabling infrastructure
  - $48,000 office software and training program
  - $15,000 recreation program software

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Information Technology

Position Detail	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Amount							
Network Engineer	0.00	0.00	0.00	1.00	0.00	0.00	0.00
GIS Coordinator	0.00	1.00	1.00	1.00	1.00	1.00	1.00
Security Analyst	0.00	0.00	0.00	1.00	1.00	1.00	1.00
Manager of Information and Communication Technology	1.00	1.00	1.00	1.00	1.00	1.00	1.00
PC Support Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Telecommunications Administrator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Network Administrator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
AMOUNT	**4.00**	**5.00**	**5.00**	**7.00**	**6.00**	**6.00**	**6.00**

Position Detail	FY2023	FY2024
Amount		
Network Engineer	0.00	0.00
GIS Coordinator	1.00	1.00
Security Analyst	1.00	1.00
Manager of Information and Communication Technology	1.00	1.00
PC Support Specialist	1.00	1.00
Telecommunications Administrator	1.00	1.00
Network Administrator	1.00	1.00
AMOUNT	**6.00**	**6.00**

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Royal Oak

MOTOR POOL FUND

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The mission of the motor pool is to provide a central location of accountability for the acquisition and maintenance of safe and efficient machinery, equipment, and vehicles for city operations.

OVERVIEW

The motor pool division of the department of public service (DPS) is an internal citywide service unit responsible for fleet maintenance, repairs, fueling and vehicle / equipment acquisition, to keep city-wide departments operational. The motor pool division ensures the city-owned fleet of machinery, equipment and vehicles remain in a safe and proper functioning condition. Scheduled preventative maintenance is performed.

Vehicle condition and criteria for replacement are also closely monitored to optimize long-term cost. The motor pool maintains its own computerized records and inventory. Gasoline, diesel fuel, auto and truck parts are inventoried and charged to the various departments when used.

Internal city departments are charged monthly or hourly user fees that include a replacement charge, ensuring that funds will be available when replacement is due.

The motor pool manages more than $19 million in machinery, equipment, and vehicles, consisting of approximately eight fire trucks, four ambulance units, 133 cars, vans, and pickup trucks, 15 dump-trucks, 27 heavy construction vehicles and 15 trailers and specialty vehicles.

The division continually analyzes city-wide vehicle and equipment utilization; recommends, develops, and refines specifications maximizing vehicle life cycle;

and analyzes fleet composition in order to "right size" the fleet with a focus on reducing the total number of vehicles and equipment to the number that would provide the lowest overall fleet cost.

Motor pool charges include fees for the catch-up plan to collect depreciation that was not collected numerous years ago during an intentional depreciation (collection) vacation. This catch-up is intended to help to provide the proper accumulation of funds that will be sufficient for the motor pool's future replacements. Fiscal year 2023-24 is the fifth year of the 10-year catch-up plan.

STRATEGIC PLAN GOALS AND OBJECTIVES

Long-term Goal: Support Sustainability Climate Action Plan (S-CAP) goals by replacing gasoline- and diesel-fuel powered fleet vehicles.
Strategic Plan Alignment: Environmental Leadership
Short-term Objectives:

- *Install fleet charging stations at city facilities.*
- *Replace 10-15 light-duty vehicles with electric vehicles annually.*

Performance Measures:

- *Ongoing - infrastructure for fleet charging is planned to take place during fiscal year 2023-24.*
- *Ongoing - annual vehicle replacement plan, per Capital Improvement Plan (CIP).*

BUDGET SUMMARY - REVENUE

Motor Pool Fund - Revenue

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Licenses, Charges & Fines	$4,651,131	$4,522,803	$4,837,503	$5,242,390	$5,242,390	$2,625,200	$5,245,000
Use of Fund Balance	$0	$0	$0	$1,258,360	$1,720,560	$0	$0
Interest And Contributions	$188,834	$28,050	$28,877	$11,000	$11,000	$98,380	$201,360
Other	$147,871	$274,067	$290,631	$60,000	$209,900	$176,850	$218,400
Transfers	$36,000	$437,545	$75,000	$150,000	$316,300	$0	$166,300
TOTAL	**$5,023,837**	**$5,262,465**	**$5,232,011**	**$6,721,750**	**$7,500,150**	**$2,900,430**	**$5,831,060**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Licenses, Charges & Fines	$5,076,310	$5,076,310	$5,025,547	$4,975,291	$4,925,539	$4,876,283
Use of Fund Balance	$0	$804,366	$0	$0	$0	$0
Interest And Contributions	$221,500	$221,500	$223,715	$225,952	$228,212	$230,494
Other	$60,000	$60,000	$61,800	$63,654	$65,564	$67,531
Transfers	$0	$0	$0	$0	$0	$0
TOTAL	**$5,357,810**	**$6,162,176**	**$5,311,062**	**$5,264,898**	**$5,219,314**	**$5,174,307**

BUDGET SUMMARY - EXPENDITURES

Motor Pool Fund - Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational							
Capital	$636,885	$109,028	$38,027	$2,233,900	$3,012,300	$488,230	$3,012,930
Depreciation	$1,186,353	$1,285,363	$1,430,926	$1,350,000	$1,350,000	$720,420	$1,431,200
Supplies	$685,623	$657,253	$872,413	$978,200	$978,200	$470,020	$995,700
Other Operating	$479,606	$494,968	$434,038	$580,100	$580,100	$232,810	$653,140
Debt Service	$266,089	$257,682	$249,922	$518,000	$518,000	$61,370	$518,000
OPERATIONAL TOTAL	**$3,254,557**	**$2,804,295**	**$3,025,326**	**$5,660,200**	**$6,438,600**	**$1,972,850**	**$6,610,970**
Personnel	$1,111,447	$1,001,355	$1,030,285	$1,061,565	$1,061,565	$532,540	$1,080,370
TOTAL	**$4,366,004**	**$3,805,649**	**$4,055,611**	**$6,721,765**	**$7,500,165**	**$2,505,390**	**$7,691,340**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational						
Capital	$1,544,670	$1,544,670	$1,959,400	$2,007,570	$1,905,867	$2,206,958
Depreciation	$1,431,200	$1,431,200	$1,431,200	$1,431,200	$1,431,200	$1,431,200
Supplies	$1,000,700	$1,000,700	$1,043,703	$1,088,576	$1,135,402	$1,184,265
Other Operating	$522,520	$522,520	$543,354	$565,130	$587,899	$611,711
Debt Service	$515,500	$515,500	$542,560	$536,800	$534,000	$531,800
OPERATIONAL TOTAL	**$5,014,590**	**$5,014,590**	**$5,520,217**	**$5,629,276**	**$5,594,367**	**$5,965,934**
Personnel	$1,147,586	$1,147,586	$1,185,680	$1,225,115	$1,265,940	$1,308,209
TOTAL	**$6,162,176**	**$6,162,176**	**$6,705,897**	**$6,854,391**	**$6,860,307**	**$7,274,143**

REVENUE IN EXCESS OF EXPENDITURES

Motor Pool Fund - Revenue > Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues	$5,023,837	$5,262,465	$5,232,011	$6,721,750	$7,500,150	$2,900,430	$5,831,060
Expenses	$4,366,004	$3,805,649	$4,055,611	$6,721,765	$7,500,165	$2,505,390	$7,691,340
REVENUES LESS EXPENSES	**$657,833**	**$1,456,816**	**$1,176,399**	**-$15**	**-$15**	**$395,040**	**-$1,860,280**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues	$5,357,810	$6,162,176	$5,311,062	$5,264,898	$5,219,314	$5,174,307
Expenses	$6,162,176	$6,162,176	$6,705,897	$6,854,391	$6,860,307	$7,274,143
REVENUES LESS EXPENSES	**-$804,366**	**$0**	**-$1,394,835**	**-$1,589,494**	**-$1,640,994**	**-$2,099,835**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- **Revenue collected through the allocated service charge is budgeted to decrease approximately 3 percent in fiscal year 2023-24 due to a planned reduction to help offset costs in contributing funds as the motor pool fund currently has a healthy fund balance. Revenue from interest income is anticipated to increase due to rising interest rates.**

- Personnel costs are increasing due to having a 25 percent allocation of a new full-time position request for an Operations Manager included in fiscal year 2023-24. There is also a small allocation of time budgeted here for the city's highway supervisor, facilities manager and the city electrician. The increased budget will allow for potential merit increases for those staff not currently at the top of their respective pay scale ranges.

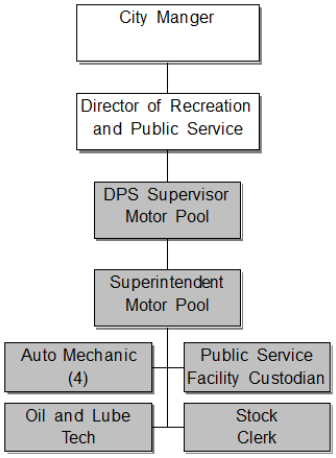
- $75,000 decrease in contracted worker services due to a DPS facility usage study that is non-recurring and expected to be completed in fiscal year 2022-23.

- $20,000 increase in collision and damage repair services and $15,000 increase in vehicle repair and maintenance parts due to the increasing costs of accident-related repairs over the past year.

- $15,000 decrease in miscellaneous building and repair services due to the expiration of a recurring environmental monitoring expense.

- The following projects, totaling $1,544,670, were included in the annual Capital Improvement Plan (CIP) and have been budgeted in this fund for fiscal year 2023-24:
  - $308,000 ambulance
  - $250,000 EV fleet charging infrastructure
  - $986,670 for annual motor pool vehicle replacement plan, including these vehicles:
    - $59,000 Tennant sweeper (Motor Pool)
    - $180,800 Bobcat L 773 (Parks & Forestry)
    - $85,000 Bandit Tree Stumper (Parks & Forestry)
    - $67,600 Toro Groundsmaster (Parks & Forestry)
    - $65,000 Ford F-350 (Parks & Forestry)
    - $35,000 Gator (Parks & Forestry)
    - $140,000 (4) BMW Motorcycles (Police)
    - $65,000 Ford Explorer (Police)
    - $60,000 Chevy Traverse (Police)
    - $45,400 Ford Explorer (Police)
    - $45,400 Ford Taurus (Police)
    - $80,470 Ford F-350 (Water Maintenance)

DEPARTMENTAL ORGANIZATIONAL CHART



COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

Motor Pool

Position Detail	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Amount							
Motor Pool Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Communications Maintenance Tech	1.00	1.00	1.00	1.00	0.00	0.00	0.00
Budget Analyst	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Stock Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Motor Pool - MC III	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Automotive Mechanic	4.00	4.00	4.00	4.00	4.00	4.00	4.00
Public Service Facility Custodian	0.00	0.00	0.00	0.00	1.00	1.00	1.00
Oil and Lube Tech	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Superintendent - Motor Pool	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AMOUNT	**9.00**	**9.00**	**9.00**	**9.00**	**9.00**	**9.00**	**9.00**

Position Detail	FY2023	FY2024
Amount		
Motor Pool Supervisor	1.00	1.00
Communications Maintenance Tech	0.00	0.00
Budget Analyst	0.00	0.00
Stock Clerk	1.00	1.00
Motor Pool - MC III	0.00	0.00
Automotive Mechanic	4.00	4.00
Public Service Facility Custodian	1.00	1.00
Oil and Lube Tech	1.00	1.00
Superintendent - Motor Pool	1.00	1.00
AMOUNT	**9.00**	**9.00**

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Royal Oak

WORKERS' COMPENSATION INSURANCE FUND

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The purpose of the workers' compensation fund is to account for all costs of workers' compensation claims.

OVERVIEW

The City is responsible for paying the costs of eligible workers' compensation claims from employees. It has elected to be “self-insured,” bearing the burden of normal costs. Reinsurance is purchased to limit losses by individual case and, annually, in the aggregate.

The human resources department receives and forwards employee claims from departments to an independent claims processor for professional case management.

This fund pays the eligible costs of training, lost time, medical and indemnity, claims processor, reinsurance and legal fees, if any. Funds and departments are charged a user charge based on workers' compensation insurance principals to fund this activity.

The city currently has a self-insured specific retention of $600,000 with an employer’s limit of $1,000,000. The aggregate policy limit is $5 million.

BUDGET SUMMARY - REVENUE

Workers' Compensation Fund - Revenue

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Licenses, Charges & Fines	$368,505	$377,502	$400,258	$350,050	$350,050	$207,840	$352,790
Other	$0	$412,994	$64,900	$0	$0	$0	$0
Use of Fund Balance	$0	$0	$0	$149,150	$149,150	$0	$0
Interest And Contributions	$28,562	$4,353	$4,508	$1,200	$1,200	$15,930	$32,610
TOTAL	**$397,067**	**$794,848**	**$469,667**	**$500,400**	**$500,400**	**$223,770**	**$385,400**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Licenses, Charges & Fines	$375,920	$375,920	$383,438	$391,107	$398,929	$406,908
Other	$0	$0	$0	$0	$0	$0
Use of Fund Balance	$0	$111,740	$0	$0	$0	$0
Interest And Contributions	$35,880	$35,880	$36,239	$36,601	$36,967	$37,337
TOTAL	**$411,800**	**$523,540**	**$419,677**	**$427,708**	**$435,897**	**$444,245**

BUDGET SUMMARY - EXPENDITURES

Workers' Compensation Insurance Fund - Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational							
Other Operating	$408,094	$516,291	$327,510	$500,400	$500,400	$121,890	$242,900
OPERATIONAL TOTAL	**$408,094**	**$516,291**	**$327,510**	**$500,400**	**$500,400**	**$121,890**	**$242,900**
TOTAL	**$408,094**	**$516,291**	**$327,510**	**$500,400**	**$500,400**	**$121,890**	**$242,900**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational						
Other Operating	$523,540	$523,540	$549,316	$576,369	$604,762	$634,563
OPERATIONAL TOTAL	**$523,540**	**$523,540**	**$549,316**	**$576,369**	**$604,762**	**$634,563**
TOTAL	**$523,540**	**$523,540**	**$549,316**	**$576,369**	**$604,762**	**$634,563**

REVENUE IN EXCESS OF EXPENDITURES

Workers' Compensation Insurance Fund - Revenue > Expendit...

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues	$397,067	$794,848	$469,667	$500,400	$500,400	$223,770	$385,400
Expenses	$408,094	$516,291	$327,510	$500,400	$500,400	$121,890	$242,900
REVENUES LESS EXPENSES	**-$11,026**	**$278,557**	**$142,156**	**$0**	**$0**	**$101,880**	**$142,500**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues	$411,800	$523,540	$419,677	$427,708	$435,897	$444,245
Expenses	$523,540	$523,540	$549,316	$576,369	$604,762	$634,563
REVENUES LESS EXPENSES	**-$111,740**	**$0**	**-$129,639**	**-$148,661**	**-$168,866**	**-$190,318**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- **The workers' compensation fund expenses are budgeted to increase in fiscal year 2023-24 based upon actual higher claim costs during 2022-23. A small use of fund balance is budgeted.**

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

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Royal Oak

HEALTH CARE FUND

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The purpose of the health care fund is to account for all employee and retiree self-insured health care costs.

OVERVIEW

Effective April 2010, the City transitioned from an experienced rated contract to an administrative services contract (ASC) with Blue Cross Blue Shield (BCBS) of Michigan for health care for its employees and retirees. Under an ASC the City operates under a self-insured funded arrangement making it responsible for claims, fixed administrative fees, and stop loss insurance. The City carries (medical only) $150,000 stop loss protection, administered on a per-contract basis, rather than per family member. For certain retirees, the City continues to pay Health Alliance Plan (HAP) insurance premiums as opposed to being self-insured. Fiscal year 2019-20 was the beginning of budgeting for all full-time employees (that are not receiving a medical coverage buy-out) to contribute 10 percent of the BCBS illustrative rates into this fund, down from 20 percent in prior years. Retirees do not contribute toward the BCBS illustrative rate or HAP premium.

BUDGET SUMMARY - REVENUE

Medical Self-Insurance Fund - Revenue

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Licenses, Charges & Fines	$10,329,523	$10,729,703	$10,537,962	$11,248,930	$11,248,930	$5,163,320	$10,814,500
Use of Fund Balance	$0	$0	$0	$357,970	$357,970	$0	$0
Interest And Contributions	$72,627	$13,219	$13,928	$6,000	$6,000	$40,000	$81,870
TOTAL	**$10,402,149**	**$10,742,922**	**$10,551,890**	**$11,612,900**	**$11,612,900**	**$5,203,320**	**$10,896,370**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Licenses, Charges & Fines	$11,350,000	$11,350,000	$11,917,500	$12,513,375	$13,139,044	$13,795,996
Use of Fund Balance	$0	$2,212,840	$0	$0	$0	$0
Interest And Contributions	$90,060	$90,060	$90,961	$91,870	$92,789	$93,717
TOTAL	**$11,440,060**	**$13,652,900**	**$12,008,461**	**$12,605,245**	**$13,231,833**	**$13,889,713**

BUDGET SUMMARY - EXPENDITURES

Medical Self-Insurance Fund - Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel	$9,473,699	$9,869,044	$11,119,426	$11,370,000	$11,370,000	$7,206,350	$12,063,230
Operational							
Other Operating	$224,103	$216,355	$218,658	$242,900	$242,900	$85,280	$222,200
OPERATIONAL TOTAL	**$224,103**	**$216,355**	**$218,658**	**$242,900**	**$242,900**	**$85,280**	**$222,200**
TOTAL	**$9,697,803**	**$10,085,399**	**$11,338,084**	**$11,612,900**	**$11,612,900**	**$7,291,630**	**$12,285,430**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel	$13,390,000	$13,390,000	$14,059,500	$14,762,475	$15,500,599	$16,275,629
Operational						
Other Operating	$262,900	$262,900	$262,987	$263,077	$263,169	$263,264
OPERATIONAL TOTAL	**$262,900**	**$262,900**	**$262,987**	**$263,077**	**$263,169**	**$263,264**
TOTAL	**$13,652,900**	**$13,652,900**	**$14,322,487**	**$15,025,552**	**$15,763,768**	**$16,538,893**

REVENUE IN EXCESS OF EXPENDITURES

Health Care Fund - Revenue > Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues	$10,402,149	$10,742,922	$10,551,890	$11,612,900	$11,612,900	$5,203,320	$10,896,370
Expenses	$9,697,803	$10,085,399	$11,338,084	$11,612,900	$11,612,900	$7,291,630	$12,285,430
REVENUES LESS EXPENSES	**$704,347**	**$657,523**	**-$786,193**	**$0**	**$0**	**-$2,088,310**	**-$1,389,060**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues	$11,440,060	$13,652,900	$12,008,461	$12,605,245	$13,231,833	$13,889,713
Expenses	$13,652,900	$13,652,900	$14,322,487	$15,025,552	$15,763,768	$16,538,893
REVENUES LESS EXPENSES	**-$2,212,840**	**$0**	**-$2,314,026**	**-$2,420,306**	**-$2,531,935**	**-$2,649,180**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- Blue Cross Blue Shield illustrative rates are budgeted to increase 5 percent for employees and retirees with BCBS. The HAP fully insured rate for retirees is increasing 4.9 percent. The BCBS stop loss rate is increasing approximately 12.3 percent. The BCBS administration fee is increasing approximately 0.5 percent. Nearly 60 percent of the medical budget in this fund is for retiree coverage.

- $15,000 is budgeted for the health and wellness committee's future initiatives and $245,000 is budgeted for the collaborative health center.

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

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Royal Oak

GENERAL LIABILITY AND PROPERTY INSURANCE FUND

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The mission of the general liability and property insurance fund is to account for all the city's general liability and property insurance coverage activity.

OVERVIEW

In a collaborative effort, the City is a member of the Michigan Municipal Risk Management Authority (MMRMA), a pooled organization created under the laws of the State of Michigan which assists with risk management services and self-insurance protection from general liability, property coverage and crime loss.

The City has been a member of the pool since 1985. The City is bound by all the provisions of the MMRMA's joint powers agreement, coverage documents, MMRMA rules, regulations and administrative procedures.

The city currently has a self-insured retention (SIR) of $500,000 for general liability, $15,000 for vehicle damage and $250,000 for limited sewage system overflow. Vehicle physical damage and property/crime and EMS/Fire replacement have a $1,000 deductible.

The City has a stop loss of $750,000. This limits the City's payments during the year for those costs falling within its SIR. The stop loss only responds to cumulative city SIR payments, including damages, indemnification and allocated loss adjustment expenses within one year (June 1 to May 31).

Over the past sixteen years, the city has received approximately $6.8 million in net asset distributions from the MMRMA.

BUDGET SUMMARY - REVENUE

General Property & Liability Insurance Fund - Revenue

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Licenses, Charges & Fines	$1,217,178	$1,892,561	$1,168,704	$1,320,000	$1,320,000	$1,273,630	$1,395,450
Other	$378,288	$0	$347,766	$150,000	$150,000	$640	$210,000
Interest And Contributions	$12,867	$2,794	$2,182	$700	$700	$9,890	$20,250
TOTAL	**$1,608,333**	**$1,895,354**	**$1,518,652**	**$1,470,700**	**$1,470,700**	**$1,284,160**	**$1,625,700**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Licenses, Charges & Fines	$1,552,900	$1,552,900	$1,630,545	$1,712,072	$1,797,676	$1,887,560
Other	$160,000	$160,000	$168,000	$176,400	$185,220	$194,481
Interest And Contributions	$22,280	$22,280	$22,503	$22,728	$22,955	$23,185
TOTAL	**$1,735,180**	**$1,735,180**	**$1,821,048**	**$1,911,200**	**$2,005,851**	**$2,105,225**

BUDGET SUMMARY - EXPENDITURES

General Property and Liability Insurance Fund - Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational							
Other Operating	$1,392,220	$1,833,892	$1,936,201	$1,470,400	$1,470,400	$1,273,880	$1,450,500
OPERATIONAL TOTAL	**$1,392,220**	**$1,833,892**	**$1,936,201**	**$1,470,400**	**$1,470,400**	**$1,273,880**	**$1,450,500**
Increase in Fund Balance	$0	$0	$0	$300	$300	$0	$0
TOTAL	**$1,392,220**	**$1,833,892**	**$1,936,201**	**$1,470,700**	**$1,470,700**	**$1,273,880**	**$1,450,500**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational						
Other Operating	$1,600,500	$1,600,500	$1,678,015	$1,759,405	$1,844,865	$1,934,597
OPERATIONAL TOTAL	**$1,600,500**	**$1,600,500**	**$1,678,015**	**$1,759,405**	**$1,844,865**	**$1,934,597**
Increase in Fund Balance	$0	$134,680	$0	$0	$0	$0
TOTAL	**$1,600,500**	**$1,735,180**	**$1,678,015**	**$1,759,405**	**$1,844,865**	**$1,934,597**

REVENUE IN EXCESS OF EXPENDITURES

General Property & Liability Insurance Fund - Revenue > E...

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues	$1,608,333	$1,895,354	$1,518,652	$1,470,700	$1,470,700	$1,284,160	$1,625,700
Expenses	$1,392,220	$1,833,892	$1,936,201	$1,470,700	$1,470,700	$1,273,880	$1,450,500
REVENUES LESS EXPENSES	**$216,113**	**$61,462**	**-$417,549**	**$0**	**$0**	**$10,280**	**$175,200**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues	$1,735,180	$1,735,180	$1,821,048	$1,911,200	$2,005,851	$2,105,225
Expenses	$1,600,500	$1,735,180	$1,678,015	$1,759,405	$1,844,865	$1,934,597

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
REVENUES LESS EXPENSES	$134,680	$0	$143,033	$151,795	$160,986	$170,628

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- **The budget assumes a $160,000 net asset distribution (NAD) from the MMRMA.**
- **The 2023-24 budget assumes a 6 percent premium increase and a contribution of $400,000 to the city's retention fund.**

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

RETIREMENT (PENSION) FUND

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The funding objective of the retirement (pension trust) fund is to actuarially determine and receive contributions which will accumulate as assets during members' time of employment that will be sufficient to finance retirement pension benefits throughout the members' (and beneficiaries') retirement years.

OVERVIEW

In February 2017, the City closed on a $20.57 million pension bond issuance. This was intended to eliminate the general employee unfunded actuarial accrued liability (UAAL). The UAAL for police and fire was not bonded as the plan is an open plan and in accordance with Michigan legislation, an open plan cannot bond its UAAL. Then in November 2018, the retirement board modified some of the assumptions used for the annual actuarial reports. The most impactful change was the lowering of the average investment rate of return to 7.25 percent. A lower rate of return helped to cause the fund to once again have an unfunded accrued liability.

The retirement system has a ratio of more than two retirees/beneficiaries to one employee member. The complete actuarial report is on the City's website at https://www.romi.gov/981/Actuarial-Valuations

BUDGET SUMMARY - REVENUE

Retirement (Pension) Fund Revenues

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Other	$5,300,963	$43,472,311	-$21,038,953	$15,680,000	$15,680,000	$2,403,750	$15,680,000
Licenses, Charges & Fines	$9,595,739	$9,298,832	$10,281,428	$9,515,240	$9,515,240	$5,583,440	$9,510,340
TOTAL	**$14,896,701**	**$52,771,142**	**-$10,757,525**	**$25,195,240**	**$25,195,240**	**$7,987,190**	**$25,190,340**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Other	$14,320,000	$14,320,000	$15,358,200	$16,471,670	$17,665,866	$18,946,641
Licenses, Charges & Fines	$10,094,950	$10,094,950	$10,347,324	$10,606,007	$10,871,157	$11,142,936
TOTAL	**$24,414,950**	**$24,414,950**	**$25,705,524**	**$27,077,676**	**$28,537,023**	**$30,089,577**

BUDGET SUMMARY - EXPENDITURES

Retirement (Pension) Fund Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Personnel	$30,554	$600	$1,441	$1,450	$1,450	$720	$1,520
Operational	$19,227,785	$20,312,588	$19,962,291	$20,860,450	$20,860,450	$10,193,930	$21,348,520
Increase in Fund Balance	$0	$0	$0	$4,333,340	$4,333,340	$0	$0
TOTAL	**$19,258,339**	**$20,313,189**	**$19,963,732**	**$25,195,240**	**$25,195,240**	**$10,194,650**	**$21,350,040**

	2023-24 Managers Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Personnel	$1,520	$1,550	$1,581	$1,613	$1,645
Operational	$21,064,450	$22,096,808	$23,180,157	$24,317,029	$25,510,081
Increase in Fund Balance	$0	$0	$0	$0	$0
TOTAL	**$21,065,970**	**$22,098,358**	**$23,181,738**	**$24,318,642**	**$25,511,726**

REVENUE IN EXCESS OF EXPENDITURES

Pension Fund - Revenue > Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues	$14,896,701	$52,771,142	-$10,757,525	$25,195,240	$25,195,240	$7,987,190	$25,190,340
Expenses	$19,258,339	$20,313,189	$19,963,732	$25,195,240	$25,195,240	$10,194,650	$21,350,040
REVENUES LESS EXPENSES	**-$4,361,637**	**$32,457,954**	**-$30,721,257**	**$0**	**$0**	**-$2,207,460**	**$3,840,300**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues	$24,414,950	$24,414,950	$25,705,524	$27,077,676	$28,537,023	$30,089,577
Expenses	$21,065,970	$24,414,950	$22,098,358	$23,181,738	$24,318,642	$25,511,726
REVENUES LESS EXPENSES	**$3,348,980**	**$0**	**$3,607,166**	**$3,895,938**	**$4,218,380**	**$4,577,851**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- As of the last actuarial report dated June 30, 2022, the required employer contribution is $9,070,314, an increase of approximately $560,561. The full ARC contribution is budgeted as required by law.

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

RETIREE HEALTH CARE FUND

FISCAL YEAR 2023-2024 ANNUAL BUDGET

MISSION STATEMENT

The funding objective of the retiree healthcare trust fund is to actuarially determine and receive contributions which will accumulate as assets during members' time of employment that will be sufficient to finance retirement healthcare benefits throughout the members' (and beneficiaries') retirement years.

OVERVIEW

The City currently is making the entire annual contribution. In February 2017, the City closed on a $106.04 million OPEB bond issuance. This was intended to eliminate the general, and police and fire employees' current unfunded actuarial accrued liability, which it temporarily eliminated. In November 2018, the board of trustees modified some of the assumptions used for the bi-annual actuarial reports. The most impactful change was the lowering of the average investment rate of return. A lower rate of return caused the fund to once again have an unfunded accrued liability.

The complete actuarial report is on the City's website at https://www.romi.gov/981/Actuarial-Valuations

BUDGET SUMMARY - REVENUE

Public Employee Health Care Fund - Revenue

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Other	$1,259,381	$36,870,475	-$10,949,119	$16,990,000	$16,990,000	$1,573,930	$16,990,000
Licenses, Charges & Fines	$1,086,472	$962,809	$1,535,406	$1,403,750	$1,403,750	$1,262,120	$1,430,920
Interest And Contributions	$11,927	$996	$50,541	$0	$0	$147,550	$240,120
TOTAL	**$2,357,780**	**$37,834,280**	**-$9,363,173**	**$18,393,750**	**$18,393,750**	**$2,983,600**	**$18,661,040**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Other	$15,970,830	$15,970,830	$17,127,830	$18,368,686	$19,699,476	$21,126,721
Licenses, Charges & Fines	$1,523,350	$1,523,350	$1,561,434	$1,600,470	$1,640,481	$1,681,493
Interest And Contributions	$240,000	$240,000	$242,400	$244,824	$247,272	$249,745
TOTAL	**$17,734,180**	**$17,734,180**	**$18,931,664**	**$20,213,979**	**$21,587,230**	**$23,057,959**

BUDGET SUMMARY - EXPENDITURES

Retiree Health Care Fund Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational	$7,836,116	$8,254,979	$8,852,983	$8,414,350	$8,414,350	$3,993,570	$8,400,900
Increase in Fund Balance	$0	$0	$0	$9,943,000	$9,943,000	$0	$0
Personnel	$34,964	$33,966	$35,888	$36,400	$36,400	$18,000	$36,400
TOTAL	**$7,871,079**	**$8,288,944**	**$8,888,871**	**$18,393,750**	**$18,393,750**	**$4,011,570**	**$8,437,300**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational	$8,413,350	$8,413,350	$8,822,971	$9,252,741	$9,703,658	$10,176,769
Increase in Fund Balance	$0	$9,284,430	$0	$0	$0	$0
Personnel	$36,400	$36,400	$36,420	$36,441	$36,463	$36,486
TOTAL	**$8,449,750**	**$17,734,180**	**$8,859,391**	**$9,289,182**	**$9,740,121**	**$10,213,256**

REVENUE IN EXCESS OF EXPENDITURES

Retiree Healthcare Fund - Revenue > Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues	$2,357,780	$37,834,280	-$9,363,173	$18,393,750	$18,393,750	$2,983,600	$18,661,040
Expenses	$7,871,079	$8,288,944	$8,888,871	$18,393,750	$18,393,750	$4,011,570	$8,437,300
REVENUES LESS EXPENSES	**-$5,513,299**	**$29,545,336**	**-$18,252,043**	**$0**	**$0**	**-$1,027,970**	**$10,223,740**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues	$17,734,180	$17,734,180	$18,931,664	$20,213,979	$21,587,230	$23,057,959
Expenses	$8,449,750	$17,734,180	$8,859,391	$9,289,182	$9,740,121	$10,213,256
REVENUES LESS EXPENSES	**$9,284,430**	**$0**	**$10,072,273**	**$10,924,798**	**$11,847,109**	**$12,844,704**

SIGNIFICANT PROGRAM NOTES - FISCAL YEAR 2023-2024

- As of the last bi-annual actuarial valuation report dated June 30, 2022, the annual recommended contribution (ARC) for fiscal year beginning July 1, 2023, is $1,519,660, an increase of approximately $129,050. The full ARC is budgeted to be contributed.

COST CENTER POSITION DETAIL - HOME BASE

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES

None

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

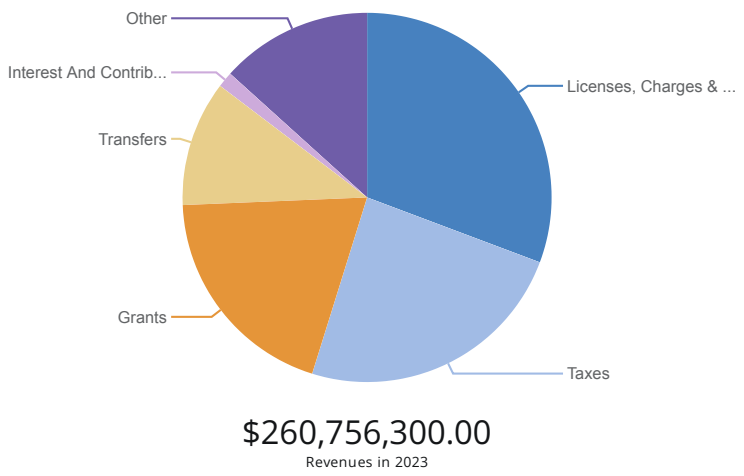
BUDGET SUMMARY

FISCAL YEAR 2023-2024 ANNUAL BUDGET

ALL FUNDS SUMMARY - **REVENUE**

ALL FUNDS - REVENUE CHART

Data Updated Jun 14, 2023, 2:56 AM



ALL FUNDS - REVENUE CHART

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Licenses, Charges & Fines	$74,880,097	$73,817,071	$78,139,701	$87,251,510	$86,706,370	$43,907,180	$80,102,370
Taxes	$54,388,303	$57,352,214	$58,840,503	$60,485,400	$62,612,540	$41,959,140	$62,829,270
Other	$8,348,429	$80,446,888	-$29,896,015	$33,692,540	$34,326,510	$5,241,280	$34,706,430
Transfers	$29,130,285	$24,899,175	$31,363,092	$27,533,970	$28,742,695	$13,210,570	$28,651,090
Grants	$15,872,658	$21,589,801	$18,961,082	$23,129,040	$23,680,050	$34,346,500	$50,911,390
Use of Fund Balance	$0	$0	$0	$12,425,690	$14,078,780	$0	$0
Interest And Contributions	$4,161,011	$2,893,120	$1,234,649	$572,040	$2,817,715	$1,580,910	$3,555,750
TOTAL	**$186,780,783**	**$260,998,269**	**$158,643,012**	**$245,090,190**	**$252,964,660**	**$140,245,580**	**$260,756,300**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Licenses, Charges & Fines	$85,208,440	$85,208,440	$88,178,532	$91,309,186	$94,606,763	$98,078,083
Taxes	$68,491,470	$68,491,470	$70,888,671	$73,369,775	$75,937,717	$78,595,537
Other	$31,708,470	$31,708,470	$33,924,729	$36,300,934	$38,848,657	$41,580,305
Transfers	$29,114,830	$29,114,830	$28,880,260	$32,689,486	$34,500,769	$36,413,079
Grants	$18,652,830	$18,652,830	$19,141,663	$19,645,271	$20,164,080	$20,698,531

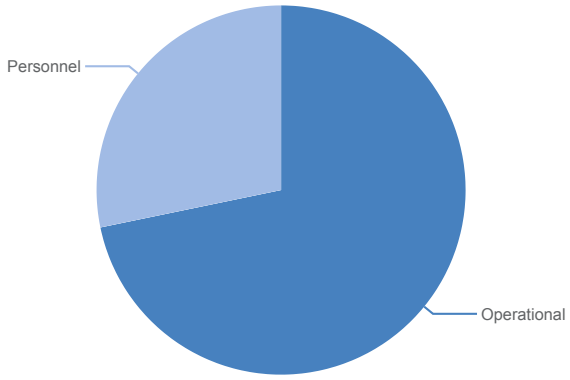
	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Use of Fund Balance	$0	$18,581,137	$0	$0	$0	$0
Interest And Contributions	$3,716,570	$3,716,570	$3,632,751	$3,581,050	$3,553,640	$3,544,653
TOTAL	**$236,892,610**	**$255,473,747**	**$244,646,606**	**$256,895,703**	**$267,611,626**	**$278,910,189**

VIEW REVENUE DETAIL BY FUND TYPE HERE

ALL FUNDS SUMMARY - **EXPENDITURES**

ALL FUNDS EXPENDITURES CHART

Data Updated Jun 14, 2023, 2:56 AM



$222,533,300.00
Expenses in 2023

ALL FUNDS EXPENDITURES CHART

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Operational	$143,444,349	$129,237,050	$139,656,107	$166,857,950	$169,717,130	$72,835,850	$159,672,090
Personnel	$56,115,972	$55,219,760	$58,431,560	$62,700,888	$64,252,218	$33,057,300	$62,861,210
Increase in Fund Balance	$0	$0	$0	$15,531,470	$18,995,430	$0	$0
TOTAL	**$199,560,322**	**$184,456,810**	**$198,087,668**	**$245,090,308**	**$252,964,778**	**$105,893,150**	**$222,533,300**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Operational	$172,644,840	$172,645,080	$170,976,965	$175,831,027	$182,096,786	$186,008,239
Personnel	$69,339,157	$69,110,109	$71,971,518	$74,711,404	$77,563,472	$80,532,595
Increase in Fund Balance	$0	$13,718,558	$0	$0	$0	$0
TOTAL	**$241,983,997**	**$255,473,747**	**$242,948,483**	**$250,542,431**	**$259,660,258**	**$266,540,833**

VIEW EXPENDITURE DETAIL BY FUND TYPE HERE

Royal Oak

BUDGET SUMMARY
REVENUE BY FUND TYPE

FISCAL YEAR 2023-2024 ANNUAL BUDGET

GOVERNMENTAL FUND TYPES - REVENUE

GOVERNMENTAL FUND TYPES:	2021-22 Actual	2022-23 Adopted Budget	2023-24 Adopted Budget	$ Change in Budget	% Change in Budget
General Fund	**$ 38,648,673**	**$ 47,683,870**	**$ 46,479,150**	**$ (1,204,720)**	**-2.5%**
Special Revenue Funds:					
Public Safety Fund	$ 34,892,502	$ 36,143,230	$ 37,708,390	$ 1,565,160	4.3%
Misc Grants/Restricted Fund	$ 446,446	$ 175,000	$ 502,200	$ 327,200	187.0%
Local Streets	$ 9,257,555	$ 12,660,520	$ 10,874,230	$ (1,786,290)	-14.1%
Solid Waste	$ 7,821,610	$ 8,618,790	$ 8,315,120	$ (303,670)	-3.5%
Major Streets	$ 6,979,773	$ 9,059,080	$ 6,273,190	$ (2,785,890)	-30.8%
DDA Development Fund	$ 5,556,423	$ 6,414,500	$ 6,940,720	$ 526,220	8.2%
Library Fund	$ 2,957,489	$ 3,159,700	$ 3,924,520	$ 764,820	24.2%
State Construction Code	$ 2,400,807	$ 2,285,580	$ 2,631,200	$ 345,620	15.1%
Community Development Block Grant	$ 2,403,149	$ 2,239,050	$ 1,810,760	$ (428,290)	-19.1%
Senior Citizens Services	$ 857,664	$ 1,064,520	$ 1,125,530	$ 61,010	5.7%
Brownfield Redevelopment Auth.	$ 419,122	$ 1,036,100	$ 604,450	$ (431,650)	-41.7%
Indigent Deense	$ 291,105	$ 620,700	$ 703,320	$ 82,620	13.3%
Police Grants/Restricted Fund	$ 160,426	$ 127,300	$ 136,400	$ 9,100	7.1%
Animal Shelter	$ 84,705	$ 134,020	$ 341,980	$ 207,960	155.2%
DDA Operating Fund	$ 49,697	$ 50,100	$ 56,490	$ 6,390	12.8%
Publicity Tax	$ 67,862	$ 69,660	$ 77,170	$ 7,510	10.8%
Roots Fund	$ 30,252	$ 33,000	$ 62,000	$ 29,000	87.9%
Total Special Revenue Funds	**$ 74,676,587**	**$ 83,890,850**	**$ 82,087,670**	**$ (1,803,180)**	**-2.1%**
Debt Service Funds:					
ROCC Debt Service	$ 2,205,831	$ 2,206,000	$ 2,209,500	$ 3,500	0.2%
Court Debt Service Fund	$ 465,052	$ 459,500	$ 461,070	$ 1,570	0.3%
General Obligation Debt	$ 614,480	$ -	$ -	$ -	0.0%
B.A. - Fire	$ 629,300	$ -	$ -	$ -	0.0%
Total Debt Service Funds	**$ 3,914,663**	**$ 2,665,500**	**$ 2,670,570**	**$ 5,070**	**0.2%**
Capital Projects Funds:					
ROCC Capital Projects	$ 3,025,355	$ -	$ -	$ -	0.0%
Parks Improvement Fund	$ 7,131	$ 900	$ -	$ (900)	-100.0%
Total Capital Projects Funds	**$ 3,032,486**	**$ 900**	**$ -**	**$ (900)**	**0.0%**
TOTAL ALL GOVERNMENTAL FUND TYPES	$ 120,272,409	$ 134,241,120	$ 131,237,390	$ (3,003,730)	-2.2%

PROPRIETARY FUND TYPES - SUMMARY

PROPRIETARY FUND TYPES:	2021-22 Actual	2022-23 Adopted Budget	2023-24 Adopted Budget	$ Change in Budget	% Change in Budget
Enterprise Funds:					
Water and Sewer	$ 30,581,710	$ 34,819,590	$ 35,154,770	$ 335,180	1.0%
Auto Parking	$ 4,134,757	$ 6,680,540	$ 4,107,870	$ (2,572,670)	-38.5%
Ice Arena	$ 1,394,051	$ 1,530,160	$ 1,384,330	$ (145,830)	-9.5%
Recreation	$ 558,735	$ 673,010	$ 565,800	$ (107,210)	-15.9%
Farmers' Market	$ 537,534	$ 552,510	$ 528,610	$ (23,900)	-4.3%
Arts, Beats and Eats	$ 320,360	$ 265,100	$ 279,450	$ 14,350	5.4%
Total Enterprise Funds	**$ 37,527,147**	**$ 44,520,910**	**$ 42,020,830**	**$ (2,500,080)**	**-5.6%**
Internal Service Funds:					
Medical Self-Insurance	$ 10,551,890	$ 11,612,900	$ 11,440,060	$ (172,840)	-1.5%
Motor Pool	$ 5,232,011	$ 6,721,750	$ 5,357,810	$ (1,363,940)	-20.3%
Information Systems	$ 2,219,004	$ 2,433,400	$ 2,230,170	$ (203,230)	-8.4%
General Liability	$ 1,518,652	$ 1,470,700	$ 1,735,180	$ 264,480	18.0%
Workers' Compensation	$ 469,667	$ 500,400	$ 411,800	$ (88,600)	-17.7%
Total Internal Service Funds	**$ 19,991,224**	**$ 22,739,150**	**$ 21,175,020**	**$ (1,564,130)**	**-6.9%**
TOTAL ALL PROPRIETARY FUND TYPES	$ 57,518,371	$ 67,260,060	$ 63,195,850	$ (4,064,210)	-6.0%

FIDUCIARY FUND TYPES - REVENUE SUMMARY

FIDUCIARY FUND TYPES:	2021-22 Actual	2022-23 Adopted Budget	2023-24 Adopted Budget	$ Change in Budget	% Change in Budget
Fiduciary Funds:					
Retirement	$ (10,757,525)	$ 25,195,240	$ 24,414,950	$ (780,290)	-3.1%
Public Employee Health Care	$ (9,363,173)	$ 18,393,750	$ 17,734,180	$ (659,570)	-3.6%
Total Fiduciary Funds	**$ (20,120,698)**	**$ 43,588,990**	**$ 42,149,130**	**$ (1,439,860)**	**-3.3%**
TOTAL FIDUCIARY FUND TYPES	$ (20,120,698)	$ 43,588,990	$ 42,149,130	$ (1,439,860)	-3.3%

	2021-22 Actual	2022-23 Adopted Budget	2023-24 Adopted Budget	$ Change in Budget	% Change in Budget
TOTAL ALL FUND TYPES	$ 157,670,082	$ 245,090,170	$ 236,582,370	$ (8,507,800)	-3.5%

TOTAL ALL FUND TYPES - REVENUE SUMMARY

	2021-22 Actual	2022-23 Adopted Budget	2023-24 Adopted Budget	$ Change in Budget	% Change in Budget
TOTAL ALL FUND TYPES	$ 157,670,082	$ 245,090,170	$ 236,582,370	$ (8,507,800)	-3.5%

VIEW ALL FUND TOTAL REVENUES HERE

Royal Oak

BUDGET SUMMARY
EXPENDITURES BY FUND TYPE

FISCAL YEAR 2023-2024 ANNUAL BUDGET

GOVERNMENTAL FUND TYPES - EXPENDITURES

GOVERNMENTAL FUND TYPES:	2021-22 Actual	2022-23 Adopted Budget	2023-24 Adopted Budget	$ Change in Budget	% Change in Budget
General Fund	$ 44,399,677	$ 47,683,955	$ 49,341,414	$ 1,657,459	3.5%
Special Revenue Funds:					
Public Safety Fund	$ 35,435,673	$ 36,143,236	$ 38,622,388	$ 2,479,152	6.9%
Misc Grants/Restricted Fund	$ 9,210,274	$ 12,660,533	$ 1,064,700	$ (11,595,833)	-91.6%
Local Streets	$ 9,133,225	$ 8,618,782	$ 15,282,570	$ 6,663,788	77.3%
Solid Waste	$ 5,757,649	$ 9,059,097	$ 8,737,021	$ (322,076)	-3.6%
Major Streets	$ 7,232,241	$ 6,414,505	$ 8,520,281	$ 2,105,776	32.8%
DDA Development Fund	$ 3,115,189	$ 3,159,701	$ 7,325,657	$ 4,165,956	131.8%
Library Fund	$ 1,747,069	$ 2,285,572	$ 3,306,134	$ 1,020,562	44.7%
State Construction Code	$ 2,403,149	$ 2,239,072	$ 2,336,264	$ 97,192	4.3%
Community Development Block Grant	$ 853,655	$ 1,064,533	$ 1,810,745	$ 746,212	70.1%
Senior Citizens Services	$ 598,406	$ 620,700	$ 1,208,983	$ 588,283	94.8%
Brownfield Redevelopment Auth.	$ 433,817	$ 1,036,100	$ 604,450	$ (431,650)	-41.7%
Indigent Deense	$ 420,331	$ 175,000	$ 703,320	$ 528,320	301.9%
Police Grants/Restricted Fund	$ 222,481	$ 127,300	$ 136,400	$ 9,100	7.1%
Animal Shelter	$ 79,271	$ 133,999	$ 311,133	$ 177,134	132.2%
DDA Operating Fund	$ 69,365	$ 69,647	$ 54,706	$ (14,941)	-21.5%
Publicity Tax	$ 41,761	$ 20,113	$ 72,670	$ 52,557	261.3%
Roots Fund	$ 27,457	$ 33,000	$ 62,000	$ 29,000	87.9%
Permanent fund	$ 8	$ -	$ -	$ -	0.0%
Total Special Revenue Funds	$ 76,781,021	$ 83,860,890	$ 90,159,422	$ 6,298,532	7.5%
Debt Service Funds:					
ROCC Debt Service	$ 2,205,831	$ 2,206,000	$ 2,209,500	$ 3,500	0.2%
Court Debt Service Fund	$ 465,052	$ 459,500	$ 461,070	$ 1,570	0.3%
General Obligation Debt	$ 629,303	$ -	$ -	$ -	0.0%
B.A. - Fire	$ 629,300	$ -	$ -	$ -	0.0%
Total Debt Service Funds	$ 3,929,486	$ 2,665,500	$ 2,670,570	$ 5,070	0.2%
Capital Projects Funds:					
ROCC Capital Projects	$ 6,149,359	$ -	$ -	$ -	0.0%
Parks Improvement Fund	$ 353,091	$ 900	$ -	$ (900)	-100.0%
Total Capital Projects Funds	$ 6,502,450	$ 900	$ -	$ (900)	-100.0%
TOTAL ALL GOVERNMENTAL FUND TYPES	$ 131,612,634	$ 134,211,245	$ 142,171,406	$ 7,960,161	5.9%

PROPRIETARY FUND TYPES - EXPENDITURES SUMMARY

PROPRIETARY FUND TYPES:	2021-22 Actual	2022-23 Adopted Budget	2023-24 Adopted Budget	$ Change in Budget	% Change in Budget
Enterprise Funds:					
Water and Sewer	$ 27,824,965	$ 34,819,624	$ 36,425,408	$ 1,605,784	4.6%
Auto Parking	$ 4,253,922	$ 6,680,527	$ 5,757,605	$ (922,922)	-13.8%
Ice Arena	$ 1,349,624	$ 1,530,161	$ 1,425,633	$ (104,528)	-6.8%
Recreation	$ 590,157	$ 672,997	$ 775,349	$ 102,352	15.2%
Farmers' Market	$ 574,597	$ 552,504	$ 635,789	$ 83,285	15.1%
Arts, Beats and Eats	$ 233,729	$ 265,100	$ 300,280	$ 35,180	13.3%
Total Enterprise Funds	**$ 34,826,994**	**$ 44,520,913**	**$ 45,320,064**	**$ 799,151**	**1.8%**
Internal Service Funds:					
Medical Self-Insurance	$ 11,338,084	$ 11,612,900	$ 13,652,900	$ 2,040,000	17.6%
Motor Pool	$ 4,055,611	$ 6,721,765	$ 6,162,176	$ (559,589)	-8.3%
Information Systems	$ 1,823,674	$ 2,433,395	$ 2,498,638	$ 65,243	2.7%
General Liability	$ 1,936,201	$ 1,470,700	$ 1,600,500	$ 129,800	8.8%
Workers' Compensation	$ 327,510	$ 500,400	$ 523,540	$ 23,140	4.6%
Total Internal Service Funds	**$ 19,481,080**	**$ 22,739,160**	**$ 24,437,754**	**$ 1,698,594**	**7.5%**
TOTAL ALL PROPRIETARY FUND TYPES	$ 54,308,074	$ 67,260,073	$ 69,757,818	$ 2,497,745	3.7%

FIDUCIARY FUND TYPES - EXPENDITURES SUMMARY

FIDUCIARY FUND TYPES:	2021-22 Actual	2022-23 Adopted Budget	2023-24 Adopted Budget	$ Change in Budget	% Change in Budget
Fiduciary Funds:					
Retirement	$ 19,963,732	$ 25,195,240	$ 21,065,970	$ (4,129,270)	-16.4%
Public Employee Health Care	$ 8,888,871	$ 18,393,750	$ 8,449,750	$ (9,944,000)	-54.1%
Total Fiduciary Funds	**$ 28,852,603**	**$ 43,588,990**	**$ 29,515,720**	**$ (14,073,270)**	**-32.3%**
TOTAL FIDUCIARY FUND TYPES	$ 28,852,603	$ 43,588,990	$ 29,515,720	$ (14,073,270)	-32.3%

TOTAL ALL FUND TYPES - EXPENDITURES SUMMARY

	2021-22 Actual	2022-23 Adopted Budget	2023-24 Adopted Budget	$ Change in Budget	% Change in Budget
TOTAL ALL FUND TYPES	$ 214,773,311	$ 245,060,308	$ 241,444,944	$ (3,615,364)	-1.5%

VIEW ALL FUND TOTAL EXPENDITURES HERE

Royal Oak

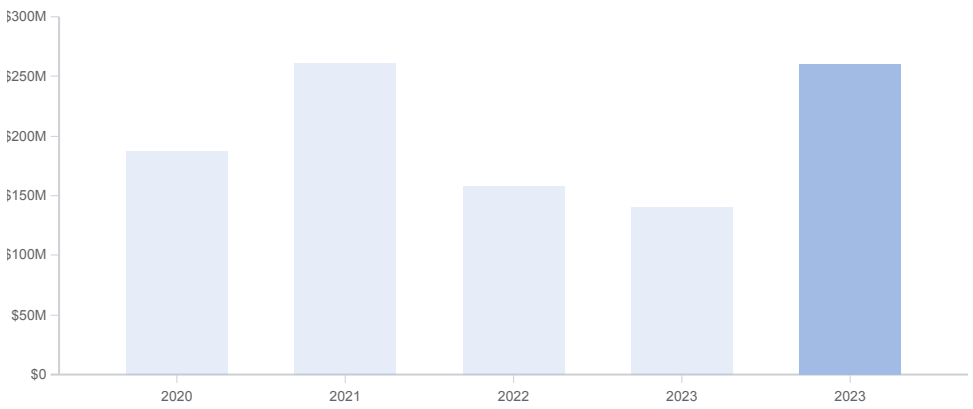
FINANCIAL SCHEDULES AND CHANGES IN FUND BALANCES

FISCAL YEAR 2023-2024 ANNUAL BUDGET

REVENUE SUMMARY BY FUND

All Funds Revenue by Fund

Data Updated Jun 14, 2023, 2:56 AM



$260,756,300.00

Revenues in 2023

Governmental Funds - Revenue by Fund

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
General Fund							
General Fund	$38,331,765	$37,697,128	$38,648,673	$47,683,870	$49,317,830	$30,577,190	$48,618,620
GENERAL FUND TOTAL	**$38,331,765**	**$37,697,128**	**$38,648,673**	**$47,683,870**	**$49,317,830**	**$30,577,190**	**$48,618,620**
Special Revenue Fund							
Major Streets	$5,166,457	$5,673,902	$6,979,773	$9,059,080	$9,159,080	$2,096,020	$6,763,420
Local Streets	$8,383,872	$9,141,040	$9,257,555	$12,660,520	$12,930,520	$1,913,000	$9,647,030
Public Safety Fund	$33,667,477	$33,982,785	$34,892,502	$36,143,230	$37,702,250	$13,651,980	$35,901,250
Publicity Tax	$56,745	$61,153	$67,862	$69,660	$80,160	$45,130	$65,010
Solid Waste	$7,399,201	$7,552,137	$7,821,610	$8,618,790	$8,754,790	$7,412,040	$7,725,720
Brownfield Redevelopment Auth	$255,299	$667,114	$419,122	$1,036,100	$624,900	$442,430	$597,050
DDA Development Fund	$5,027,246	$5,038,151	$5,556,423	$6,414,500	$6,949,340	$4,469,250	$6,142,630
DDA Operating Fund	$52,576	$50,953	$49,697	$50,100	$125,420	$68,610	$53,830
Indigent Defense	$668,713	$540,141	$291,105	$620,700	$620,700	$207,050	$539,200
Library Fund	$2,770,393	$2,854,922	$2,957,489	$3,159,700	$3,366,300	$2,886,820	$3,107,380
Community Develop Block Grant	$1,624,957	$1,407,008	$2,403,149	$2,239,050	$2,340,880	$175,060	$2,210,510
State Construction Code	$3,085,104	$2,813,072	$2,400,807	$2,285,580	$3,693,500	$1,999,260	$3,026,090
Roots Fund	$48,319	$26,958	$30,252	$33,000	$98,200	$6,070	$34,890
Senior Citizen Services	$693,584	$588,533	$857,664	$1,064,520	$1,430,820	$510,770	$1,426,420
Animal Shelter	$82,336	$55,837	$84,705	$134,020	$182,520	$22,580	$171,350
Police Grants/Restricted Fund	$414,798	$325,121	$160,426	$127,300	$328,130	$226,560	$283,930
Misc Grants/Restricted Fund	$11,985	$104,922	$446,446	$175,000	$175,000	$28,011,570	$28,245,050
Permanent Fund	$201	$44	$29	$20	$20	$100	$210
SPECIAL REVENUE FUND TOTAL	**$69,409,264**	**$70,883,793**	**$74,676,616**	**$83,890,870**	**$88,562,530**	**$64,144,300**	**$105,940,970**
Debt Service Fund							
General Obligation Debt	$615,012	$621,511	$614,480	$0	$0	$7,930	$9,400
Court Debt Service Fund	$462,972	$464,240	$465,052	$459,500	$459,500	$446,330	$459,500
ROCC Debt Service	$2,206,000	$2,206,363	$2,205,831	$2,206,000	$2,206,000	$683,170	$2,206,500
B.A. - Fire	$630,825	$632,975	$629,300	$0	$0	$0	$0
DEBT SERVICE FUND TOTAL	**$3,914,809**	**$3,925,089**	**$3,914,664**	**$2,665,500**	**$2,665,500**	**$1,137,430**	**$2,675,400**
ROCC Capital Projects	$1,860,713	$25,019	$3,025,355	$0	$401,500	$8,870	$18,160
Capital Projects	$4,614	$516	$0	$0	$0	$0	$0
Parks Improvement Fund	$674,599	$1,191,055	$7,131	$900	$900	$7,090	$14,520
TOTAL	**$114,195,763**	**$113,722,599**	**$120,272,439**	**$134,241,140**	**$140,948,260**	**$95,874,880**	**$157,267,670**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
General Fund						
General Fund	$46,479,150	$49,341,419	$47,586,463	$48,750,244	$49,971,403	$51,250,952
GENERAL FUND TOTAL	**$46,479,150**	**$49,341,419**	**$47,586,463**	**$48,750,244**	**$49,971,403**	**$51,250,952**
Special Revenue Fund						
Major Streets	$6,273,190	$8,520,282	$6,443,120	$9,638,991	$10,840,994	$12,049,327
Local Streets	$10,874,230	$15,282,568	$10,508,911	$10,854,971	$11,212,796	$11,582,791
Public Safety Fund	$37,708,390	$38,622,388	$39,291,676	$40,591,596	$41,908,724	$43,343,653
Publicity Tax	$77,170	$77,170	$78,970	$80,832	$82,759	$84,753
Solid Waste	$8,315,120	$8,737,022	$8,599,469	$8,893,700	$9,198,158	$9,513,198
Brownfield Redevelopment Auth	$604,450	$604,450	$625,191	$646,654	$668,864	$691,848
DDA Development Fund	$6,940,720	$7,325,656	$7,169,527	$7,421,672	$7,684,447	$7,957,154
DDA Operating Fund	$56,490	$56,490	$58,382	$60,340	$62,366	$64,461
Indigent Defense	$703,320	$703,320	$710,392	$717,521	$724,739	$732,015
Library Fund	$3,924,520	$3,924,520	$4,052,458	$4,185,159	$4,322,775	$4,465,462
Community Develop Block Grant	$1,810,760	$1,810,760	$1,823,595	$1,836,954	$1,850,794	$1,865,152
State Construction Code	$2,631,200	$2,631,200	$2,750,176	$2,874,990	$3,005,933	$3,143,309
Roots Fund	$62,000	$62,000	$64,000	$66,000	$68,000	$70,000
Senior Citizen Services	$1,125,530	$1,208,985	$1,160,141	$1,195,857	$1,232,716	$1,270,754
Animal Shelter	$341,980	$341,980	$195,603	$196,965	$198,368	$199,814

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Police Grants/Restricted Fund	$136,400	$136,400	$137,464	$138,545	$139,642	$140,757
Misc Grants/Restricted Fund	$502,200	$1,064,700	$376,650	$282,488	$211,866	$158,899
Permanent Fund	$240	$240	$242	$245	$247	$250
SPECIAL REVENUE FUND TOTAL	**$82,087,910**	**$91,110,130**	**$84,045,968**	**$89,683,480**	**$93,414,188**	**$97,333,597**
Debt Service Fund						
General Obligation Debt	$0	$0	$0	$0	$0	$0
Court Debt Service Fund	$461,070	$461,070	$0	$0	$0	$0
ROCC Debt Service	$2,209,500	$2,209,500	$2,209,500	$2,209,500	$2,209,500	$2,209,500
B.A. - Fire	$0	$0	$0	$0	$0	$0
DEBT SERVICE FUND TOTAL	**$2,670,570**	**$2,670,570**	**$2,209,500**	**$2,209,500**	**$2,209,500**	**$2,209,500**
ROCC Capital Projects	$0	$0	$0	$0	$0	$0
Capital Projects	$0	$0	$0	$0	$0	$0
Parks Improvement Fund	$0	$0	$0	$0	$0	$0
TOTAL	**$131,237,630**	**$143,122,120**	**$133,841,931**	**$140,643,223**	**$145,595,091**	**$150,794,049**

All Proprietary Funds - Revenue by Fund

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Enterprise Fund							
Arts, Beats, And Eats	$238,554	$190	$320,360	$265,100	$265,100	$296,000	$298,070
Recreation	$322,595	$237,889	$558,735	$673,010	$673,010	$230,150	$571,660
Auto Parking	$4,189,234	$3,037,780	$4,134,757	$6,680,540	$6,680,540	$2,123,940	$4,058,470
Farmers Market	$334,159	$290,577	$537,534	$552,510	$576,910	$336,670	$524,250
Water & Sewer	$29,832,737	$31,960,808	$30,581,710	$34,819,590	$35,184,140	$18,629,150	$31,510,920
Ice Arena	$1,107,269	$847,396	$1,394,051	$1,530,160	$1,530,160	$705,290	$1,311,610
ENTERPRISE FUND TOTAL	**$36,024,548**	**$36,374,639**	**$37,527,146**	**$44,520,910**	**$44,909,860**	**$22,321,200**	**$38,274,980**
Internal Service Fund							
Information Systems	$1,856,269	$1,736,559	$2,219,004	$2,433,400	$2,433,400	$1,106,630	$2,213,850
Motor Pool	$5,023,837	$5,262,465	$5,232,011	$6,721,750	$7,500,150	$2,900,430	$5,831,060
Workers Compensation	$397,067	$794,848	$469,667	$500,400	$500,400	$223,770	$385,400
Medical Self-Insurance	$10,402,149	$10,742,922	$10,551,890	$11,612,900	$11,612,900	$5,203,320	$10,896,370
General Liability	$1,608,333	$1,895,354	$1,518,652	$1,470,700	$1,470,700	$1,284,160	$1,625,700
INTERNAL SERVICE FUND TOTAL	**$19,287,656**	**$20,432,149**	**$19,991,223**	**$22,739,150**	**$23,517,550**	**$10,718,310**	**$20,952,380**
TOTAL	**$55,312,204**	**$56,806,788**	**$57,518,369**	**$67,260,060**	**$68,427,410**	**$33,039,510**	**$59,227,360**

	2023-24 Managers Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Enterprise Fund					
Arts, Beats, And Eats	$279,450	$287,745	$296,287	$305,085	$314,146
Recreation	$565,800	$580,920	$596,493	$612,533	$629,055
Auto Parking	$4,107,870	$4,283,428	$4,467,761	$4,661,310	$4,864,534
Farmers Market	$528,610	$544,279	$560,416	$577,035	$594,151
Water & Sewer	$35,154,770	$36,879,521	$38,689,432	$40,588,725	$42,581,831
Ice Arena	$1,384,330	$1,425,813	$1,468,541	$1,512,549	$1,557,878
ENTERPRISE FUND TOTAL	**$42,020,830**	**$44,001,705**	**$46,078,930**	**$48,257,238**	**$50,541,594**
Internal Service Fund					
Information Systems	$2,230,170	$2,295,435	$2,362,641	$2,431,847	$2,503,113
Motor Pool	$5,357,810	$5,311,062	$5,264,898	$5,219,314	$5,174,307
Workers Compensation	$411,800	$419,677	$427,708	$435,897	$444,245
Medical Self-Insurance	$11,440,060	$12,008,461	$12,605,245	$13,231,833	$13,889,713
General Liability	$1,735,180	$1,821,048	$1,911,200	$2,005,851	$2,105,225
INTERNAL SERVICE FUND TOTAL	**$21,175,020**	**$21,855,682**	**$22,571,693**	**$23,324,741**	**$24,116,603**
TOTAL	**$63,195,850**	**$65,857,387**	**$68,650,623**	**$71,581,979**	**$74,658,198**

All Fiduciary Funds - Revenue by Fund

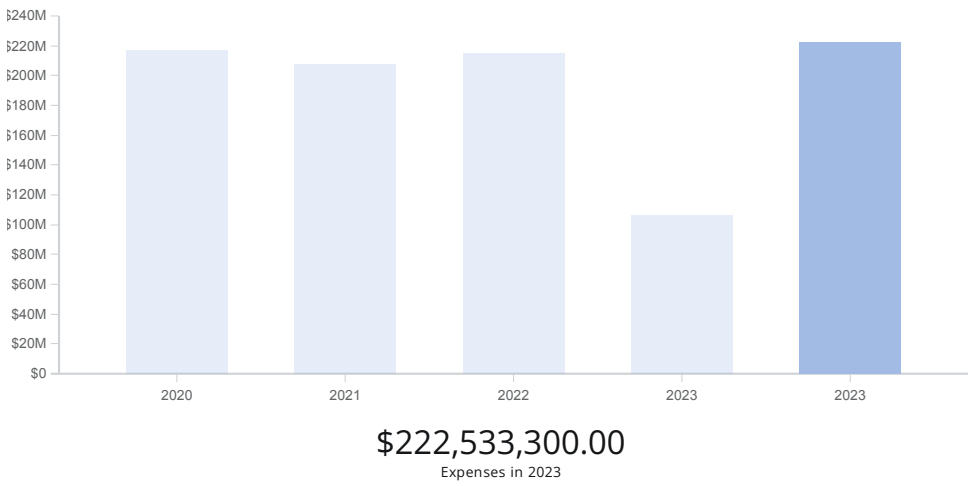
	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Retirement	$14,896,701	$52,771,142	-$10,757,525	$25,195,240	$25,195,240	$7,987,190	$25,190,340
Public Employee Health Care	$2,357,780	$37,834,280	-$9,363,173	$18,393,750	$18,393,750	$2,983,600	$18,661,040
TOTAL	**$17,254,481**	**$90,605,422**	**-$20,120,698**	**$43,588,990**	**$43,588,990**	**$10,970,790**	**$43,851,380**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Retirement	$24,414,950	$24,414,950	$25,705,524	$27,077,676	$28,537,023	$30,089,577
Public Employee Health Care	$17,734,180	$17,734,180	$18,931,664	$20,213,979	$21,587,230	$23,057,959
TOTAL	**$42,149,130**	**$42,149,130**	**$44,637,187**	**$47,291,656**	**$50,124,252**	**$53,147,536**

EXPENDITURE SUMMARY BY FUND

All Funds Expenditures by Fund

Data Updated Jun 14, 2023, 2:56 AM



$222,533,300.00

Expenses in 2023

All Governmental Funds - Expenditures by Fund

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
General Fund							
General Fund	$41,229,461	$36,406,688	$44,399,677	$47,683,955	$49,317,915	$23,235,730	$46,300,340
GENERAL FUND TOTAL	**$41,229,461**	**$36,406,688**	**$44,399,677**	**$47,683,955**	**$49,317,915**	**$23,235,730**	**$46,300,340**
Special Revenue Fund							
Major Streets	$5,043,067	$4,425,650	$5,757,649	$9,059,097	$9,159,097	$2,392,200	$5,465,840
Local Streets	$8,356,866	$10,431,998	$9,210,274	$12,660,533	$12,930,533	$4,414,320	$8,517,920
Public Safety Fund	$33,628,950	$33,091,028	$35,435,673	$36,143,236	$37,702,256	$19,554,820	$36,528,370
Publicity Tax	$65,369	$57,449	$69,365	$69,647	$80,147	$30,640	$70,170
Solid Waste	$7,647,442	$8,016,905	$9,133,225	$8,618,782	$8,754,782	$4,263,690	$8,647,260
Brownfield Redevelopment Auth	$332,830	$553,576	$433,817	$1,036,100	$624,900	$57,410	$466,900
DDA Development Fund	$4,582,556	$8,207,960	$7,232,241	$6,414,505	$6,949,345	$2,344,890	$5,605,640
DDA Operating Fund	$71,006	$49,831	$41,761	$50,113	$125,433	$37,560	$123,790
Indigent Defense	$469,473	$486,445	$598,406	$620,700	$620,700	$252,970	$579,500
Library Fund	$2,784,699	$3,353,622	$3,115,189	$3,159,701	$3,366,301	$1,728,870	$3,325,620
Community Develop Block Grant	$1,624,957	$1,407,008	$2,403,149	$2,239,072	$2,340,902	$363,410	$2,191,120
State Construction Code	$1,419,713	$1,535,665	$1,747,069	$2,285,572	$3,693,492	$900,160	$1,797,920
Roots Fund	$49,855	$46,803	$27,457	$33,000	$98,200	$42,590	$89,530
Senior Citizen Services	$750,737	$991,360	$853,655	$1,064,533	$1,430,833	$507,540	$1,014,330
Animal Shelter	$78,778	$78,399	$79,271	$133,999	$182,499	$55,710	$153,120
Police Grants/Restricted Fund	$1,591,261	$314,796	$222,481	$127,300	$328,130	$63,020	$138,990
Misc Grants/Restricted Fund	$11,159	$103,945	$420,331	$175,000	$175,000	$364,630	$802,290
Permanent Fund	$3	$6	$8	$0	$0	$0	$0
SPECIAL REVENUE FUND TOTAL	**$68,508,719**	**$73,152,445**	**$76,781,021**	**$83,890,890**	**$88,562,550**	**$37,374,430**	**$75,518,310**
Debt Service Fund							
General Obligation Debt	$630,833	$632,982	$629,303	$0	$0	$0	$0
Court Debt Service Fund	$465,221	$464,240	$465,052	$459,500	$459,500	$446,330	$459,500
ROCC Debt Service	$2,206,231	$2,206,631	$2,205,831	$2,206,000	$2,206,000	$682,670	$2,206,500
B.A. - Fire	$630,825	$632,975	$629,300	$0	$0	$0	$0
DEBT SERVICE FUND TOTAL	**$3,933,111**	**$3,936,828**	**$3,929,486**	**$2,665,500**	**$2,665,500**	**$1,129,000**	**$2,666,000**
ROCC Capital Projects	$22,069,776	$10,729,009	$6,149,356	$0	$401,500	$23,870	$1,280,190
Capital Projects	$78	$287,181	$0	$0	$0	$0	$0
Parks Improvement Fund	$1,479,365	$2,733,533	$353,091	$900	$900	$190	$1,860
TOTAL	**$137,220,511**	**$127,245,685**	**$131,612,630**	**$134,241,246**	**$140,948,366**	**$61,763,220**	**$125,766,700**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
General Fund						
General Fund	$49,417,153	$49,341,419	$53,307,468	$56,629,502	$57,373,637	$58,153,107
GENERAL FUND TOTAL	**$49,417,153**	**$49,341,419**	**$53,307,468**	**$56,629,502**	**$57,373,637**	**$58,153,107**
Special Revenue Fund						
Major Streets	$8,520,281	$8,520,282	$7,764,326	$8,639,354	$9,452,376	$9,440,082
Local Streets	$15,282,570	$15,282,568	$10,159,611	$9,201,294	$10,336,846	$10,661,360
Public Safety Fund	$38,622,388	$38,622,388	$39,284,088	$40,532,597	$41,842,925	$43,208,316
Publicity Tax	$74,922	$77,170	$77,284	$79,723	$82,241	$84,841
Solid Waste	$8,737,021	$8,737,022	$9,093,675	$9,461,683	$9,851,885	$10,261,163
Brownfield Redevelopment Auth	$604,450	$604,450	$625,191	$646,655	$668,865	$691,847
DDA Development Fund	$7,325,657	$7,325,656	$6,041,622	$6,192,242	$6,349,219	$6,512,837
DDA Operating Fund	$54,706	$56,490	$56,721	$58,815	$60,991	$63,254
Indigent Defense	$703,320	$703,320	$710,391	$717,529	$724,739	$732,022
Library Fund	$3,306,134	$3,924,520	$4,039,206	$3,423,462	$3,536,087	$3,652,277
Community Develop Block Grant	$1,810,745	$1,810,760	$1,823,610	$1,836,954	$1,850,794	$1,865,151
State Construction Code	$2,336,264	$2,631,200	$2,410,177	$2,486,755	$2,566,101	$2,648,318
Roots Fund	$62,000	$62,000	$62,000	$62,000	$62,000	$62,000
Senior Citizen Services	$1,216,488	$1,208,985	$1,080,770	$1,111,779	$1,145,961	$1,179,364
Animal Shelter	$318,639	$341,980	$174,368	$180,313	$186,483	$192,888
Police Grants/Restricted Fund	$136,400	$136,400	$137,464	$138,544	$139,642	$140,757
Misc Grants/Restricted Fund	$1,064,700	$1,064,700	$140,425	$146,076	$151,969	$158,114
Permanent Fund	$0	$240	$0	$0	$0	$0
SPECIAL REVENUE FUND TOTAL	**$90,176,685**	**$91,110,130**	**$83,680,930**	**$84,915,775**	**$89,009,124**	**$91,554,592**
Debt Service Fund						
General Obligation Debt	$0	$0	$0	$0	$0	$0
Court Debt Service Fund	$461,070	$461,070	$0	$0	$0	$0
ROCC Debt Service	$2,209,500	$2,209,500	$2,209,500	$2,209,500	$2,209,500	$2,209,500
B.A. - Fire	$0	$0	$0	$0	$0	$0
DEBT SERVICE FUND TOTAL	**$2,670,570**	**$2,670,570**	**$2,209,500**	**$2,209,500**	**$2,209,500**	**$2,209,500**
ROCC Capital Projects	$0	$0	$0	$0	$0	$0
Capital Projects	$0	$0	$0	$0	$0	$0
Parks Improvement Fund	$0	$0	$0	$0	$0	$0
TOTAL	**$142,264,408**	**$143,122,120**	**$139,197,898**	**$143,754,776**	**$148,592,261**	**$151,917,199**

All Proprietary Funds - Expenditures by Fund

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Enterprise Fund							
Arts, Beats, And Eats	$237,925	$2,045	$233,729	$265,100	$265,100	$140,580	$292,550
Recreation	$584,199	$398,196	$590,157	$672,997	$672,997	$358,380	$751,040
Auto Parking	$5,194,725	$4,236,855	$4,253,922	$6,680,527	$6,680,527	$1,932,380	$4,947,730
Farmers Market	$561,225	$494,222	$574,597	$552,504	$576,904	$290,410	$546,580
Water & Sewer	$27,354,113	$27,235,892	$27,824,965	$34,819,624	$35,184,174	$14,453,350	$34,465,640
Ice Arena	$1,272,540	$1,800,109	$1,349,624	$1,530,161	$1,530,161	$637,920	$1,552,380
ENTERPRISE FUND TOTAL	**$35,204,725**	**$34,167,319**	**$34,826,994**	**$44,520,913**	**$44,909,863**	**$17,813,020**	**$42,555,920**
Internal Service Fund							
Information Systems	$1,417,022	$1,603,202	$1,823,674	$2,433,395	$2,433,395	$917,780	$2,347,950
Motor Pool	$4,366,004	$3,805,649	$4,055,611	$6,721,765	$7,500,165	$2,505,390	$7,691,340
Workers Compensation	$408,094	$516,291	$327,510	$500,400	$500,400	$121,890	$242,900
Medical Self-Insurance	$9,697,803	$10,085,399	$11,338,084	$11,612,900	$11,612,900	$7,291,630	$12,285,430
General Liability	$1,392,220	$1,833,892	$1,936,201	$1,470,700	$1,470,700	$1,273,880	$1,450,500
INTERNAL SERVICE FUND TOTAL	**$17,281,142**	**$17,844,435**	**$19,481,081**	**$22,739,159**	**$23,517,559**	**$12,110,570**	**$24,018,120**
TOTAL	**$52,485,867**	**$52,011,754**	**$54,308,074**	**$67,260,073**	**$68,427,423**	**$29,923,590**	**$66,574,040**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Enterprise Fund						
Arts, Beats, And Eats	$300,280	$300,280	$298,540	$312,114	$328,016	$345,259
Recreation	$812,869	$775,349	$833,656	$1,189,623	$2,626,293	$899,691
Auto Parking	$5,844,880	$5,757,606	$5,357,764	$5,472,147	$5,589,474	$5,713,990
Farmers Market	$643,292	$635,788	$560,268	$577,409	$595,245	$613,811
Water & Sewer	$36,425,408	$36,425,406	$38,261,155	$38,193,052	$38,303,198	$40,307,787
Ice Arena	$1,429,386	$1,425,634	$1,466,026	$1,514,662	$1,565,508	$1,618,688
ENTERPRISE FUND TOTAL	**$45,456,115**	**$45,320,063**	**$46,777,410**	**$47,259,007**	**$49,007,734**	**$49,499,227**
Internal Service Fund						
Information Systems	$2,498,638	$2,498,639	$2,449,605	$2,531,798	$2,617,479	$2,706,806
Motor Pool	$6,162,176	$6,162,176	$6,705,897	$6,854,391	$6,860,307	$7,274,143
Workers Compensation	$523,540	$523,540	$549,316	$576,369	$604,762	$634,563
Medical Self-Insurance	$13,652,900	$13,652,900	$14,322,487	$15,025,552	$15,763,768	$16,538,893
General Liability	$1,600,500	$1,735,180	$1,678,015	$1,759,405	$1,844,865	$1,934,597
INTERNAL SERVICE FUND TOTAL	**$24,437,754**	**$24,572,435**	**$25,705,320**	**$26,747,515**	**$27,691,182**	**$29,089,001**
TOTAL	**$69,893,869**	**$69,892,498**	**$72,482,731**	**$74,006,522**	**$76,698,916**	**$78,588,228**

All Fiduciary Funds - Expenditures by Fund

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Retirement	$19,258,339	$20,313,189	$19,963,732	$25,195,240	$25,195,240	$10,194,650	$21,350,040
Public Employee Health Care	$7,871,079	$8,288,944	$8,888,871	$18,393,750	$18,393,750	$4,011,570	$8,437,300
TOTAL	**$27,129,418**	**$28,602,133**	**$28,852,603**	**$43,588,990**	**$43,588,990**	**$14,206,220**	**$29,787,340**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Retirement	$21,065,970	$24,414,950	$22,098,358	$23,181,738	$24,318,642	$25,511,726
Public Employee Health Care	$8,449,750	$17,734,180	$8,859,391	$9,289,182	$9,740,121	$10,213,256
TOTAL	**$29,515,720**	**$42,149,130**	**$30,957,748**	**$32,470,920**	**$34,058,763**	**$35,724,982**

GENERAL FUND - REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE

GENERAL FUND

101	General Fund Summary	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
	Beginning Fund Balance	**10,776,326**	**13,094,606**	**10,232,342**	**4,589,691**	**(3,208,506)**	**(10,526,471)**
	Revenues and transfers from other funds	**48,618,620**	**46,479,150**	**47,586,463**	**48,750,244**	**49,971,403**	**51,250,952**
	Expenditures and transfers to other funds by department:						
101	Mayor / Commission	44,680	58,723	60,303	61,930	63,606	65,333
136	District Court	3,868,550	4,513,858	4,664,730	4,821,005	4,982,895	5,150,618
172	City Manager	848,120	968,280	999,137	1,031,027	1,063,986	1,098,051
191	Elections	580,760	712,327	736,257	761,042	786,712	813,302
201	Finance	1,103,700	1,127,375	1,163,323	1,200,468	1,238,853	1,278,521
209	Assessing	731,270	841,863	868,723	896,521	925,290	955,066
210	City Attorney	682,980	777,827	802,012	826,987	852,779	879,415
215	City Clerk	449,230	533,785	551,898	570,669	590,122	610,285
226	Human Resources	704,340	705,751	731,074	757,380	784,710	813,105
248	Administration	5,446,500	5,636,350	5,776,848	5,923,838	6,077,627	6,238,541
253	Treasury	470,650	510,977	527,219	544,002	561,344	579,265
265	City Office Building	317,880	308,164	321,042	334,588	348,842	363,847
267	Building Maintenance	310,920	348,460	359,729	371,436	383,598	396,234
747	Community Engagement	223,860	403,024	412,828	422,926	433,326	444,038
	General Government Total:	**15,783,440**	**17,446,764**	**17,975,123**	**18,523,819**	**19,093,690**	**19,685,621**
400	Planning and Zoning	594,670	517,700	411,583	425,981	440,917	456,410
728	Economic Development	33,350	139,232	143,916	148,766	153,789	158,991
	Community and Economic Development Total:	**628,020**	**656,932**	**555,499**	**574,747**	**594,706**	**615,401**
	Health and Welfare Total:	-	-	-	-	-	-
372	Ordinance Enforcement	410,460	371,986	381,800	391,925	402,371	413,147
430	Animal Protection Services	51,870	53,430	56,102	58,907	61,852	64,944
	Public Safety Total:	**462,330**	**425,416**	**437,902**	**450,832**	**464,223**	**478,091**
443	Electrical	134,780	110,117	111,871	113,701	115,608	117,594
447	Engineering	553,170	556,174	573,616	591,652	610,302	629,588
448	Street Lighting	1,162,010	1,202,070	1,295,566	1,396,442	1,505,284	1,622,726
	Public Works Total:	**1,849,960**	**1,868,361**	**1,981,053**	**2,101,795**	**2,231,194**	**2,369,908**
266	Parks and Forestry	1,762,330	2,440,738	5,158,393	7,002,467	6,198,706	5,297,234
834	Cable Communications	159,510	154,320	198,267	163,956	168,257	172,713
835	Community Promotion	333,650	297,710	223,593	224,507	225,453	226,433
836	Woodward Dream Cruise	84,320	95,083	98,202	101,430	104,771	108,229
837	Arts, Beats, and Eats	45,610	49,660	51,122	52,638	54,208	55,834
	Recreation and Culture Total:	**2,385,420**	**3,037,511**	**5,729,577**	**7,544,998**	**6,751,395**	**5,860,443**
965	Transfers out	25,191,170	25,906,430	26,549,960	27,352,250	28,154,160	29,056,860
	Transfers out Total:	**25,191,170**	**25,906,430**	**26,549,960**	**27,352,250**	**28,154,160**	**29,056,860**
	Expenditures and transfers to other funds total:	**46,300,340**	**49,341,414**	**53,229,114**	**56,548,441**	**57,289,368**	**58,066,324**
	Net change in fund balance	2,318,280	(2,862,264)	(5,642,651)	(7,798,197)	(7,317,965)	(6,815,372)
	Ending Fund Balance	**13,094,606**	**10,232,342**	**4,589,691**	**(3,208,506)**	**(10,526,471)**	**(17,341,843)**

GENERAL FUND - UNASSIGNED FUND BALANCE ANALYSIS

GENERAL FUND - FUND BALANCE COMPONENTS:						
Non-spendable Fund Balance (assume no change)	168,052	168,052	168,052	168,052	168,052	168,052
Restricted Fund Balance (assume no change)	882,191	882,191	882,191	882,191	882,191	882,191
Assigned Fund Balance (assume no change)	643,939	643,939	643,939	643,939	643,939	643,939
UNASSIGNED FUND BALANCE	**11,400,424**	**8,538,160**	**2,895,509**	**(4,902,688)**	**(12,220,653)**	**(19,036,025)**
Ending Total Fund Balance	13,094,606	10,232,342	4,589,691	(3,208,506)	(10,526,471)	(17,341,843)
UNASSIGNED FUND BALANCE AS A PERCENTAGE OF BUDGETED EXPENDITURES	**24.6%**	**17.3%**	**5.4%**	**-8.7%**	**-21.3%**	**-32.8%**
ALTERNATIVE STATISTIC:						
GENERAL FUND - UNASSIGNED FUND BALANCE WITH $0 CAPITAL OUTLAY ASSUMPTION						
UNASSIGNED FUND BALANCE	11,400,424	8,538,160	2,895,509	(4,902,688)	(12,220,653)	(19,036,025)
CAPITAL OUTLAY ASSUMED IN FORECAST, BASED ON CI	174,000	934,370	3,610,000	5,410,000	4,560,000	3,610,000
ADJUSTED UNASSIGNED FUND BALANCE, EXCLUDING CAPITAL OUTLAY IMPACT	11,574,424	9,646,530	7,613,879	5,225,682	2,467,717	(737,655)
ADJUSTED UNASSIGNED FUND BALANCE AS A PERCENTAGE OF BUDGETED EXPENDITURES, EXCLUDING CAPITAL OUTLAY	**25.1%**	**19.9%**	**15.3%**	**10.2%**	**4.7%**	**-1.4%**

COMBINED GENERAL FUND AND **PUBLIC SAFETY** FUND - FUND BALANCE ANALYSIS

GENERAL FUND AND PUBLIC SAFETY FUND COMBINED

FUND NO.							
101 & 207	**General Fund and Public Safety Fund Combined - Summary**	**2022-23**	**2023-24**	**2024-25**	**2025-26**	**2026-27**	**2027-28**
	COMBINED GENERAL FUND AND PUBLIC SAFETY FUND						
	Total Combined Revenue	**62,519,870**	**61,187,540**	**62,778,139**	**64,441,840**	**66,180,127**	**67,994,605**
	Total Combined Expenditures	**60,828,710**	**64,963,802**	**68,413,202**	**72,181,038**	**73,432,293**	**74,674,640**
	Net combined change in fund balance	**1,691,160**	**(3,776,262)**	**(5,635,063)**	**(7,739,198)**	**(7,252,166)**	**(6,680,035)**
	Total combined fund balance	**12,733,399**	**8,957,137**	**3,322,074**	**(4,417,124)**	**(11,669,290)**	**(18,349,325)**
	Combined fund balance as a percentage of expenditures	**20.9%**	**13.8%**	**4.9%**	**-6.1%**	**-15.9%**	**-24.6%**
	ALTERNATIVE STATISTIC:						
	Adjusted combined fund balance, excluding General Fund capital outlay	12,907,399	10,065,507	8,040,444	5,711,246	3,019,080	(50,955)
	Adjusted combined fund balance, excluding General Fund capital outlay, as a percentage of expenditures	**21.3%**	**15.7%**	**12.4%**	**8.6%**	**4.4%**	**-0.1%**

SPECIAL REVENUE FUNDS - REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE

SPECIAL REVENUE FUNDS

202	Major Streets Fund Summary	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
	Beginning Fund Balance	6,824,402	8,121,982	5,874,891	4,553,685	5,553,322	6,941,940
	Revenues and transfers from other funds	6,763,420	6,273,190	6,443,120	9,638,991	10,840,994	12,049,327
	Expenditures and transfers to other funds	5,465,840	8,520,281	7,764,326	8,639,354	9,452,376	9,440,082
	Net change in fund balance	1,297,580	(2,247,091)	(1,321,206)	999,637	1,388,618	2,609,245
	Ending Fund Balance	8,121,982	5,874,891	4,553,685	5,553,322	6,941,940	9,551,185

203	Local Streets Fund Summary	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
	Beginning Fund Balance	5,205,342	6,334,452	1,926,112	2,275,412	3,929,089	4,805,039
	Revenues and transfers from other funds	9,647,030	10,874,230	10,508,911	7,854,971	7,212,796	6,582,791
	Expenditures and transfers to other funds	8,517,920	15,282,570	10,159,611	6,201,294	6,336,846	5,661,360
	Net change in fund balance	1,129,110	(4,408,340)	349,300	1,653,677	875,950	921,431
	Ending Fund Balance	6,334,452	1,926,112	2,275,412	3,929,089	4,805,039	5,726,470

207	Public Safety Fund Summary	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
	Beginning Fund Balance	1,960,095	1,332,975	418,977	426,565	485,564	551,363
	Revenues and transfers from other funds	35,901,250	37,708,390	39,291,676	40,591,596	41,908,724	43,343,653
	Expenditures and transfers to other funds	36,528,370	38,622,388	39,284,088	40,532,597	41,842,925	43,208,316
	Net change in fund balance	(627,120)	(913,998)	7,588	58,999	65,799	135,337
	Ending Fund Balance	1,332,975	418,977	426,565	485,564	551,363	686,700

211	Publicity Tax Fund Summary	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
	Beginning Fund Balance	16,959	11,799	16,299	20,316	23,839	26,856
	Revenues and transfers from other funds	65,010	77,170	78,970	80,832	82,759	84,753
	Expenditures and transfers to other funds	70,170	72,670	74,953	77,309	79,742	82,254
	Net change in fund balance	(5,160)	4,500	4,017	3,523	3,017	2,499
	Ending Fund Balance	11,799	16,299	20,316	23,839	26,856	29,355

226	Solid Waste Fund Summary	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
	Beginning Fund Balance	3,811,763	2,890,223	2,468,322	1,974,116	1,406,133	752,406
	Revenues and transfers from other funds	7,725,720	8,315,120	8,599,469	8,893,700	9,198,158	9,513,198
	Expenditures and transfers to other funds	8,647,260	8,737,021	9,093,675	9,461,683	9,851,885	10,261,163
	Net change in fund balance	(921,540)	(421,901)	(494,206)	(567,983)	(653,727)	(747,965)
	Ending Fund Balance	2,890,223	2,468,322	1,974,116	1,406,133	752,406	4,441

260

Indigent Defense Fund Summary	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Beginning Fund Balance	37,799	(2,501)	(2,501)	(2,501)	(2,509)	(2,509)
Revenues and transfers from other funds	539,200	703,320	710,392	717,521	724,739	732,015
Expenditures and transfers to other funds	579,500	703,320	710,392	717,529	724,739	732,022
Net change in fund balance	(40,300)	-	-	(8)	-	(7)
Ending Fund Balance	(2,501)	(2,501)	(2,501)	(2,509)	(2,509)	(2,516)

271

Library Fund Summary	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Beginning Fund Balance	822,695	604,455	1,222,841	1,236,093	1,997,790	2,784,478
Revenues and transfers from other funds	3,107,380	3,924,520	4,052,458	4,185,159	4,322,775	4,465,462
Expenditures and transfers to other funds	3,325,620	3,306,134	4,039,206	3,423,462	3,536,087	3,652,277
Net change in fund balance	(218,240)	618,386	13,252	761,697	786,688	813,185
Ending Fund Balance	604,455	1,222,841	1,236,093	1,997,790	2,784,478	3,597,663

274

Community Development Block Grant Fund Summary	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Beginning Fund Balance	-	19,390	19,405	19,390	19,390	19,390
Revenues and transfers from other funds	2,210,510	1,810,760	1,823,595	1,836,954	1,850,794	1,865,152
Expenditures and transfers to other funds	2,191,120	1,810,745	1,823,610	1,836,954	1,850,794	1,865,152
Net change in fund balance	19,390	15	(15)	-	-	-
Ending Fund Balance	19,390	19,405	19,390	19,390	19,390	19,390

282

State Construction Code Fund Summary	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Beginning Fund Balance	13,400,938	14,629,108	14,924,044	15,264,043	15,652,278	16,092,110
Revenues and transfers from other funds	3,026,090	2,631,200	2,750,176	2,874,990	3,005,933	3,143,309
Expenditures and transfers to other funds	1,797,920	2,336,264	2,410,177	2,486,755	2,566,101	2,648,318
Net change in fund balance	1,228,170	294,936	339,999	388,235	439,832	494,991
Ending Fund Balance	14,629,108	14,924,044	15,264,043	15,652,278	16,092,110	16,587,101

295

R.O.O.T.S. Fund Summary	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Beginning Fund Balance	330,472	275,832	275,832	277,832	281,832	287,832
Revenues and transfers from other funds	34,890	62,000	64,000	66,000	68,000	70,000
Expenditures and transfers to other funds	89,530	62,000	62,000	62,000	62,000	62,000
Net change in fund balance	(54,640)	-	2,000	4,000	6,000	8,000
Ending Fund Balance	275,832	275,832	277,832	281,832	287,832	295,832

296

Senior Citizen Services Fund Summary	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Beginning Fund Balance	94,234	506,324	422,871	510,011	602,132	697,214
Revenues and transfers from other funds	1,426,420	1,125,530	1,160,141	1,195,857	1,232,716	1,270,754
Expenditures and transfers to other funds	1,014,330	1,208,983	1,073,001	1,103,736	1,137,634	1,170,742
Net change in fund balance	412,090	(83,453)	87,140	92,121	95,082	100,012
Ending Fund Balance	506,324	422,871	510,011	602,132	697,214	797,226

297

Animal Shelter Fund Summary	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Beginning Fund Balance	33,495	51,725	82,572	111,577	136,273	156,486
Revenues and transfers from other funds	171,350	341,980	195,603	196,965	198,368	199,814
Expenditures and transfers to other funds	153,120	311,133	166,598	172,269	178,155	184,265
Net change in fund balance	18,230	30,847	29,005	24,696	20,213	15,549
Ending Fund Balance	51,725	82,572	111,577	136,273	156,486	172,035

298

Police Grants Fund Summary	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Beginning Fund Balance	319,131	464,071	464,071	464,071	464,071	464,071
Revenues and transfers from other funds	283,930	136,400	137,464	138,545	139,642	140,757
Expenditures and transfers to other funds	138,990	136,400	137,464	138,545	139,642	140,757
Net change in fund balance	144,940	-	-	-	-	-
Ending Fund Balance	464,071	464,071	464,071	464,071	464,071	464,071

299

Miscellaneous Grants Fund Summary	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Beginning Fund Balance	96,316	27,539,076	26,976,576	27,212,801	27,349,213	27,409,110
Revenues and transfers from other funds	28,245,050	502,200	376,650	282,488	211,866	158,899
Expenditures and transfers to other funds	802,290	1,064,700	140,425	146,076	151,969	158,114
Net change in fund balance	27,442,760	(562,500)	236,225	136,412	59,897	785
Ending Fund Balance	27,539,076	26,976,576	27,212,801	27,349,213	27,409,110	27,409,895

SPECIAL REVENUE - COMPONENT UNIT FUNDS - REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE

SPECIAL REVENUE FUNDS - COMPONENT UNITS

FUND NO.							
243	**Brownfield Redevelopment Authority Fund Summary**	**2022-23**	**2023-24**	**2024-25**	**2025-26**	**2026-27**	**2027-28**
component unit	Beginning Fund Balance	476,587	606,737	606,737	606,737	606,737	606,737
	Revenues and transfers from other funds	597,050	604,450	625,191	646,655	668,865	691,847
	Expenditures and transfers to other funds	466,900	604,450	625,191	646,655	668,865	691,847
	Net change in fund balance	130,150	-	-	-	-	-
	Ending Fund Balance	606,737	606,737	606,737	606,737	606,737	606,737

	DDA Development Fund Summary	**2022-23**	**2023-24**	**2024-25**	**2025-26**	**2026-27**	**2027-28**
247	Beginning Fund Balance	1,926,796	2,463,786	2,078,849	3,206,754	4,436,184	5,771,412
component unit	Revenues and transfers from other funds	6,142,630	6,940,720	7,169,527	7,421,672	7,684,447	7,957,154
	Expenditures and transfers to other funds	5,605,640	7,325,657	6,041,622	6,192,242	6,349,219	6,512,837
	Net change in fund balance	536,990	(384,937)	1,127,905	1,229,430	1,335,228	1,444,317
	Ending Fund Balance	2,463,786	2,078,849	3,206,754	4,436,184	5,771,412	7,215,729

248	**DDA Operating Fund Summary**	**2022-23**	**2023-24**	**2024-25**	**2025-26**	**2026-27**	**2027-28**
component unit	Beginning Fund Balance	129,953	59,993	61,777	63,438	64,963	66,338
	Revenues and transfers from other funds	53,830	56,490	58,382	60,340	62,366	64,461
	Expenditures and transfers to other funds	123,790	54,706	56,721	58,815	60,991	63,254
	Net change in fund balance	(69,960)	1,784	1,661	1,525	1,375	1,207
	Ending Fund Balance	59,993	61,777	63,438	64,963	66,338	67,545

DEBT SERVICE FUNDS - REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE

DEBT SERVICE FUNDS

FUND NO.							
301	**General Obligation Debt Fund Summary**	**2022-23**	**2023-24**	**2024-25**	**2025-26**	**2026-27**	**2027-28**
	Beginning Fund Balance	6,079	15,479	15,479	15,479	15,479	15,479
	Revenues and transfers from other funds	9,400	-	-	-	-	-
	Expenditures and transfers to other funds	-	-	-	-	-	-
	Net change in fund balance	9,400	-	-	-	-	-
	Ending Fund Balance	15,479	15,479	15,479	15,479	15,479	15,479

303	**Court Debt Service Fund Summary**	**2022-23**	**2023-24**	**2024-25**	**2025-26**	**2026-27**	**2027-28**
	Beginning Fund Balance	-	-	-	-	-	-
	Revenues and transfers from other funds	459,500	461,070	-	-	-	-
	Expenditures and transfers to other funds	459,500	461,070	-	-	-	-
	Net change in fund balance	-	-	-	-	-	-
	Ending Fund Balance	-	-	-	-	-	-

350	**R.O.C.C. Debt Service Fund Summary**	**2022-23**	**2023-24**	**2024-25**	**2025-26**	**2026-27**	**2027-28**
	Beginning Fund Balance	(500)	(500)	(500)	(500)	(500)	(500)
	Revenues and transfers from other funds	2,206,500	2,209,500	2,209,500	2,209,500	2,209,500	2,209,500
	Expenditures and transfers to other funds	2,206,500	2,209,500	2,209,500	2,209,500	2,209,500	2,209,500
	Net change in fund balance	-	-	-	-	-	-
	Ending Fund Balance	(500)	(500)	(500)	(500)	(500)	(500)

CAPITAL PROJECT FUNDS - REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE

CAPITAL IMPROVEMENT FUNDS

FUND NO.

414

SA Sidewalk Imp. Capital Project Fund Summary	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Beginning Fund Balance	55,904	56,894	56,894	56,894	56,894	56,894
Revenues and transfers from other funds	1,010	-	-	-	-	-
Expenditures and transfers to other funds	20	-	-	-	-	-
Net change in fund balance	990	-	-	-	-	-
Ending Fund Balance	56,894	56,894	56,894	56,894	56,894	56,894

415

SA Sidewalk Imp. Capital Project Fund Summary	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Beginning Fund Balance	67,627	69,637	69,637	69,637	69,637	69,637
Revenues and transfers from other funds	2,030	-	-	-	-	-
Expenditures and transfers to other funds	20	-	-	-	-	-
Net change in fund balance	2,010	-	-	-	-	-
Ending Fund Balance	69,637	69,637	69,637	69,637	69,637	69,637

416

SA Sidewalk Imp. Capital Project Fund Summary	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Beginning Fund Balance	199	199	199	199	199	199
Revenues and transfers from other funds	-	-	-	-	-	-
Expenditures and transfers to other funds	-	-	-	-	-	-
Net change in fund balance	-	-	-	-	-	-
Ending Fund Balance	199	199	199	199	199	199

450

R.O.C.C. Capital Projects Fund Summary	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Beginning Fund Balance	1,262,030	-	-	-	-	-
Revenues and transfers from other funds	18,160	-	-	-	-	-
Expenditures and transfers to other funds	1,280,190	-	-	-	-	-
Net change in fund balance	(1,262,030)	-	-	-	-	-
Ending Fund Balance	-	-	-	-	-	-

499

Parks Improvement Fund Summary	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Beginning Fund Balance	809,336	821,996	821,996	821,996	821,996	821,996
Revenues and transfers from other funds	14,520	-	-	-	-	-
Expenditures and transfers to other funds	1,860	-	-	-	-	-
Net change in fund balance	12,660	-	-	-	-	-
Ending Fund Balance	821,996	821,996	821,996	821,996	821,996	821,996

ENTERPRISE FUNDS - REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE

ENTERPRISE FUNDS

506

Arts, Beats, and Eats Fund Summary	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Beginning Retained Earnings	87,343	92,863	72,033	61,238	45,411	49,996
Revenues and transfers from other funds	298,070	279,450	287,745	296,287	305,085	309,515
Expenditures and transfers to other funds	292,550	300,280	298,540	312,114	300,500	345,259
Net change in retained earnings	5,520	(20,830)	(10,795)	(15,827)	4,585	(35,744)
Ending Retained Earnings	92,863	72,033	61,238	45,411	49,996	14,252

508

Recreation Fund Summary	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Beginning Retained Earnings	1,839,685	1,660,305	1,450,756	1,236,859	683,937	(1,288,195)
Revenues and transfers from other funds	571,660	565,800	580,920	596,493	612,533	629,055
Expenditures and transfers to other funds	751,040	775,349	794,817	1,149,415	2,584,665	856,589
Net change in retained earnings	(179,380)	(209,549)	(213,897)	(552,922)	(1,972,132)	(227,534)
Ending Retained Earnings	1,660,305	1,450,756	1,236,859	683,937	(1,288,195)	(1,515,729)

516

Auto Parking Fund Summary	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Beginning Retained Earnings	17,922,358	17,033,098	15,383,363	14,399,027	13,487,454	12,655,007
Revenues and transfers from other funds	4,058,470	4,107,870	4,283,428	4,467,761	4,661,310	4,864,534
Expenditures and transfers to other funds	4,947,730	5,757,605	5,267,764	5,379,334	5,493,757	5,615,275
Net change in retained earnings	(889,260)	(1,649,735)	(984,336)	(911,573)	(832,447)	(750,741)
Ending Retained Earnings	17,033,098	15,383,363	14,399,027	13,487,454	12,655,007	11,904,266

551

Farmers Market Fund Summary	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Beginning Retained Earnings	1,506,097	1,483,767	1,376,588	1,368,365	1,359,413	1,349,527
Revenues and transfers from other funds	524,250	528,610	544,279	560,416	577,035	594,151
Expenditures and transfers to other funds	546,580	635,789	552,502	569,368	586,921	605,192
Net change in retained earnings	(22,330)	(107,179)	(8,223)	(8,952)	(9,886)	(11,041)
Ending Retained Earnings	1,483,767	1,376,588	1,368,365	1,359,413	1,349,527	1,338,486

592

Water & Sewer Fund Summary	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Beginning Retained Earnings	85,706,970	82,752,250	81,481,612	80,099,978	80,596,358	82,881,885
Revenues and transfers from other funds	31,510,920	35,154,770	36,879,521	38,689,432	40,588,725	42,581,831
Expenditures and transfers to other funds	34,465,640	36,425,408	38,261,155	38,193,052	38,303,198	40,307,787
Net change in retained earnings	(2,954,720)	(1,270,638)	(1,381,634)	496,380	2,285,527	2,274,044
Ending Retained Earnings	82,752,250	81,481,612	80,099,978	80,596,358	82,881,885	85,155,929

598

Ice Arena Fund Summary	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Beginning Retained Earnings	1,357,052	1,116,282	1,074,979	1,038,650	996,551	947,756
Revenues and transfers from other funds	1,311,610	1,384,330	1,425,813	1,468,541	1,512,549	1,557,878
Expenditures and transfers to other funds	1,552,380	1,425,633	1,462,142	1,510,640	1,561,344	1,614,376
Net change in retained earnings	(240,770)	(41,303)	(36,329)	(42,099)	(48,795)	(56,498)
Ending Retained Earnings	1,116,282	1,074,979	1,038,650	996,551	947,756	891,258

INTERNAL SERVICE FUNDS - COMBINED REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE

INTERNAL SERVICE FUNDS

FUND NO.

636

Information Systems Fund Summary	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Beginning Retained Earnings	3,140,949	3,006,849	2,738,381	2,584,211	2,415,054	2,229,422
Revenues and transfers from other funds	2,213,850	2,230,170	2,295,435	2,362,641	2,431,847	2,503,113
Expenditures and transfers to other funds	2,347,950	2,498,638	2,449,605	2,531,798	2,617,479	2,706,806
Net change in retained earnings	(134,100)	(268,468)	(154,170)	(169,157)	(185,632)	(203,693)
Ending Retained Earnings	3,006,849	2,738,381	2,584,211	2,415,054	2,229,422	2,025,729

661

Motor Pool Fund Summary	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Beginning Retained Earnings	13,162,105	11,301,825	10,497,459	9,102,624	7,513,131	5,872,138
Revenues and transfers from other funds	5,831,060	5,357,810	5,311,062	5,264,898	5,219,314	5,174,307
Expenditures and transfers to other funds	7,691,340	6,162,176	6,705,897	6,854,391	6,860,307	7,274,143
Net change in retained earnings	(1,860,280)	(804,366)	(1,394,835)	(1,589,493)	(1,640,993)	(2,099,836)
Ending Retained Earnings	11,301,825	10,497,459	9,102,624	7,513,131	5,872,138	3,772,302

677

Workers' Compensation Fund Summary	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Beginning Retained Earnings	1,721,161	1,863,661	1,751,921	1,622,282	1,473,621	1,304,756
Revenues and transfers from other funds	385,400	411,800	419,677	427,708	435,897	444,245
Expenditures and transfers to other funds	242,900	523,540	549,316	576,369	604,762	634,563
Net change in retained earnings	142,500	(111,740)	(129,639)	(148,661)	(168,865)	(190,318)
Ending Retained Earnings	1,863,661	1,751,921	1,622,282	1,473,621	1,304,756	1,114,438

678

Medical Self-Insurance Fund Summary	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Beginning Retained Earnings	6,137,091	4,748,031	2,535,191	221,165	(2,199,142)	(4,731,077)
Revenues and transfers from other funds	10,896,370	11,440,060	12,008,461	12,605,245	13,231,833	13,889,713
Expenditures and transfers to other funds	12,285,430	13,652,900	14,322,487	15,025,552	15,763,768	16,538,893
Net change in retained earnings	(1,389,060)	(2,212,840)	(2,314,026)	(2,420,307)	(2,531,935)	(2,649,180)
Ending Retained Earnings	4,748,031	2,535,191	221,165	(2,199,142)	(4,731,077)	(7,380,257)

679

General Liability Fund Summary	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Beginning Retained Earnings	381,432	556,632	691,312	834,345	986,140	1,147,126
Revenues and transfers from other funds	1,625,700	1,735,180	1,821,048	1,911,200	2,005,851	2,105,225
Expenditures and transfers to other funds	1,450,500	1,600,500	1,678,015	1,759,405	1,844,865	1,934,597
Net change in retained earnings	175,200	134,680	143,033	151,795	160,986	170,628
Ending Retained Earnings	556,632	691,312	834,345	986,140	1,147,126	1,317,754

FIDUCIARY FUNDS - REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE

FIDUCIARY FUNDS

FUND NO.

731

	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Beginning Retained Earnings	151,680,635	155,520,935	158,869,915	162,477,081	166,373,019	170,591,400
Revenues and transfers from other funds	25,190,340	24,414,950	25,705,524	27,077,676	28,537,023	30,089,577
Expenditures and transfers to other funds	21,350,040	21,065,970	22,098,358	23,181,738	24,318,642	25,511,726
Net change in retained earnings	3,840,300	3,348,980	3,607,166	3,895,938	4,218,381	4,577,851
Ending Retained Earnings	155,520,935	158,869,915	162,477,081	166,373,019	170,591,400	175,169,251

736

	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Beginning Retained Earnings	138,522,168	148,745,908	158,030,338	168,102,611	179,027,408	190,874,517
Revenues and transfers from other funds	18,661,040	17,734,180	18,931,664	20,213,979	21,587,230	23,057,959
Expenditures and transfers to other funds	8,437,300	8,449,750	8,859,391	9,289,182	9,740,121	10,213,256
Net change in retained earnings	10,223,740	9,284,430	10,072,273	10,924,797	11,847,109	12,844,703
Ending Retained Earnings	148,745,908	158,030,338	168,102,611	179,027,408	190,874,517	203,719,220

RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

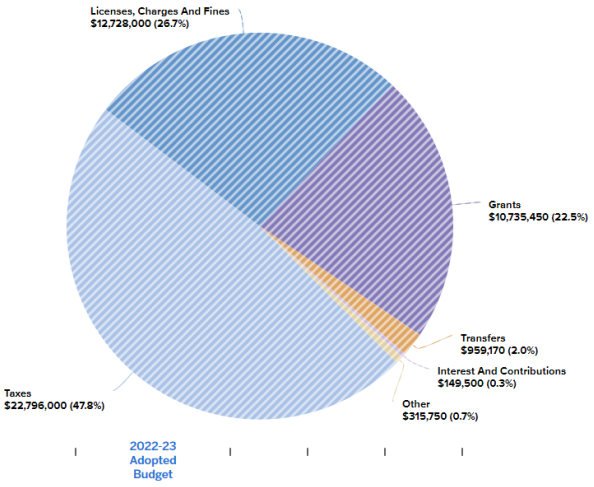
BUDGET HIGHLIGHTS

FISCAL YEAR 2023-2024 ANNUAL BUDGET

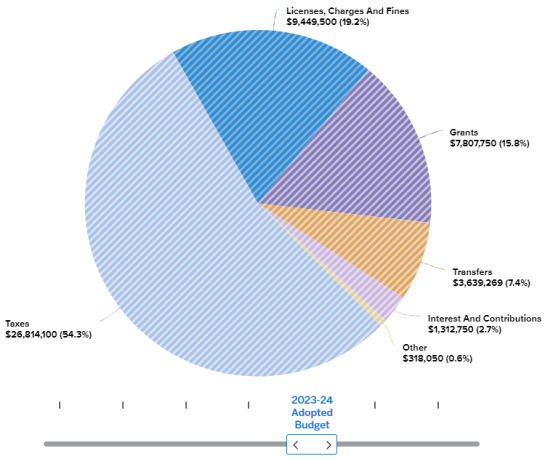
THE CITY ALSO PUBLISHES A "BUDGET IN BRIEF" WHICH IS LOCATED ON THE CITY'S WEBSITE.

GENERAL FUND REVENUE BUDGET BY FUNCTION - FY 2023 COMPARED TO FY 2024

2022-23 BUDGET = $47,683,870

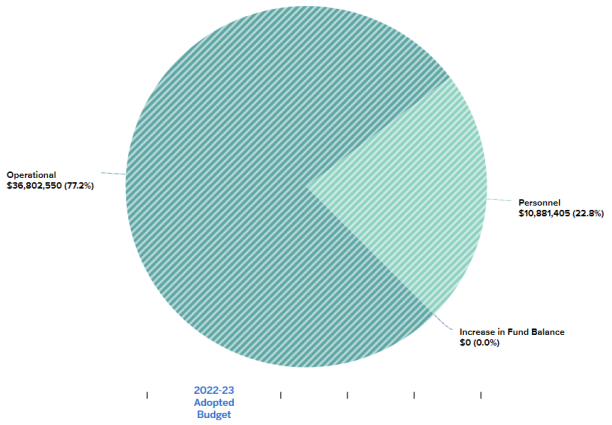


2023-24 BUDGET = $46,479,150

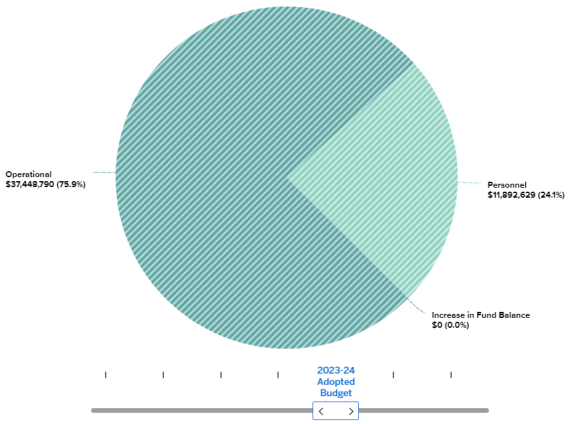


GENERAL FUND EXPENDITURES BUDGET BY FUNCTION - FY 2023 COMPARED TO FY 2024

2022-23 BUDGET = $49,103,785



2023-24 BUDGET = $49,341,414



INTERACTIVE CHARTS

Please explore the City's general fund revenue and expenditure activity using the interactive graphs below. Click on a section of the graph to see more detail. Slide the control bar at the bottom to the left or right to change the fiscal year shown. To reset the graph to the original view, click the "Reset" button in the upper left.

Help Share

Updated On 14 Jun, 2023

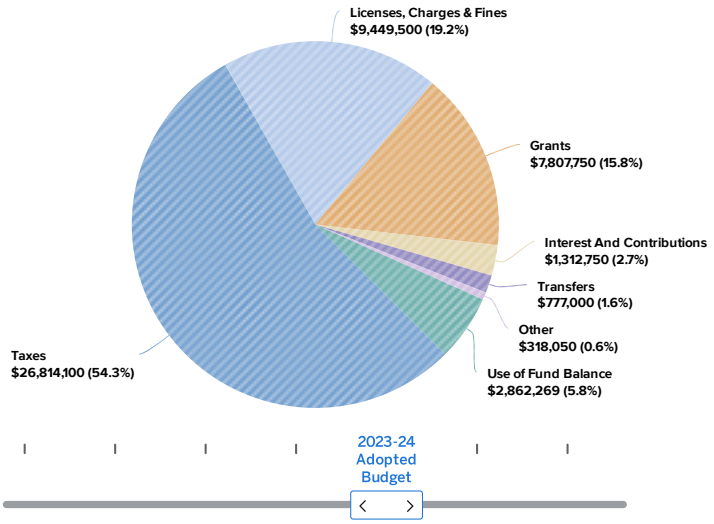
Back History Reset

Broken down by

Revenues

General Fund

Visualization



Sort Large to Small

- Taxes
- Licenses, Charges & Fines
- Grants
- Interest And Contributions
- Transfers
- Other
- Use of Fund Balance

Help Share

Updated On 14 Jun, 2023

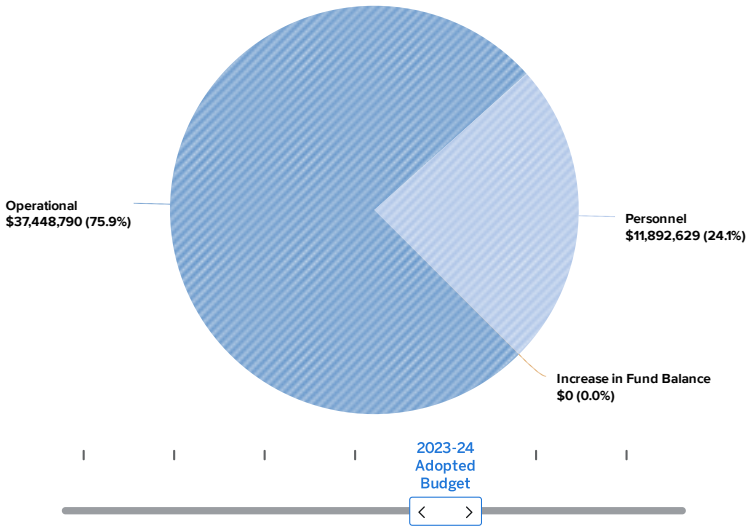
Back History Reset

Broken down by

Expenses

General Fund

Visualization



Sort Large to Small

- Operational
- Personnel
- Increase in Fund Balance

EXECUTIVE SUMMARY

In March of 2022, the City Commission conducted a long-range strategic budget planning session. This planning session established the goals and objectives for the fiscal year budgets for 2022 through 2025 and these are summarized in the budget transmittal letter. These goals and objectives provide the framework and guidance for building the fiscal year 2023-24 recommended budgets.

The City Commission has scheduled budget work sessions to be conducted in the second half of April and early May. The City advertised a public hearing for May 22, 2023, prior to City Commission considering adoption the fiscal year 2023-24 budget. The adopted budget attempts to provide for the resources that are needed to help accomplish the City Commission's goals and objectives that are relayed in this budget document.

Millage rates - The adopted budget proposes a total City millage rate of 17.6402 (excluding the DDA levy on the central business district area), an increase of 0.0622 mill mostly due to reductions in the Chapter 20 drain millage rate, offset by the addition of voter-approved millages for the library, senior services, and parks, recreation and animal shelter operations. In 2023-24, there is no reduction on the balance of the millage rates due to Headlee Act reduction factor since the factor is 1.0000 for the year. The inflation rate multiplier used in the Headlee Act millage reduction fraction formula for fiscal year 2023-24 is 7.9 percent. This total reduced millage rate includes not levying the full charter-allowed solid waste millage at the Headlee Act maximum allowable rate for a fifth year. The proposed charter solid waste rate continues to be 0.4177 mill below the maximum allowable rate, significantly lower than prior years' levies. The total combined City millage rate of 17.6402 mills will place the City rate below the average rate of 18.2039 mills and near the median millage rate of Oakland County cities. This rate places the City below eight bordering cities with higher millage rates and above three bordering cities with lower millage rates. Follow this link for additional millage rate details.

Taxable Value - Total City taxable value increase is 9.1 percent. Residential values increase is 7.4 percent, commercial increase is 10.2 percent, industrial increase is 11.1 percent, and personal property increase is 33.4 percent. The loss spread between 2023 state equalized/assessed value and taxable value increase is $810 million, a $1 million loss decrease from the prior year.

Across all funds, the city is budgeted to receive $68.49 million in tax-related revenue for fiscal year 2023-24, an increase of nine percent relative to fiscal year 2022-23 projected tax revenue. Click here to explore the all-funds

summary page. The increase is due to the net effect of an increase in taxable value, no Headlee Act reduction to the city tax rates, voter approval of the Library millage renewal, and lowering the Chapter 20 drain millage.

Grants - Total grant revenue is budgeted at $18.65 million across all funds, a 19.3 percent decrease over the 2022-23 budget. The impact of American Rescue Plan Act (ARPA) funds has been felt throughout the City budget and the budgeted amount for 2023-24 will increase through budget amendments as these ARPA-funded projects are obligated and scheduled through 2026.

Licenses, charges, and fines - Total licenses, charges and fines are increasing by 6.3 percent relative to projected fiscal year 2022-23 revenue. These numerous revenues are specified in the significant notes for each fund in this document.

Interest revenue - Interest rates have increased significantly over the past several months and this trend is budgeted to continue. The City-wide interest revenue, budgeted at only $122,790 for 2022-23 is projected to end the fiscal year at just over $3 million. This is a return to a recent high of $3.6 million in fiscal year 2018-19. The budget for 2023-24 assumes continued strength in interest rates will generate $3.27 million in revenue. It is important to note this valued source of revenue will only continue if fund balances remain stable. Declines in the invested principal (primarily cash reserves) will decrease the City's ability to generate interest earnings. Caution should be exercised in relying upon this as a significant resource to help offset City operating costs. Click here to learn more about the City's interest revenue history.

Personnel - Personnel costs are budgeted to increase to $69.11 million, an increase of 9.4 percent relative to the fiscal year 2022-23 projected year-end costs, mostly due to increasing wages, including filling numerous vacancies, as well as increasing the number of positions. Additionally, defined contribution retirement plan contributions and other wage-based benefit increases contribute to the increase. Total full-time employees are budgeted to increase from 362 (the current funded staffing) to 370 positions. These 8 added positions are needed throughout the City departments, including district court (two positions), City Manager's Office, elections, police, public services, library (two positions). The total full-time number of budgeted positions is down by 38 positions relative to a peak in fiscal year 2003-04. Click here to explore the position summary for a seven-year history.

Defined benefit retirement contributions- The budget provides for the annual required/recommended contributions of the normal and the amortized unfunded actuarial accrued liability (UAAL) to the general, police/fire pension and other post-employment benefits (OPEB) retirement trusts. $9.09 million is

budgeted to be contributed to the pension trust and $1.52 million is budgeted to be contributed to the OPEB trust. A graph in the "Financial Trends" section illustrates the level of the combined pension /OPEB contributions and pension/OPEB bonds debt service relative to the general fund tax revenue. The required contributions made toward paying the current year obligations no longer exceed the general fund's millage revenue mostly due to bonding the unfunded retiree healthcare liability and the general employees unfunded pension liability, however the contributions have been increasing slightly since bonding. The forecast in the budget is provides for the continuation of the current trends in normal costs and the amortized UAAL contribution for general, police and fire member's pension. However, an additional increase in contribution could occur in the event of equity market correction or significant downturn in investment earnings.

Supplies – Total supplies budget is decreasing 15.5 percent relative to fiscal year 2022-23 projected costs and are described in each of the funds/cost centers significant notes section.

Capital Improvements - The budget includes $28.6 million for capital improvements. The first year of the recently adopted capital improvement plan (CIP) has been updated to reflect projects funded by this recommended budget. Other comments relative to the CIP are noted in the significant notes area within each fund/cost center. In a change from prior years, all of the projects listed in the CIP, except "Projects Under Review," have been incorporated into the forecasts, as all items in the CIP are deemed important for maintaining and improving the infrastructure and quality of life of Royal Oak residents. A complete listing of the capital improvement projects for fiscal years 2023-24 through 2028-29 can be viewed at this link.

Debt - This budget does not call for new debt issuances for the city as budgeted capital projects are accomplished with cash accumulated in funds and current revenues. Click here for future debt payment graphs and summary tables.

Water and sewage disposal rates - The city's combined water/sewer commodity rate is budgeted to increase 12.2 percent. SOCWA's water rate is tentatively reported to increase 4.4% percent and the Oakland County Water Resources Commission is increasing the combined sewer (sanitary/storm) disposal rates by 2.3 percent. The city's quarterly billing flat fee, to recoup billing costs, is budgeted to increase from $15 to $16, which amounts to an annual increase of $4. The billing costs were formerly recouped in the commodity rates.

Fund balance - The unassigned (combined) fund balance of the general and public safety funds is budgeted to decline to 13.8 percent relative to the current

year's projected 20.9 percent of expenditures. These two funds' fund balances are viewed as combined since the public safety function continues to be a significant expenditure of the general fund due to the sizeable annual transfer ($23 million) made to the public safety fund. By fiscal year 2027-28, the last year of the forecast, the required annual transfer rises to $26.6 million and the combined fund balance is projected to be negative 25.0 percent and continue to decline each year thereafter. Even when all planned capital outlay over the forecast period is excluded, the combined fund balance at the end of fiscal year 2027-28 would still drop into a negative position. However, these projections assume no changes in operations or funding sources. Further, as budgets that include negative fund balances are not authorized to be adopted, it is clear administration and the City Commission will make adjustments in future years to avoid this outcome, as it has done in the past. Each City fund has an estimated/forecasted fund balance through fiscal year 2027-28 in the budget summary tables throughout the document. Future estimated fund balances for each fund are available at this link.

Future years - The forecasts of future years revenues/expenditures/fund balances are based on a series of assumptions of financial trends. These forecasts assume certain inflationary increases, contractual obligations, debt service requirements and capital outlay as shown in the CIP plan. The assumptions used in creating these forecasts is reviewed and revised each year to reflect current economic conditions. Changes in these assumptions would change the outcome of these forecasts. It is important to note that these forecasts provide a scenario snapshot and are most useful in spotting trends that may have a negative outcome in the future, allowing policy decision to be made today that will have a positive future impact. Therefore, these forecasts should be viewed as a planning tool, not necessarily as a concrete expectation of future outcomes.

Royal Oak

POSITION SUMMARY

FISCAL YEAR 2023-2024 ANNUAL BUDGET

POSITION SUMMARY

City-wide staffing changes and authorizations from fiscal year 2018-19 to fiscal year 2023-24 are shown in the following tables. Position requests for fiscal year 2023-24 budget totaled 14 new positions, of which 11 new positions were proposed for funding and ultimately 8 new positions were approved for funding in the adopted budget, including 1 public safety position, 2 public works positions, 2 district court positions, 2 library positions and 1 general government positions. There are 15 vacant, but funded positions as of the budget adoption.

POSITIONS BY COST CENTER

All Cost Centers

Cost Center Name	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
Amount							
Information Technology	5.00	7.00	6.00	6.00	6.00	6.00	6.00
City Clerk	5.00	5.00	5.00	6.00	6.00	6.00	6.00
Animal Shelter	0.00	0.00	0.00	0.00	0.00	1.00	1.00
Treasury	4.00	4.00	5.00	5.00	5.00	4.50	4.50
City Office Building	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Solid Waste	15.00	15.00	15.00	15.00	15.00	15.00	15.50
Sewer Maintenance	9.00	9.00	9.00	9.00	10.00	10.00	10.00
Motor Pool	9.00	9.00	9.00	9.00	9.00	9.00	9.00
Auto Parking	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Building Maintenance	2.00	2.00	2.00	2.00	3.00	3.00	3.00
Electrical	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Water Maintenance	7.50	7.50	7.50	7.50	7.50	7.50	7.50
Highway	2.50	2.50	2.50	2.50	2.50	2.50	3.00
Code Enforcement	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Senior Services	1.00	1.00	1.00	2.00	2.00	2.00	2.00
Economic Development	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Ambulance Service	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Water Billing	1.00	2.00	1.00	1.00	1.00	1.50	1.50
Recreation	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Human Resources	4.00	4.00	4.00	4.00	4.00	4.00	4.00
City Attorney	4.00	4.00	4.00	4.00	4.00	4.00	4.00
Engineering	12.00	12.00	12.00	12.00	12.00	12.00	12.00
Building	13.50	13.00	13.00	13.00	13.00	13.00	13.00
Parks & Forestry	7.00	7.00	7.00	8.00	10.00	10.00	10.00
Meter Services	4.00	4.00	4.00	4.00	4.00	4.00	4.00
Community Engagement	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Fire	55.00	55.00	55.00	55.00	55.00	63.00	63.00
City Manager	4.00	4.00	4.00	4.00	5.00	5.00	6.00
Parking Enforcement	0.00	0.00	0.00	0.00	0.00	0.00	0.00
District Court	29.00	29.00	30.00	30.00	30.00	34.00	36.00
Elections	0.00	0.00	0.00	0.00	0.00	0.00	1.00
Finance	7.00	7.00	7.00	8.00	8.00	8.00	8.00
Library	8.00	9.00	9.00	9.00	13.00	15.00	17.00
Housing Assistance	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Planning	3.50	5.00	4.00	4.00	4.00	4.00	4.00
Police	98.00	98.00	98.00	98.00	98.00	98.00	99.00
Assessing	4.00	4.00	4.00	5.00	4.00	4.00	4.00
AMOUNT	**330.00**	**335.00**	**334.00**	**339.00**	**347.00**	**362.00**	**370.00**

THE ABOVE REPORT IS BASED ON HOME-BASE ALLOCATIONS, NOT FTE FUNDING ALLOCATIONS.

POSITIONS BY FUNCTIONAL GROUPS

44th District Court Function

Cost Center Name	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
Amount							
District Court	29.00	29.00	30.00	30.00	30.00	34.00	36.00
AMOUNT	**29.00**	**29.00**	**30.00**	**30.00**	**30.00**	**34.00**	**36.00**

Administrative Services Functions

Cost Center Name	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
Amount							
Information Technology	5.00	7.00	6.00	6.00	6.00	6.00	6.00
City Clerk	5.00	5.00	5.00	6.00	6.00	6.00	6.00
Treasury	4.00	4.00	5.00	5.00	5.00	4.50	4.50
City Office Building	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Code Enforcement	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Economic Development	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Water Billing	1.00	2.00	1.00	1.00	1.00	1.50	1.50
Human Resources	4.00	4.00	4.00	4.00	4.00	4.00	4.00
City Attorney	4.00	4.00	4.00	4.00	4.00	4.00	4.00
Engineering	12.00	12.00	12.00	12.00	12.00	12.00	12.00
Building	13.50	13.00	13.00	13.00	13.00	13.00	13.00
Community Engagement	1.00	1.00	1.00	1.00	1.00	1.00	1.00
City Manager	4.00	4.00	4.00	4.00	5.00	5.00	6.00
Elections	0.00	0.00	0.00	0.00	0.00	0.00	1.00
Finance	7.00	7.00	7.00	8.00	8.00	8.00	8.00
Housing Assistance	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Planning	3.50	5.00	4.00	4.00	4.00	4.00	4.00
Assessing	4.00	4.00	4.00	5.00	4.00	4.00	4.00
AMOUNT	**76.00**	**80.00**	**78.00**	**81.00**	**81.00**	**81.00**	**83.00**

Library Function

Cost Center Name	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
Amount							
Library	8.00	9.00	9.00	9.00	13.00	15.00	17.00
AMOUNT	**8.00**	**9.00**	**9.00**	**9.00**	**13.00**	**15.00**	**17.00**

Public Safety Functions

Cost Center Name	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
Amount							
Police	98.00	98.00	98.00	98.00	98.00	98.00	99.00
Fire	55.00	55.00	55.00	55.00	55.00	63.00	63.00
Ambulance Service	1.00	1.00	1.00	1.00	1.00	1.00	1.00
AMOUNT	**154.00**	**154.00**	**154.00**	**154.00**	**154.00**	**162.00**	**163.00**

Public Services Functions

Cost Center Name	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
Amount							
Solid Waste	15.00	15.00	15.00	15.00	15.00	15.00	15.50
Sewer Maintenance	9.00	9.00	9.00	9.00	10.00	10.00	10.00
Motor Pool	9.00	9.00	9.00	9.00	9.00	9.00	9.00
Building Maintenance	2.00	2.00	2.00	2.00	3.00	3.00	3.00
Electrical	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Water Maintenance	7.50	7.50	7.50	7.50	7.50	7.50	7.50
Highway	2.50	2.50	2.50	2.50	2.50	2.50	3.00
Parks & Forestry	7.00	7.00	7.00	8.00	10.00	10.00	10.00
Meter Services	4.00	4.00	4.00	4.00	4.00	4.00	4.00
AMOUNT	**57.00**	**57.00**	**57.00**	**58.00**	**62.00**	**62.00**	**63.00**

Recreation and Other Service Functions

Cost Center Name	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
Amount							
Parking Enforcement	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Animal Shelter	0.00	0.00	0.00	0.00	0.00	1.00	1.00
Senior Services	1.00	1.00	1.00	2.00	2.00	2.00	2.00
Auto Parking	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Recreation	2.00	2.00	2.00	2.00	2.00	2.00	2.00
AMOUNT	**6.00**	**6.00**	**6.00**	**7.00**	**7.00**	**8.00**	**8.00**

Royal Oak

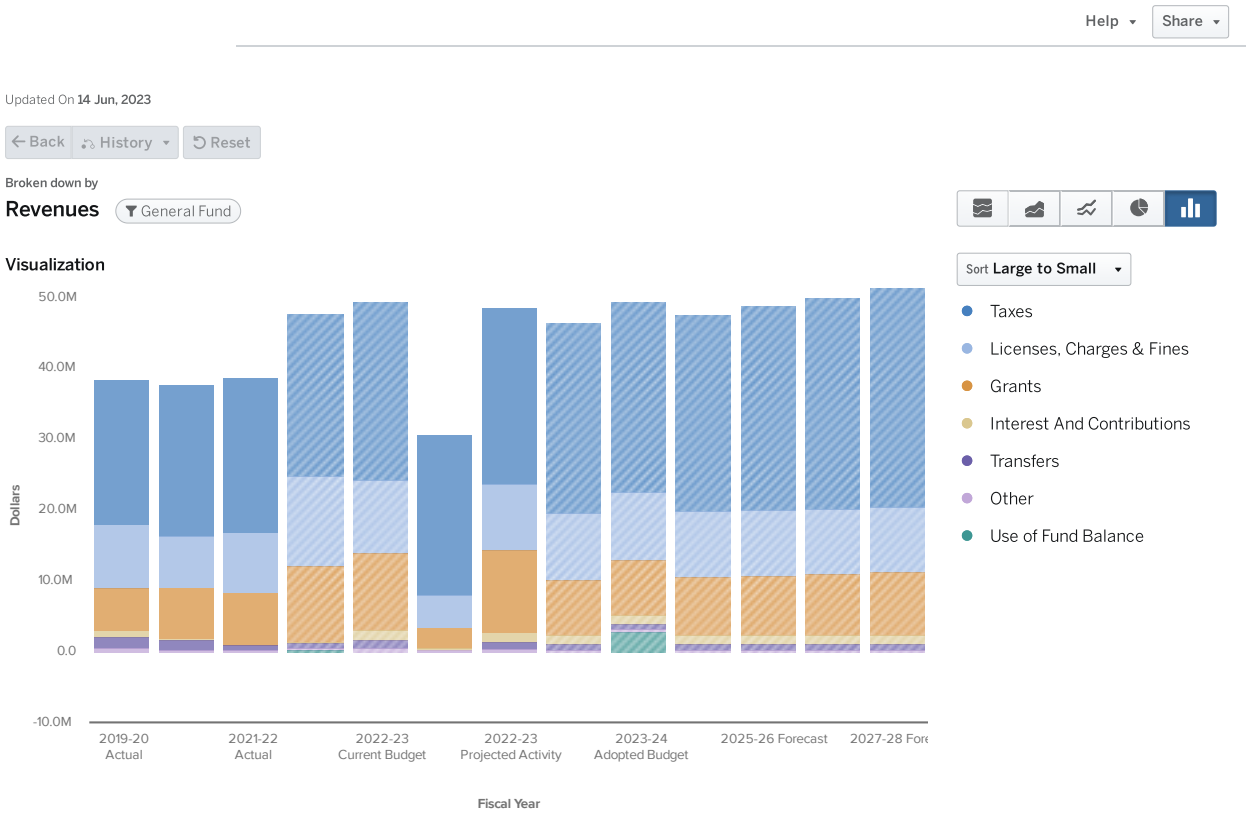
BUDGET AND FINANCIAL TRENDS

FISCAL YEAR 2023-2024 ANNUAL BUDGET

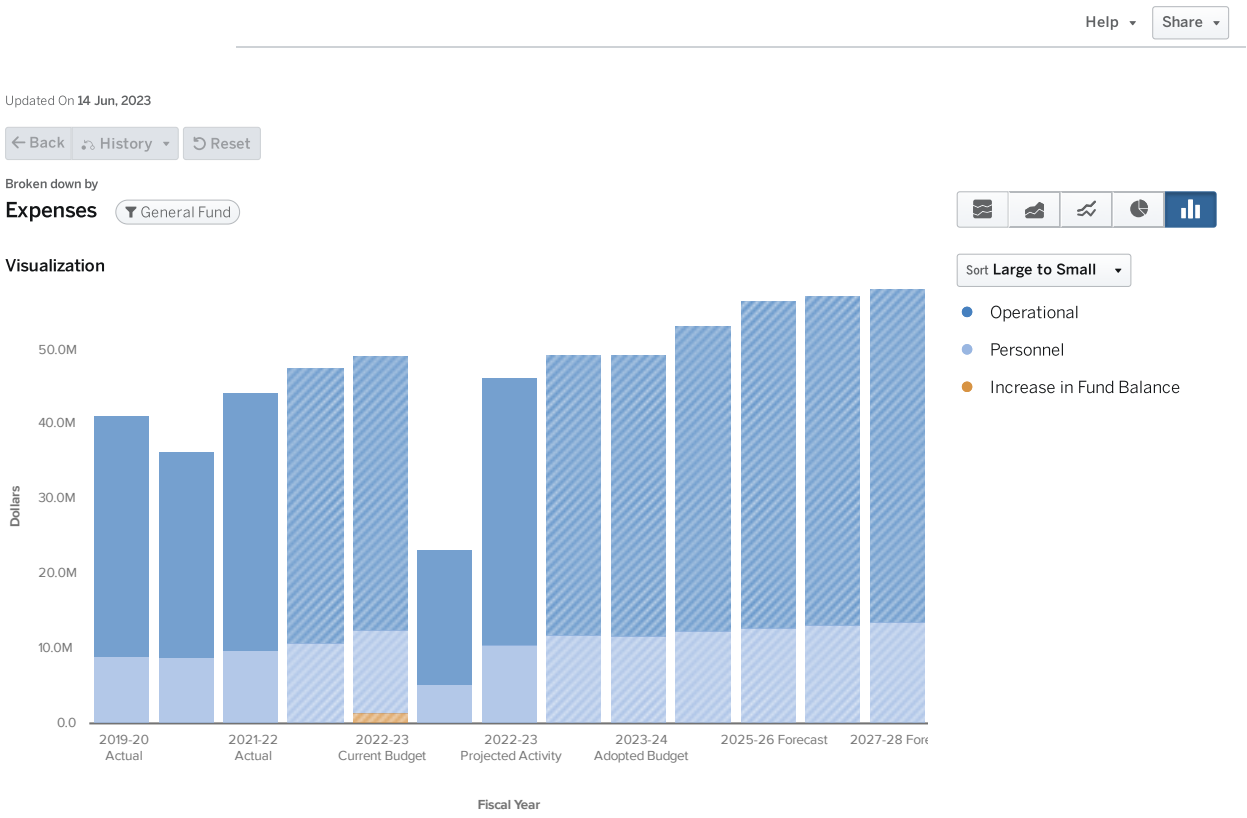
INTERACTIVE CHARTS

Please explore the City's general fund revenue and expenditure activity using the interactive graphs below. Move your cursor over a section to highlight additional data. Click on a section of the graph to see more detail. To reset the graph to the original view, click the "Reset" button in the upper left.

GENERAL FUND REVENUE - TREND DATA



GENERAL FUND EXPENDITURES - TREND DATA



THE CITY ALSO PUBLISHED A "BUDGET IN BRIEF" WHICH IS LOCATED ON THE CITY'S WEBSITE HERE.

REVENUE ESTIMATES

Revenue estimates are developed with a conservative and practical approach based on general economic conditions, historic experience and expected changes in activities and services. Assumptions used throughout this budget and forecast can be found at this link. Links to changes in the major revenue categories are provided below:

MAJOR REVENUE CATEGORIES:

Taxes - *Additional property tax trend data is linked here*.

Grants - *Additional state shared revenue trend data is linked here.*

Licenses, Charges and Fines - *No significant changes are anticipated, unless noted in the individual fund summaries. The administrative fees are reviewed and approved by City Commission annually.*

Interest and Contributions - *Additional interest revenue trend data is linked here.*

Other - *No significant changes are anticipated, unless noted in the individual fund summaries.*

Transfers - *See individual fund sections for the details of all transfers. Transfers are made based on specific funding agreements or to supplement the available resources for the receiving fund.*

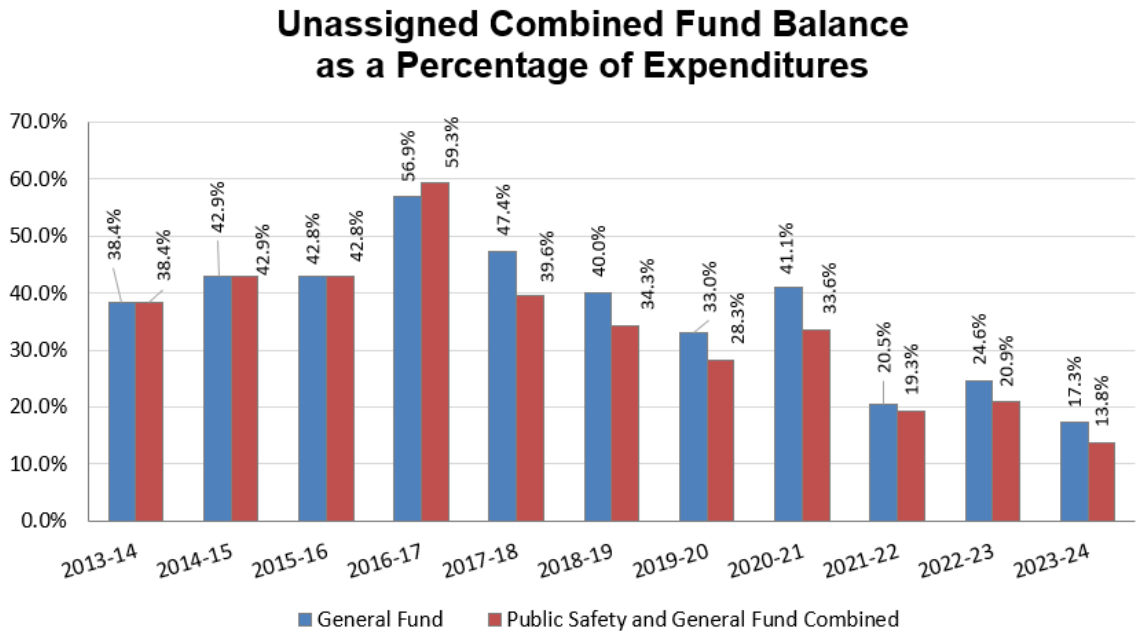
GENERAL FUND UNASSIGNED FUND BALANCE AS A PERCENTAGE OF EXPENDITURES

FISCAL YEAR 2013-14 TO 2023-24

The Royal Oak City Commission has set the goal for the General Fund to maintain unassigned fund balance of not less than 10 percent and not more than 25 percent of expenditures. The Public Safety fund is combined with the General Fund unassigned fund balance in the red bar graph below, since the General Fund significantly funds police, fire and EMS operations. The budgeted unassigned *combined* fund balance for fiscal year 2023-24 is estimated to decline to $8.96 million or 13.8 percent. The General Fund fund balance is estimated to be at $8.54 million or 17.3 percent.

General Fund Unassigned Fund Balance as a Percentage of Expenditures Fiscal Year 2013-14 to 2023-24

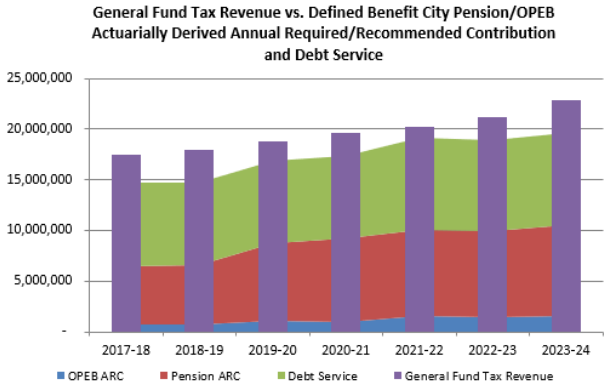
Fiscal Year		Expenditures	Unassigned Fund Balance	Percent
2013-14		29,019,450	11,149,200	38.4%
2014-15		30,512,890	13,085,091	42.9%
2015-16		33,808,180	14,481,359	42.8%
2016-17		37,462,010	21,321,516	56.9%
2017-18		41,062,550	19,445,520	47.4%
2018-19		41,281,710	16,974,638	41.1%
2019-20		41,229,390	13,625,862	33.0%
2020-21		36,406,650	14,969,214	41.1%
2021-22		44,399,670	9,082,144	20.5%
2022-23	Estimated	46,300,340	11,400,424	24.6%
2023-24	Estimated	49,341,410	8,538,160	17.3%

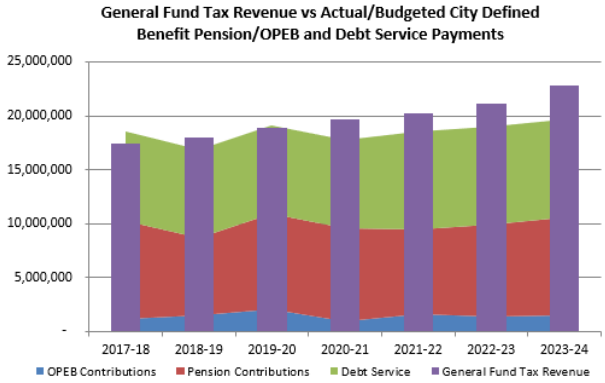


GENERAL FUND TAX REVENUE COMPARED TO DEFINED BENEFIT PLAN OBLIGATION REQUIREMENTS

The graphs below illustrate that the actuarially derived annual required contribution (ARC) and related debt service payments for the City's combined defined benefit plan obligations are now less than the general fund millage revenue. The defined benefit plans include both pension and other post-employment benefits/retiree healthcare (OPEB). In accordance with state requirements the City has consistently contributed the full pension ARC; however, the City has not contributed the full OPEB ARC every year. Unlike pensions, annual contribution of the OPEB ARC is not required by statute. For

fiscal year 2023-24, the city is budgeting to contribute the full pension and OPEB ARCs and pension/OPEB debt service in the amount of $19,589,575. Since bonding for OPEBs unfunded liability and general unfunded pension liability in 2017, the annual contributions have been below the general fund tax revenue each year.





Royal Oak

PROPERTY TAX REVENUE TRENDS

FISCAL YEAR 2023-2024 ANNUAL BUDGET

PROPERTY TAXES

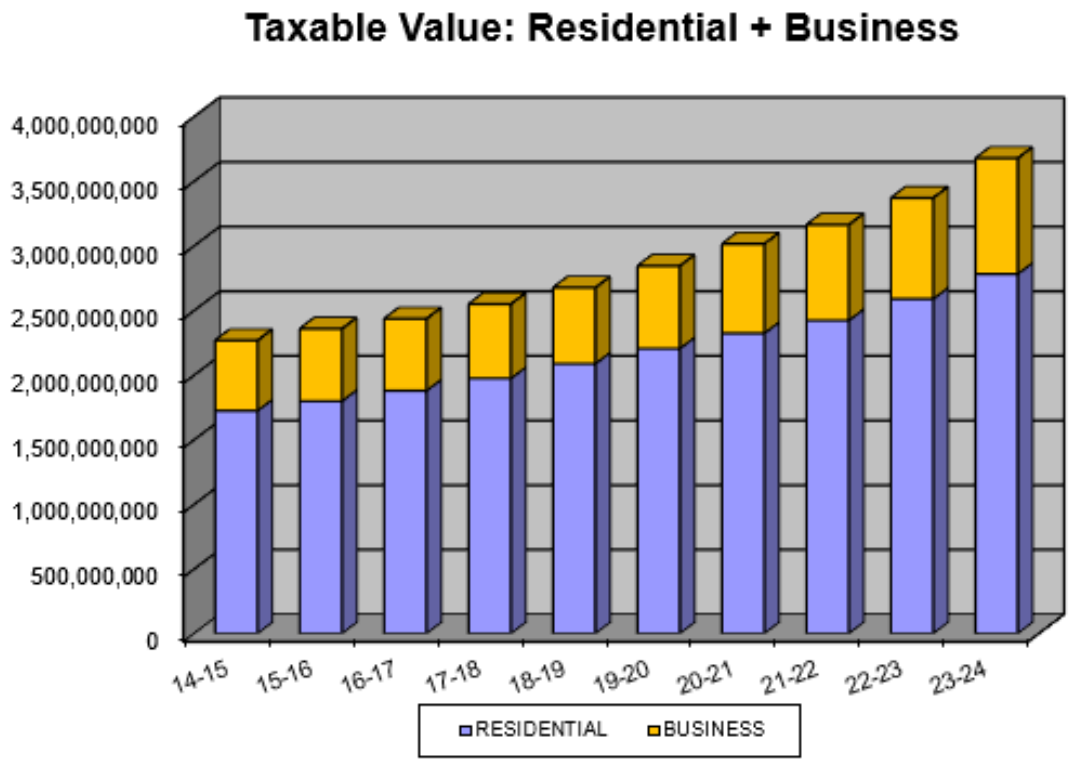
Property tax rates are expressed in terms of millage with one mill being equal to $1.00 per thousand dollars of taxable value.

PROPOSAL A

Assessing records maintain two values for each property in the City. Prior to Proposal A all property was taxed based on the State Equalized Value (SEV), which represents 50 percent of true cash value. In 1994, the State of Michigan legislature adopted Proposal A as the new standard for how property values may be increased and made subject to local taxes. Proposal A limits the increase in value attributed to market change to the lower of 5% or the Inflation Rate Multiplier (previously referred to as Consumer Price Index). The one exception is for properties changing ownership, which brings the taxable value back up to the SEV.

Proposal A of 1994 amended the state constitution, changing the property taxation base from state equalized value (SEV) to taxable value (TV). The annual increase in taxable value to each parcel is limited by the parcel's SEV or to the rate of inflation (CPI) or 5 percent whichever is less. The city's allowable inflation rate multiplier for fiscal year 2023-24 is 5 percent. The chart and graph show the general widening result of this through 2005 when the gap reached a high of $715 million. After 2005, the trend reversed, and the gap began to close until 2013. In 2013, the loss gap had begun to widen again until 2018. However, in 2019, the loss gap returned and continues to expand significantly, reaching a new high of $811 million in 2022.

The following shows recent history of taxable values and percentage change from prior year:

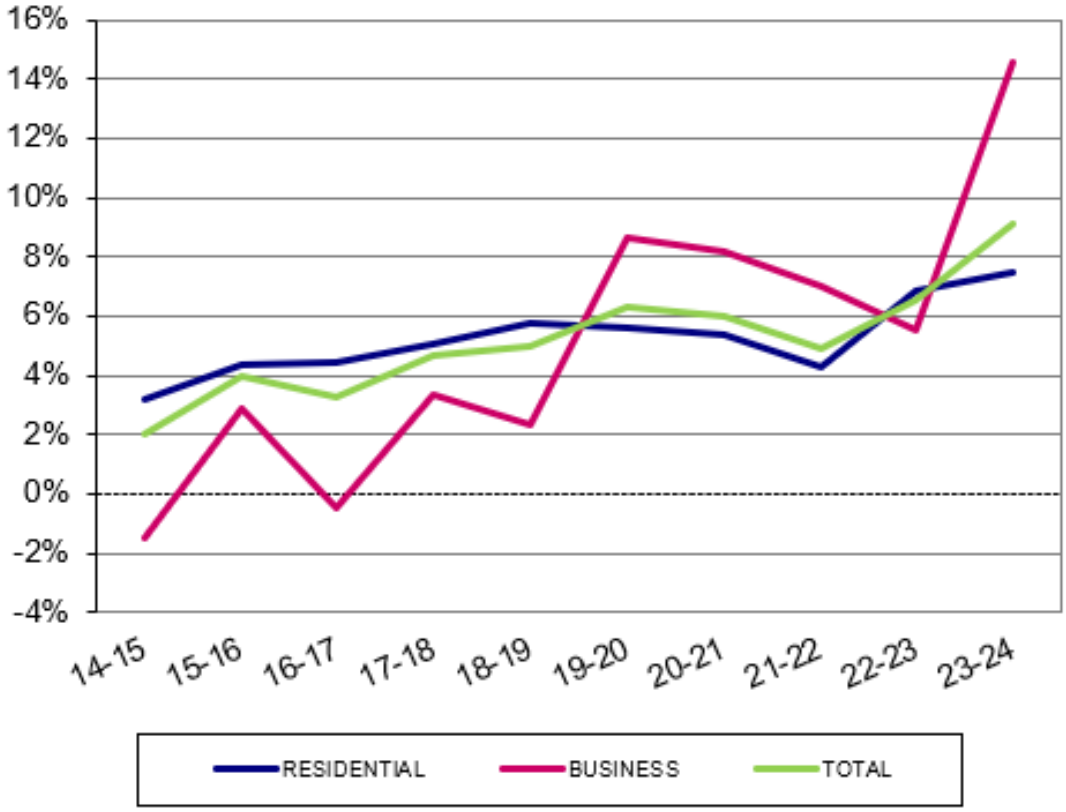


Taxable value, the basis for tax revenue, increased 6.6 percent based on valuations after the March board of review process. All property tax classes increased. For the estimated forecast years in the budget, Royal Oak's revenues are assumed to increase an average of 3.5 percent each year. This revenue assumption is the net effect of taxable value increases and Headlee reductions to maximum authorized millage rate.

By Class

Fiscal	RESIDENTIAL		COMMERCIAL		INDUSTRIAL		PERSONAL		TOTAL	
Year	$	%	$	%	$	%	$	%	$	%
14-15	1,724,404,970	3.2%	375,365,660	-1.2%	36,935,510	0.1%	131,328,570	-2.9%	2,268,034,710	2.0%
15-16	1,799,260,920	4.3%	378,983,060	1.0%	37,730,500	2.2%	142,368,610	8.4%	2,358,343,090	4.0%
16-17	1,879,373,700	4.5%	393,810,370	3.9%	39,070,030	3.6%	123,548,190	-13.2%	2,435,802,290	3.3%
17-18	1,974,284,140	5.1%	405,165,090	2.9%	38,888,620	-0.5%	131,044,220	6.1%	2,549,382,070	4.7%
18-19	2,087,920,010	5.8%	423,697,010	4.6%	39,757,990	2.2%	125,109,600	-4.5%	2,676,484,610	5.0%
19-20	2,205,346,400	5.6%	472,434,490	11.5%	40,962,070	3.0%	126,095,950	0.8%	2,844,838,910	6.3%
20-21	2,323,253,670	5.3%	515,657,620	9.1%	41,963,590	2.4%	134,178,890	6.4%	3,015,053,770	6.0%
21-22	2,422,933,940	4.3%	553,148,620	7.3%	43,098,150	2.7%	143,987,440	7.3%	3,163,168,150	4.9%
22-23	2,589,361,430	6.9%	589,231,180	6.5%	45,131,290	4.7%	146,976,640	2.1%	3,370,700,540	6.6%
23-24	2,782,234,510	7.4%	649,309,040	10.2%	50,127,290	11.1%	196,077,380	33.4%	3,677,748,220	9.1%
10-year averages		*5.2%*		*5.6%*		*3.1%*		*4.4%*		*5.2%*

Taxable Value
Percent Change By Year



Fiscal Year	RESIDENTIAL		BUSINESS	
	$	%	$	%
2014-15	1,724,404,970	3.2%	543,629,740	-1.5%
2015-16	1,799,260,920	4.3%	559,082,170	2.8%
2016-17	1,879,373,700	4.5%	556,428,590	-0.5%
2017-18	1,974,284,140	5.1%	575,097,930	3.4%
2018-19	2,087,920,010	5.8%	588,564,600	2.3%
2019-20	2,205,346,400	5.6%	639,492,510	8.7%
2020-21	2,323,253,670	5.3%	691,799,220	8.2%
2021-22	2,422,933,940	4.3%	740,234,210	7.0%
2022-23	2,589,361,430	6.9%	781,339,110	5.6%
2023-24	2,782,234,510	7.4%	895,513,710	14.6%
10-year averages		***5.2%***		***5.1%***

Proposal A Effect in Royal Oak

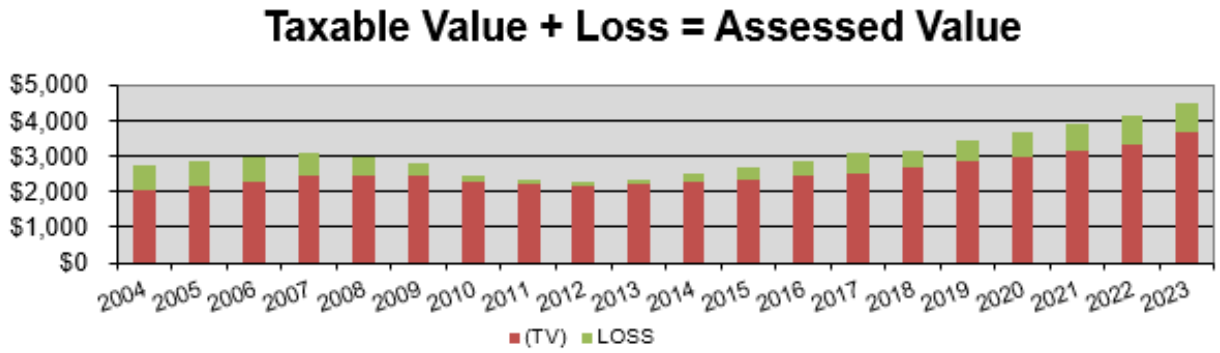
Taxable Value v. Assessed Valuation

(Values are in Millions)

July 1	ASSESSED VALUE (SEV)	TAXABLE VALUE (TV)	LOSS	LOSS INCREASE (DECREASE)
2004	2,746	2,038	708	43
2005	2,872	2,157	715	7
2006	3,013	2,300	713	-2
2007	3,114	2,435	679	-34
2008	2,986	2,455	531	-148
2009	2,808	2,442	366	-165
2010	2,462	2,263	199	-167
2011	2,335	2,208	127	-72
2012	2,279	2,196	83	-44
2013	2,320	2,223	97	14
2014	2,497	2,268	229	132
2015	2,694	2,358	336	107
2016	2,853	2,435	418	82
2017	3,082	2,549	533	115
2018	3,190	2,676	514	-19
2019	3,453	2,854	599	85
2020	3,687	3,015	672	73
2021	3,912	3,163	749	77
2022	4,181	3,370	811	62
2023	4,488	3,678	810	-1

Proposal A of 1994 amended the state constitution changing the property taxation base from state equalized value (SEV) to taxable value (TV). The annual increase in taxable value to each parcel is limited by the parcel's SEV or to the rate of inflation (CPI) or 5 percent, whichever is less. The city’s allowable inflation rate multiplier for fiscal year 2023-24 is 5 percent.

The chart and graph show the general widening result of this through 2005 when the gap reached a high of $715 million. After 2005, the trend reversed, and the gap began to close until 2013. In 2013, the loss gap had begun to widen again until 2018. However, one year later in 2019, the loss gap returned and continues to expand significantly, reaching a new high of $811 million in 2022.



HEADLEE AMENDMENT IMPACT ON TAX RATES

The Headlee amendment of the state constitution can reduce the amount of operating millages allowed by City Charter. This amendment limits the growth in property tax revenue from existing property to the rate of inflation. It accomplishes this by reducing millages proportionally by the amount that market changes exceed the state's inflation rate multiplier. The table on this page shows the millages, revenues, remaining capacities and the proportion of each fund's property tax revenue.

CITY CHARTER RATES - HEADLEE MAXIMUM RATES AND 2023 TAX LEVY

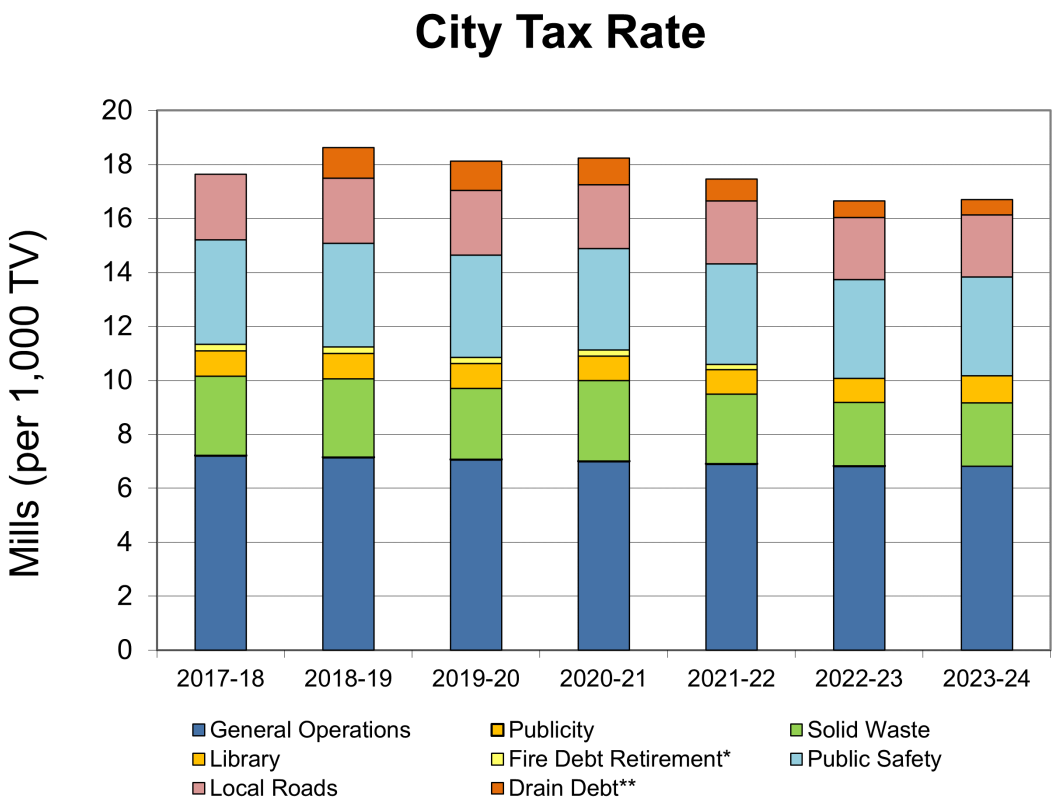
	Source/ Authority	Expiration Date	Original Authorized Maximum	Adjusted Maximum HEADLEE LIMITS 2022	Adjusted Maximum HEADLEE LIMITS 2023	2023 Levy	Remaining Capacity
DEBT:							
DRAIN BONDS - GWK	Act 40 of 1956	N/A	As needed	N/A	N/A	0.5723	-
OPERATING:							
GENERAL OPERATING	Charter	N/A	11.0000	6.8118	6.8118	6.8118	-
REFUSE	State Law	N/A	3.0000	1.8571	1.8571	1.8571	-
REFUSE	Voted	12/31/2026	1.0000	0.9177	0.9177	0.5000	0.4177
PUBLICITY **	Act 359 of 1925	N/A	4.0000	2.4765	2.4765	0.0149	Limited**
LIBRARY	Voted	12/31/2022	1.0000	0.8837	-	-	-
LIBRARY	Voted	12/31/2032	1.0000	-	1.0000	1.0000	-
POLICE, FIRE, EMS	Voted	12/31/2026	3.9750	3.6615	3.6615	3.6615	-
ROADS	Voted	12/31/2023	2.5000	2.3026	2.3026	2.3026	-
SENIOR SERVICES	Voted	12/31/2026	0.2000	0.2000	0.2000	0.2000	-
PARKS, RECREATION & ANIMAL SHELTER	Voted	12/31/2026	0.7000	0.7000	0.7000	0.7000	-
						17.6202	0.4177
DDA	Act 197	N/A	2.0000	1.6003	1.6003	1.6003	-
Total						19.2205	0.4177

***Per Public Act 359 of 1925, limited to lesser of 4 mills or $50,000 total levy*

Note: No Headlee rollback for the 2023 tax year.

	MILLAGE RATE			TOTAL TAXABLE VALUE		
	2022	2023	Change	$ 3,677,757,220	Revenue (before TIF captures)	Remaining Capacity
DEBT:						
DRAIN BONDS - GWK	0.6268	0.5723	(0.0545)		$ 2,104,780	$ -
OPERATING:						
GENERAL OPERATING	6.8118	6.8118	-		$ 25,052,147	$ -
REFUSE	1.8571	1.8571	-		$ 6,829,963	$ -
REFUSE	0.5000	0.5000	-		$ 1,838,879	$ 1,536,199
PUBLICITY **	0.0145	0.0149	0.0004		$ 54,799	$ -
LIBRARY	0.8837	-			$ -	$ -
LIBRARY	-	1.0000	0.1163		$ 3,677,757	$ -
POLICE, FIRE, EMS	3.6615	3.6615	-		$ 13,466,108	$ -
ROADS	2.3026	2.3026	-		$ 8,468,404	$ -
SENIOR SERVICES	0.2000	0.2000	-		$ 735,551	$ -
PARKS, RECREATION & ANIMAL SHELTER	0.7000	0.7000	-		$ 2,574,430	$ -
	17.5580	17.6202	0.0622		64,802,818	$ 1,536,199
DDA	1.6003	1.6003	-		5,885,515	$ -
	19.1583	19.2205	0.0622		70,688,333	$ 1,536,199

TAX RATE HISTORY



Millage Rate	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
General Operations	7.2031	7.1389	7.0625	6.9890	6.9058	6.8118	6.8118
Publicity	0.0195	0.0180	0.0169	0.0160	0.0154	0.0145	0.0149
Solid Waste	2.9346	2.9084	2.6272	2.9950	2.5768	2.3571	2.3571
Library	0.9347	0.9263	0.9163	0.9067	0.8959	0.8837	1.0000
Fire Debt Retirement*	0.2400	0.2450	0.2270	0.2175	0.2056	0.0000	0.0000
Public Safety	3.8719	3.8374	3.7963	3.7568	3.7120	3.6615	3.6615
Local Roads	2.4351	2.4134	2.3875	2.3626	2.3344	2.3026	2.3026
Drain Debt**	0.0000	1.1360	1.0850	1.0015	0.8220	0.6268	0.5723
Parks, Forestry and Animal Shelter	0.0000	0.0000	0.0000	0.0000	0.0000	0.7000	0.7000
Senior Services	0.0000	0.0000	0.0000	0.0000	0.0000	0.2000	0.2000
TOTAL	**17.6389**	**18.6234**	**18.1187**	**18.2451**	**17.4679**	**17.5580**	**17.6202**

**fire debt retirement ended during fy 2021-22*

***formerly charged in sewage disposal rate*

Downtown Development Authority - Specific Tax Rate - Operations

DDA Operating Levy	1.6146	1.6146	1.6022	1.6021	1.6021	1.6003	1.6003
City & DDA Operations	19.2535	20.2380	19.7209	19.8472	19.0700	19.1583	19.2205

TAX LEVY AUTHORITY

General operating levy
Authorized by: City charter amendment 04/01/1957.
Up to 11.0000 mills is authorized by the charter however, now limited to 6.8118 mills for fiscal year 2023-24 due to Headlee reductions, for any governmental purpose. A levy of 6.8118 mills is budgeted for fiscal year 2023-24.

Publicity levy
Authorized by: Public Act 359 of 1925 - MCL 123.881 Publicity tax; limit. Sec. 1. [Excerpt]

- *The common council of any city … in this state, shall have the power to levy a special tax not to exceed in any one year 4 mills on the dollar of the assessed valuation of all taxable property within the said city or village, to be used for advertising, exploiting and making known the industrial, commercial, educational or recreational advantages of the said city …, and to establish recreational and educational projects for the purpose of encouraging immigration to, and increasing the trade, business and industries of the said city or village: Provided, however, that such tax levy shall not exceed 50,000 dollars in any 1 year.*

A levy of 0.0149 mill is budgeted for fiscal year 2023-24.

Refuse levy
Authorized by: Public Act 298 of 1917 as amended-MCL 123.261 Garbage disposal plants or systems in cities [Excerpt]

- *Sec. 1. (1) The city council of a city, whether organized under the general law or special charter, … may establish and maintain garbage systems or plants for the collection and disposal of garbage in the city or village, and may levy a tax not to exceed 3 mills on the taxable value of all taxable property in the city or village according to the valuation of the property, as made for the purpose of state and county taxation by the last assessment in the city or village for these purposes … (2) As used in this act, "garbage" means any putrescible and non-putrescible solid wastes, except body wastes, and includes ashes, incinerator ash, incinerator residue, street cleanings, solid market wastes, solid industrial wastes, and also rubbish including such items as paper, cardboard, tin cans, yard clippings, wood, glass, bedding, crockery, and litter of any kind.*

The Headlee millage limitation and the levy for fiscal year 2023-24 is 1.8571 mills.

Refuse levy
Authorized by: City charter amendment 08/02/2016.

As authorized in a city charter amendment, this millage was first levied in the summer of 2007. Therefore, it expired after the 2011 levy. It was renewed in November 2011, August 2016, and November 2021, for five years. The renewal allows the city to levy up to 1.000 mill reduced by Headlee factors, to defray the costs of refuse collection, disposal and curbside recycling. Currently, the Headlee millage limitation is 0.9177 mill. This millage is budgeted for 0.5000 in fiscal year 2023-24, well below the maximum allowable levy.

Library operations levy

Authorized by: Voter approved millage 11/04/2003.
Public Act 164 of 1877 as amended-MCL 297.210a Free public library in the city. Up to 1.0000 mill is authorized for reconstructing, furnishing, equipping, and operating the city's existing library for 20 years. This millage expired after 2022 levy. It was renewed by voters in August 2022, for 10 years. The renewal allows the city to levy up to 1.000 mill reduced by Headlee factors, for the purpose of operating, maintaining and equipping the Royal Oak Public Library and for all other library purposes authorized by law. The voter-approved millage of 1.0000 mill is budgeted to be levied in fiscal year 2023-24 and will be subject to Headlee limitation thereafter.

Public safety levy

Authorized by: City charter amendment 11/08/2016.
Authorized in chapter 8, section 11 (as amended) in the city charter, this language allows the city to levy a millage for a period not to exceed five (5) years of up to 3.9750 mills, to defray the costs for police, fire, and emergency medical services. On Nov. 8, 2016, a year prior to expiration and in November 2021; the voters of Royal Oak approved the renewal of this millage, and it is charged on the winter tax bill. The fiscal year 2023-24 budget provides for a levy of 3.6615 mills. Fiscal year 2023-24 is the second year of the latest five (5) year renewal.

City of Royal Oak Downtown Development Authority

Authorized by: DDA general operations levy Public Act 57 of 2018 DDA Act-MCL 125.1662 Ad valorem tax--Commission adopted 11/02/1976.

- *Sec. 12. (1) An authority with the approval of the municipal governing body may levy an ad valorem tax …. in the downtown district. The tax shall be …. not more than two mills if the downtown district is in a municipality having a population of less than 1,000,000. This is only for the purposes provided by Act 57 beginning with the duty to correct and prevent deterioration in business districts.*

The levy is budgeted at 1.6003 mills for fiscal year 2023-24 and is also the maximum due to the Headlee limitation.

Road levy

Authorized by: City charter amendment 11/04/2014.
As authorized in a city charter amendment this millage was first levied in the winter of 2014, this language allows the City to levy up to 2.5000 mills for a period not to exceed ten (10) years beginning on Dec. 1, 2014, to defray costs for maintaining, repairing, and reconstructing roads and right of ways in the City of Royal Oak. Voters approved this millage on Nov. 4, 2014, and it was immediately placed on the winter tax bill in the amount of 2.5000 mills. The fiscal year 2023-24 budget provides for a levy of 2.3026 mills, and this is also the Headlee maximum allowed to be levied.

Parks, Recreation & Animal Shelter levy
Authorized by: City charter amendment 7/11/2022.
As authorized in a city charter amendment this millage was first levied in the winter of 2022, this language allows the city to levy up to 0.7000 mills for a period not to exceed five (5) years beginning on Dec. 1, 2022, to defray general expenses and liabilities of the City for parks, forestry, recreation and playgrounds including animal shelter purposes in the City of Royal Oak. Voters approved this millage on Nov. 8, 2022, and it was immediately placed on the winter tax bill in the amount of 0.7000 mills. The fiscal year 2023-24 budget provides for a levy of 0.7000 mills, and this is also the Headlee maximum allowed to be levied.

Senior Services levy
Authorized by: Voter approved millage 11/08/2022.
Public Act 39 of 1976 - MCL 400.576 - Activities or Services for Older Persons
As authorized by Act 39 of PA 1976, specifically MCL 400.576, this millage was first levied in the Winter of 2022. This language allows the city to levy up to 0.2000 mills for a period not to exceed five (5) years beginning on Dec. 1, 2022, to provide fundings for services, activities and program for “older persons” in the City of Royal Oak. Voters approved this millage on Nov. 8, 2022, and it was immediately placed on the Winter tax bill in the amount of 0.2000 mills. The fiscal year 2023-24 budget provides for a levy of 0.2000 mills, and this is also the Headlee maximum allowed to be levied.

Drain levy
Authorized by: Public Act 40 of 1956 MCL 280.475 Statutory or charter tax limitations inapplicable; rate or amount of taxes.

- *Taxes levied by a public corporation for the payment of assessments hereunder shall not be deemed to be within any statutory or charter tax limitation. A public corporation may impose taxes without limitation as to a rate or amount for the payment of assessments in anticipation of which bonds are issued…*

The fiscal year 2023-24 budget provides for a levy of 0.5723 mill. Fiscal year 2023-24 will be the sixth year of this millage as this revenue was collected to pay drain debt services by way of sewage disposal fees in prior year.

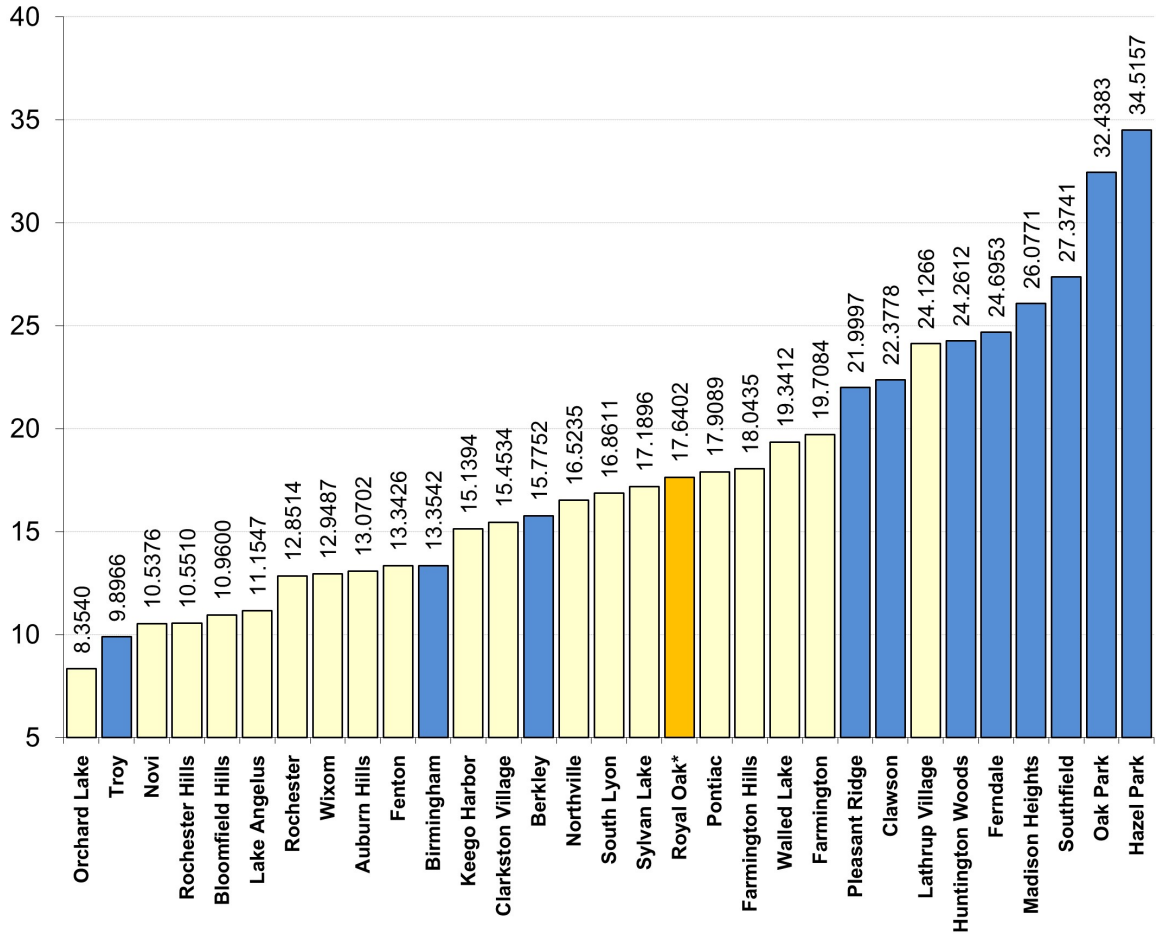
MILLAGE RATE COMPARISON

The graph below compares the millage rates levied by various Oakland County communities. The city of Royal Oak's millage rate is the budgeted rate for fiscal year 2023-24, however the rest of the communities' rates are from 2022-23 as they were not available for the upcoming fiscal year as of the date of this publication.

MILLAGE RATE COMPARISON - OAKLAND COUNTY CITIES

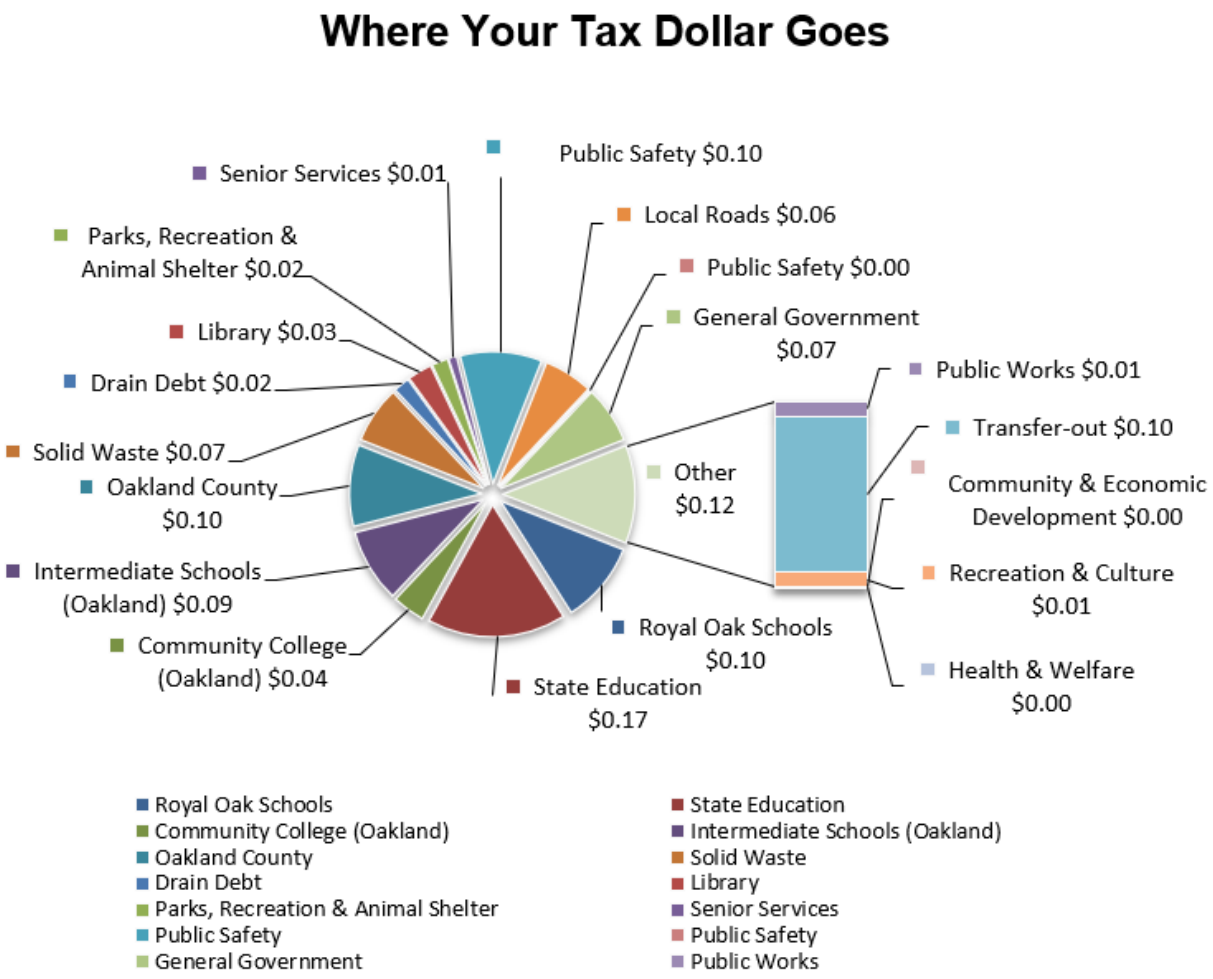
AVERAGE MILLAGE RATE = 18.2039

(BLUE BAR REPRESENTS A BORDERING NEIGHBOR)



WHERE YOUR TAX DOLLARS GO

49 percent of local taxes support City services in Royal Oak; 51 percent of real tax revenue supports the county and schools.



Royal Oak

STATE SHARED REVENUE AND INTEREST INCOME TRENDS

FISCAL YEAR 2023-2024 ANNUAL BUDGET

STATE SHARED REVENUE

A major source of revenue for the City's General Fund is state-shared revenue. State-shared revenue distributes sales tax collected by the State of Michigan to local governments as unrestricted revenues. The distribution of funds is authorized by the State Revenue Sharing Act, Public Act 140 of 1971, as amended. Funding State-Shared revenue consists of two parts:

Constitutional - Based on 15 percent of the 4 percent portion of Michigan's 6 percent state sales tax collections and distributed to all Michigan cities, villages, and townships based on the population of the municipality.

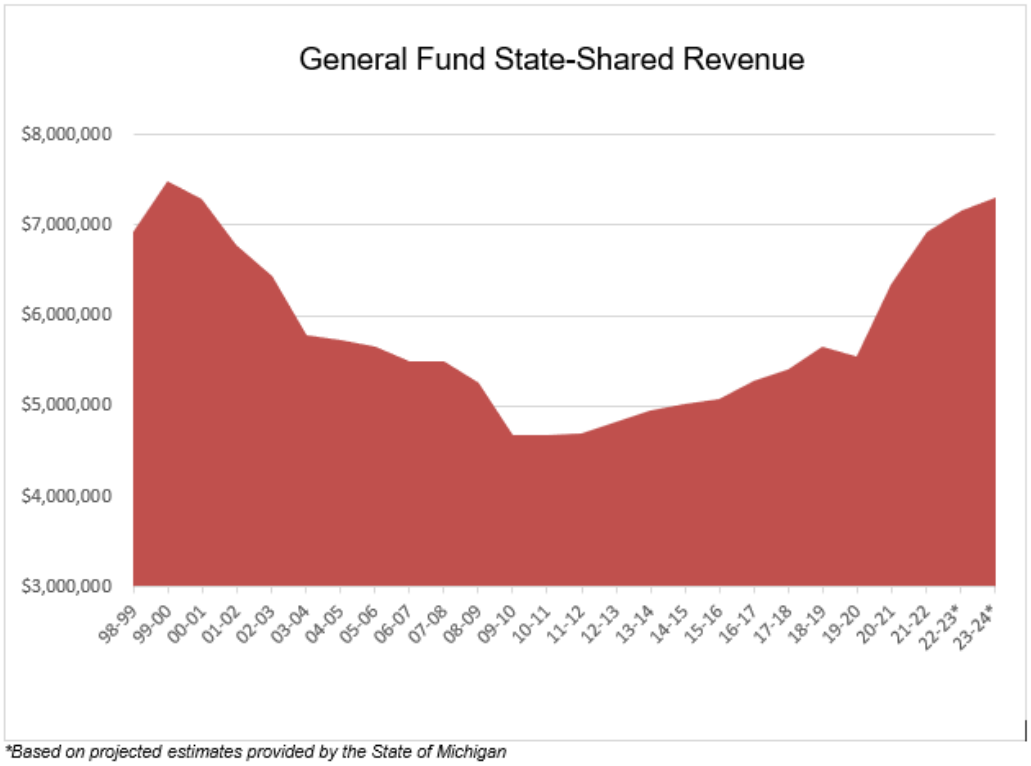
Statutory - 21.3 percent of the 4 percent gross collections of the state sales tax and distributed based on four factors. *This form of revenue sharing ended in Fiscal Year 2011 and was replaced by the CVTRS program.*

CVTRS (City, Village and Township Revenue-Sharing Program)- The State of Michigan program states: Each city, village or township that received a FY 2022 CVTRS payment is eligible to receive a payment equal to 106% of the local unit's total eligible FY 2022 payment amount.

- The City will receive 100% of the maximum amount for fulfilling all of the specific requirements for Accountability and Transparency.
- The City must submit the certification form and required documents for the category to qualify for payment.

Visit the Department of Treasury website for more information about state-shared revenue calculations.

The chart below shows the City's historical experience with state-shared revenue.



*Based on projected estimates provided by the State of Michigan

Historically, the Michigan legislature dramatically reduced distributions of state-shared revenue of sales tax receipts beginning with fiscal year 1999-2000. The formula was fully funded in 2001 but population dropped in the 2010 census. While the constitutional formula is set by the voters and cannot be affected by the legislature, the amounts available to fund the payments has wavered. Statutory/CVTRS payments to the City have been lower each year than its peak since 2000. Over the past 20 years, local governments have had to contend with drastically reduced state-shared revenue funding. As the graph illustrates, funding is down nearly $1.07 million since the high in 1999-2000 (not adjusted for inflation). This has left the local unit of government in the position of having to either reduce services or find some way to raise new revenue. The ability to raise new revenue has been further restricted by the state legislature, first by the Headlee tax rate limits, and then by Proposal A limits to taxable values.

Based upon the most recent State of Michigan projection, $7,299,000 is budgeted for state-shared revenue for the fiscal year 2023-24.

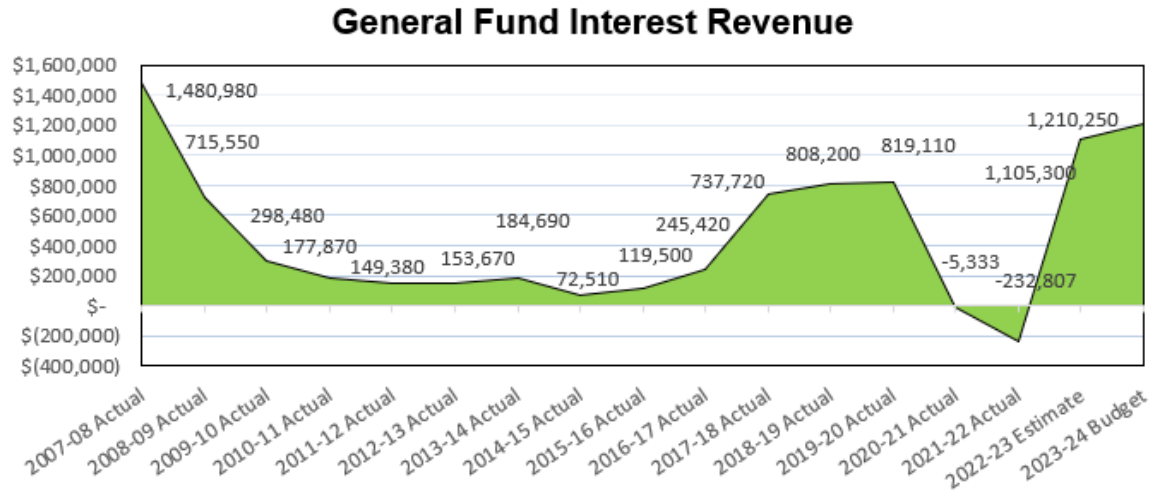
State-Shared Revenue

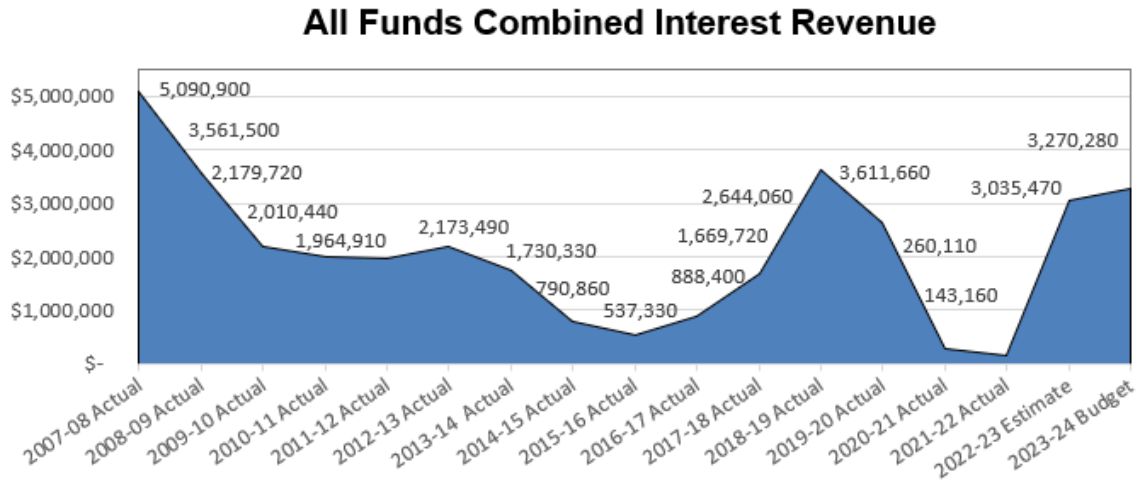
	Fiscal Year	Constitutional	Statutory	Actual	
	1998	3,978,040	2,874,568	6,852,608	
	98-99	4,094,535	2,831,659	6,926,194	
	99-00	4,433,959	3,046,331	7,480,290	Formula revised
	00-01	3,897,555	3,393,244	7,290,799	
	01-02	3,937,256	2,838,283	6,775,539	Uses 2000 census; fully funded
	02-03	4,003,913	2,436,424	6,440,337	Reductions begin anew
	03-04	3,960,423	1,827,848	5,788,271	
	04-05	4,054,936	1,670,243	5,725,179	
	05-06	4,123,971	1,537,506	5,661,477	
	06-07	4,038,279	1,456,481	5,494,760	
	07-08	4,173,107	1,319,767	5,492,874	
	08-09	3,935,742	1,319,775	5,255,517	
	09-10	3,815,174	859,079	4,674,253	
	10-11	3,861,430	812,823	4,674,253	
	11-12	4,110,082	582,777	4,692,859	EVIP Implemented
	12-13	4,195,175	624,402	4,819,577	
	13-14	4,293,557	654,486	4,948,043	
	14-15	4,416,029	612,393	5,028,420	CVTRS Implemented
	15-16	4,369,203	674,467	5,073,238	
	16-17	4,607,911	674,467	5,282,378	
	17-18	4,729,610	674,467	5,404,077	
	18-19	4,990,540	674,460	5,665,000	
	19-20	4,940,510	614,400	5,554,910	
	20-21	5,602,000	737,000	6,339,280	
	21-22	5,693,000	752,000	6,445,000	*Revised*
Projected	22-23*	5,587,000	827,000	6,414,000	*Revised*
Projected	23-24*	6,375,088	923,871	7,298,959	

**Does not include projected personal property tax reimbursement.*

INTEREST REVENUE

Historically, cities were able to significantly supplement operations with interest income earned on cash balances. Unfortunately, since 2008, interest rates have dropped significantly, and the interest income earned on the City's idle cash fell drastically. In addition, with the fall in taxable values caused by the housing crisis that began in that same year, the levels of cash available to invest also dropped. In fiscal year 2007-08, the General Fund earned nearly $1.5 million to help offset its operating expenditures. Fiscal year 2017-18 interest income began to significantly rise again until the third quarter of fiscal year 2019-20, when interest rates plummeted during the beginning of the COVID-19 pandemic. The General Fund fiscal year 2023-24 interest income is budgeted at $1,210,250 due to rising interest rates. This is approximately $270,730 less income than the peak in fiscal year 2007-08. The all-funds interest revenue (below) includes trust and agency funds.





Royal Oak

OPERATING INDICATORS AND PERFORMANCE TRENDS

FISCAL YEAR 2023-2024 ANNUAL BUDGET

OPERATING INDICATORS AND PERFORMANCE TRENDS

The City of Royal Oak tracks a variety of operating indicators that provide a snapshot to track significant services offered, statistical data, and performance trends over time. By monitoring these indicators on a long-term basis, the City can identify emerging community demographics, service delivery needs, and other operating trends that may require a shift in financial resources.

Some of the more significant operating indicators and performance outcome trends are shown below *(Please be patient--this report may take a few seconds to load)*:

Performance Indicators / Outcome Measures

fund	dept name	kpi description	Actual FY 20-21	Actual FY 21-22	Projected FY 22-23	Projected FY 23-24	Projected FY 24-25
101	Treasury	Tax bills generated	61,386	61,253	61,022	61,060	61,100
101	Treasury	Water bills generated	100,704	99,441	99,460	99,485	99,510
101	Treasury	Phone calls received	23,224	31,414	30,000	30,000	30,000
101	Treasury	Online bill payment	31,256	34,933	36,000	39,600	43,560
101	Treasury	Direct debit customers (W & S)	2,305	2,234	2,212	2,167	2,124
101	Treasury	Participation in automatic bill pay	9.56%	8.99%	8.89%	8.71%	8.54%
101	Treasury	Invoices billed	499	530	450	450	450
101	Treasury	Special assessments billed	3,923	5,343	5,350	5,350	5,350
207	Police	Calls for Service	51,852	45,108	41,717	45,000	50,000
207	Police	CID Cases Assigned	755	605	1,212	1,500	1,500
207	Police	Warrants Obtained	353	330	779	800	800
207	Police	Traffic Violations Issued	14,587	7,539	9,687	12,000	13,000
207	Police	Accidents reported-Non-Injury	2,094	1,121	1,642	1,800	2,000
207	Police	Accidents- Injury	171	155	220	225	250
207	Police	Accidents- Fatal	2	1	2	2	2
207	Police	Part A Crimes	1,438	1,201	1,583	1,700	1,700
207	Police	Part B Crimes	1,030	769	988	1,200	1,200
		*Note: Police performance indicators are reported on a **calendar year** basis as opposed to a fiscal year basis.*					
271	Library	Registered Card Holders	23,787	24,644	26,500	27,000	27,500
271	Library	Annual Library Visitors	31,936	107,144	150,000	154,000	157,000
271	Library	Collection Size	144,098	143,433	135,000	135,000	135,000
271	Library	E-Titles	761,903	1,016,273	1,462,000	1,463,000	1,464,000
271	Library	Lending Transactions	230,243	425,404	449,000	458,000	467,000
271	Library	Database Use	56,563	38,756	28,000	28,500	29,000
271	Library	Reference Question Responses	7,057	15,294	19,800	20,790	21,500
271	Library	Programs Offered	358	369	400	400	400
271	Library	Program Attendance	8,886	12,777	12,000	12,000	12,000
271	Library	Summer Youth Reading Enrollment	479	515	550	575	600
		***Note: Visitors down significantly due to COVID-19*					
101	Human Resources	Labor Contracts Negotiated	9	6	9	8	9
101	Human Resources	% of Labor Contracts Settled	100	66.7	100	88.9	100
101	Human Resources	Employees Hired (FT/PT)	186	75	102	105	105
101	Human Resources	Applications Processed (FT/PT)	1,081	1,232	1,000	1,100	1,100
101	Human Resources	Promotions/Transfers/ Terminations Processed	96	97	100	100	100
101	Human Resources	Worker's Comp Claims Processed	41	42	42	42	42
101	Human Resources	Administration/Processing of Benefits for Insurance Enrollees	803	821	815	815	815
101	Human Resources	FT HR Staff to FT Workforce Ratio	1:170	1:500	1:125	1:125	1:125
207	Fire	Structure Fires	51	58	50	50	50
207	Fire	Vehicle Fires	17	23	28	20	20
207	Fire	Other Fires	58	51	58	50	50
207	Fire	Total Fires	126	132	136	120	120
207	Fire	Total EMS Incidents	3,903	4,839	5,000	5,000	5,000
207	Fire	False Alarms Including Detector Activations	300	341	320	300	300
207	Fire	Hazardous Conditions	331	468	360	600	600
207	Fire	Public Service Calls	470	531	500	550	550
207	Fire	Good Intent including Smoke Scares	468	543	480	550	550
207	Fire	Other Alarms	56	39	40	80	80
207	Fire	Station #1	2,274	2,858	2,818	3,025	3,025
207	Fire	Station #2	2,351	2,877	2,818	3,025	3,025
207	Fire	Station #3	1029	1158	1200	1150	1150
207	Fire	Total Incidents	5,654	6,893	6,836	7,200	7,200
207	Fire	ISO Rating	3	3	3	3	3
207	Fire	Average Turn out time for all calls	1:51	1:53	1:51	1:50	1:48
207	Fire	# of Businesses Available to Inspect	2,600	2,600	2,600	2,600	2,600
207	Fire	# of Fire Prevention Inspections Annually	547	819	2010	2200	2200

Performance Indicators / Outcome Measures

207	Fire	# of those Re-Inspected Due to Violations	55	302	668	700	700
207	Fire	% of Businesses Requiring Re-Inspection	10%	37%	33%	35	35
207	Fire	# of Plan Reviews Conducted Annually	101	115	100	100	100
207	Fire	% of Businesses Inspected Annually	21%	32%	39%	40%	40%
101	City Clerk	Birth Certificates*	7,154	6,881	6,821	7,000	7,200
101	City Clerk	Death Certificates*	1,644	1,839	1,697	1,800	2,000
101	City Clerk	Dog Licenses	2,138	1,521	1,948	2,000	2,200
101	City Clerk	Dog Park Passes	356	243	506	525	550
101	City Clerk	Freedom of Information Act	170	65	182	190	200
101	City Clerk	Liquor License Renewals	52	52	53	55	60
101	City Clerk	Miscellaneous Business Licenses	71	30	69	75	80
101	City Clerk	Peddler Permits	66	1	22	25	30
101	City Clerk	SDD/SDM Renewals	38	38	48	48	50
101	City Clerk	Solicitation Permits	15	3	11	15	20
101	City Clerk	Special Event Permits	60	9	53	55	60
101	City Clerk	Woodward Dream Cruise Permits	64	-	48	50	60

*NOTE: City Clerk's department performance measures are reported on a **calendar year** basis as opposed to a fiscal year basis.*
**Birth / Death certificate revenue do not necessarily correlate to birth/death certificates processed.*

101	Elections	Elections	1	3	2	1	3
101	Elections	Number of Registered Voters	49,331	52,017	52,077	52,300	53,000
101	Elections	Registration Applications Submitted	6,673	12,135	8,778	8,000	9,000
101	Elections	New Valid Registrations	4,277	3,951	5,123	5,500	6,500
101	Elections	Active Voters Cancelled	3,632	4,167	4,471	4,200	4,500
101	City Manager's Office	**The City of Royal Oak's overall "American Customer Satisfaction Index" Rating (scale 1-100)**	N/A	N/A	N/A	N/A	N/A
274	CDBG	Loan Applications Received	20	17	15	20	20
274	CDBG	Loan Applicants on Waiting List	0	0	0	0	0
274	CDBG	Number of Loans Approved	13	17	15	20	20
274	CDBG	Funds Available for Loans	$390k	$456K	$400k	$450k	$450k
274	CDBG	Amount of Loans Approved	$278k	$258K	$400k	$450k	$450k
274	CDBG	Homes with Hazards Identified	5	5	10	10	10
274	CDBG	Homes with Hazards Addressed	2	3	10	10	10
274	CDBG	Repairs Made on Eligible Properties	21	17	15	20	20
101	Assessing	Assessment Notices Processed	28,142	27,864	27,900	27,900	27,900
101	Assessing	Residential Property Appraisals	1,720	2,263	2,000	2,000	2,000
101	Assessing	Commercial/Industrial Appraisals	904	216	300	300	300
101	Assessing	Small Claims Tribunal Appeals	11	10	10	10	10
101	Assessing	Full Tax Tribunal Appeals	9	10	7	7	7
101	Assessing	Homestead Affidavits Processed	12,331	12,626	12,000	12,000	12,000
101	Assessing	Transfer Affidavits Processed	3,321	2,760	3,000	3,000	3,000
101	Assessing	Board of Review Appeals	292	207	200	200	200
101	Assessing	Board of Review Adjustments	-5,517,730	-6,639,230	-5,000,000	-5,000,000	-5,000,000
101	Assessing	Tax Tribunal Decisions	4	20	10	10	10
101	Assessing	Tax Tribunal Adjustments	-399,650	-1,935,110	-1,000,000	-1,000,000	-1,000,000
101	Assessing	Property Sales Reviewed	2,175	2,436	2,300	2,300	2,300
101	Assessing	Property Transfers Uncapped	2,228	1,979	2,000	2,000	2,000
101	Assessing	Equalization Factor	1.0000	1.0000	1.0000	1.0000	1.0000
101	Assessing	Lot Splits/Combinations	14	16	15	15	15
207	Ambulance Service	Total EMS Runs	3,903	4,839	5,000	5,000	5,000
207	Ambulance Service	Average EMS Turnout Time	1:34	1:36	1:30	1:30	1:30
207	Ambulance Service	Customer Satisfaction Score	95.89	97.96	97.85	98	98
207	Ambulance Service	National Average Customer Satisfaction Score	93.02	93.08	93.07	94	94
551	Farmers' Market	**Customer Attendance Rate** *Saturday and Sunday Combined*	2,500	2,500	4,500	5,000	5,000
551	Farmers' Market	Facility Rentals	60	105	114	125	130
551	Farmers' Market	Saturday Farm Market	80%	95%	98%	100%	100%
551	Farmers' Market	Average Sunday Antique Market	80%	95%	95%	98%	98%

Performance Indicators / Outcome Measures

598	Ice Arena	Learn to Skate Participants	509	1073	1620	1630	1640
598	Ice Arena	Number of Scheduled Hours Used Weekly (September – March)	200	250	250	250	250
636	Information Technology	Building Locations	13	13	14	14	14
636	Information Technology	PC's	482	485	500	505	510
636	Information Technology	LAN Services	14	14	14	14	14
636	Information Technology	User Accounts	523	518	525	525	525
636	Information Technology	Group Accounts	107	91	100	100	100
636	Information Technology	Social Media Accounts	17	17	17	17	17
636	Information Technology	PC's	42	165	60	60	60
636	Information Technology	Printers	4	5	81	5	5
636	Information Technology	Other	13	20	20	20	20
636	Information Technology	Telephone extensions – VOiP	396	406	406	406	406
636	Information Technology	SIP/Channels	55	55	55	55	55
636	Information Technology	TDM Pri/Channels	1/23	1/23	1/23	1/23	1/23
636	Information Technology	Point to Point T1's/Channels	0	0	0	0	0
636	Information Technology	Adds, Moves, Changes	46	165	140	40	40
636	Information Technology	Voicemail Accounts	301	353	353	353	353
636	Information Technology	Cell Phone Accounts	190	169	185	195	200
636	Information Technology	# of PC Virus Outbreaks	0	0	0	0	0
516	Parking Enforcement	Violations Issued	36,166	33,114	220,000	210,000	200,000
101	Parks & Forestry	Hours Ball Diamonds Maintained	2,447	2,362	2,500	2,500	2,500
101	Parks & Forestry	Hours Soccer / Football Fields Maintained/Lined	512	957	1,000	1,000	1,000
101	Parks & Forestry	Trees Planted	500	313	1,000	1,000	1,000
203	Local Streets	Boulevards Mowed (hours)	912	1,650	1,400	1,400	1,400
203	Local Streets	Street Tree Work Requests	964	1203	1,000	1,000	1,000
508	Recreation	Preschool – Senior Center	72	72	72	72	72
508	Recreation	Youth Sports & Enrichment	408	1245	1200	1200	1200
508	Recreation	Summer Day Camp	0	0	50	50	50
508	Recreation	Adult Sports Leagues	930	3,520	3,500	3,500	3,500
508	Recreation	Adult Enrichment	24	132	200	200	200
508	Recreation	Adult Fitness	360	753	1,300	1,300	1,300
508	Recreation	Cultural Events - Artists	43	55	75	75	75
508	Recreation	Softball	62	110	110	110	110
508	Recreation	Soccer - Women	7	12	10	10	10
508	Recreation	Volleyball	0	16	16	16	16
508	Recreation	Pickle Ball Registrations	2,500	3,500	3,500	3,500	4,000
508	Recreation	Soccer Fields (spring & fall)	20	20	20	20	20
508	Recreation	Baseball Fields	20	20	20	20	20
508	Recreation	Softball Fields	12	12	12	12	12
508	Recreation	Football Fields	1	1	1	1	1
508	Recreation	Indoor Rentals (in hours)	0	573	650	650	650
508	Recreation	Outdoor Field Rentals	192	973	1000	1200	1200
508	Recreation	Pavilion Rentals – VFW, Starr/JC Parks, and Normandy Oaks	269	866	900	900	900
296	Senior Services	Congregate Meals Served	5,607	370	5,150	5,700	5,700
296	Senior Services	Information & Referral	40,000	20,000	26,000	26,000	26,000
296	Senior Services	R.O.S.E.S. Jobs	991	75	800	1,000	1,200
296	Senior Services	Senior Bus Rides	8,003	10,280	13,200	13,500	14,000
296	Senior Services	Outreach Assessments	52	240	250	250	250
296	Senior Services	Programs Offered	94	42	150	175	200
296	Senior Services	Sessions Held	1,570	2,011	2,500	2,700	3,000
296	Senior Services	Participants	13,670	8,265	18,000	20,000	20,000
226	Solid Waste	Tons of Yard Waste Diverted from Landfill	13,797	10,892	11,000	12,000	12,000
226	Solid Waste	Recycle Tons	5,672	5,423	5,700	5,800	5,800
101	Finance	Bank Statements Reconciled	216	216	216	216	216
101	Finance	Accounts Payable Invoices Processed	16,110	17,257	18,000	18,000	18,000

Performance Indicators / Outcome Measures

101	Finance	General Payroll Checks/NODs Generated	19,513	19,257	20,000	20,000	20,000
101	Finance	Auditors Correcting Entries to Financial Statements	0	0	0	0	0
101	Finance	Estimate/Final Pension Calculations	16 / 6	25 / 10	25 / 15	25 / 10	25 / 10
101	Finance	GFOA Distinguished Budget Awarded	yes	yes	yes	yes	yes
101	Finance	GFOA CAFR Awarded	yes	yes	yes	yes	yes
101	Finance	Bids Prepared	19	21	20	20	20
101	Finance	General Liability Incidents/ Claims Processed	351 / 134	216 / 88	225 / 90	225 / 90	225 / 90
101	Ordinance Enforcement	Percent of Non-Homestead Properties Reviewed for Unlicensed Rental Activity	15%	15%	15%	15%	15%
101	Ordinance Enforcement	Percent of Complaints Responded to Within One Business Day	95%	95%	95%	95%	95%
101	Ordinance Enforcement	Percent of Questions Responded to Within Two Business Days	95%	95%	95%	95%	95%
101	Ordinance Enforcement	Rental Licenses Issued	1,709	1,732	1,700	1,700	1,700
101	Ordinance Enforcement	Responses to Complaints	6,855	7,124	7,000	7,000	7,000
101	Ordinance Enforcement	Scheduled Inspections Conducted	16,211	16,873	16,500	16,500	16,500
282	State Construction Code	Percent of Required Code Training Received	100	100	100	100	100
282	State Construction Code	Percent of Inspections Performed Within the Next Business Day	95	95	95	95	95
282	State Construction Code	Percent of Plans Reviewed for Permit Within 14 Business Days	85	85	85	85	85
282	State Construction Code	Building	2,888	2,551	2,000	2,000	2,000
282	State Construction Code	Electrical	1,875	2,240	1,900	1,900	1,900
282	State Construction Code	Mechanical	1,829	2,104	1,900	1,900	1,900
282	State Construction Code	Plumbing Sewer	1,829	1,520	1,900	1,900	1,900
282	State Construction Code	Construction Value (in 1000's)	$143,000	$91,000	$130,000	$90,000	$90,000

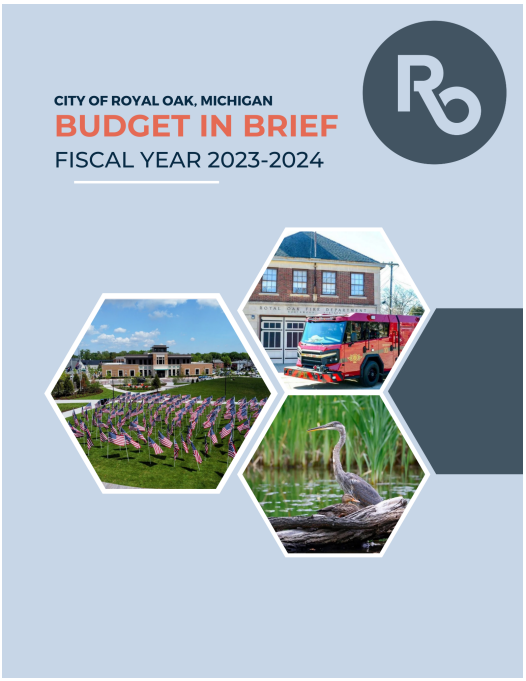
Royal Oak

BUDGET IN BRIEF

FISCAL YEAR 2023-2024 ANNUAL BUDGET

WHAT IS A "BUDGET IN BRIEF"

The Budget in Brief is an easy-to-read resident's guide to the City's annual budget. This budget supplement provides a high-level summary of the finances for the coming year and the value added for residents. The Budget in Brief document is available by clicking here or clicking the image below.



RETURN TO OPERATING BUDGETS SUMMARY PAGE

Royal Oak

CAPITAL PROJECTS

FISCAL YEAR 2023-2024 ANNUAL BUDGET

CAPITAL IMPROVEMENT PLAN OVERVIEW

The City of Royal Oak's Capital Improvement Program (CIP) is a planning tool, with a goal to identify and schedule capital improvements for fiscal years ending 2024-2029. The CIP is incorporated within the City's budget document for fiscal year 2023-2024, along with specific recommendations for funding of these projects.

The CIP is an opportunity to formulate strategic long-term policy decisions that extend beyond the 2023-2024 fiscal year. Each year, the City of Royal Oak invests significant time and resources to design, construct, and maintain the infrastructure and facilities needed to deliver municipal services to residents and businesses. Because of the high costs associated with building and maintaining capital assets, the City must carefully balance the need for such assets with the requirements to sustain a strong financial position.

Capital improvement planning is a year-round process, with City departments continually re-evaluating and prioritizing their capital needs. Collaboration between the City Manager's office and all of the City departments is critical to the successful creation of the CIP. Capital projects originate in the operating departments where subject matter experts identify needs based on master planning documents and other technical criteria. While most project recommendations originate from the Engineering Division and Departments of Public Services, Information Technology and Public Safety, every City department participates in the process.

The Finance Department compiles and coordinates the annual update of the CIP as part of the annual budget process. Finance Department staff also forecast revenues for the various funds used to finance capital projects and set the financial parameters for the development of the CIP. Once compiled, all requests are submitted, along with a preliminary evaluation of the established

financial parameters, for a public hearing and plan review by the Planning Commission. The City's Planning Commission approves the recommended CIP prior to it being included in the City Manager's annual budget which is ultimately presented and considered by the City Commission.

MORE ABOUT THE CIP

Please follow this link to learn more about the capital planning process.

To view the Recommended Capital Improvement Plan please click here or the image to the right.

Please click the link below to view the approved funding plan:
2023-2024 FISCAL YEAR BUDGET - APPROVED FUNDING PLAN

CIP SUMMARY

Please follow this link to view the detailed CIP Program listing of each project by CIP category, as recommended for funding. It provides a CIP project number, a brief description of each project, the funding source, estimated City cost and the year each project is scheduled to be funded.

Within this listing, the planned date for the completion of certain projects has been shifted since the recommended version was presented to the Planning Commission. This allows for the best alignment of project timing with the available resources throughout the forecast period. All projects from the "Recommended Capital Improvement Plan" document continue to be included, however, these projects are proposed to be funded in a different fiscal year than originally presented, as listed below:

CIP #	Year Planned in "Recommended Capital Improvement Plan"	Year Proposed for funding in the City's Annual Budget and Forecast
2024-9	2023-24	2025-26
2024-10	2023-24	2025-26
2024-13	2023-24 & 2024-25	2024-25 & 2025-26
2024-16	2023-24 & 2024-25	2025-26 & 2026-27
2024-32	2025-26	2026-27
2024-34	2024-25	2026-27 & 2027-28
2024-36	2023-24	2027-28 & 2028-29
2024-37	2025-26	2026-27
2024-38	2024-25	2026-27 & 2027-28
2024-41	2023-24	2026-27
2024-49	2025-26	2028-29
2024-50	2023-24	2025-26

CAPITAL PROJECT FUNDS

Most capital purchases are paid for using existing cash accumulated in a given fund. Those purchases and the related expenditures are accounted for with the requesting department or fund.

For more significant projects, particularly those funded by issuing bonded debt or with specific restrictions, spending may be separately recorded in a capital project fund. This allows for tracking of the dedicated funding source (such as bond proceeds) as well as the related costs. The City currently has two active capital project funds--the Royal Oak Civic Center (ROCC) Capital Project Fund and the Parks Improvement Fund. The ROCC Capital Project Fund has now been fully expended and will be formally closed out at the end of the 2022-23 fiscal year.

BUDGET SUMMARY - ALL CAPITAL PROJECT FUNDS - COMBINED

NOTE: UNDER THE CITY'S BUDGET PROCEDURES, THESE FUNDS ARE NOT REQUIRED TO BE LEGALLY APPROPRIATED; HOWEVER, THEY ARE AUDITED.

Capital Projects Funds ALL Combined - Revenue & Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Actual	2022 - 23 Adopted Budget	2022 - 23 Current Budget	2022 - 23 6 Month Actuals	2022 - 23 Projected Activity
Revenues							
Transfers	$2,000,000	$0	$3,023,460	$0	$381,500	$0	$0
Other	$248,401	$193,770	$386,037	$0	$0	$394,710	$398,080
Interest And Contributions	$568,654	$1,088,543	$51,696	$900	$20,900	-$19,240	$43,590
Grants	$29,989	$175,524	$0	$0	$0	$0	$0
Licenses, Charges And Fines	$20,186	$14,641	$10,461	$0	$0	$890	$900
REVENUES TOTAL	**$2,867,229**	**$1,472,477**	**$3,471,654**	**$900**	**$402,400**	**$376,360**	**$442,570**
Expenses							
Operational							
Capital	$23,541,314	$12,855,976	$6,499,966	$0	$400,500	$23,510	$1,279,190
Transfers-Out	$289,564	$1,135,602	$432,113	$0	$0	$0	$405,000
Other Operating	$8,042	$6,684	$2,723	$500	$1,500	$670	$3,080
OPERATIONAL TOTAL	**$23,838,920**	**$13,998,263**	**$6,934,803**	**$500**	**$402,000**	**$24,180**	**$1,687,270**
Increase in Fund Balance	$0	$0	$0	$400	$400	$0	$0
Personnel	$0	$121	$0	$0	$0	$0	$0
EXPENSES TOTAL	**$23,838,920**	**$13,998,384**	**$6,934,803**	**$900**	**$402,400**	**$24,180**	**$1,687,270**
REVENUES LESS EXPENSES	**-$20,971,691**	**-$12,525,907**	**-$3,463,149**	**$0**	**$0**	**$352,180**	**-$1,244,700**

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Revenues						
Transfers	$0	$0	$0	$0	$0	$0
Other	$300,000	$300,000	$300,000	$300,000	$300,000	$300,000
Interest And Contributions	$10,000	$10,000	$10,100	$10,201	$10,303	$10,406

	2023-24 Managers Budget	2023 - 24 Adopted Budget	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast	2027-28 Forecast
Grants	$0	$0	$0	$0	$0	$0
Licenses, Charges And Fines	$0	$0	$0	$0	$0	$0
REVENUES TOTAL	**$310,000**	**$310,000**	**$310,100**	**$310,201**	**$310,303**	**$310,406**
Expenses						
Operational						
Capital	$0	$0	$0	$0	$0	$0
Transfers-Out	$309,800	$309,800	$309,900	$310,000	$310,100	$310,200
Other Operating	$200	$200	$206	$212	$219	$225
OPERATIONAL TOTAL	**$310,000**	**$310,000**	**$310,106**	**$310,212**	**$310,319**	**$310,425**
Increase in Fund Balance	$0	$0	$0	$0	$0	$0
Personnel	$0	$0	$0	$0	$0	$0
EXPENSES TOTAL	**$310,000**	**$310,000**	**$310,106**	**$310,212**	**$310,319**	**$310,425**
REVENUES LESS EXPENSES	**$0**	**$0**	**-$6**	**-$11**	**-$16**	**-$19**

PLEASE CLICK HERE TO VIEW FINANCIAL INFORMATION FOR THE INDIVIDUAL CAPITAL PROJECT FUNDS IN MORE DETAIL.

Royal Oak

DEBT INFORMATION

FISCAL YEAR 2023-2024 ANNUAL BUDGET

INTRODUCTION

As of June 30, 2022, the last audited fiscal year, the City of Royal Oak had 21 outstanding bond debt issues and contracts totaling $173.4 million.

The City currently has a strong AA+ bond rating. This indicator of financial strength allows the City to obtain more favorable rates when issuing debt and through refinancing – by lowering interest expenditures and paying off debt sooner than anticipated.

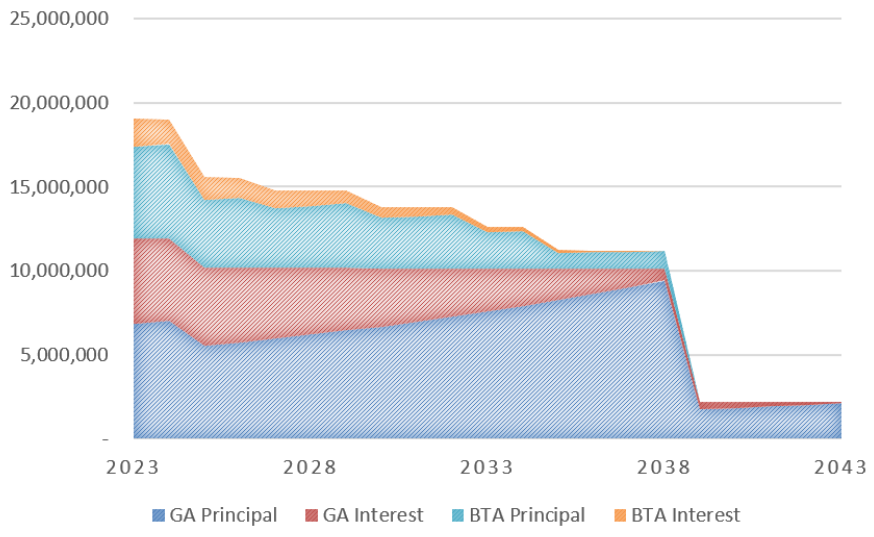
Michigan statute limits general obligation debt to 10 percent ($391,257,349) of state equalized value and a five percent limit for capital improvement bonds. Our exempt debt of $28,257,817 leaves approximately $243.1 million of additional bond debt that can be incurred. Click here for more information on the City's legal debt margin.

The City's outstanding debt service requirements are summarized below.

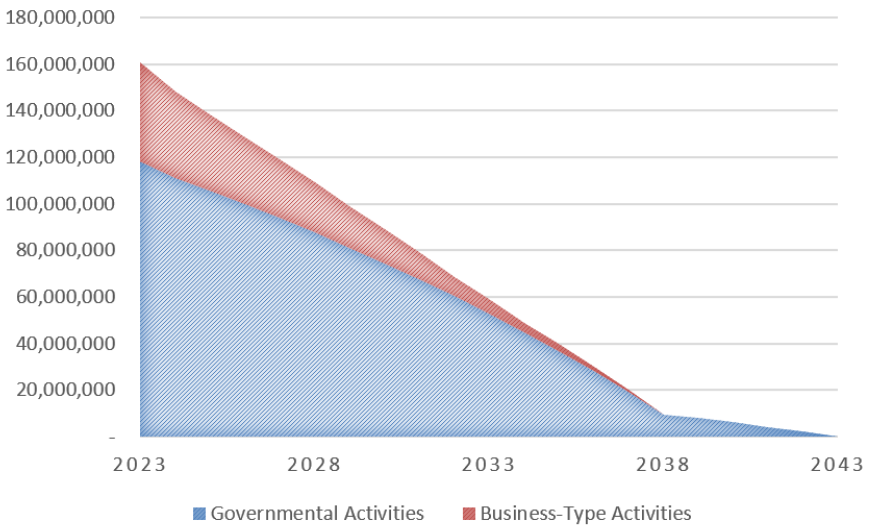
DEBT SERVICE REQUIREMENTS

	Governmental Activities			Business-Type Activities			City-Wide Total		
Fiscal Year	Principal	Interest	Debt Service	Principal	Interest	Debt Service	Principal	Interest	Debt Service
2023	6,841,800	5,095,282	11,937,083	5,492,063	1,619,760	7,111,823	12,333,864	6,715,043	19,048,906
2024	7,043,326	4,877,006	11,920,332	5,642,413	1,458,885	7,101,298	12,685,740	6,335,891	19,021,631
2025	5,530,913	4,648,342	10,179,256	4,081,427	1,292,015	5,373,442	9,612,340	5,940,357	15,552,697
2026	5,737,716	4,442,657	10,180,373	4,189,428	1,154,910	5,344,337	9,927,143	5,597,567	15,524,710
2027	5,958,806	4,222,601	10,181,407	3,595,888	1,023,304	4,619,193	9,554,694	5,245,906	14,800,600
2028	6,192,293	3,989,524	10,181,817	3,720,342	897,588	4,617,930	9,912,635	4,887,112	14,799,747
2029	6,439,777	3,739,856	10,179,632	3,821,391	766,430	4,587,821	10,261,168	4,506,285	14,767,453
2030	6,660,559	3,473,014	10,133,573	3,014,441	642,049	3,656,490	9,675,000	4,115,063	13,790,063
2031	6,940,883	3,190,112	10,130,996	3,124,117	528,003	3,652,120	10,065,000	3,718,116	13,783,116
2032	7,243,131	2,889,130	10,132,261	3,246,869	408,840	3,655,709	10,490,000	3,297,970	13,787,970
2033	7,559,365	2,570,505	10,129,870	2,165,635	306,735	2,472,370	9,725,000	2,877,241	12,602,241
2034	7,895,968	2,239,262	10,135,230	2,249,032	221,377	2,470,409	10,145,000	2,460,639	12,605,639
2035	8,255,543	1,882,739	10,138,283	914,457	156,508	1,070,965	9,170,000	2,039,247	11,209,247
2036	8,619,105	1,515,629	10,134,734	955,895	114,201	1,070,096	9,575,000	1,629,830	11,204,830
2037	9,005,098	1,126,396	10,131,494	999,902	69,961	1,069,863	10,005,000	1,196,357	11,201,357
2038	9,413,521	719,622	10,133,143	1,046,479	23,671	1,070,150	10,460,000	743,293	11,203,293
2039	1,730,000	477,750	2,207,750	-	-	-	1,730,000	477,750	2,207,750
2040	1,815,000	391,250	2,206,250	-	-	-	1,815,000	391,250	2,206,250
2041	1,905,000	300,500	2,205,500	-	-	-	1,905,000	300,500	2,205,500
2042	2,000,000	205,250	2,205,250	-	-	-	2,000,000	205,250	2,205,250
2043	2,105,000	105,250	2,210,250	-	-	-	2,105,000	105,250	2,210,250
Total	**118,051,006**	**47,006,396**	**165,057,402**	**42,767,715**	**9,064,478**	**51,832,193**	**160,818,720**	**56,070,874**	**216,889,595**

ANNUAL DEBT SERVICE



PRINCIPAL OUTSTANDING



ADDITIONAL INFORMATION ON DEBT ISSUANCES

Please visit the Debt Summary page for more detail on the City's outstanding debt.

Royal Oak

DEBT SUMMARY

FISCAL YEAR 2023-2024 ANNUAL BUDGET

SUMMARY OF OUTSTANDING DEBT

Issue	Funding Source	Amount Issued	Issuance Date	Maturity Date	Interest Rate	June 30,2023 Balance	Budgeted Principal
Governmental Activies - Bonds Payable							
* 2016 CIB Refunding - Motor Pool (2008)	Internal Charges	432,933	03/30/16	10/01/28	1.00-3.00%	265,198	42,426
* 2016 CIB Refunding - Court (2006B)	General Fund	3,258,578	03/30/16	10/01/23	1.00-3.00%	447,570	447,570
2017A OPEB Bonds	All Funds	95,290,341	02/21/17	10/01/37	1.16-4.52%	74,913,988	3,774,231
2017B Pension Bonds	All Funds	18,484,744	02/21/17	10/01/37	1.16-4.52%	12,779,250	644,099
2017 LTGO - Roads	Road Millage	8,500,000	09/12/17	04/01/24	2.100%	1,250,000	1,250,000
2018 LTGO - ROCC	General Fund	32,465,000	05/23/18	04/01/43	3.63-5.00%	28,395,000	885,000
Business-Type Activies - Bonds Payable							
* 2016 CIB Refunding - Parking (2006B)	Parking Revenue	3,941,422	03/30/16	10/01/25	1.00-3.00%	1,252,430	422,430
* 2016 CIB Refunding - Parking (2008)	Parking Revenue	4,926,471	03/30/16	10/01/28	1.00-3.00%	2,988,117	464,169
* 2016 CIB Refunding - Water & Sewer (2008)	Water & Sewer Rates	2,225,596	03/30/16	10/01/28	1.00-3.00%	1,351,686	208,405
* 2016 CIB Refunding - Water & Sewer (2006A	Water & Sewer Rates	2,510,000	03/30/16	10/01/25	1.00-3.00%	830,000	265,000
2016 Parking System Revenue Bonds	Parking Revenue	13,500,000	12/22/16	10/01/31	3.700%	9,025,000	855,000
2017A OPEB Bonds	All Funds	10,749,659	02/21/17	10/01/37	1.16-4.52%	8,451,012	425,769
2017B Pension Bonds	All Funds	2,085,254	02/21/17	10/01/37	1.16-4.52%	3,390,750	170,901
2018 Parking System Revenue Bonds	Parking Revenue	16,325,000	05/23/18	10/01/33	3.700%	12,775,000	970,000
Business-Type Activies - Contractual Obligations							
2000C GWK Drainage District	Ch. 20 Drain Debt Levy	23,797,479	09/28/01	04/01/24	2.500%	1,489,514	1,489,514
2000D GWK Drainage District	Ch. 20 Drain Debt Levy	659,400	12/20/01	04/01/24	2.500%	38,411	38,411
2000F GWK Drainage District	Ch. 20 Drain Debt Levy	397,150	09/22/05	04/01/26	1.630%	76,859	24,998
2007G GWK Drainage District	Ch. 20 Drain Debt Levy	519,080	09/22/07	04/01/28	1.630%	145,571	27,939
2008H GWK Drainage District	Ch. 20 Drain Debt Levy	2,260,136	09/22/08	04/01/29	2.500%	798,477	124,991
2016 Refunding GWK Drainage District	Ch. 20 Drain Debt Levy	2,156,827	02/25/16	04/01/24	2.00-2.50%	154,887	154,887
Total - All Outstanding Bonds and Contractual Obligations		**244,485,070**				**160,818,720**	**12,685,740**

* The 2016 CIB Refunding issuance refunded three debt issuances. The 2016 CIB issuance allocation is illustrated above.

RETURN TO DEBT INFORMATION HOME PAGE

Royal Oak

LEGAL DEBT MARGIN

FISCAL YEAR 2023-2024 ANNUAL BUDGET

CITY OF ROYAL OAK - LEGAL DEBT LIMIT

Section 21 of Article VII of the Michigan Constitution authorizes the enactment of laws for the incorporation of cities and grants cities the power to levy taxes for public purposes, subject to statutory and constitutional limitation:

"The legislature shall provide by general laws for the incorporation of cities and villages. Such laws shall limit their range of ad valorem property taxation for municipal purposes and restrict the powers of cities and villages to borrow money and contract debts. Each city and village are granted power to levy other taxes for public purposes, subject to limitations and prohibitions provided by the constitution or by law."

In accordance with the foregoing, the Home Rule City Act. Act 279, Michigan Public Acts, 1909, as amended, limits the amount of debt a home rule city may have outstanding at any time. Section 4-a of the Home Rule City Act provides, in pertinent part:

"Notwithstanding a charter provision to the contrary the net indebtedness incurred for all public purposes shall not exceed the greater of the following:
(a) 10 percent of the assessed value of all the real and personal property in the city.
(b) 15 percent of the assessed value of all the real and personal property in the city if that portion of the total amount of indebtedness incurred which exceeds 10 percent is or has been used solely for the construction or renovation of hospital facilities."

The provision of the Home Rule City Act cited above overrides the City's charter provision which limits the City indebtedness to five percent of the "assessed valuation" (SEV) of all real and personal property in the city. However, other limitations may apply if specifically set forth in a statute authorizing a particular kind of borrowing.

Certain types of indebtedness are not subject to the 10 percent limitation of the Home Rule City Act, including:

- Special Assessment bonds;
- Michigan transportation fund bonds;
- Revenue bonds, whether secured by a mortgage or not;
- Bonds issued or contract obligations or assessment incurred to comply with an order of the Water Resource Commission of the state or a court of competent jurisdiction;
- Obligations incurred for water supply, sewage, drainage or refuse disposal or resource recovery projects necessary to protect the public health by abating pollution; and bonds issued for construction, improvements and replacement of a combined sewer overflow abatement facility.
- The resources of a sinking fund pledged for the retirements of outstanding bonds shall also be excluded in compounding debt limitation.

Pursuant to the statutory and constitutional debt provisions set forth above, the following table reflects the amount of additional debt the city may legally incur as of June 2022:

Fiscal Year	Debt Limit	Total Debt Applicable to Limit	Legal Debt Margin	Applicable Debt as a Percentage of Debt Limit
2014	232,997,479	24,678,007	208,319,472	10.59%
2015	250,560,454	22,465,203	228,095,251	8.97%
2016	269,372,205	23,028,165	246,344,040	8.55%
2017	285,381,183	150,358,106	135,023,077	52.69%
2018	308,189,108	186,109,785	122,079,323	60.39%
2019	318,981,624	176,758,445	142,223,179	55.41%
2020	345,302,291	167,353,302	177,948,989	48.47%
2021	368,689,550	157,763,586	210,925,964	42.79%
2022	391,257,349	148,143,163	243,114,186	37.86%
2023	418,124,029	148,143,164	269,980,865	35.43%

		10% SEV		5% SEV*
FY 2023 State Equalized Value (SEV)		$ 4,181,240,290		$ 4,181,240,290
Legal debt limit (10% of SEV)		418,124,029		209,062,015
Debt outstanding	163,569,400		163,569,400	
Less: exempt obligations	(24,645,625)		(124,180,625)	
Debt subject to SEV limitation		148,143,163		39,388,775
Legal Debt Margin		243,114,186		169,673,240
Applicable debt outstanding as a percentage of SEV		3.54%		0.94%

* In accordance with the Revised Municipal Finance Act

Royal Oak

OTHER INFORMATION OVERVIEW

FISCAL YEAR 2023-2024 ANNUAL BUDGET

This section of the City of Royal Oak's budget provides additional policy summaries, budget adoption resolutions, a glossary of terms used within this document, along with recognition from the Government Finance Officers' Association of the quality of information provided in the annual budget.

OTHER INFORMATION LINKS

- Financial Management Policies
- Fund Balance Policy
- GFOA Distinguished Budget Presentation Award
- Budget Resolutions
- Glossary

Royal Oak

FINANCIAL MANAGEMENT POLICIES

FISCAL YEAR 2023-2024 ANNUAL BUDGET

The City of Royal Oak has an important responsibility to its citizens to plan for the future and manage public funds with accuracy and integrity. Planning has been an important focus of the City of Royal Oak, as we constantly adapt and change to meet the needs of our community. City Commission, along with City staff, have created and implemented many financial policies to demonstrate our commitment to sound financial management.

Policy Goals:

Our policies address many issues such as staff attrition, asset management, debt management, investment management, retirement (pension) contributions and other planning concepts, in order to:

- Demonstrate to the citizens of the City of Royal Oak, the investment community and the bond rating agencies that we are committed to being a fiscally strong organization.
- Make goals and policies clear so new Commission members or staff will be able to continue with our current policies and change them as the needs of the community change.
- Continue to conform to Generally Accepted Accounting Principles (GAAP) as well as Governmental Accounting Standards Board (GASB) regulations.
- Insulate from financial crisis.
- Plan projects to spread the costs of larger projects over a longer period of time.
- Maintain the City's bond rating.

ATTRITION POLICY

Purpose:
The City of Royal Oak is facing revenues that are not sufficient to necessarily meet operating and capital needs and must further reduce its staffing levels in order to maintain a balanced budget.

Policy:
All City of Royal Oak full-time positions except sworn police and fire positions that become vacant, for any reason, may only be filled with specific approval from the City Commission. Such approval shall only be granted when it can be clearly established that it will cost more to not fill a position than it will cost to fill a position or when the position is unique, and no other employee can perform a critical function.

[Adopted 06/02/2008]
[Reaffirmed 05/22/2023]

CAPITAL ASSET POLICY

Policy:
Capital assets are assets with an initial individual cost of more than $10,000 and an estimated useful life in excess of three years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend the asset's life are not capitalized.

Major outlays for capital assets and improvements are capitalized once projects are placed in service. Interest incurred during the construction phase of capital assets of business-type activities, if any, is included as part of the capitalized value of the assets constructed.

Property, plant and equipment is depreciated using the straight-line method over the following estimated useful lives:

Asset Class	Years
• Improvements	10 to 20
• Infrastructure	15 to 50
• Vehicles	5 to 8
• Equipment	5 to 15
• Intangibles	10
• Buildings and renovations	25 to 50

[Adopted 04/06/2009]
[Reaffirmed 05/22/2023]

CAPITAL IMPROVEMENT PROJECT POLICY

Capital Improvement Project Definition:
Capital improvement projects include any project or physical improvement that results in a permanent addition to the City's capital assets or a revitalization/improvement that extends a capital asset's useful life or increases its usefulness or capacity. Qualifying projects must have an estimated cost of $10,000 or more and an estimated useful life in excess of three years. Examples include:

1. New and expanded physical facilities for the community
2. Renovation, reconstruction, repair or major maintenance to existing facilities
3. Equipment for any public facility or improvement when first erected or acquired
4. Major landscape improvement
5. Utility modification
6. New construction project
7. Public improvement projects (road and park improvements, curbs and gutters, drainage improvements, sidewalks/ bikeway / path projects, etc.)

A capital improvement is not a recurring capital outlay item (such as a motor vehicle) or a maintenance expense (such as fixing a leaking roof or painting park benches). Acquisition of equipment is not a capital project unless it is an integral part of the capital project.

EXPLANATIONS OF THE *TYPE OF PROJECT* OPTIONS ARE AS FOLLOWS:

Replacement: Existing improvements that are deteriorated and need to be replaced and/or upgraded to continue to provide service and to meet current codes and regulations.
Expansion: New improvements that are growth-related and/or based on projected development.
Economic vitality and diversity: Construction of improvements for promotion of economic vitality and diversity and to eliminate and prevent the spread of blight and deterioration in the city.

EXPLANATION OF THE *PROJECT PRIORITY* OPTIONS ARE AS FOLLOWS:

Emergency: The project is urgent and must be completed as soon as possible. This could be a temporary or permanent repair to major equipment, facilities or infrastructure. The project must be complete to protect the health, safety or welfare of the community.

Regulatory requirement: The project is required by new legislation, federal guidelines, codes or regulations. The city may be fined if the project is not implemented.

Correct existing deficiencies: The project corrects an existing structural deficiency in the facilities or infrastructure from becoming an emergency situation. If the project is not implemented, the health, safety and welfare of the community may be endangered in the near future.

Near-term capacity need: The project expands the capacity of equipment, facilities or infrastructure to accommodate increasing demand. Failure to address the project may create public inconvenience or an emergency situation.

Long-term capacity need/master plan: The project is identified in the City's master plan(s).

Availability of funds: The project is addressed if there is enough outside funding.

[Adopted 04/06/2009]
[Reaffirmed 05/22/2023]

DEBT MANAGEMENT

Background:
Debt management policies are written guidelines and restrictions that affect the amount and type of debt issued, the issuance process and the management of the City's debt portfolio. A debt management policy improves the quality of decisions, provides justification for the structure of debt issuance, identifies policy goals and demonstrates a commitment to long-term financial planning, including a multi-year capital plan. Adherence to a debt management policy signals to rating agencies and the capital markets that a government is well-managed and should meet its obligations in a timely manner.

Debt levels and their related annual costs are important long-term obligations that must be managed within available resources. An effective debt management policy provides guidelines to manage its debt program in line with those resources.

Objective:
To manage the debt portfolio to finance all necessary capital improvements while being fiscally responsible with the taxpayers' money in a conservative and prudent manner.

Debt manager and disclosure agent:
The Director of Finance is the debt manager for all items involving debt management. The debt manager is the disclosure agent responsible for developing and conducting an investor relations program and is the person authorized to speak externally on behalf of the city concerning debt. His/her duties include the filing of all public records to meet federal and state legislation. He or she may appoint staff or a consultant to assist in carrying out this mission.
The debt manager shall review this policy at least annually and recommend revisions as necessary.

Policy:
1. The City shall exhibit purposeful restraint in incurring debt.
2. The City shall refrain from issuing short-term debt which requires repeated annual appropriation.
3. Long-term debt will not be used for operations with the exception of legacy costs.
4. Long-term debt will be confined to capital improvements and legacy costs that cannot be financed from current revenue.

5. The payback period of the debt will not exceed the expected useful life of the project.
6. Total City debt, including loans and contractual obligations (e.g., George W. Kuhn Drain debt), will not exceed 10 percent of the total taxable valuation of taxable property.
7. The City will maintain good communications with bond rating agencies about its financial condition and will follow a policy of full disclosure on every financial report and bond prospectus.
8. The City will strive to have a minimum bond rating of AA-, or the equivalent, with at least two qualified bond rating agencies.

[Adopted 06/02/2008]
[Reaffirmed 05/22/2023]

INVESTMENT POLICY

Policy:
It is the policy of the City of Royal Oak to invest its funds in a manner that will provide the highest investment return with maximum security while meeting the daily cash flow needs of the City and complying with all state statutes governing the investment of public funds.

Scope:
This investment policy applies to all financial assets of the City of Royal Oak, except the financial assets of the retirement funds. The City's financial assets are accounted in the City's annual report and include:

- General Fund
- Special Revenue funds
- Debt Service funds
- Capital Project funds
- Enterprise funds
- Internal Service funds
- Agency funds
- any new fund type established by the City, unless specifically exempted by the legislative body.

This investment policy applies to all transactions involving the financial assets and related activity of all the foregoing funds.

Objectives:
The primary objectives of the City's investment activities, in priority order, are:

Safety—Ensuring the safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio and will employ mechanisms to control risks and diversify investments regarding specific types of individual financial institutions.

Liquidity—The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. Investment maturities shall be scheduled to coincide with projected cash flow needs, taking into account large routine expenditures (payroll, accounts payable, etc.).

Return on investment—The investment portfolio shall be designed with the objective of attaining a market rate of return commensurate with the portfolio's level of investment risk and cash flow characteristics.

Diversification—The investment portfolio will be diversified by security type and institution so that potential losses on individual securities do not exceed the gains generated from the remainder of the portfolio.

Delegation of authority to make investments:
Authority to manage the City's investment program is granted to the City's Director of Finance, hereinafter referred to as the investment officer. This authority is derived from City Charter Chapter Three, Sec. 24. No person may engage in an investment transaction except as provided under the terms of this policy and any procedures established by the investment officer. The investment officer may designate an employee to be responsible for the day-to-day management of the portfolio, under the leadership of the investment officer, and to act on the investment officer's behalf in the absence of the investment officer. The investment officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of any subordinate official.

Authorized investments: The City of Royal Oak, as a public corporation operating under the laws of the State of Michigan, is limited to investments authorized by Act 20 of the Public Acts of 1943, as amended (MCL 129.91 to 129.96). The City has approved investment in the following authorized investment instruments:

- Bonds, securities and other obligations of the United States or an agency or instrumentality of the United States.
- Certificates of deposit, savings accounts, deposit accounts or depository receipts of a financial institution, but only if the financial institution is eligible to be a depository of funds belonging to the state under a rule or law of this state or the United States.
- Commercial paper rated at the time of purchase within the two highest classifications established by not less than two standard rating services and that matures not more than 270 days after the date of purchase.
- Repurchase agreements consisting of bonds, securities and other obligations of the United States or an agency or instrumentality of the United States.
- Bankers' acceptances of United States banks.
- Obligations of this state or any of its political subdivisions that at the time of purchase are rated as investment grade by not less than one standard rating service.
- Mutual funds registered under the Investment Company Act of 1940, Title I of Chapter 686, 54 Stat. 789, 15 U.S.C. 80a-1 to 80a-3 and 80a-4 to 80a-64, with authority to purchase only investment vehicles that are legal for direct investment by a public corporation. This mutual fund authorization is limited

to securities whose intention is to maintain a net asset value of $1.00 per share. A mutual fund is not disqualified as a permissible investment solely by reason of any of the following:

- The purchase of securities on a when-issued or delayed-delivery basis.
- The ability to lend portfolio securities as long as the mutual fund receives collateral at all times equal to at least 100 percent of the value of the securities loaned.
- The limited ability to borrow and pledge a like portion of the portfolio's assets for temporary and emergency purposes.
- Obligations described in subsections 5.1 through 5.7 if purchased through an inter-local agreement under the Urban Cooperation Act, 1967 (Ex Sess) PA 7, MCL 124.501 to 124.512.
- Investment pools organized under the Surplus Funds Investment Pool Act, 1982 PA 367, MCL 129.111 to 129.118.
- The investment pools organized under the Local Government Investment Pool Act, 1985 PA 121, MCL 129.141 to 129.150.

It is further understood that investments of certain bond proceeds may be restricted by covenants in the bond ordinances.

Authorized financial institutions and broker/dealers:
Investments shall be made only through approved financial institutions and approved security broker/dealers and shall be selected to attain a market rate of return commensurate with the portfolio's level of investment risk and cash flow characteristics. The investment officer, or his/her delegate, shall be responsible for reviewing financial institutions' and broker/dealers' qualifications and deciding who is approved to conduct investment business with the city. The investment officer, or his/her delegate, shall maintain a list of the approved financial institutions and broker/dealers. All financial institutions and broker/dealers who desire to obtain approval for conducting investment business with the city must provide the investment officer or his/her delegate, with evidence of their creditworthiness and qualifications for doing business in this state. This evidence includes audited financial statements, proof of National Association of Securities Dealers (NASD) certification (if applicable), proof of qualifications for doing business in Michigan, a signed agreement to comply with this investment policy (see Attachment A), and any other documents required by the investment officer or his/her delegate.

The investment officer or his/her delegate shall conduct an annual review of the financial condition and qualifications of approved financial institutions and broker/dealers to determine if they should remain on the aforementioned list of approved institutions. Financial institutions and broker/dealers shall provide

the investment officer or his/her delegate with documents necessary for the review.

Safekeeping and custody:
All trades, where applicable, will be executed on a cash basis or a delivery vs. payment (DVP) basis, as determined by the investment officer or his/her delegate. It shall be the responsibility of the investment officer, or his/her delegate to determine which securities a third-party custodian shall hold. A safekeeping receipt must evidence any securities held in safekeeping by a third-party custodian.

All securities shall be properly designated as assets of the City of Royal Oak. Securities shall be in the name of the City of Royal Oak and shall name the specific fund from which the instrument was purchased.

Prudence:
In keeping with the investment officer's and his/her delegate's fiduciary responsibilities, investments shall be made with judgment and care, under circumstances then prevailing, in a manner consistent with that which persons of prudence, discretion and intelligence exercise in the management of their own affairs. Investments shall be made for investment purposes, not for speculative purposes, considering the probable safety of the capital as well as the probable income to be derived.

The investment officer or his/her delegate, acting in accordance with this policy and written procedures and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided that deviations from expectations are reported in a timely manner and appropriate action is taken to control adverse developments.

Ethics and conflicts of interest:
Officials and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or that could impair their abilities to make impartial investment decisions.

Officials and employees involved in the investment process shall disclose to the City Manager, or confirm the absence thereof, any material financial interests in financial institutions or broker/dealers that conduct business within this jurisdiction. They shall further disclose, or confirm the absence thereof, any large personal financial/investment positions that could be related to the performance of this jurisdiction's portfolio. Officials and employees shall subordinate their personal investment interests to those of this City.

Internal controls:
The investment officer or his/her delegate shall establish and maintain written procedures and internal controls for the operation of the investment program that are consistent with this investment policy. The internal control structure shall be designed to provide reasonable assurance that public funds are protected from loss, theft or misuse and that the City complies with laws governing investment of public funds. These internal controls shall be reviewed annually by the independent auditor.

Reporting:
The investment officer or his/her delegate shall prepare a monthly report of investment activity. The report shall be designed to provide a clear picture of the status of the current investment portfolio and to allow the City to ascertain if the investment activities during the reporting period conform to this investment policy. The monthly reports shall be maintained in the finance department and shall be available for review by the general public or by City officials. On an annual basis, the investment officer or his/her delegate shall provide an annual report of investment activity to the City Commission.

Adoption by City Commission:
[Adopted 11/16/1998]
[Reaffirmed 05/22/2023]

RETIREMENT (PENSION) CONTRIBUTIONS POLICY

Be it resolved, the City of Royal Oak shall make pension contributions to the City of Royal Oak retirement system or its successor in accordance with the recommendation of an independent actuarial valuation which shall be conducted on an annual basis.

Be it further resolved, should the weighted average percentage contribution for unfunded actuarial accrued liability recommended by the actuary fall below two percent, the amortization period shall be reduced, and the contribution recalculated until a further reduction would result in a percentage in excess of two percent or until the amortization period is reduced to 20 years. This reduction in the amortization period shall be permanent.

Be it further resolved, should the unfunded actuarial accrued liability fall below zero, the overfunding credit shall be calculated using an amortization period of not less than 30 years.

[Adopted 04/07/2008]
[Reaffirmed 05/22/2023]

FUND SELF-SUPPORTING POLICY

Purpose:
To acknowledge and document the expectation of which funds are sole supportive and which funds will accept and/or give fiscal transfers (gifts).

Policy:
Based on the type of fund and expectations, the following list provides whether a City fund can accept or provide a fiscal transfer (gifts) between funds.

• General Fund	• receive / provide
• Major Road Fund	• receive / provide
• Local Road Fund	• receive
• Public Safety Fund	• receive
• Publicity Fund	• receive
• Solid Waste Fund	• self-supporting
• Indigent Defense Fund	• receive
• Library Fund	• receive
• CDBG Fund	• self-supporting
• State Construction Fund	• self-supporting • receive / provide
• ROOTS Fund	• receive
• Animal Shelter Fund	• self-supporting
• Police Grants Fund	• self-supporting
• Miscellaneous Grants Fund	• self-supporting • provide
• Brownfield Fund	
• DDA funds	

[Adopted 06/2014]
[Reaffirmed 05/22/2023]

FUND BALANCE POLICIES

FUND BALANCE POLICY – GENERAL FUND

Purpose:
To ensure proper stewardship of the City of Royal Oak's financial resources, by maintaining the City's ability to:

1. Meet liquidity requirements for current and long-term obligations by considering economic cycles of municipal revenues/expenditures and the estimated budget forecasts.
2. Manage unexpected revenue shortfalls.
3. Accept reasonable uninsured risks, where advantageous.
4. Provide for unanticipated contingencies and emergencies.
5. Provide for long-term budget and tax stabilization.
6. Borrow funds at reasonable interest rates when needed.

Policy:
Be it resolved, that it shall be the policy of the City of Royal Oak to maintain an unassigned fund balance in the General Fund at least equal to 10 percent of budgeted expenditures but not more than 25 percent of budgeted expenditures.

[Adopted 02/06/2006]
[Amended 06/13/2022]
[Reaffirmed 05/22/2023]

Be it resolved, that it shall be the policy of the City of Royal Oak that any amendment to the City's current fund balance policy for the general fund shall require the affirmative vote of two-thirds of the members of the City Commission.

[Adopted 03/06/2006]
[Reaffirmed 05/22/2023]

FUND BALANCE POLICY – NON-MAJOR ENTERPRISE FUNDS

Purpose:
Any transfers from any of the City's non-major enterprise funds (Farmers' Market, Ice Arena, and Recreation Administration) to the City's general fund be limited so as not to reduce the net non-capital assets of the non-major enterprise funds by more than 20 percent in any given fiscal year.

Policy:
Be it resolved, that it shall be the policy of the City of Royal Oak that any amendment to the City's current fund balance policy for the non-major enterprise funds shall require the affirmative vote of two-thirds of the members of the City Commission.

[Adopted 03/06/2006]
[Reaffirmed 05/22/2023]

FUND BALANCE POLICY – AUTO PARKING ENTERPRISE FUND

Purpose:
Whereas, on Feb. 6, 2006, in order to ensure proper stewardship of the City's financial resources, the City Commission unanimously established a policy regarding the maintenance of a minimum unassigned fund balance in the General Fund;

Whereas, after additional consideration, the City Commission has determined that in order to further ensure proper stewardship of the City's financial resources, a policy should also be established to restrict the level of transfers from the City's parking fund to the City's general fund in any given fiscal year. Such a policy will ensure that the City will be able to properly maintain the assets associated with the parking fund without having to draw upon the City's General Fund.

Policy:
Therefore, be it resolved, that it shall be the policy of the City of Royal Oak that any transfers from the City's parking fund to the City's general fund be limited so as not to reduce the net non-capital assets of the parking fund by more than 20 percent in any given fiscal year.

[Adopted 12/04/2006]
[Reaffirmed 05/22/2023]

FUND BALANCE POLICY – STATE CONSTRUCTION CODE FUND

Purpose:
To help ensure the proper stewardship of the City of Royal Oak's financial resources and in an effort to stabilize the volatility of State Construction Code Fund (as it is a public safety function) through economic downturns and to ensure that the services paid for are completed, a fund balance policy has been established.

Policy:
That it shall be the policy of the City of Royal Oak to maintain an unassigned fund balance in the State Construction Code Fund not less than 50 percent of budgeted expenditures.

That it shall be the policy of the City of Royal Oak that any amendment to the City's current fund balance policy for the State Construction Code Fund shall require the affirmative vote of two-thirds of the members of the City Commission.

[Adopted 06/02/2013]
[Amended 06/10/2019]
[Reaffirmed 05/22/2023]

Royal Oak

GFOA DISTINGUISHED BUDGET PRESENTATION AWARD

FISCAL YEAR 2023-2024 ANNUAL BUDGET

The City of Royal Oak is proud to have received the GFOA Distinguished Budget Presentation Award for the past 15 years. The most recent award was received for the fiscal year 2022-2023 budget. The budget for the fiscal year 2023-2024 has been designed to once again meet and exceed the high standards of this award program. The City will apply for the award once again. Applications for the award are submitted within 90 days after the budget adoption.

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Royal Oak
Michigan

For the Fiscal Year Beginning

July 01, 2022

Christopher P. Morrill

Executive Director

Royal Oak

BUDGET RESOLUTIONS

FISCAL YEAR 2023-2024 ANNUAL BUDGET

The following resolutions were approved by City Commission on May 22,2023:

GENERAL APPROPRIATIONS ACT

Be it resolved, this and the following nine resolutions constitute the City of Royal Oak's General Appropriations Act for the fiscal year beginning on July 1, 2023, and ending on June 30, 2024.

RESOLUTION ONE: BUDGET RESOLUTION

Be it resolved, the 2023-24 City of Royal Oak budget for each fund is hereby appropriated as follows:

General Fund	
General government	17,446,764
Community and economic development	656,932
Health and welfare	0
Public safety	425,416
Public works	1,868,361
Recreation and culture	3,037,511
Transfers out	25,906,430
Expenditures total	49,341,414
Taxes	26,814,100
Licenses, charges, and fines	9,449,500
Grants	7,807,750
Interest and contributions	1,312,750
Other revenues	318,050
Transfers in	777,000
Sources of funds	46,479,150
Use of fund balance	2,862,264
Revenues, transfers, and use of fund balance total	49,341,414

Major Streets Fund	
Maintenance, traffic control and signal services	1,688,822
Administration	339,920
Construction	6,491,539
Expenditures total	8,520,281
Licenses, charges, and fines	257,000
Grants	5,825,000
Interest and contributions	141,190
Other revenues	10,000
Transfers in	40,000
Sources of funds	6,273,190
Use of fund balance	2,247,091
Revenues, transfers, and use of fund balance total	8,520,281
Local Streets Fund	
Maintenance, traffic control and signal services	3,168,600
Administration	1,789,360
Construction	6,491,539
Expenditures total	15,282,570
Taxes	7,716,600
Licenses, charges, and fines	0
Grants	2,133,600
Interest and contributions	49,230
Other revenues	0
Transfers in	974,800
Sources of funds	10,874,230
Use of fund balance	4,408,340
Revenues, transfers, and use of fund balance total	15,282,570
Public Safety Fund	
Expenditures total	38,622,388
Sources of funds	37,708,390
Use of fund balance	913,998
Revenues, transfers, and use of fund balance	38,622,388
Publicity Tax Fund	
Expenditures total	72,670
Sources of funds	77,170
Use of fund balance	0
Revenues, transfers, and use of fund balance	77,170
Solid Waste Fund	
Expenditures total	8,737,021
Sources of funds	8,315,120
Use of fund balance	421,901
Revenues, transfers, and use of fund balance	8,737,021

Brownfield Redevelopment Authority Fund	
Expenditures total	604,450
Sources of funds	604,450
Use of fund balance	0
Revenues, transfers, and use of fund balance	604,450
DDA – Tax Incremental Fund	
Expenditures total	7,325,657
Sources of funds	6,940,720
Use of fund balance	384,937
Revenues, transfers, and use of fund balance	7,325,657
DDA - Operating Fund	
Expenditures total	54,706
Sources of funds	56,490
Use of fund balance	0
Revenues, transfers, and use of fund balance	56,490
Indigent Defense Fund	
Expenditures total	703,320
Sources of funds	703,320
Use of fund balance	0
Revenues, transfers, and use of fund balance	703,320
Library Millage Fund	
Expenditures total	3,306,134
Sources of funds	3,924,520
Use of fund balance	0
Revenues, transfers, and use of fund balance	3,924,520
CDBG Fund	
Expenditures total	1,810,745
Sources of funds	1,810,760
Use of fund balance	0
Revenues, transfers, and use of fund balance	1,810,760

State Construction Code Fund	
Expenditures total	2,336,264
Sources of funds	2,631,200
Use of fund balance	0
Revenues, transfers, and use of fund balance	2,631,200
ROOTS Fund	
Expenditures total	62,000
Sources of funds	62,000
Use of fund balance	0
Revenues, transfers, and use of fund balance	62,000
Senior Citizen Services Fund	
Expenditures total	1,208,983
Sources of funds	1,125,530
Use of fund balance	83,453
Revenues, transfers, and use of fund balance	1,208,983
Animal Shelter Fund	
Expenditures total	311,133
Sources of funds	341,980
Use of fund balance	0
Revenues, transfers, and use of fund balance	341,980
Police Grants Fund	
Expenditures total	136,400
Sources of funds	136,400
Use of fund balance	0
Revenues, transfers, and use of fund balance	136,400
Miscellaneous Grants Fund	
Expenditures total	1,064,700
Sources of funds	502,200
Use of fund balance	562,500
Revenues, transfers, and use of fund balance	1,064,700

RESOLUTION TWO: SET TAX RATES

Resolved, the general operating levy for the 2023-24 fiscal year for operations is established at 6.8118 mills, and

Be it further resolved, the property tax rate for the 2023-24 fiscal year for the publicity tax is established at 0.0149 mill, and

Be it further resolved, the property tax rate for the 2023-24 fiscal year for the library operations is established at 1.0000 mill, and

Be it further resolved, the property tax rate for the 2023-24 fiscal year for the solid waste disposal operation is established at 2.3571 mills, which consists of 1.8571 mills authorized by state law and 0.5000 mill authorized by the voters of the City of Royal Oak, and

Be it further resolved, the property tax rate for the 2023-24 fiscal year for the road millage is established at 2.3026 mills and

Be it further resolved, the property tax rate for the 2023-24 fiscal year for the public safety operations is established at 3.6615 mills and

Be it further resolved, the property tax rate for the 2023-24 fiscal year for the Parks, Forestry, Recreation, Playgrounds and Animal Shelter is established at 0.7000 mill and

Be it further resolved, the property tax rate for the 2023-24 fiscal year for the senior services operations is established at 0.2000 mills and

Be it further resolved, the property tax rate for the 2023-24 fiscal year for the chapter 20 drain debt is established at 0.5723 mill, and

Be it further resolved, the property tax rate for the 2023-24 budget by the Downtown Development Authority for the area designated by ordinance as the downtown district is established at 1.6003 mills, and

Be it further resolved, the 1.6003 mills levy for the downtown district is in addition to the millage applicable to properties outside of the downtown district and

Be it finally resolved, the following millages are to be levied on the winter tax bill:

- public safety millage;
- road millage;
- parks, forestry, recreation, playgrounds and animal shelter millage;
- senior services millage.

RESOLUTION THREE: AUTHORIZE TAX ADMINISTRATION FEE

Be it resolved, the City of Royal Oak approves the imposition of a one percent administration fee on property tax levied in 2023, and

Be it further resolved, the City of Royal Oak approves the imposition of late interest penalty charges as follows: On summer taxes at the rate of one-half of one percent per month, or fraction thereof, after July 31 until Feb. 28; on December taxes at the rate of three percent after Feb. 14 until Feb. 28, 2024.

RESOLUTION FOUR: WATER AND SEWAGE DISPOSAL RATES

Be it resolved that the water and sewage disposal rates for the City of Royal Oak as of July 1, 2023, are established as follows:

- Billing administrative flat fee $16.00 per billing period
- Water and sewer commodity charge $131.80 per mcf for first 2 mcf per billing period and $151.60 for additional mcf per billing period
- Outside city water only commodity charge $67.20 per mcf for the first 2 mcf per billing period and $77.28 for additional mcf per billing period
- Sewer only charge $300.15 per quarter

Be it further resolved, industrial surcharge and industrial waste control charges will be passed along to customers as a pass-through.

RESOLUTION FIVE: PURCHASES

Whereas the City of Royal Oak finds it necessary to incur utility, postage and other expenses provided by natural or regulated monopolies, and other sole source providers in order to operate the City, and

Whereas it is impossible to estimate the charges to be incurred for each succeeding month, and

Whereas these charges can and do exceed $1,000 for each billing period;

Now, therefore, be it resolved, the City administration is authorized to place orders for and make payment of these expenses, and such authorization forgoes the requirement of presenting these bills to the commission prior to authorization for purchase and/or payment;

Be it further resolved, this resolution shall apply to electric, telephone, water, natural gas utility, postage charges and other goods/services provided by natural or regulated monopolies or sole-source providers.

RESOLUTION SIX: PURCHASING

Whereas, pursuant to Chapter three, section 34 of the Royal Oak City Charter, the City Commission shall set a purchasing limitation by resolution, adopted at the same time the annual City budget is approved.

Now, therefore, be it resolved; the City establishes that no purchase in excess of $25,000 be made without the approval of the City Commission and pursuant to Chapter 14, section two. Public work or improvement costing more than $35,000 and executed by contract, shall be awarded to a responsible bidder in competition for fiscal year 2023-24.

RESOLUTION SEVEN: TRANSFERS

Now, therefore, be it resolved; the Finance Director is hereby authorized to transfer up to 25 percent of the major street fund monies to the local street fund during the 2023-24 fiscal year. The finance director is also authorized to make administrative transfers within appropriation centers. All other transfers between funds may be made only by further action by the city commission.

RESOLUTION EIGHT: PEG FEES

Now, therefore, be it resolved; the City Commission hereby grants Community Media Network one half of the one percent P.E.G. fee received during the 2023-24 fiscal year.

RESOLUTION NINE: FINANCIAL POLICIES

Whereas, the City of Royal Oak has established a set of financial policies,

And whereas, it is prudent to regularly review and update those policies and to add new policies as needed.

Now, therefore, be it resolved, the city reaffirms its existing financial policies on attrition, investments, retirement contributions, debt management, capital assets and capital improvements projects, and fund self-supporting, and affirms amendments to the fund balance policies.

An additional tenth resolution was added by the City Commission at the same meeting.

RESOLUTION TEN: ASSIGNMENT OF FUND BALANCE

Whereas, the City Commission wishes to emphasize its ongoing commitment in support of capital improvements and amenities within the city's parks and Senior Center facilities, and in an effort to provide financial flexibility to pursue county, state, federal or private foundation grants and other partnerships, and seeks to approve this resolution to capture a portion of the unassigned General Fund fund balance and create an assignment of fund balance in the amount of $300,000.
And whereas, this assigned fund balance amount will be for the purposes of the Parks Capital Improvements and Senior Services on a one-time basis and; And whereas, the assignment of fund balance does not constitute an appropriation or authorization to spend, but rather will set aside funds that may be requested through a future budget amendment for the above stated purposes only, and will require a staff recommendation with review by any relevant committee as determined by staff with the final authorization by the City Commission, and
And whereas, these assigned funds will be given the highest priority as a local grant match required by a county, state, federal or private foundation funding opportunity. If such a match can be substituted from the American Rescue Plan Act funds, the amount will be reduced from the assigned fund balance and;
And whereas, this assignment of fund balance is expected to be utilized within the 2023-2024 fiscal year, any unused portion of the assigned fund balance will expire at the close of business, June 30, 2024, with the unspent balance reverting back to the unassigned fund balance of the General Fund.
Now, therefore, be it resolved, the city commission approves the assignment of $300,000 from the General Fund fund balance for the purposes of the Parks Capital Improvements and Senior Center Service Needs, with an expiration of the assignment on June 30, 2024.

Royal Oak

GLOSSARY

FISCAL YEAR 2023-2024 ANNUAL BUDGET

THE FOLLOWING DEFINITIONS OF TERMS ARE PROVIDED TO AID IN UNDERSTANDING THE TERMINOLOGY EMPLOYED IN THE TEXT OF THE BUDGET AND OTHER FINANCIAL DOCUMENTS.

Accrual basis: Accrual basis accounting recognizes transactions when they occur, regardless of the timing of related cash flows. The application of accrual accounting techniques prevents distortions in financial statement representations due to shifts in the timing of cash flows and related underlying economic events near the end of a fiscal period.

Activity: Specific and distinguishable service performed by one or more organizational components of the City to accomplish a function for which the City is responsible.

Adjacent Generational Exchange (A.G.E.): The A.G.E. budget, using a Beaumont Hospital grant, funds a Volunteer Coordinator to recruit, train and place volunteers to serve senior citizen needs. The volunteers assist City staff with programming at both Community Centers. In the community, volunteers provide senior citizens with meals, assistance and transportation.

Americans with Disabilities Act (ADA): A law to provide a clear and comprehensive national mandate for the elimination of discrimination against individuals with disabilities, to ensure the facilities, policies and programs of public entities and their accommodations are equally accessible to the disabled.

Agency fund: A fund used to account for assets held by the city as an agent for individuals, private organizations, other governments and/or other funds.

Appropriation: An authorization granted by a legislative body to incur obligations and to expend public funds for a stated purpose.

Appropriation budget: The official resolution by the City Commission establishing the legal authority for the City to incur obligations and to expend public funds for a stated purpose.

Annual Required Contribution (ARC): Term used in connection with defined benefit pension and other postemployment benefit plans to describe the amount an independent actuary has determined the employer should contribute in a given year.

Assessed Value (AV): The basic value of property assigned by an assessor. It is used for an individual parcel and in the aggregate for the city as whole. Pursuant to Michigan's laws and regulations, assessed value is 50% of market value at Dec. 31st.

Balanced budget: A budget in which estimated revenues, transfers-in and use of fund balance are equal to or greater than estimated expenditures and transfers-out.

Bargaining Units for Full-Time Employees:

- *Executive Department Heads* (city assessor, city treasurer, city clerk, police chief, fire chief, plus directors of finance, recreation and public service, human resource, and arena operations) are not represented.
- *The Department Head and Deputy Department Head Association* is the local bargaining association including department heads not included above deputy department heads, managers and superintendents. *The Professional and Technical Employees Association (Pro-Tech)* is the local bargaining association representing certain professional, specialist and supervisory employees.
- *The American Federation of State, County and Municipal Employees (AFSCME) Local #2396 of Michigan Council #25* is the union representing certain inspectors, officers, librarians, and all clerical employees except confidential secretaries.
- *The Professional Fire Fighters Local #431, affiliated with the Michigan Professional Firefighters Union and the International Association of Fire Fighters AFL-CIO*, includes all uniformed firefighting and fire prevention personnel.
- *The Royal Oak Police Command Officers Association (ROCOA)* is the local bargaining association, represented by the Police Officers' Labor Council, including sergeant and lieutenant ranks.
- *The Royal Oak Police Officers Association (ROPOA)* is the local bargaining association representing police officers, police service aides and part-time parking enforcement officers.

- *The Royal Oak Detectives' Association, represented by the Labor Council Michigan Fraternal Order of Police*, includes all employees with the rank of detective. *The Foreman and Supervisors' Association* is the local bargain association representing public works supervisors.
- *The Service Employees' International Union AFL-CIO Local 517M (SEIU)* is the union representing hourly employees of the department of recreation and public service.

Brownfield: The site(s) or legally defined area(s) meeting the eligibility requirements of the Brownfield Development Act as environmentally contaminated, functionally obsolete, or blighted areas.

Brownfield Development Authority (BRA): The board which investigates potential brownfield sites and plans and finances their redevelopment. BRAs may use tax increment financing (TIF), per Public Act 381 of 196 as amended, to capture local property taxes and school taxes if approved.

Business-type activity: Business-type activities are financed in whole or in part by fees charged to external parties for goods and services. These activities are usually reported in enterprise funds which follow essentially the same accounting rules as a private enterprise.

Capital assets: Capital assets are tangible and intangible assets that will be of use for three or more years and have a cost greater than $10,000. Typical examples are land, buildings, building improvements, streets, water and sewer lines, vehicles, machinery, equipment and easements.

Capital projects fund: A fund to account for the development of municipal capital facilities.

Capital improvement budget: A capital improvement budget plans and prioritizes acquisition of or major repair to long-lived assets, such as infrastructure. This budget typically has a long-term outlook where a project can span a several-year period. (see Operating Budget)

Community Development Block Grant (CDBG): This is a federally funded program to assist communities in the expansion and improvement of community services, to develop and improve neighborhoods, and to restore and preserve property values. In Royal Oak, CDBG money pays for most of the senior citizen programs.

Contingency: An estimated amount of funds needed for contingent or emergency purposes.

Debt service fund: A fund to account for the accumulation of resources for and the payment of general long-term debt principal and interest.

Defeasance: In financial reporting, the netting of outstanding liabilities and related assets on the statement of position. Defeased debt is no longer reported as a liability on the face of the statement of position. Most refundings result in the defeasance of the refunded debt.

Deficit: An excess of liabilities and reserves of a fund over its assets.

Depreciation: Depreciation is the accrual accounting concept using various methods to expense the capitalized cost of an asset over its estimated useful life.

Downtown Development Authority (DDA): The City Commission created the Downtown Development District and the DDA board (also the Authority) to administer it on Nov. 1, 1976. The DDA Act (P.A. 57 of 2018, as amended) is designed to resist blight and be a catalyst in the development of a downtown. DDAs have a variety of funding options. Royal Oak's DDA primarily uses development bonds and tax increment financing (TIF) to fund its development plan. It levies a district tax millage for its staffing operations. Projects to date include downtown marketing, streetscape improvements, public parking, the district court building and other public infrastructure improvements.

Downtown Development District (DDD): The legal area created on Nov. 1, 1976 by the city commission, originally bounded by 11 Mile Rd. and Troy, Lincoln and West Streets. The district has been amended three times.

Emergency Medical Service (EMS): The fire department provides advanced and basic emergency medical services typically with a rescue unit or ambulance.

Enterprise fund: A fund established to account for operations that are financed and operated in a manner similar to a private business, i.e., the intent of the governing body is that the cost of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Water & sewer is an example of an enterprise fund.

Expenditure: The cost of goods delivered, and services rendered whether paid or unpaid.

Expenditure object: An expenditure object is a specific classification of expenditure accounts which includes a number of related accounts determined

by the type of goods and services to be purchased. For example, the personnel services expenditure object includes the wages account as well as all fringe benefit accounts. Expenditure objects include personnel services, supplies, other charges, capital outlays, debt service and transfers out.

Final Average Compensation (FAC): An average of an employee's annual wages used in the calculation of their retirement benefit.

Fiscal Year (FY): The 12-month period, July 1 to June 30, to which the annual operating budget applies and, at the end of which, financial position and the results of operations are determined.

Full-Time Equivalent (FTE): A method to convert part-time hours worked to that of a full-time worker in a like position based on 2080 hours per year.

Function: Groups of related activities aimed at accomplishing a major service or regulatory program for which the City is responsible.

Fund: Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions, activities or objectives with special regulations, restrictions, or limitations. (e.g., Major Street Fund). A fund is a self-balancing set of accounts recording financial resources with all related liabilities resulting in equities or balances. The accounts of the City are organized on the basis of funds and account groups in order to report on its financial position and results of its operations.

Fund balance: The difference between assets and liabilities reported in a governmental fund.

Generally Accepted Accounting Principles (GAAP): Conventions, rules and procedures that serve as the norm for the fair presentation of financial statements.

General fund: The City's major operating fund to account for all financial resources except those accounted for in another fund.

Government-type activities: Activities typically supported by taxes, intergovernmental revenues, or other non-exchange revenue. The general, special revenue, debt service, capital project, internal service and permanent funds are governmental activities.

Government Finance Officers' Association (GFOA): The GFOA of the United States and Canada is a professional organization of public officials united to enhance and promote the professional management of governmental financial resources by identifying, developing and advancing fiscal strategies, policies and practices for public benefit.

Industrial Facilities Tax (IFT): An exemption from property tax allowed to eligible industrial facilities in Michigan.

Infrastructure: Long-lived capital assets that normally are stationary in nature and normally can be preserved for significantly greater number of years than most capital assets. Examples of infrastructure assets include roads, bridges, tunnels, drainage systems, water and sewer systems and lighting systems.

Interfund transfers: Flows of assets (such as cash or goods) between funds and blended components of the primary government without equivalent flows of assets in return or without a requirement for payment.

Internal service funds: Internal service funds are used to account for the financing of goods and services provided by one department or agency to other departments or agencies of the governmental unit on a cost reimbursement basis. These funds use the flow of economic resources for measurement purposes and the full accrual basis of accounting. Included in this category are the information technology, motor pool and workers' compensation funds.

Industrial Waste Charge (IWC): A surcharge placed by the City of Detroit on certain non-residential sewer accounts to pay to remove the level of waste (e.g., grease from restaurants) above normal residential use.

Line-item budget: A budget which emphasizes allocations of resources to given organizational units for expenditures, such as salaries, supplies services, and equipment. Line-item budgets may be organized to provide accountability at varying levels, such as on department, division, or agency levels. The City of Royal Oak adopts budgets on a “function” level.

Modified accrual accounting: This basis of accounting recognizes revenues in the accounting period in which they are both measurable and available to finance expenditures. Expenditures are generally recognized in the accounting period in which they are both measurable and incurred.

Michigan Municipal Risk Management Authority (MMRMA): A risk pool program providing a risk-sharing management program for local units of government in Michigan. Member premiums are used to purchase excess property/casualty

insurance coverage and to establish a member's loss fund. The loss fund is used to pay self-insured retention portion of the member's claims.

Net assets: The difference between assets and liabilities of assets and liabilities of proprietary funds. Net assets may be further divided into unrestricted and restricted amounts like constraints of legislation or external parties, trust amounts for pensions or pools, or other purposes like invested in capital assets, net of related debt.

Object (of expenditure): In the context of the classification of expenditures, the article purchased, or the service obtained, rather than the purpose for which the article or service was purchased or obtained (e.g., personal services, contractual services, materials, and supplies).

Operating budget: The operating budget is the authorized revenues and expenditures for ongoing municipal services and is the primary means by which government is controlled. The lifespan of an operating budget typically is one year. Personnel costs, supplies, and other charges are found in an operating budget. A capital budget typically has a long-term outlook where a project can span a several-year period.

Occupational Safety and Health Administration (OSHA): The agencies in state and federal government that oversee the workplace environment to ensure it is safe for workers.

Other Postemployment Benefits (OPEB): Other postemployment benefits (OPEB) include postemployment benefits provided separately from a pension plan, especially retiree healthcare benefits.

Other charges: An expenditure object within an activity such as; professional services, utilities, rents, and training.

Personnel services: An expenditure object within an activity which includes payroll and all fringe benefits.

Revenue: The income of the City used to fund operations. Typical revenue examples are taxation, licenses, and permits, inter-governmental (e.g., state grants), charges for goods and services, fines and forfeitures, contributions and donations, reimbursements, interest and rents, and gains on the sale of investments or disposal of capital assets.

Refunding: Issuance of new debt whose proceeds are used to repay previously issued debt. The proceeds may be used immediately for this purpose (a current

refunding), or they may be placed with an escrow agent and invested until they are used to pay principal and interest on the old debt at a future time (an advance refunding).

Royal Oak Civic Center Project (ROCC): A new development project to build a new city hall, police station and downtown park. The project will transform the downtown area to a gathering place for the entire city as well as provide necessary updates to building designed more than 60 years ago.

Royal Oak Opportunity to Serve (R.O.O.T.S): A city committee formed to receive any money or property deemed by donor for city use.

Royal Oak Senior Essential Services (R.O.S.E.S.): R.O.S.E.S. is a local program providing contract workers to provide home chores, minor home repairs and personal care to senior citizens, age 60 and over, and permanently handicapped adults. Low-income senior citizens may be able to qualify for a CDBG subsidy. Administrative fees from clients, donations and CDBG grants pay for R.O.S.E.S. aides.

State Equalized Value (SEV): It is the function of the Michigan State Tax Commission to establish and maintain uniformity between counties by establishing the value of the total of each classification in each county. The State Equalized Valuation of an individual parcel of real property is that parcel's final value in the assessment process. Normally SEV equals Assessed Value (AV) when measurement and professional standards are properly applied. (see AV, TV)

Southeastern Oakland County Resource Recovery Authority (SOCRRA): The intergovernmental organization, serving 12 municipalities in the southeastern region of Oakland County, that provides for collection and disposal of solid waste as well as the handling of yard waste and compost and recyclables.

Southeastern Oakland County Water Authority (SOCWA): The intergovernmental organization, serving 11 communities in the southeastern region of Oakland County, that purchases water from the Detroit Water and Sewerage Department and stores and/or pumps it to each member unit.

Special assessment: Amounts levied against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

Special revenue fund: A fund to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. The

library fund, the major street fund and the local street fund are examples of special revenue funds.

Supplies: An expenditure object within an activity which includes all goods that have a useful life of less than three years and cost less than $2,500.

Surplus: An excess of the assets of a fund over its liabilities and reserves.

Transmittal letter: A concise written policy and financial overview of the City as usually presented by the City Manager. It notes the major changes in priorities or service levels from the current year and the factors leading to those changes. It articulates the priorities and key issues for the new budget period. It identifies and summarizes major financial factors and trends affecting the budget, such as economic factors; long-range outlook; significant changes in revenue collections, tax rates, or other changes; current and future debt obligations; and significant use of or increase in fund balance or retained earnings.

Transfers in/out: A legally authorized funding transfer between funds in which one fund is responsible for the initial receipt and the other fund is responsible for the actual disbursement.

Trust and agency fund: Trust and agency funds are used to account for assets held by the city in a trustee capacity or as an agent for individuals, organizations, other governments, or other funds. These include the Employees' Retirement System and the agency funds.

Tax Increment Financing (TIF): Financing secured by the anticipated incremental increase in tax revenue, resulting from the redevelopment of an area, or the funding on a current basis of pay-as-you-go improvements or operations. The TIF Authority (TIFA) board creates the TIF plan, carries out the projects and collects the incremental taxes to pay its costs. TIFAs may capture local taxes but not school taxes.

Tax millage rate: Tax millage rates are expressed in dollars per thousand dollars of taxable value. A tax rate of 10 mills means $10/1,000 or $0.010 x Taxable Value. (see TV)

Taxable Value (TV): Taxable Value is the base for calculating a taxable parcel's property tax in Michigan. Property tax equals Taxable Value multiplied by the tax millage rate. Taxable Value is calculated to limit growth in property taxes to a parcel's State Equalized Value or to five percent a year or less depending on inflation. Michigan's 1994 Proposal A Constitutional amendment and related legislation govern its application. (see AV and SEV)

Unassigned fund balance: The balance of net financial resources that is spendable or available for appropriation, or the portion of funds balance that is not legally restricted.

Water and sewer fund: This enterprise fund accounts for the operation of a combined water and sewer system. The revenues consist of charges for services from city businesses and residences which are used to pay for all water and sewer-related expenses.

Royal Oak

APPENDIX A

Royal Oak

RECOMMENDED CAPITAL IMPROVEMENT PLAN, AS APPROVED BY PLANNING COMMISSION

FISCAL YEAR 2023-2024 ANNUAL BUDGET

RECOMMENDED FIVE-YEAR CAPITAL IMPROVEMENT PLAN

With the following motion, which was adopted unanimously, the Planning Commission recommended the document included in this Appendix:

- *"Be it resolved that the planning commission approves the capital improvement program for the 2023-2024 fiscal year as presented and recommends its adoption by the city commission as part of the 2023-2024 fiscal year budget, and encourages staff to use environmental sustainability in design and requests-for-proposals as practical."*

City of Royal Oak, Michigan

Recommended Capital Improvement Plan

FY2023-2024 to FY 2028-2029

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Royal Oak
Life Now Playing

Finance Department
203 South Troy Street
Royal Oak, MI 48067

January 31, 2023

Dear Planning Commission Members:

The enclosed Capital Improvement Program (CIP) serves as the City's multi-year planning instrument used to identify needs and potential financing sources for public infrastructure improvements and capital purchases. The purpose of a CIP is to facilitate the orderly planning of infrastructure improvements; to maintain, preserve, and protect the City's existing infrastructure system; and to provide for the acquisition or scheduled replacement of equipment to help to ensure the efficient delivery of services that the community desires. The goal is to use the CIP as a tool to implement the city's various master plans, goals, objectives, policies and to assist with the City's financial planning.

The CIP plays an important role by providing the link between planning and budgeting for capital and non-routine operating expenditures. The CIP process occurs prior to the operating budget process as the CIP will be used to develop the capital portion of the budget. Approval of the CIP by the Planning Commission does not signify final approval or funding of any project contained within the plan. Rather, by approving a CIP, the Planning Commission acknowledges that they agree that the projects present a reasonable interpretation of the upcoming needs / wants for the city and comply with the City's master plan. Generally, the projects contained in the first year of the plan will be requested in next year's department requested budget and potentially advance to the manager's recommended and/or city commission's approved budget should funding be available.

This year's CIP document has been expanded to provide a more in-depth explanation of the process, project categories, and funding sources. The document now includes primary strategic goal alignment for each project and additional charts and graphs to add context and enhance the sharing of information. A table of contents has also been added for easy navigation of the document.

I am also pleased to share that the Finance Department is currently implementing a database driven budget solution that will provide a more comprehensive and interactive online CIP book and allow for more robust planning as we move forward. Although the implementation is not complete for this planning cycle, we look forward to sharing it with you soon. We will welcome feedback from the Planning Commission on this new tool and the improved processes it will bring.

Your participation in the CIP process and thoughtful consideration of the project recommendations contained herein is greatly appreciated.

Respectfully Submitted,

Debra A. Lichtenberg

Debra Peck Lichtenberg, CPA
Director of Finance

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Capital Improvement Program

Introduction

The City of Royal Oak's Capital Improvement Program (CIP) is a planning tool, with a goal to identify and schedule capital improvements for fiscal years ending 2024-2029. The CIP will also be summarized within the City's upcoming proposed budget document for fiscal year 2023-2024.

However, the CIP is an opportunity to formulate strategic long-term policy decisions that extend beyond the 2023-2024 fiscal year. Each year, the City of Royal Oak invests significant time and resources to design, construct, and maintain the infrastructure and facilities needed to deliver municipal services to residents and businesses. Because of the high costs associated with building and maintaining capital assets, the City must carefully balance the need for such assets with our requirements to sustain a strong financial position.

Royal Oak's CIP addresses projects that are needed, or will be needed, across a broad spectrum of areas. Annually, a significant amount of effort is expounded to update the CIP to ensure not only critical needs are being met, but also that the cost, scope, and timing of all projects are coordinated throughout the planning horizon. Coordinating the timing of different projects in the same location is particularly important since it helps us to minimize service disruptions.

The CIP allows for responsible and thoughtful planning of future major expenditures that are not necessarily financed or automatically included in the annual budgeting process. That said, the CIP is not always an exhaustive list of all projects that will be completed in any given year.

Specifically, the purpose of the CIP is to:

- Identify and evaluate the needs for public infrastructure and facilities.
- Determine cost estimates for each capital project submitted.
- Determine if there will be future operating costs for such projects.
- Determine potential sources of funding for such projects.
- Adopt policies for implementing capital improvement construction.
- Anticipate and pre-plan projects with an emphasis on seizing opportunities for partnerships and alternative funding.

The projects identified in the CIP represent the City of Royal Oak's plan to serve residents and anticipate the needs of an evolving and dynamic community. The following documents were considered in preparation of the CIP:

- Master Plan for Land Use
- Strategic Plan
- Water System Master Plan
- Results of Sewer Televising Studies
- Parks and Recreation 5-year Master Plan
- Pathway and Sidewalk Prioritization Analysis and Process

- Non-Motorized Master Plan · Parking Lot Inventory and Maintenance Plan
- ADA Compliance and Transition Plan for City Owned Pathways
- ADA Compliance Transition Plan for City Owned Facilities
- Royal Oak Transportation Improvement Plan—TAMC

Definition of a Capital Improvement

A capital improvement is defined as any new equipment, construction, acquisition or improvement to public lands, buildings, or structures more than $10,000 on an individual basis with a minimum life expectancy of three years. Maintenance-oriented, operational, or continuous expenditures are not considered to be capital improvements.

Impact of Capital Budget on the Operating Budget

As new policies and programs are approved, both the operating and capital budgets are impacted. For example, an increase in service levels approved as part of the operating budget would have long-term effects on funding available for the Capital Improvements Program. Similarly, a restrictive change to the use of long-term debt would likely slow capital programs. Regardless of the difference between the operating and capital budgets, the two are interdependent. Budgetary policy states that all foreseeable operating costs related to capital projects be estimated and provided for as part of the review process associated with the Capital Improvements Program. In addition, departments are requested to estimate costs associated with operating and maintaining capital projects that are proposed for the upcoming year.

Legal Basis of the Capital Improvements Program

The Capital Improvements Program has been authorized by the Michigan Planning Enabling Act (Public Act 33 of 2008). This mandate gives responsibility for recommending a CIP to local Planning Commission bodies, and reads as follows:

> ***125.3865 Capital improvements program of public structures and improvements; preparation; basis.***
>
> ***Section. 65:***
>
> *"(1) To further the desirable future development of the local unit of government under the master plan, a planning commission, after adoption of a master plan, shall annually prepare a capital improvements program of public structures and improvements, unless the planning commission is exempted from this requirement by charter or otherwise. If the planning commission is exempted, the legislative body either shall prepare and adopt a capital improvements program, separate from or as a part of the annual budget, or shall delegate the preparation of the capital improvements program to the chief elected official or a nonelected administrative official, subject to final approval by the legislative body. The capital improvements program shall show those public structures and improvements, in the general*

order of their priority that in the commission's judgment will be needed or desirable and can be undertaken within the ensuing 6-year period. The capital improvements program shall be based upon the requirements of the local unit of government for all types of public structures and improvements. Consequently, each agency or department of the local unit of government with authority for public structures or improvements shall upon request furnish the planning commission with lists, plans, and estimates of time and cost of those public structures and improvements."

Planning and Benefits of the Capital Improvements Program

The CIP is first and foremost, a planning tool. It can be quite useful as a primary guide in implementing the Master Plan for Land Use. With thoughtful foresight and review resulting from a CIP, the many outstanding capital projects that communities are faced with implementing every year, can be viewed as one package, rather than as small, fragmented groups or lists, with no unified sense of focus and direction. When capital improvements begin with careful planning and study, the City of Royal Oak's chances for receiving State and Federal grants are greatly enhanced. Some grants require the inclusion of a CIP with their application. Formulation of a CIP assists those involved to look at alternative funding mechanisms that might not have been considered before. Instead of relying on local revenue sources alone, the CIP allows the City to think more creatively to fulfill Master Plan for Land Use goals and policies. The CIP often avoids reactive planning, and instead replaces it with balanced growth initiatives.

CIP Development Process

Capital improvement planning is a year-round process, with City departments continually re-evaluating and prioritizing their capital needs. However, the process is most involved from July through February. It is during this period that City staff implement approved construction activities, identify and prioritize projects, estimate and bid out project costs, determine available resources, and balance project requests within the available resources.

Collaboration between the City Manager's office and all of the City departments is critical to the successful creation of the CIP. Capital projects originate in the operating departments where subject matter experts identify needs based on master planning documents and other technical criteria. While most project recommendations originate from the Engineering Division and Departments of Public Services, Information Technology, and Public Safety, every city department participates in the process. The Finance Department compiles and coordinates the annual update of the CIP as part of the annual budget process. Finance Department staff also forecast revenues for the various funds used to finance capital projects and set the financial parameters for the development of the CIP. Once compiled, all requests are submitted, along with a preliminary evaluation of the established financial parameters, for a public hearing and plan review by the Planning Commission. The City's Planning Commission approves the recommended CIP prior to it being included in the City Manager's annual budget which is ultimately presented and considered by the City Commission.

The following timeline is an overview of the CIP development process:

July – November: Operating departments identify projects, define project scopes, prepare cost estimates, and prioritize projects based on direction received from the City Manager. Capital project requests are submitted to the Planning and/or Engineering Divisions, Public Services Department or other coordinating departments for review and feedback. Department Directors review project requests before final submittal.

December: Capital project requests are submitted to and reviewed by the Finance Department and compiled into the CIP documents.

January: The CIP is presented to the City Manager's office for evaluation and consideration, making necessary adjustments, as needed.

February: A public hearing takes place during a Planning Commission meeting. Following the public hearing, the Commission approves the Recommended Capital Improvement Program. City Administration finalizes the recommended CIP for the consideration of the City Commission during the financial budget process.

March/April: The CIP is incorporated into the City Manager's proposed budget which is presented to the City Commission.

How Capital Affects the Current and Future Operating Budget

The Capital Improvement Program has direct and sometimes significant impacts on Royal Oak's operating budget. Upon their completion, most capital projects require ongoing costs for operation and maintenance. For example, new buildings require electricity, water/sewer service, and maintenance. New roads require regular sweeping as well as periodic crack filling and sealing, patching, milling, minor resurfacing, and replacement of stripes and markings. New parks and landscaped rights-of-way (such as medians and streets shoulders) require irrigation, fertilizing, mowing, and trimming. Some projects could also require additional employees for staffing programs, operation, and maintenance.

Departments submitting capital projects are requested to estimate the operations and maintenance costs of each project based on cost guidelines that are updated each year. The departments also consider any additional revenues or savings the City can reasonably expect to recognize upon completion of the project. For example, membership fees from a new recreation center would help to offset the operating costs. The net operating costs are included not only in the project request, but also in the long-range forecasts of the respective funds to ensure that we properly account for operating budget impacts of all capital projects.

CIP Funding

There are multiple methods available to local governments for financing capital improvement projects. Since capital improvements require large outlays of capital for any given project, it is often necessary to pursue multiple creative solutions for financing projects.

General Obligation (G.O.) Bonds

These types of bonds are especially useful for financing large municipal projects such as infrastructure improvements. They require voter approval and usually are used for projects that will benefit the residents of the entire community. When the City sells G.O. Bonds, the purchaser is basically lending money to the city. The amount of the bond, plus interest is repaid through property taxes that the City, as the issuing authority, has the power to levy at the level necessary and within State guidelines to retire the debt. A variation of the G.O. Bonds is the G.O. Limited Tax Bonds which can be repaid through tax millage. The interest rate for this type of issue is slightly higher than for the G.O. Bonds, and though voter approval is not required, a referendum period is afforded to the citizenry to challenge the proposed bond resolution.

Revenue Bonds

These bonds are generally sold as a means for constructing revenue-producing facilities such as water and sewer systems, and other such facilities that produce tolls, fees, rental charges, etc. (i.e., parking structures). Security for and payment of revenue bonds are typically based upon the revenue-producing facility or activity rather than the economic or taxpaying base.

Federal Grants

Funding is made available to cities through Federal grants and programs. Grants are usually subject-specific and require application by the local government for consideration. Amounts of grants vary and are determined by the grantor through criteria-based processes. The availability of grants is usually a competitive process, so creative and effective grant writing is crucial to receiving funding for capital improvement projects.

Enterprise Funds

Enterprise funds are typically established for services such as Water, Sewer, Recreation, Auto Parking, Farmers' Market, Ice Arena, and special events. Revenues are generated primarily through user charges and connection fees from those who benefit from the improvements.

Developer Contributions

Developers, as part of site planning requirements or development agreements, may provide infrastructure, open space, and recreational facilities. Developers may contribute a share of funds to the government entity, or install the facilities themselves as local need arises, and/or during the construction process. Once completed, the local government entity may agree to maintain the facilities.

Special Assessments

Special assessment financing allows local government to collect special taxes from owners of property directly benefiting from capital improvements. These types of improvements often include streets and sidewalks, sanitary sewer, storm drainage, and water distribution systems.

Gas and Weight Tax

The City of Royal Oak receives a formula-rated share of motor fuel and highway usage taxes from the State of Michigan to be utilized for transportation and maintenance-related projects.

Millage

Property taxes are based upon the local millage rate. Revenue received from property taxes may be used for capital improvements as part of the General Fund, but such improvements are usually smaller scale and less expensive.

General Fund

The General Fund for the City of Royal Oak may be used for capital improvements; however, it is not the intent of the CIP to earmark these funds for projects. Instead, smaller scale, less expensive capital projects with a high priority could be funded as line-items.

State Shared Revenue

In addition to the Gas and Weight Taxes above which are shared revenue, the City receives its share of various taxes and fees from programs and requirements by the State of Michigan.

Public/Private Partnership ("P3")

This type of financing has become increasingly popular in areas where creative financing is fostered. In many communities the local revenue share may not support some types of public improvements. In contrast, private developers may avoid taking on a project where the infrastructure cost far exceeds profitability. This method of funding brings both the public sector and private contributor together to share in the costs of a project, or a part of a project, which inevitably lessens the overall financial burden falling onto a single source.

Miscellaneous Funding

There are additional methods that are suitable for funding capital improvements. Examples of alternative funding methods are Tax Increment Financing (TIF), impact fees, facility user fees, etc. Current State legislation does not permit some of these funding methods, which have been used successfully in other states. Changes in legislation could see these and other innovative methods permitted in the future.

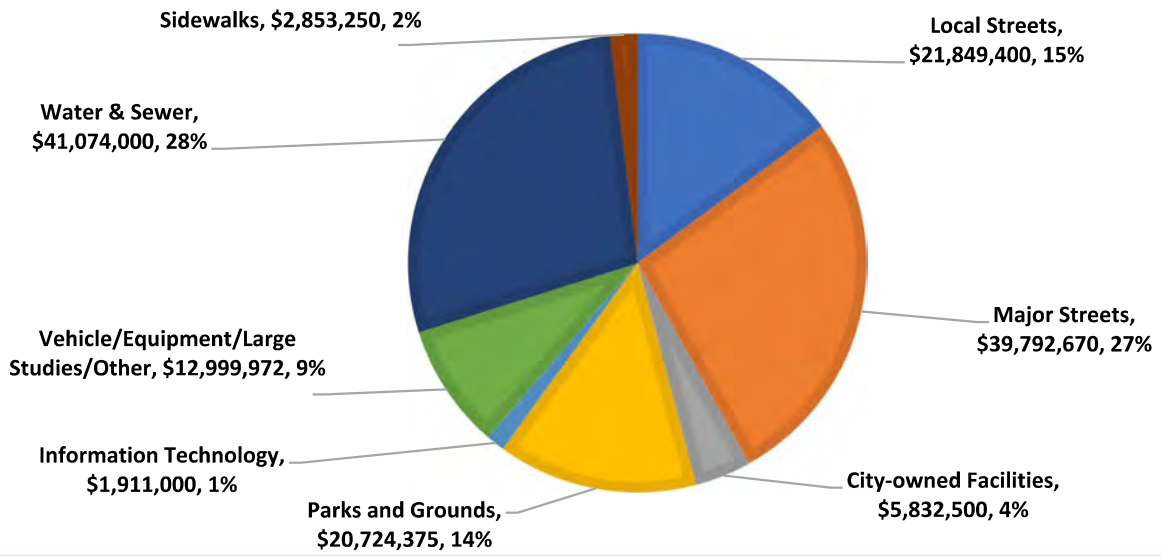
CIP Expenditures by Category

The following is a table that summarizes the City's anticipated expenditures/expenses for all CIP projects by CIP category. This table does not include "Projects Under Review". The CIP categories mentioned in this table are defined on the following pages and include graphs to help illustrate the total dollar amount budgeted within each category over the next six years.

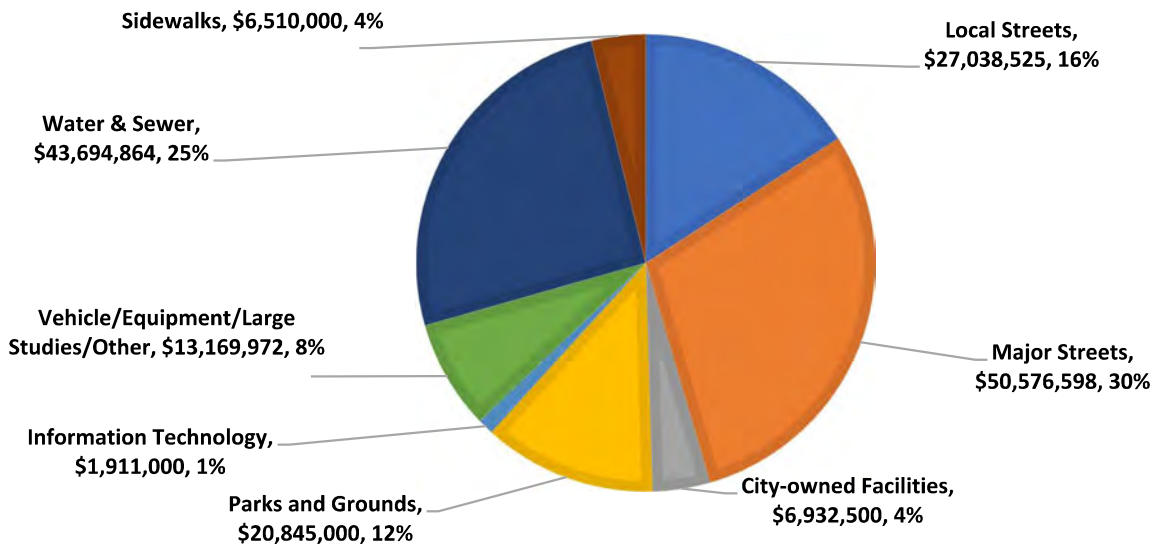
	Budget	Forecast					
	Fiscal Year 2023-24	Fiscal Year 2024-25	Fiscal Year 2025-26	Fiscal Year 2026-27	Fiscal Year 2027-28	Fiscal Year 2028-29	Total
Water & Sewer	$7,384,250	$7,871,250	$6,735,500	$5,824,000	$6,561,000	$6,698,000	$41,074,000
Sidewalks	$97,050	$100,200	$103,450	$552,550	$1,000,000	$1,000,000	$2,853,250
Local Streets	$9,893,700	$6,378,500	$2,334,900	$1,936,400	$725,400	$580,500	$21,849,400
Major Streets	$6,293,673	$5,481,199	$6,287,199	$7,028,300	$6,939,500	$7,762,800	$39,792,670
City-owned Facilities*	$2,128,500	$3,404,000	*$100,000	*$100,000	*$100,000	*$0	*$5,832,500
Parks and Grounds	$4,984,375	$7,210,000	$6,710,000	$1,310,000	$310,000	$200,000	$20,724,375
Information Technology	$331,000	$316,000	$316,000	$316,000	$316,000	$316,000	$1,911,000
Vehicle/Equipment /Lg. Studies/Other	$2,466,373	$2,191,900	$2,240,070	$2,138,367	$2,439,458	$1,523,804	$12,999,972
Total	**$33,578,921**	**$32,953,049**	**$24,827,119**	**$19,205,617**	**$18,391,358**	**$18,081,104**	**$147,037,167**

**A new position was created in the current year, adding a dedicated Facilities Manager. A comprehensive review of city facilities is being conducted and it is expected that several additional projects will be added for the fiscal year 2025-26 and beyond. The results of this review are not known at the time of this report.*

CITY PROJECT COSTS BY CATEGORY - FY 2023-24 TO FY 2028-29
TOTAL = $147,037,167



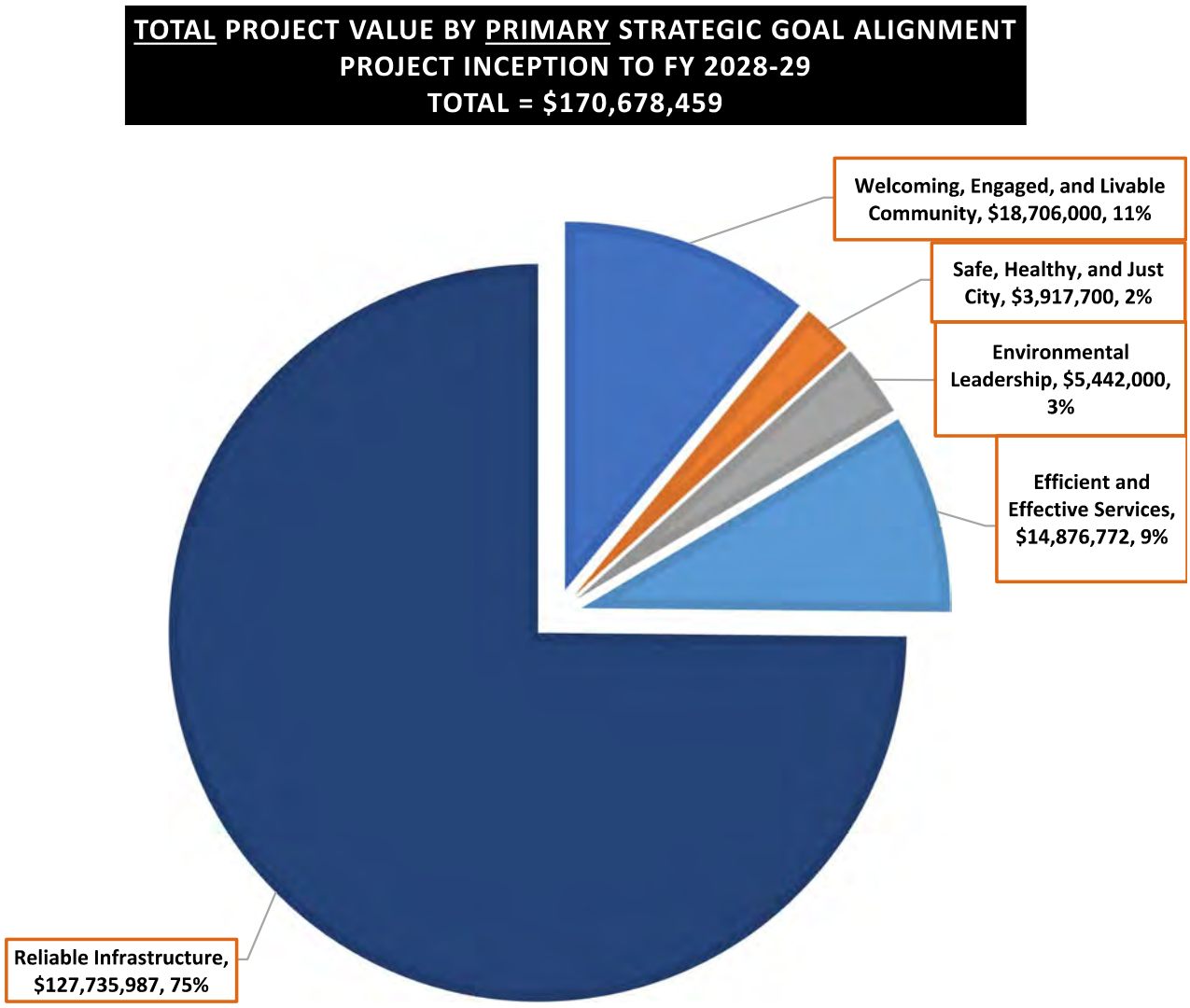
TOTAL PROJECT VALUE BY CATEGORY, INCLUDING NON-CITY COSTS
PROJECT INCEPTION TO FY 2028-29
TOTAL = $170,678,459



LOWER CHART INCLUDES: NON-CITY COST SHARING = $12,300,156
CITY SPENDING IN PRIOR FISCAL YEARS FOR ONGOING PROJECTS = $11,341,136

Strategic Plan Alignment

As mentioned previously, many studies and planning documents generated by the City have been used to inform the CIP process and ensure the proposed projects align with long-term planning goals. The chart below represents the project value, by primary goal, as defined in the City of Royal Oak Strategic Plan for 2022-2025.



While the strategic goals of "vibrant local economy" and "long-term fiscal health" were not listed as the primary goal of any of the projects included in the CIP, these projects will most certainly contribute to the successful progress toward these goals.

Water and Sewer System Infrastructure

The City of Royal Oak operates a water and sewer system which includes the functions of water distribution, sanitary sewer disposal, and storm sewer and drainage. Each of those functions is described below:

Water Distribution

The City of Royal Oak purchases its drinking water from the Southeast Oakland County Water Authority (SOCWA) which purchases water wholesale from the Great Lakes Water Authority (GLWA) and distributes it to SOCWA's 11 member communities. GLWA operates the largest water system in the State of Michigan and supplies water to roughly four million people. Rate increases are primarily due to new and rehabilitative projects that are completed under the GLWA Capital Improvement Programs. GLWA rates reflect energy costs to maintain water pumps, water mains, and storage tanks necessary to transport water to our community.

Water production is costly. Aging water and wastewater treatment systems must be maintained and replaced to ensure reliable service. The City of Royal Oak owns and maintains approximately 220 miles of water mains and approximately 2,200 fire hydrants.

Water projects are flexible, allowing for the addition of different improvements to address specific needs without deferring other projects along the way. Projects included in this category are funded by the City's Water and Sewer Fund, which is financed through user rates and connection fees.

Sanitary Sewer

The City of Royal Oak purchases sewage disposal services from Oakland County Water Resources Commission (OCWRC), and in turn, contracts with GLWA for the treatment of sewage. The City sewage passes through the George W. Kuhn Sewage Disposal System. The City of Royal Oak Water & Sewer Fund and the Oakland County Water Resources Commission are both not "for profit" entities and therefore rates are intended and required to only cover costs.

The development of the proposed sanitary sewer projects was based upon system deficiencies and needs obtained from area residents, business owners, and City staff. These projects are coordinated with storm water management, roadway, and pathway improvements to maximize cost savings through economies of scale, resulting in a more effective and efficient process to implement the construction projects.

The proposed sanitary sewer projects are flexible, allowing for the addition of improvements to address specific needs without deferring other projects along the way. Studies and analysis of the existing system is an on-going program that, coupled with new technologies, provides for improved system capabilities and reliability.

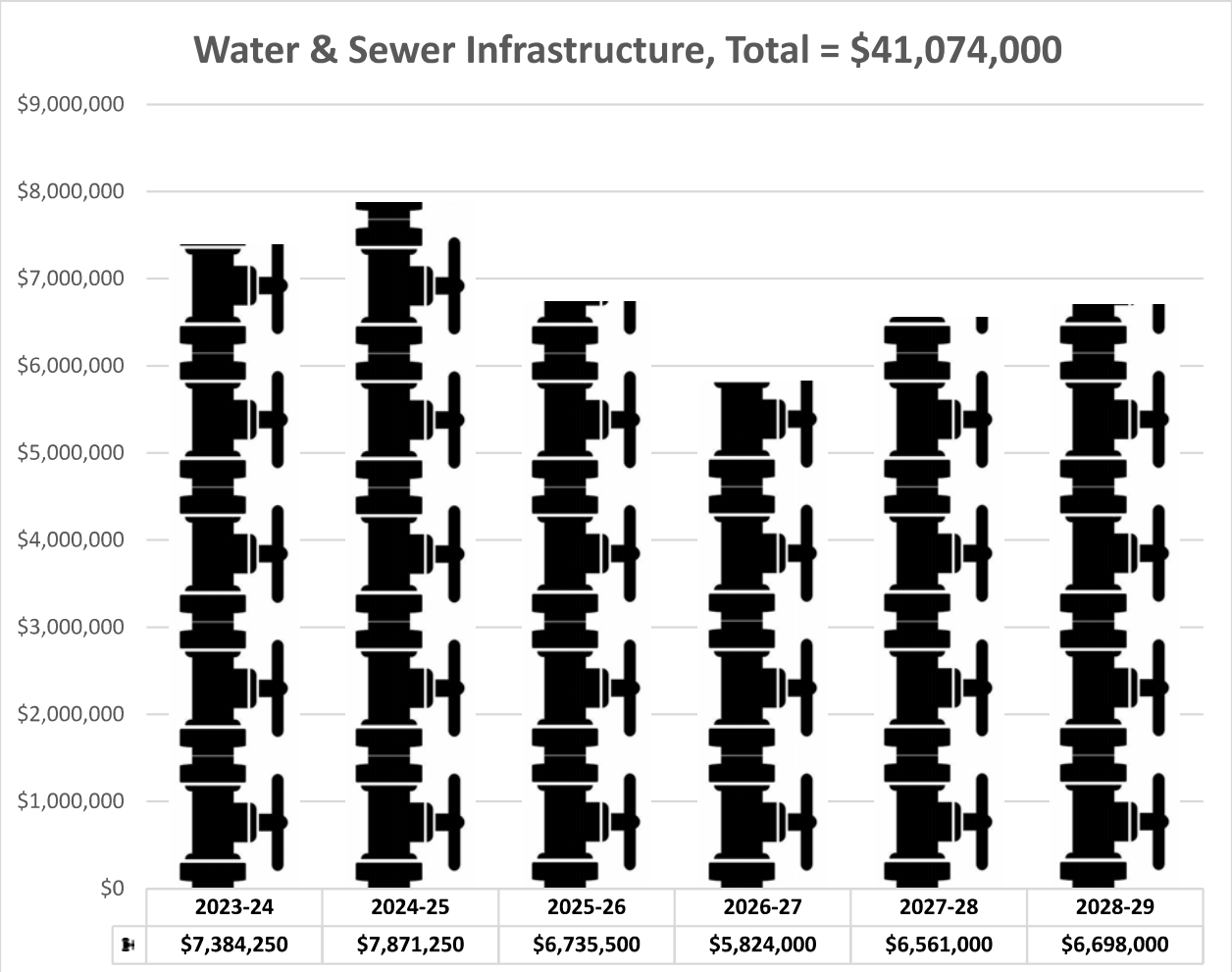
Sanitary sewer projects identified as urgent are not subject to the rating/weighting scale required of the standard capital improvement process. Projects included in this category are funded by the City's Water and Sewer Fund, which is financed through user rates and connection fees.

Storm Sewer & Drainage

The City of Royal Oak is located within the Clinton River Watershed. Royal Oak is committed to protecting the water courses downstream of the community.

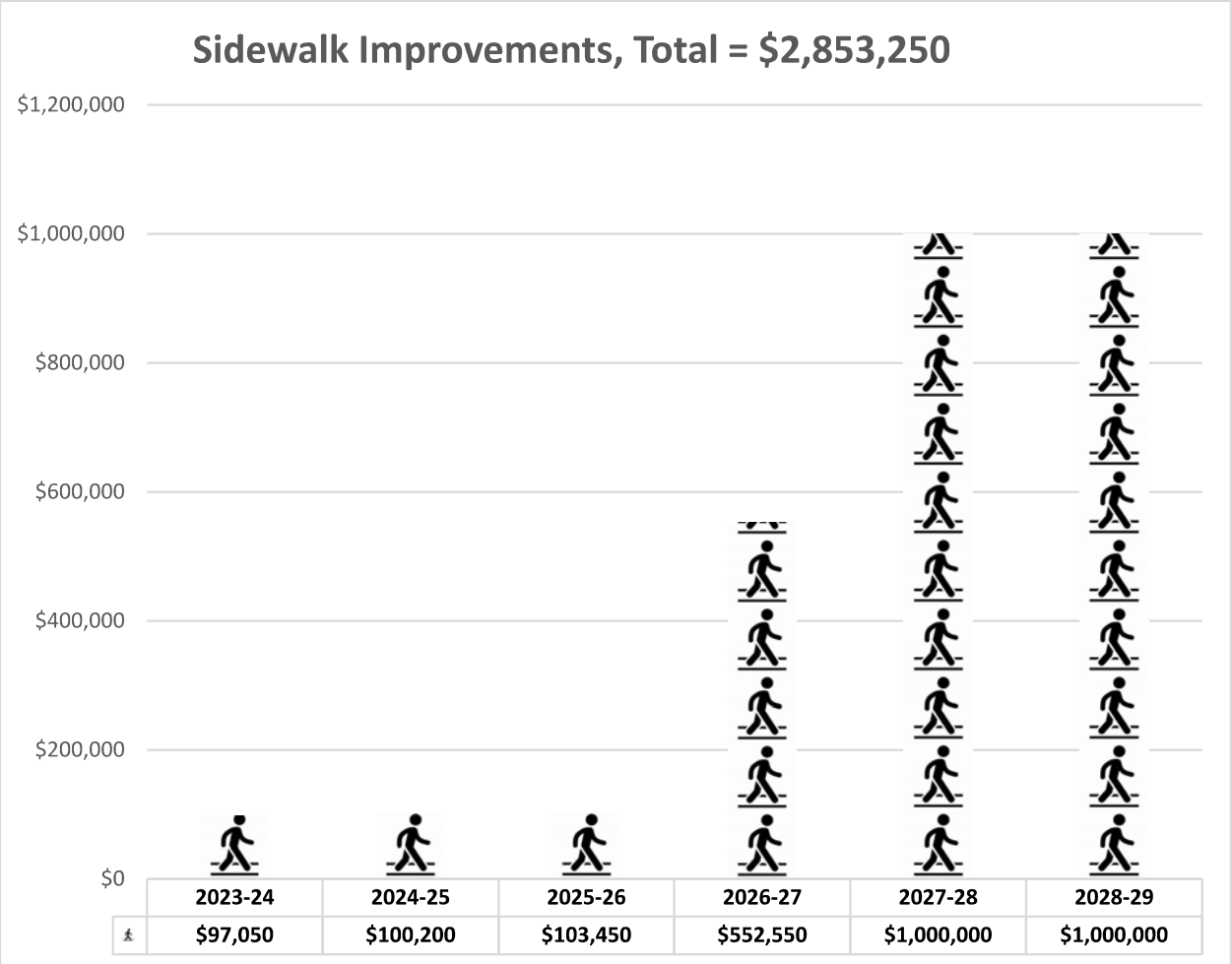
As development occurs, the additional impervious surface area impacts the effective drainage of these flows, driving the need for drainage infrastructure. The City partners with the development community to ensure that onsite drainage issues are addressed through stormwater detention during the development process.

The City's Capital Improvement Program addresses regional drainage issues through the drainage projects contained herein. Drainage projects are funded by user fees, Act 51 road funding and other sources for constructing, improving, and maintaining drain, storm water, and flood control systems in the City of Royal Oak.



Sidewalk and Pathways

The City of Royal Oak is committed to providing non-motorized sidewalks and pathways to provide alternative modes of transportation for citizens and stakeholders alike. In this effort the City Commission adopted a Non-Motorized Master Plan. It includes recommendations for pedestrian amenities and safer crossings, and also discusses best practices for bicycle routes and wayfinding to enhance non-motorized travel . The City of Royal Oak has had a long-standing interest in providing pathways and sidewalks to connect neighborhoods with destinations throughout the City and Region. The Capital Improvement Plan incorporates plans, efforts, and preferences of the Non-Motorized Plan. The City's Engineering Division assesses, analyzes, and makes recommendations to fill the non-motorized gaps throughout the City. A portion of the City's road millage goes toward financing sidewalk and pedestrian safety projects in the City of Royal Oak.



Roads

Transportation related issues are a high priority for the City of Royal Oak. The Capital Improvement Program addresses road conditions by improving roadway pavements, performing traffic studies, implementing lane conversions where appropriate, and replacing outdated traffic signal infrastructure.

The maintenance and preservation of roadways is an important component of the program and provides the necessary resources for scheduled pavement maintenance applications throughout the City. Roads within the City of Royal Oak are primarily under the City's jurisdiction, except for some roadway sections (I-75, I-696, Woodward Avenue, 10 Mile Road, 12 Mile Road, 14 Mile Road) which are under the jurisdiction of the Michigan Department of Transportation (MDOT) or the Road Commission of Oakland County (RCOC). The roads owned by the City are further categorized as Local Streets or Major Streets according to guidelines established by Act 51. Private roads are owned and operated by private developments and homeowner groups.

The City has a formal asset management program that categorizes roads based on their Pavement Surface Evaluation and Rating (PASER). Roads in poor condition would be candidates for reconstruction or rehabilitation. Those in fair condition would receive capital preventive maintenance, while roads in good condition would be candidates for routine maintenance work. Pavement management best practices include a mix of fixes to keep fair and good roads from declining, while also correcting poor roads as needed. Road projects in the City's CIP plan are funded, in part, from a dedicated 2.5 mills road millage that was approved by voters, generating approximately $7 million dollars per year. The current millage expires in 2024, however, it is expected that voters will be asked to support a 10-year millage renewal that would continue the program through 2034.

City-Owned Facilities

City-owned facilities include all structures and land improvements (not included in other categories) used to provide services to the community. For the purposes of this analysis, these facilities can be broadly grouped as buildings and property and parking lots.

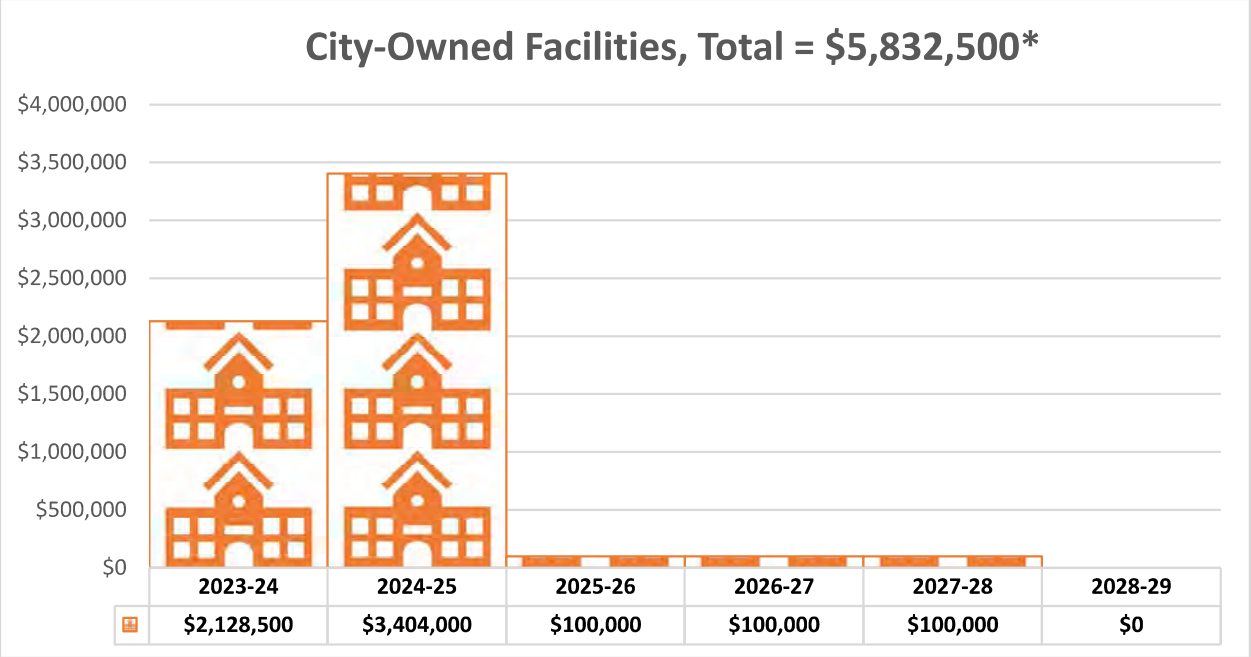
Buildings and Property

Operational facilities are the "bricks and mortar" from which the City of Royal Oak provides services to its residents and businesses. Increasingly, operational facilities also include the systems that facilitate service delivery in the information age. Projects include the construction of new facilities, as well as the maintenance, rehabilitation, renovation, and expansion of existing facilities.

Operational facilities projects are funded from a variety of different sources, depending on the use of the facility. Sources mainly are tied to the General Fund and leveraged funds.

Parking Lots

In addition to the "bricks and mortar" at the various operating facilities within the City of Royal Oak, there are a substantial number of parking lots. The City maintains the lots through annual budget appropriations but replacement and/or improvement of the lots fall under the capital improvement program. The parking lots include all those at public services facilities, police and fire stations, senior housing, ice arena and the civic center (parking lots for parks are included in the Parks, Forestry and Recreation category.)

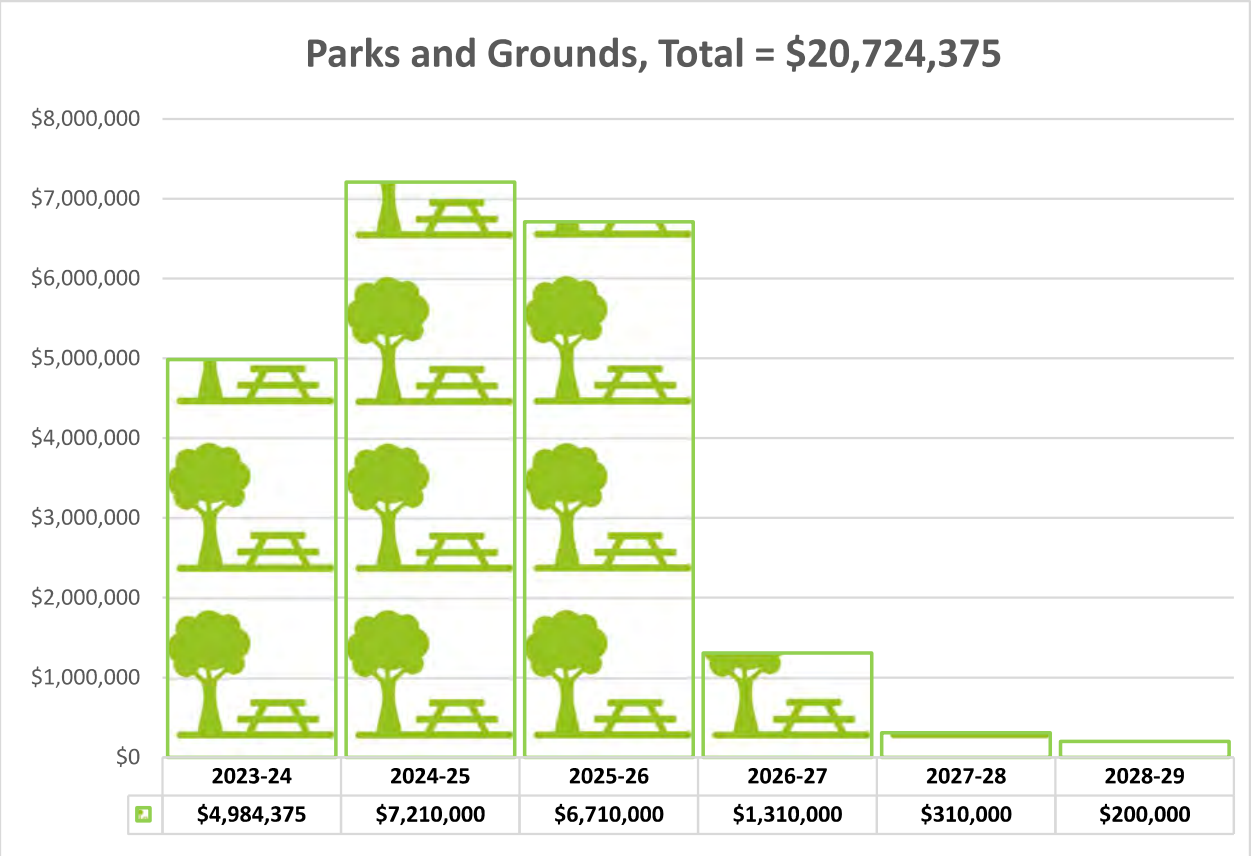


**A new position was created in the current year, adding a dedicated Facilities Manager. A comprehensive review of city facilities is being conducted and it is expected that several additional projects will be added for the fiscal year 2025-26 and beyond. The results of this review are not known at the time of this report.*

Parks and Grounds

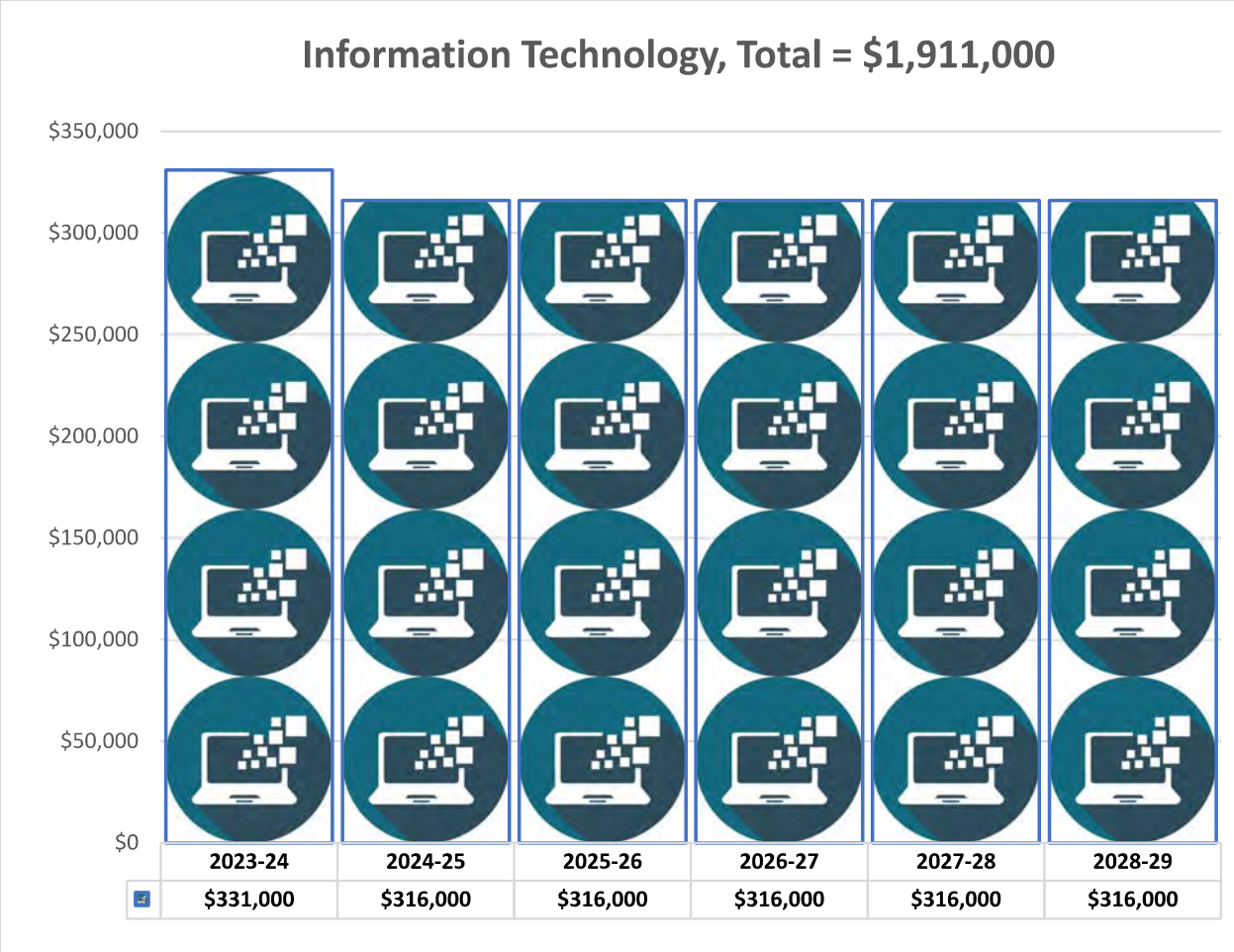
Quality of life initiatives, such as those represented by parks, open space, and trails projects, are an important component of the Capital Improvement Program. The City of Royal Oak Divisions of Parks, Forestry and Recreation offers lighted ball fields, extensive picnic grounds, shaded playgrounds, and much, much more. Neighborhood parks provide recreational amenities close to home, while the city's ever-growing network of trails accommodates walkers, joggers, strollers, and bicyclists. Recent and ongoing tree replacement programs improve and enhance the city's canopy providing a wide array of community benefits.

Funding for parks and forestry is primarily from the Parks, Forestry, Recreation, Playgrounds & Animal Shelter dedicated millage that was established in 2022 for improvements at parks and facilities, as informed by the recently adopted 5-year Parks and Recreation Master Plan. In addition, $500,000 annually will be dedicated to making improvements to existing playscapes, athletic fields, landscaping, and sustainability features. The millage will be used to assist with the operations and staffing needs of the Royal Oak Animal Shelter. The dedicated millage is expected to generate approximately $2.175 million annually for a period of 5 years through 2026.



Information Technology

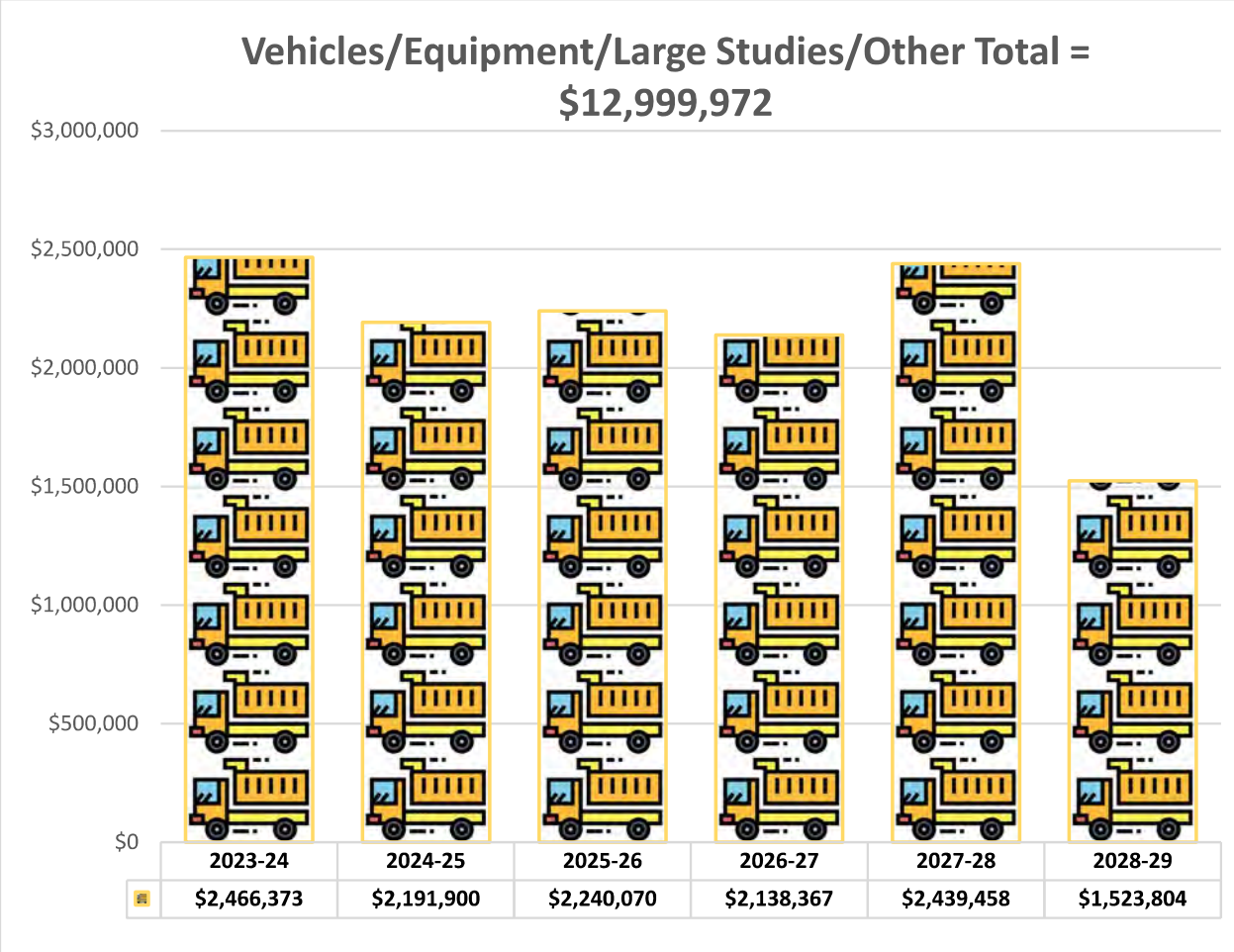
The City of Royal Oak continues to provide its customers and employees with the latest technology to support outstanding customer services. Technology includes items such as servers, storage and scanners for employees as well as items like security cameras, water and sewer flow monitors and alarms to ensure our customers are safe and have uninterrupted services.



Vehicles/Equipment/Large Studies/Other

Royal Oak employees require dependable equipment to allow and assist them to do their jobs day in and day out. The equipment comes in many forms: plow trucks, generators, fire apparatus, passenger vehicles, etc. This is the equipment that literally keeps the City of Royal Oak moving. Royal Oak City Commission has established the precedent over the years in providing Royal Oak employees with the tools necessary to do their job and provide the best level of service to the community. A number of varied funding sources can be used to finance the equipment necessary to efficiently deliver service: General, Public Safety and Water and Sewer funds to name a few.

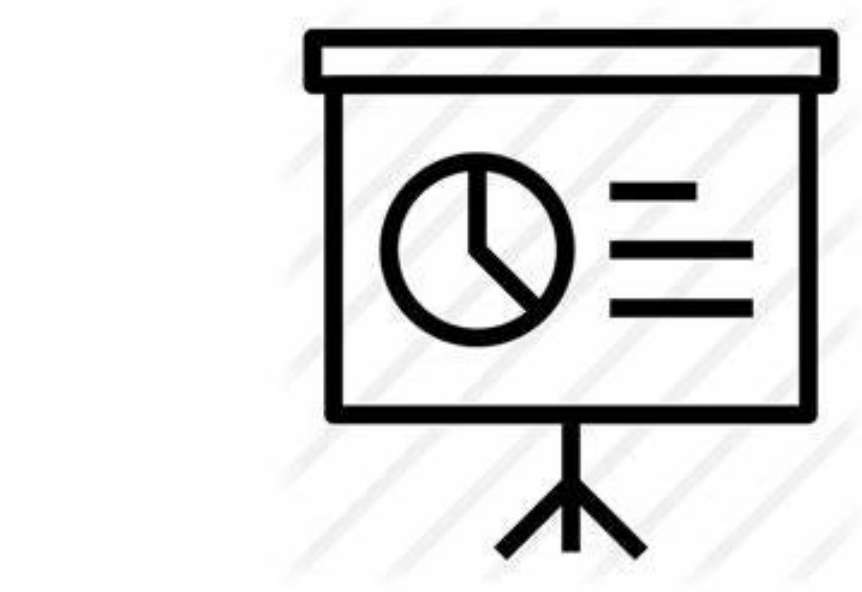
This category also includes large studies that will be undertaken, generally through contracted professional services, to help guide City leaders in future decision making and project development. An example included in the current CIP is an update to the City's Master Plan.



Projects Under Review

The "Projects Under Review" section serves as a holding place for major projects that have been suggested but will likely either occur after the period of time covered by this CIP document or will require significant additional funding outside of the currently existing financing framework. These items are included to keep the projects under consideration if future opportunities for partnerships or funding become available.

Projects currently in this holding category include a new recreation center and a skatepark.



CIP Summary

On the following pages is the summary of the CIP Program which lists each project by CIP category. It provides a CIP project number, a brief description of each project, the funding source, estimated City cost, and the year each project is scheduled to be funded.

**	Indicates an ongoing annual city project																	
	Green = Modified Project																	
	Peach = New Project																	
CIP #	PROJECT NAME	STRATEGIC GOAL ALIGNMENT	SUBMITTER RATING	PROJECT COORDINATION	PROJECT TYPE	POTENTIAL FUNDING SOURCE(S)	ESTIMATED TOTAL PROJECT COST	% CITY SHARE	NON CITY COST	TOTAL CITY COST	PRIOR YRS CITY COST	FUTURE CITY COST (2023-2029)	FISCAL YEAR 2023-24 CITY COST	FISCAL YEAR 2024-25 CITY COST	FISCAL YEAR 2025-26 CITY COST	FISCAL YEAR 2026-27 CITY COST	FISCAL YEAR 2027-28 CITY COST	FISCAL YEAR 2028-29 CITY COST
Water and Sewer Improvements																		
CAP1999	Water System Analysis and Updates to Water Reliability, Asset Management, and Risk Resilience Plans	Reliable Infrastructure	128	N/A	Data	Water & Sewer Fund / Rates	70,000	100%	-	70,000		70,000			70,000			
CAP2306	2023 Rochester Road Resurfacing (water main improvements)	Reliable Infrastructure	107	Major Roads	Rehabilitation	Water & Sewer Fund / Rates	331,000	100%	-	331,000	165,500	165,500	165,500					
CAP2308	2023 Major Road Resurfacing (water main improvements)	Reliable Infrastructure	91	Major Roads	Rehabilitation	Water & Sewer Fund / Rates	1,200,000	100%	-	1,200,000	600,000	600,000	600,000					
CAP2310	2023 Water Main Improvements	Reliable Infrastructure	89	Local Roads	Replacement	Water & Sewer Fund / Rates	2,635,364	100%	-	2,635,364	1,330,364	1,305,000	1,305,000					
CAP2335	2023 Road Reconstruction (water main improvements)	Reliable Infrastructure	87	Local Roads	Replacement	Water & Sewer Fund / Rates	300,000	100%	-	300,000	150,000	150,000	150,000	-				
CAP2350	Aerial Flyover of City for Stormwater Mapping	Reliable Infrastructure	84	N/A	Data	Water & Sewer Fund / Rates	170,000	100%	-	170,000		170,000	80,000			90,000		
CAP2499	Royal Oak Sewer Study	Reliable Infrastructure	91	N/A	Data	Water & Sewer Fund / Rates & BRIC Grant	500,000	25%	375,000	125,000		125,000		62,500	62,500			
CAP2407	Crooks Road Resurfacing (water main improvements)	Reliable Infrastructure	107	Major Roads	Rehabilitation	Water & Sewer Fund / Rates	580,000	100%		580,000		580,000	290,000	290,000				
CAP2410	2024 Water Main Improvements-CAP2410	Reliable Infrastructure	89	Local Roads	Replacement	Water & Sewer Fund / Rates	1,347,500	100%		1,347,500		1,347,500	673,750	673,750				
CAP2411	2024 Water Main Improvements-CAP2411	Reliable Infrastructure	89	Local Roads	Replacement	Water & Sewer Fund / Rates	1,275,000	100%		1,275,000		1,275,000	637,500	637,500				
CAP2435	2024 Road Reconstruction (water main improvements)	Reliable Infrastructure	87	Local Roads	Replacement	Water & Sewer Fund / Rates	578,000	100%		578,000		578,000	289,000	289,000				
CAP2440	2024 Green Infrastructure Improvements-CAP2440	Environmental Leadership	72	N/A	New	ARPA Funds	200,000	100%		200,000		200,000	100,000	100,000				
CAP2441	2024 Green Infrastructure Improvements-CAP2441	Environmental Leadership	72	Local Roads	New	ARPA Funds	913,000	100%		913,000		913,000	456,500	456,500				
CAP2510	2025 Water Main Improvements-CAP2510	Reliable Infrastructure	89	Local Roads	Replacement	Water & Sewer Fund / Rates	1,830,000	100%		1,830,000		1,830,000		915,000	915,000			
CAP2511	2025 Water Main Improvements-CAP2511	Reliable Infrastructure	89	Local Roads	Replacement	Water & Sewer Fund / Rates	2,100,000	100%		2,100,000		2,100,000		1,050,000	1,050,000			
CAP2540	2025 Green Infrastructure Improvements	Environmental Leadership	72	Local Roads	New	ARPA Funds	1,300,000	100%		1,300,000		1,300,000		650,000	650,000			
CAP2610	2026 Water Main Improvements	Reliable Infrastructure	89	Local Roads	Replacement	Water & Sewer Fund / Rates	2,050,000	100%		2,050,000		2,050,000			1,025,000	1,025,000		
CAP2640	2026 Green Infrastructure Improvements	Environmental Leadership	72	N/A	New	ARPA Funds	200,000	100%		200,000		200,000			100,000	100,000		
CAP2710	2027 Water Main Improvements	Reliable Infrastructure	89	N/A	Replacement	Water & Sewer Fund / Rates	3,250,000	100%		3,250,000		3,250,000				1,625,000	1,625,000	
CAP2808	11 Mile Road Resurfacing	Reliable Infrastructure	91	Major Roads	Rehabilitation	Water & Sewer Fund / Rates	400,000	100%		400,000		400,000					200,000	200,000
CAP2810	2028 Water Main Improvements	Reliable Infrastructure	89	N/A	Replacement	Water & Sewer Fund / Rates	3,250,000	100%		3,250,000		3,250,000					1,625,000	1,625,000
CAP2910	2029 Water Main Improvements	Reliable Infrastructure	89	N/A	Replacement	Water & Sewer Fund / Rates	1,625,000	100%		1,625,000		1,625,000						1,625,000
CAPXX01	Concrete Pavement And Prepaid Sidewalk Improvements	Reliable Infrastructure	133	Local Roads	Replacement	Water & Sewer Fund / Rates	2,550,000	100%		2,550,000		2,550,000	425,000	425,000	425,000	425,000	425,000	425,000
CAPXX55	Water Main Upgrades on Future Special Assessment Paving Projects (placeholder)	Reliable Infrastructure	73	Local Roads	Replacement	Water & Sewer Fund / Rates & Special Assessment	450,000	100%		450,000		450,000	75,000	75,000	75,000	75,000	75,000	75,000
CAPXX75	Sewer Televising & Root Control (City Wide)	Reliable Infrastructure	99	N/A	Rehabilitation	Water & Sewer Fund / Rates	4,221,000	100%		4,221,000		4,221,000	618,000	650,000	684,000	719,000	755,000	795,000
CAPXX85	City Wide Sewer Lining	Reliable Infrastructure	99	N/A	Rehabilitation	Water & Sewer Fund / Rates	6,105,000	100%		6,105,000		6,105,000	895,000	941,000	989,000	1,039,000	1,092,000	1,149,000
CAPXX95	City Wide Spot Sewer Repairs	Reliable Infrastructure	99	N/A	Rehabilitation	Water & Sewer Fund / Rates	4,264,000	100%		4,264,000		4,264,000	624,000	656,000	690,000	726,000	764,000	804,000
	Water and Sewer Improvements					**Subtotal**	**43,694,864**		**375,000**	**43,319,864**	**2,245,864**	**41,074,000**	**7,384,250**	**7,871,250**	**6,735,500**	**5,824,000**	**6,561,000**	**6,698,000**
Sidewalk Improvements																		
CAPXX02	Sidewalk Improvement Program	Reliable Infrastructure	99	N/A	Replacement	Local Streets Fund & Direct Bills	4,010,000	10%	3,609,000	401,000	47,750	353,250	97,050	100,200	103,450	52,550		
CAPXX04	Sidewalk Ramp Improvement	Reliable Infrastructure	99	N/A	Replacement	Local Streets Fund	2,500,000	100%		2,500,000		2,500,000				500,000	1,000,000	1,000,000
	Sidewalk Improvements					**Subtotal**	**6,510,000**		**3,609,000**	**2,901,000**	**47,750**	**2,853,250**	**97,050**	**100,200**	**103,450**	**552,550**	**1,000,000**	**1,000,000**
Local Street Improvements												-						
CAP2310	2023 Road Improvements (due to water main construction)	Reliable Infrastructure	89	Water project	Replacement	Local Streets Fund	504,625	100%		504,625	254,625	250,000	250,000					
CAP2335	2023 Road Improvements	Reliable Infrastructure	87	Water project	Replacement	Local Streets Fund	2,575,000	100%		2,575,000	1,287,500	1,287,500	1,287,500	-				
CAP2336	Special Assessment Paving	Reliable Infrastructure	88	N/A	Replacement	Local Streets Fund & Special Assessments	520,000	54%	240,000	280,000	140,000	140,000	140,000					
CAP2337	Special Assessment Paving	Reliable Infrastructure	88	N/A	Replacement	Local Streets Fund & Special Assessments	100,000	78%	22,000	78,000	5,000	73,000	73,000					
CAP2410	2024 Road Improvements (due to water main construction)-CAP2410	Reliable Infrastructure	89	Water project	Replacement	Local Streets Fund	2,400,000	100%		2,400,000		2,400,000	1,200,000	1,200,000				
CAP2411	2024 Road Improvements (due to water main construction)-CAP2411	Reliable Infrastructure	89	Water project	Replacement	Local Streets Fund	250,000	100%		250,000		250,000	125,000	125,000				
CAP2435	2024 Road Reconstruction	Reliable Infrastructure	87	Water project	Replacement	Local Streets Fund	2,745,000	100%		2,745,000		2,745,000	1,372,500	1,372,500				

CIP #	PROJECT NAME	STRATEGIC GOAL ALIGNMENT	SUBMITTER RATING	PROJECT COORDINATION	PROJECT TYPE	POTENTIAL FUNDING SOURCE(S)	ESTIMATED TOTAL PROJECT COST	% CITY SHARE	NON CITY COST	TOTAL CITY COST	PRIOR YRS CITY COST	FUTURE CITY COST (2023-2029)	FISCAL YEAR 2023-24 CITY COST	FISCAL YEAR 2024-25 CITY COST	FISCAL YEAR 2025-26 CITY COST	FISCAL YEAR 2026-27 CITY COST	FISCAL YEAR 2027-28 CITY COST	FISCAL YEAR 2028-29 CITY COST
CAP2510	2025 Road Improvements (due to water main construction)-CAP2510	Reliable Infrastructure	89	Water project	Replacement	Local Streets Fund	1,133,000	100%		1,133,000		1,133,000		566,500	566,500			
CAP2511	2025 Road Improvements (due to water main construction)-CAP2511	Reliable Infrastructure	89	Water project	Replacement	Local Streets Fund	200,000	100%		200,000		200,000		100,000	100,000			
CAP2610	2026 Road Improvements (due to water main construction)	Reliable Infrastructure	89	Water project	Replacement	Local Streets Fund	600,000	100%		600,000		600,000			300,000	300,000		
CAPXX05	Millage Concrete Street Repairs	Reliable Infrastructure	82	N/A	Replacement	Local Streets Fund	3,156,000	100%		3,156,000	850,000	2,306,000	1,578,000	728,000				
CAPXX15	Millage Asphalt Resurfacing	Reliable Infrastructure	82	N/A	Replacement	Local Streets Fund	7,400,000	100%		7,400,000	1,850,000	5,550,000	3,700,000	1,850,000				
CAPXX25	Millage Joint Sealing	Reliable Infrastructure	73	Major Roads	Replacement	Local Streets Fund	689,900	100%		689,900	90,000	599,900	92,700	95,500	98,400	101,400	104,400	107,500
CAPXX20	Millage Renewal - Improvements on Local Roads	Reliable Infrastructure	82	N/A	Rehabilitation	Local Streets Fund	3,865,000	100%		3,865,000		3,865,000		266,000	1,195,000	1,460,000	546,000	398,000
CAPXX55	Special Assessment Paving Projects (placeholder)	Reliable Infrastructure	73	Water project	Replacement	Local Streets Fund & Special Assessments	900,000	50%	450,000	450,000		450,000	75,000	75,000	75,000	75,000	75,000	75,000
	Local Street Improvements					**Subtotal**	**27,038,525**		**712,000**	**26,326,525**	**4,477,125**	**21,849,400**	**9,893,700**	**6,378,500**	**2,334,900**	**1,936,400**	**725,400**	**580,500**
Major Street Improvements																		
CAP2306	2023 Rochester Road Resurfacing	Reliable Infrastructure	107	Water project	Rehabilitation	Major Streets Fund & MDOT	4,205,768	76%	1,011,399	3,194,369	1,618,696	1,575,673	1,575,673					
CAP2308	2023 Normandy Road Resurfacing	Reliable Infrastructure	91	Water project	Rehabilitation	Major Streets Fund	4,678,127	100%		4,678,127	2,378,127	2,300,000	2,300,000					
CAP2313	2023 Greenfield/Normandy Roundabout	Reliable Infrastructure	98	N/A	New	Major Streets Fund, RCOC, Beverly Hills	1,700,000	25%	1,275,000	425,000	212,500	212,500	212,500					
CAP2314	Traffic Signal 13 Mile and Greenfield	Reliable Infrastructure	98	N/A	Replacement	Major Streets Fund, RCOC, Beverly Hills,Berkley, Southfield	300,000	25%	225,000	75,000		75,000	37,500	37,500				
CAP2338	Highway Safety Improvement Program Pedestrian Countdown Flasher Heads	Safe, Healthy and Just City	118	N/A	Replacement	Major Streets Fund/MDOT	366,000	32%	250,000	116,000	24,000	92,000	92,000					
CAP2407	Crooks Road Resurfacing	Reliable Infrastructure	91	Water project	Rehabilitation	Major Streets Fund,MDOT,RCOC	3,668,504	74%	958,504	2,710,000		2,710,000	1,355,000	1,355,000				
CAP2416	Millage Asphalt Resurfacing	Reliable Infrastructure	91	N/A	Replacement	Major Streets Fund	1,200,000	100%		1,200,000		1,200,000	600,000	600,000				
CAP2506	2025 13 Mile Road Resurfacing	Reliable Infrastructure	107	N/A	Rehabilitation	Major Streets Fund/MDOT	1,120,000	30%	783,003	336,997		336,997		168,499	168,499			
CAP2507	Coolidge Highway Resurfacing	Reliable Infrastructure	97	N/A	Rehabilitation	Major Streets Fund	1,720,000	100%		1,720,000		1,720,000		860,000	860,000			
CAP2508	2025 North Main Street Resurfacing	Reliable Infrastructure	97	N/A	Rehabilitation	Major Streets Fund	1,020,000	100%		1,020,000		1,020,000		510,000	510,000			
CAP2509	2025 13 Mile Road Resurfacing	Reliable Infrastructure	97	N/A	Rehabilitation	Major Streets Fund	2,500,000	100%		2,500,000		2,500,000		1,250,000	1,250,000			
CAP2514	2025 Downtown Road Improvements	Reliable Infrastructure	97	N/A	Rehabilitation	Major Streets Fund	1,150,000	100%		1,150,000		1,150,000		575,000	575,000			
CAP2606	2026 Rochester Road Resurfacing	Reliable Infrastructure	112	N/A	Rehabilitation	Major Streets Fund/City of Clawson/MDOT	2,220,000	75%	555,000	1,665,000		1,665,000			832,500	832,500		
CAP2607	2026 Catalpa Drive Resurfacing	Reliable Infrastructure	97	N/A	Rehabilitation	Major Streets Fund	2,040,000	100%		2,040,000		2,040,000			1,020,000	1,020,000		
CAP2608	2026 Gardenia Avenue Resurfacing	Reliable Infrastructure	97	N/A	Rehabilitation	Major Streets Fund	662,000	100%		662,000		662,000			331,000	331,000		
CAP2614	2026 Downtown Road Improvements	Reliable Infrastructure	97	N/A	Rehabilitation	Major Streets Fund	1,223,000	100%		1,223,000		1,223,000			611,500	611,500		
CAP2621	I-696 Gateway Sign	Welcoming, Engaged, and Livable Community	44	N/A	New	Major Streets Fund	1,300,000	100%		1,300,000		1,300,000				1,300,000		
CAP2706	2027 North Main Street Resurfacing	Reliable Infrastructure	97	N/A	Rehabilitation	Major Streets Fund	3,200,000	100%		3,200,000		3,200,000				1,600,000	1,600,000	
CAP2707	2027 Webster Road Reconstruction	Reliable Infrastructure	97	N/A	Rehabilitation	Major Streets Fund/City of Berkley	2,750,000	50%	1,375,000	1,375,000		1,375,000				687,500	687,500	
CAP2714	2027 Downtown Road Improvements	Reliable Infrastructure	97	N/A	Rehabilitation	Major Streets Fund	1,024,000	100%		1,024,000		1,024,000				512,000	512,000	
CAP2806	2028 11 Mile Resurfacing-CAP2806	Reliable Infrastructure	97	N/A	Rehabilitation	Major Streets Fund	3,703,000	100%		3,703,000		3,703,000					1,851,500	1,851,500
CAP2807	2028 11 Mile Resurfacing-CAP2807	Reliable Infrastructure	97	N/A	Rehabilitation	Major Streets Fund	2,410,000	100%		2,410,000		2,410,000					1,205,000	1,205,000
CAP2808	2028 11 Mile Resurfacing-CAP2808	Reliable Infrastructure	97	Water project	Rehabilitation	Major Streets Fund	1,692,000	100%		1,692,000		1,692,000					846,000	846,000
CAP2809	2028 Campbell Road Isolated Patches	Reliable Infrastructure	77	N/A	Rehabilitation	Major Streets Fund	200,000	100%		200,000		200,000					100,000	100,000
CAP2906	2029 East Fourth Street Resurfacing	Reliable Infrastructure	97	N/A	Rehabilitation	Major Streets Fund	3,355,000	100%		3,355,000		3,355,000						3,355,000
CAP2907	2029 Normandy Road and Campbell Road Concrete Patching	Reliable Infrastructure	84	N/A	Rehabilitation	Major Streets Fund	263,000	100%		263,000		263,000						263,000
CAPXX25	Annual Major Joint Seal Program	Reliable Infrastructure	73	Local Roads	Replacement	Major Streets Fund	842,800	100%		842,800	110,000	732,800	113,300	116,700	120,200	123,800	127,500	131,300
CAPXX60	Mast Arm Inspections	Reliable Infrastructure	101	N/A	Investigation	Major Streets Fund	63,400	100%		63,400	7,700	55,700	7,700	8,500	8,500	10,000	10,000	11,000
	Major Street Improvements					**Subtotal**	**50,576,599**		**6,432,906**	**44,143,693**	**4,351,023**	**39,792,670**	**6,293,673**	**5,481,199**	**6,287,199**	**7,028,300**	**6,939,500**	**7,762,800**

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City-Owned Facilities												-						
2024-1	11 Mile Parking Structure Pedestrian Entrance	Reliable Infrastructure	110	N/A	New	Auto Parking Fund	50,000	100%		50,000	-	50,000	50,000					
2024-2	South Lafayette Parking Garage Fire Suppression System	Reliable Infrastructure	90	N/A	Replacement	Auto Parking Fund	100,000	100%		100,000	-	100,000	100,000					
2024-3	South Lafayette Parking Garage Electrical Upgrades	Reliable Infrastructure	109	N/A	Replacement	Auto Parking Fund	100,000	100%		100,000	-	100,000	100,000					
2024-4	South Lafayette Parking Garage Joint and Storm Drain Repairs	Reliable Infrastructure	88	N/A	Rehabilitation	Auto Parking Fund	100,000	100%		100,000	-	100,000	100,000					
2024-5	Center Street Parking Structure Doors and Windows	Reliable Infrastructure	113	N/A	Rehabilitation	Auto Parking Fund	100,000	100%		100,000	-	100,000	100,000					
2024-6	Parking Structure Equipment Protection	Reliable Infrastructure	91	N/A	New	Auto Parking Fund	50,000	100%		50,000	-	50,000	50,000					
2024-7	City Parking Lots Resurfacing	Reliable Infrastructure	99	N/A	Replacement	Auto Parking Fund	500,000	100%		500,000		500,000	100,000	100,000	100,000	100,000	100,000	
2024-8	Parking Structures Top Coating	Reliable Infrastructure	91	N/A	New	Auto Parking Fund	100,000	100%	-	100,000	-	100,000	100,000					
2024-9	Golf Course Maintenance Building repairs	Reliable Infrastructure	118	N/A	New	Golf Course Fund	35,000	100%		35,000	-	35,000	35,000					
2024-10	Golf Course Cart Shed Lighting Upgrades	Reliable Infrastructure	118	N/A	New	Golf Course Fund	50,000	100%		50,000	-	50,000	50,000					
2024-11	Fire Station #1 Window Replacement	Reliable Infrastructure	103	N/A	Replacement	Public Safety Fund	25,000	100%		25,000	-	25,000	25,000					
2024-12	Fire Station #1 Entrance Remodel	Reliable Infrastructure	98	N/A	Rehabilitation	Public Safety Fund	30,000	100%		30,000	-	30,000	30,000					
2024-13	Solar Panels at Ice Arena & Salter Center	Environmental Leadership	88	N/A	New	Parks and Recreation Millage, ARPA, Grants, GF	1,000,000	100%		1,000,000	-	1,000,000	500,000	500,000				
2024-14	Salt Dome Repairs	Reliable Infrastructure	9	N/A	Rehabilitation	General Fund	40,000	100%		40,000	-	40,000	40,000					
2024-15	Royal Oak Animal Shelter Relocation and Construction	Efficient and Effective Services	82	N/A	New	ARPA/Federal Grant	1,250,000	12%	1,100,000	150,000	-	150,000	150,000					
2024-16	Royal Oak Golf Course Clubhouse Reconstruction	Reliable Infrastructure	89	N/A	Rehabilitation	Golf Course Fund	2,000,000	100%		2,000,000	-	2,000,000	250,000	1,750,000				
2024-17	Farmers Market Floor Restoration	Welcoming, Engaged, and Livable Community	96	N/A	Rehabilitation	Farmers Market Fund	32,000	100%		32,000	-	32,000	32,000					
2024-18	Farmers Market-Preservation and Enhancement of Interior Walls	Welcoming, Engaged, and Livable Community		N/A	Rehabilitation	Farmers Market Fund/DDA	12,000	100%		12,000	-	12,000	12,000					
2024-19	Farmers Market-Electrical Upgrade	Safe, Healthy and Just City	103	N/A	Rehabilitation	Farmers Market Fund	28,500	100%		28,500	-	28,500	28,500					
2024-20	Farmers Market West Porch Enclosure	Welcoming, Engaged, and Livable Community	90	N/A	New	Farmers Market Fund	27,000	100%		27,000	-	27,000	27,000					
2024-21	Salter Center Parking Lot Repaving	Reliable Infrastructure	85	N/A	Replacement	General Fund	400,000	100%		400,000	-	400,000		400,000				
2024-22	Library Roof Replacement	Reliable Infrastructure	109	N/A	Replacement	Library Fund	325,000	100%		325,000	-	325,000		325,000				
2024-23	Library Boiler Room Waterproofing	Reliable Infrastructure	116	N/A	New	Library Fund	60,000	100%		60,000	-	60,000	60,000					
2024-24	Library Loading Dock Improvements	Reliable Infrastructure	139	N/A	Rehabilitation	Library Fund	35,000	100%		35,000	-	35,000	35,000					
2024-25	Senior Center Bathroom Renovations	Safe, Healthy and Just City	105	N/A	Rehabilitation	Senior Center Fund	104,000	100%		104,000	-	104,000	104,000					
2024-26	Senior Center Floor Replacement	Safe, Healthy and Just City	105	N/A	Rehabilitation	Senior Center Fund	50,000	100%		50,000	-	50,000	50,000					
2024-27	Library Solar Roof Installation	Environmental Leadership	70	2024-22	New	ARPA Funds	329,000	100%		329,000	-	329,000		329,000				
	City-Owned Facilities					**Subtotal**	**6,932,500**		**1,100,000**	**5,832,500**	**-**	**5,832,500**	**2,128,500**	**3,404,000**	**100,000**	**100,000**	**100,000**	**-**
Parks and Grounds							-			-								
CAP2363	Royal Oak Arboretum Improvements	Reliable Infrastructure	83	N/A	New	General Fund and Oakland County Grant	95,000	25%	71,250	23,750	1,875	21,875	21,875					
CAP2316	Salter Center Circle Drive and ADA Parking	Welcoming, Engaged, and Livable Community	85	Local Streets	New	General Fund	95,000	100%	-	95,000	47,500	47,500	47,500					
2024-28	City-wide ROW Tree Planting	Environmental Leadership	71	N/A	New	Parks and Recreation Millage, CDBG	300,000	100%	-	300,000	-	300,000	100,000	100,000	100,000			
2024-29	Upton Park Soccer Field Development	Safe, Healthy and Just City	71	N/A	New	Parks and Recreation Millage	75,000	100%	-	75,000	-	75,000	75,000					
2024-30	Fernwood Park Improvements	Welcoming, Engaged, and Livable Community	100	N/A	Replacement	Parks and Recreation Millage, CDBG	500,000	100%	-	500,000	-	500,000		500,000				
2024-31	Memorial and Worden Park Irrigation Systems	Efficient and Effective Services	77	N/A	New	Parks and Recreation Millage, CDBG	90,000	100%	-	90,000	-	90,000	90,000					
2024-32	Miller Park Improvements	Welcoming, Engaged, and Livable Community	95	N/A	Replacement	Parks and Recreation Millage, CDBG	500,000	100%		500,000	-	500,000			500,000			
2024-33	Kenwood Park - Basketball/Tennis Court Improvements	Safe, Healthy and Just City	91	N/A	New	Parks and Recreation Millage	70,000	100%		70,000	-	70,000	70,000					
2024-34	Lockman Park Upgrade	Welcoming, Engaged, and Livable Community	90	N/A	Rehabilitation	CDBG Fund	2,000,000	100%		2,000,000	-	2,000,000		2,000,000				
2024-35	Tennis Court & Pickleball Court Repairs/Replacements	Welcoming, Engaged, and Livable Community	95	N/A	Rehabilitation	Parks and Recreation Millage	1,200,000	100%		1,200,000	-	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000
2024-36	Worden Park-Upgrade	Welcoming, Engaged, and Livable Community	90	N/A	Rehabilitation	CDBG Fund	3,000,000	100%		3,000,000	-	3,000,000	3,000,000					

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2024-37	Clawson Park-Upgrade	Welcoming, Engaged, and Livable Community	98	N/A	Rehabilitation	CDBG Fund	500,000	100%		500,000		500,000			500,000			
2024-38	Elks Park-Upgrade	Safe, Healthy and Just City	130	N/A	Rehabilitation	Parks and Recreation Millage	1,600,000	100%		1,600,000		1,600,000		1,600,000				
2024-39	Batting Cage Tunnel-Memorial Park	Safe, Healthy and Just City	49	N/A	New	Parks and Recreation Millage	70,000	100%		70,000		70,000	70,000					
2024-40	Storage and Locker Rooms	Efficient and Effective Services	100	N/A	Replacement	Parks and Recreation Millage	300,000	100%		300,000	-	300,000		300,000				
2024-41	ADA Grandstands/Press Box	Welcoming, Engaged, and Livable Community	119	N/A	New	Parks and Recreation Millage	450,000	100%		450,000	-	450,000	450,000					
2024-42	Park Drainage	Environmental Leadership	92	N/A	Rehabilitation	Parks and Recreation Millage	550,000	100%		550,000		550,000	110,000	110,000	110,000	110,000	110,000	
2024-43	Bicycle Racks and Repair Stations	Efficient and Effective Services	85	N/A	New	Parks and Recreation Millage	50,000	100%		50,000		50,000	50,000					
2024-44	Quickstad Park Soccer Field Lights	Welcoming, Engaged, and Livable Community	67	N/A	New	Parks and Recreation Millage	600,000	100%		600,000		600,000			600,000			
2024-45	Wagner Park Disc Golf Course Upgrades	Welcoming, Engaged, and Livable Community	60	N/A	New	Parks and Recreation Millage	200,000	100%		200,000		200,000			200,000			
2024-46	Memorial Park Athletic Turf	Welcoming, Engaged, and Livable Community	115	N/A	New	Parks and Recreation Millage	600,000	100%		600,000		600,000		300,000	300,000			
2024-47	Nature Areas ADA Trails	Welcoming, Engaged, and Livable Community	87	N/A	Replacement	Parks and Recreation Millage	300,000	100%		300,000		300,000		150,000	150,000			
2024-48	Gunn Dyer Park Upgrades	Welcoming, Engaged, and Livable Community	90	N/A	Rehabilitation	Parks and Recreation Millage	500,000	100%		500,000		500,000			500,000			
2024-49	Red Run Park Upgrades	Welcoming, Engaged, and Livable Community	97	N/A	Rehabilitation	Parks and Recreation Millage	1,500,000	100%		1,500,000		1,500,000			1,500,000			
2024-50	Dickinson Park	Welcoming, Engaged, and Livable Community	97	N/A	Rehabilitation	Parks and Recreation Millage	700,000	100%		700,000		700,000	700,000					
2024-51	Park Restrooms	Welcoming, Engaged, and Livable Community	66	N/A	New	Parks and Recreation Millage	1,000,000	100%		1,000,000		1,000,000			500,000	500,000		
2024-52	Exchange Park	Welcoming, Engaged, and Livable Community	92	N/A	Rehabilitation	Parks and Recreation Millage	700,000	100%		700,000		700,000		700,000				
2024-53	Memorial Park Scoreboards	Efficient and Effective Services	72	N/A	Replacement	Parks and Recreation Millage	600,000	100%		600,000		600,000		300,000	300,000			
2024-54	Park Connectivity	Welcoming, Engaged, and Livable Community	67	N/A	New	Parks and Recreation Millage	1,000,000	100%		1,000,000		1,000,000		500,000	500,000			
2024-55	Whittier and Upton Park Pickleball Courts	Welcoming, Engaged, and Livable Community	95	N/A	Rehabilitation	Parks and Recreation Millage	500,000	100%		500,000		500,000		250,000	250,000			
2024-56	Mark Twain Dog Park Shelter	Welcoming, Engaged, and Livable Community	78	N/A	New	Parks and Recreation Millage	200,000	100%		200,000		200,000		200,000				
2024-57	Maudlin Park Upgrades	Welcoming, Engaged, and Livable Community	90	N/A	Rehabilitation	Parks and Recreation Millage	500,000	100%		500,000		500,000			500,000			
2024-58	Westwood Park	Welcoming, Engaged, and Livable Community	90	N/A	Rehabilitation	Parks and Recreation Millage	500,000	100%		500,000		500,000				500,000		
	Parks & Grounds					**Subtotal**	**20,845,000**		**71,250**	**20,773,750**	**49,375**	**20,724,375**	**4,984,375**	**7,210,000**	**6,710,000**	**1,310,000**	**310,000**	**200,000**
Information Technology																		
CAP1103	Computer Replacement Program (ongoing)	Efficient and Effective Services	42	N/A	Replacement	IT Fund / Internal Service Fund User Charges	450,000	100%	-	450,000	**	450,000	75,000	75,000	75,000	75,000	75,000	75,000
CAP1104	Office Software and Training Program	Efficient and Effective Services	37	N/A	Replacement	IT Fund / Internal Service Fund User Charges	288,000	100%	-	288,000	**	288,000	48,000	48,000	48,000	48,000	48,000	48,000
CAP1105	Server-Network-Cabling Infrastructure	Efficient and Effective Services	43	N/A	Replacement	IT Fund / Internal Service Fund User Charges	300,000	100%	-	300,000	**	300,000	50,000	50,000	50,000	50,000	50,000	50,000
CAP1302	GIS Integration	Efficient and Effective Services	39	N/A	New	IT Fund / Internal Service Fund User Charges	360,000	100%	-	360,000	**	360,000	60,000	60,000	60,000	60,000	60,000	60,000
CAP1403	Mobile Workforce	Efficient and Effective Services	37	N/A	New	IT Fund / Internal Service Fund User Charges	48,000	100%	-	48,000	**	48,000	8,000	8,000	8,000	8,000	8,000	8,000
CAP1726	Disaster Recovery Solution	Efficient and Effective Services	106	N/A	New	IT Fund / Internal Service Fund User Charges	450,000	100%	-	450,000	**	450,000	75,000	75,000	75,000	75,000	75,000	75,000
2024-59	Recreation Program Software	Efficient and Effective Services	82	N/A	New	Parks and Recreation Millage	15,000	100%		15,000		15,000	15,000					
	Information Technology					**Subtotal**	**1,911,000**		**-**	**1,911,000**	**-**	**1,911,000**	**331,000**	**316,000**	**316,000**	**316,000**	**316,000**	**316,000**
Vehicles / Equipment / Large Studies / Other																		
2024-60	EV Fleet Charging Infrastructure	Environmental Leadership	108	N/A	New	Motor Pool Fund	250,000	100%		250,000	-	250,000	250,000					
2024-61	Master Plan Update	Welcoming, Engaged, and Livable Community	102	N/A	New	General Fund	290,000	100%		290,000	170,000	120,000	120,000					
2024-62	Convert City Owned Street Lights to LED	Environmental Leadership	113	N/A	New	Major/Local Streets Fund	400,000	100%		400,000	-	400,000	400,000					
2024-63	Ice Arena Edger	Efficient and Effective Services	87	N/A	New	Parks and Recreation Millage, General Fund	10,000	100%		10,000	-	10,000	10,000					
2024-64	Ambulance	Efficient and Effective Services	112	N/A	Replacement	Public Safety Fund	308,000	100%		308,000	-	308,000	308,000					
2024-65	License Plate Recognition	Safe, Healthy and Just City	95	N/A	New	Public Safety Fund	199,200	100%		199,200	-	199,200	36,700	32,500	32,500	32,500	32,500	32,500
2024-66	Police Radar Replacement	Safe, Healthy and Just City	123	N/A	Replacement	Public Safety Fund	63,000	100%		63,000	-	63,000	63,000					
2024-67	Police Uniform Upgrade	Safe, Healthy and Just City	85	N/A	Replacement	Public Safety Fund	79,000	100%		79,000	-	79,000	79,000					
2024-68	Senior Center HVAC Replacements	Safe, Healthy and Just City	105	N/A	Replacement	Senior Center Fund	13,000	100%		13,000	-	13,000	13,000					

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2024-69	Police Officer Technology (bodycams, storage, stun devices)	Safe, Healthy and Just City	105	N/A	Replacement	Public Safety Fund	1,200,000	100%	-	1,200,000	**	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000
2024-70	Motor Pool Vehicle Replacement Plan	Efficient and Effective Services	125	N/A	Replacement	Motor Pool Fund / Internal Service Fund User Charges	10,357,772	100%	-	10,357,772	**	10,357,772	986,673	1,959,400	2,007,570	1,905,867	2,206,958	1,291,304
	Vehicles / Equipment / Other					**Subtotal**	**13,169,972**		**-**	**13,169,972**	**170,000**	**12,999,972**	**2,466,373**	**2,191,900**	**2,240,070**	**2,138,367**	**2,439,458**	**1,523,804**
				GRAND TOTAL OF ALL CITY PROJECTS			**170,678,459**		**12,300,156**	**158,378,303**	**11,341,136**	**147,037,167**	**33,578,921**	**32,953,049**	**24,827,119**	**19,205,617**	**18,391,358**	**18,081,104**
Projects Under Review																		
tbd	City Recreation Center	Welcoming, Engaged, and Livable Community	73	N/A	New	Sponsorship, municipal bond, GF	30,000,000	100%		30,000,000		30,000,000	-	14,000,000	9,000,000	7,000,000	-	
tbd	Skatepark	Welcoming, Engaged, and Livable Community	79	N/A	New	DNR Grants, Tony Hawk Foundation, Parks and Rec Millage	500,000	100%		500,000	-	500,000	500,000					

WATER & SEWER IMPROVEMENTS

CAP1999	Water System Analysis and Updates to Water Reliability, Asset Management, and Risk Resilience Plans		
Project Length:	2025-2026	**City Share:**	100%
Estimated Project Cost:	$70,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Leads to more reliable water system, fewer breaks and fewer emergency repairs		
Description:	Water Reliability Study Update, Water Asset Management Plan Update, Water Risk Resilience Plan Preparation, Quality Control Review of Water and Sewer GIS Database.		

CAP2306	2023 Rochester Road Resurfacing (water main improvements)		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$331,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Rochester Road resurfacing from Catalpa to 13 Mile Road; MDOT funded for 12 Mile to 13 Mile. Also upsize 6" water main to be 8" water main from Dewey to 12 Mile Road. Install rain gardens on west side of road near Dewey, Wagner Park, and Linden.		

CAP2308	2023 Major Road Resurfacing (water main improvements)		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$1,200,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Resurfacing of Normandy (Coolidge to Crooks) + 12" water main, Lincoln Avenue (Lafayette to Knowles), Vinsetta Blvd (Woodward to 12 Mile); all projects include traffic calming.		

CAP2310	2023 Water Main Improvements		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$2,635,364	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Installation of new 8" water main on Longfellow (Parent to Harrison), E 6th Street (Knowles to S. Alexander), and new 12" water main on W. Houstonia (Beechwood to Main). Replacing lead service lines where encountered. Project includes road millage concrete street repairs and asphalt resurfacing millage work along with water main improvements.		

CAP2335	2023 Road Reconstruction (water main improvements)		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$300,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Road replacement: Brockton (Helene to Stephenson), E Hudson (Stephenson to dead end), Helene (11 Mile to Fourth), Woodsboro (Vinsetta to dead end), Ferris (Genesee to 14 Mile), E Seventh (Williams to Troy), E Houstonia (N Vermont to Campbell), Parkdale (N Vermont to Wilson). Install 8" water main on E Hudson and Woodsboro.		

CAP2350	Aerial Flyover of City for Stormwater Mapping		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$170,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Leads to stormwater utility, a dedicated funding source for stormwater projects		
Description:	Every 3 years, hire vendor to perform aerial flyover of Royal Oak to get updated impervious areas for stormwater utility calculations. Typically November or February is best time of year. First flyover was done February 2019; next flyover to be performed once legislation and lawsuits regarding stormwater utility are resolved.		

CAP2499	Royal Oak Sewer Study		
Project Length:	2024-2026	**City Share:**	25%
Estimated Project Cost:	$500,000	**Funding Source:**	Water & Sewer Fund / Rates & BRIC Grant
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	The city is applying for BRIC grant to perform extensive study/modeling of city's sewer system to determine effects of climate changes and determine if new sewers/retention basins, green infrastructure, etc. needs to be programmed for future years.		

CAP2407	Crooks Road Resurfacing (water main improvements)		
Project Length:	2023-2025	**City Share:**	100%
Estimated Project Cost:	$580,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Crooks Road Resurfacing from Main to 13 Mile Road; Main to Webster has federal funding. Replace water main Webster to Royal and Lloyd to Vinsetta.		

CAP2410	2024 Water Main Improvements-CAP2410		
Project Length:	2023-2025	**City Share:**	100%
Estimated Project Cost:	$1,347,500	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Installation of new water main on Northwood Boulevard (Maplewood to Crooks) and Sycamore (Maplewood to Bonnie View). Also includes road resurfacing and traffic calming on Northwood from Woodward to Crooks, road resurfacing of Sycamore and Maplewood.		

CAP2411	2024 Water Main Improvements-CAP2411		
Project Length:	2023-2025	**City Share:**	100%
Estimated Project Cost:	$1,275,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Installation of new 8" water main on Forest (Main to Rosedale), Virginia (Pingree to dead end), N Alexander (13 Mile to Woodlawn), N. Blair (13 Mile to Woodlawn). Project includes concrete street repairs and asphalt resurfacing millage work along with water main improvements.		

CAP2435	2024 Road Reconstruction (water main improvements)		
Project Length:	2023-2025	**City Share:**	100%
Estimated Project Cost:	$578,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Road replacement: Albert (Greenfield to Garden), Hillside (13 Mile to Hillside Ct), Samoset (Groveland to Olivia), Samoset (Elmwood to Robinwood), Massoit (Cooper to Elmwood), Parkview (Sheffield to Hillside), Nakota (Fernlee to dead end), Nakota (Hampton to Tonawanda), Vinsetta (east of Crooks to Marais), Ravena (Chester to dead end). New 8" water main on Parkview and Vinsetta.		

CAP2440	2024 Green Infrastructure Improvements-CAP2440		
Project Length:	2023-2025	**City Share:**	100%
Estimated Project Cost:	$200,000	**Funding Source:**	ARPA Funds
Strategic Goal Alignment:	Environmental Leadership		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Plan to install green infrastructure installations around the city each year using ARPA funds through 2026. This project is a placeholder for another GI location in the city to be determined through future study efforts.		

CAP2441	2024 Green Infrastructure Improvements-CAP2441		
Project Length:	2023-2025	**City Share:**	100%
Estimated Project Cost:	$913,000	**Funding Source:**	ARPA Funds
Strategic Goal Alignment:	Environmental Leadership		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	This project is to improve road ponding issues at intersection of Arden Place and Sheridan Drive with substantial green infrastructure; also includes upgrading 4" water main along Arden Place (west side) to be 8" diameter.		

CAP2510	2025 Water Main Improvements-CAP2510		
Project Length:	2024-2026	**City Share:**	100%
Estimated Project Cost:	$1,830,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Water main upgrades on:Woodward, Buckingham to Normandy; Woodward, north of Starr; Chester, Hillside to Dukeshire, Dukeshire - Chester to Normandy; Sheridan/Arden Place, Yorba Linda (Dukeshire to Woodward); Ravena (Woodward to Chester). Also includes road millage improvements on the local roads including full reconstruct of Yorba Linda.		

CAP2511	2025 Water Main Improvements-CAP2511		
Project Length:	2024-2026	**City Share:**	100%
Estimated Project Cost:	$2,100,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Water main upgrades on: York (Huntington to city line), Oakdale (4th St to 11 Mile), Rosewold (Normandy to Massoit), Nakota (Hillcrest to Crooks), Lexington (Marais to N Washington). Also includes road millage improvements on these roads.		

CAP2540	2025 Green Infrastructure Improvements		
Project Length:	2024-2026	**City Share:**	100%
Estimated Project Cost:	$1,300,000	**Funding Source:**	ARPA Funds
Strategic Goal Alignment:	Environmental Leadership		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Plan to install green infrastructure installations around the city each year using ARPA funds through 2026. This project is to use green space in VFW park to divert stormwater off adjacent roads as recommended in 2018 green infrastructure study.		

CAP2610	2026 Water Main Improvements		
Project Length:	2025-2027	**City Share:**	100%
Estimated Project Cost:	$2,050,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	8" Water main upgrades on Clifton, Fern and Ardmore (12 Mile to Beaver) and also 12" water main on Vinsetta (12 Mile to Crooks). Includes road millage improvements from 2015-2024 millage.		

CAP2640	2026 Green Infrastructure Improvements		
Project Length:	2025-2027	**City Share:**	100%
Estimated Project Cost:	$200,000	**Funding Source:**	ARPA Funds
Strategic Goal Alignment:	Environmental Leadership		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Plan to install green infrastructure installations around the city each year using ARPA funds through 2026. Placeholder project - green infrastructure location in the city to be determined through future study efforts.		

CAP2710	2027 Water Main Improvements		
Project Length:	2026-2028	**City Share:**	100%
Estimated Project Cost:	$3,250,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Placeholder for 2027 projects; use recommendations from 2025 Water Asset Management Plan to determine priority of water main replacements.		

CAP2808	11 Mile Road Resurfacing		
Project Length:	2027-2029	**City Share:**	100%
Estimated Project Cost:	$400,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Resurfacing 11 Mile from Campbell to Stephenson; possibly installing road diet based on master plan recommendations. Replace water main with 8" from Campbell to Kenwood.		

CAP2810	2028 Water Main Improvements		
Project Length:	2027-2029	**City Share:**	100%
Estimated Project Cost:	$3,250,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Placeholder for 2028 projects; use recommendations from 2025 Water Asset Management Plan to determine priority of water main replacements.		

CAP2910	2029 Water Main Improvements		
Project Length:	2028-2029	**City Share:**	100%
Estimated Project Cost:	$1,625,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Placeholder for 2029 water main projects; use recommendations from 2025 Water Asset Management Plan to determine priority of water main replacements.		

CAPXX01	Concrete Pavement And Prepaid Sidewalk Improvements		
Project Length:	2023-2029	**City Share:**	100%
Estimated Project Cost:	$2,550,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Program to replace road panels removed for water main or sewer dig-ups by DPS, removals on local streets by private contractors who pre-pay for the road replacements, replacement of road, driveway and/or sidewalk for resident who requests and pre-pays for the work.		

CAPXX55	Water Main Upgrades on Future Special Assessment Paving Projects (placeholder)		
Project Length:	2023-2029	**City Share:**	100%
Estimated Project Cost:	$450,000	**Funding Source:**	Water & Sewer Fund / Rates & Special Assessment
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Special assessment paving of unimproved streets. No known projects in 2024 or beyond, keep as a placeholder future projects.		

CAPXX75	Sewer Televising & Root Control (City Wide)		
Project Length:	2023-2029	**City Share:**	100%
Estimated Project Cost:	$4,221,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Televise sewers to determine condition and perform root treatment where needed; also identify locations where spot repairs or lining needs to be done.		

CAPXX85	City Wide Sewer Lining		
Project Length:	2023-2029	**City Share:**	100%
Estimated Project Cost:	$6,105,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Based on results of sewer televising, line sewer with cured-in-place structural liner to reduce root intrusion, eliminate mineral deposits, improve sewer flow and extend life of the sewer.		

CAPXX95	City Wide Spot Sewer Repairs		
Project Length:	2023-2029	**City Share:**	100%
Estimated Project Cost:	$4,264,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Based on results of sewer televising, excavate and repair broken sections of sanitary and combined sewers in various locations city wide.		

SIDEWALK IMPROVEMENTS

CAPXX02	Sidewalk Improvement Program		
Project Length:	2023-2027	**City Share:**	10%
Estimated Project Cost:	$4,010,000	**Funding Source:**	Local Streets Fund & Direct Bills
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Improve safety thus reducing liability expenses due to fewer trip and fall claims.		
Description:	City-wide sidewalk improvement program. Direct bill to residents for sidewalk work adjacent to their property. City pays for handicap ramps at property corners and sidewalk work along city properties.		

CAPXX04	Sidewalk Ramp Improvement		
Project Length:	2026-2029	**City Share:**	100%
Estimated Project Cost:	$2,500,000	**Funding Source:**	Local Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Improve all handicap ramps in target area over a multi-year program.		

LOCAL STREET IMPROVEMENTS

CAP2310	2023 Road Improvements (due to water main construction)		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$504,625	**Funding Source:**	Local Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Installation of new 8" water main on Longfellow (Parent to Harrison), E 6th Street (Knowles to S. Alexander), and new 12" water main on W. Houstonia (Beechwood to Main). Replacing lead service lines where encountered. Project includes road millage concrete street repairs and asphalt resurfacing millage work along with water main improvements.		

CAP2335	2023 Road Improvements		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$2,575,000	**Funding Source:**	Local Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Road replacement: Brockton (Helene to Stephenson), E Hudson (Stephenson to dead end), Helene (11 Mile to Fourth), Woodsboro (Vinsetta to dead end), Ferris (Genesee to 14 Mile), E Seventh (Williams to Troy), E Houstonia (N Vermont to Campbell), Parkdale (N Vermont to Wilson). Install 8" water main on E Hudson and Woodsboro.		

CAP2336	Special Assessment Paving		
Project Length:	2023-2024	**City Share:**	54%
Estimated Project Cost:	$520,000	**Funding Source:**	Local Streets fund & Special Assessments
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Special assessment paving of Parkdale from Rochester to Ardmore.		

CAP2337	Special Assessment Paving		
Project Length:	2023-2024	**City Share:**	78%
Estimated Project Cost:	$100,000	**Funding Source:**	Local Streets fund & Special Assessments
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Special assessment paving of Fairgrove from Forest to 149 feet north.		

CAP2410	2024 Road Improvements (due to water main construction)-CAP2410		
Project Length:	2023-2025	**City Share:**	100%
Estimated Project Cost:	$2,400,000	**Funding Source:**	Local Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Installation of new water main on Northwood Boulevard (Maplewood to Crooks) and Sycamore (Maplewood to Bonnie View). Also includes road resurfacing on Northwood from Woodward to Crooks, Sycamore and Maplewood.		

CAP2411	2024 Road Improvements (due to water main construction)-CAP2411		
Project Length:	2023-2025	**City Share:**	100%
Estimated Project Cost:	$250,000	**Funding Source:**	Local Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Installation of new 8" water main on Forest (Main to Rosedale), Virginia (Pingree to dead end), N. Alexander (13 Mile to Woodlawn), N. Blair (13 Mile to Woodlawn). Project includes concrete street repairs and asphalt resurfacing millage work along with water main improvements.		

CAP2435	2024 Road Reconstruction		
Project Length:	2023-2025	**City Share:**	100%
Estimated Project Cost:	$2,745,000	**Funding Source:**	Local Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Road replacement: Albert (Greenfield to Garden), Hillside (13 Mile to Hillside Ct), Samoset (Groveland to Olivia), Samoset (Elmwood to Robinwood), Massoit (Cooper to Elmwood), Parkview (Sheffield to Hillside), Nakota (Fernlee to dead end), Nakota (Hampton to Tonawanda), Vinsetta (east of Crooks to Marais), Ravena (Chester to dead end). New 8" water main on Parkview and Vinsetta.		

CAP2510	2025 Road Improvements (due to water main construction)-CAP2510		
Project Length:	2024-2026	**City Share:**	100%
Estimated Project Cost:	$1,133,000	**Funding Source:**	Local Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Water main upgrades on: Woodward, Buckingham to Normandy; Woodward, north of Starr; Chester, Hillside to Dukeshire, Dukeshire to Chester to Normandy; Sheridan/Arden Place (plus rain gardens), Yorba Linda (Dukeshire to Woodward); Ravena (Woodward to Chester). Also includes road millage improvements on the local roads including full reconstruct of Yorba Linda.		

CAP2511	2025 Road Improvements (due to water main construction)-CAP2511		
Project Length:	2024-2026	**City Share:**	100%
Estimated Project Cost:	$200,000	**Funding Source:**	Local Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Water main upgrades on:York (Huntington to city line), Oakdale (4th St to 11 Mile), Rosewold (Normandy to Massoit), Nakota (Hillcrest to Crooks), Lexington (Marais to N Washington). Also includes road millage improvements on these roads.		

CAP2610	2026 Road Improvements (due to water main construction)		
Project Length:	2025-2027	**City Share:**	100%
Estimated Project Cost:	$600,000	**Funding Source:**	Local Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	8" Water main upgrades on Clifton, Fern and Ardmore (12 Mile to Beaver) and also 12" water main on Vinsetta (12 Mile to Crooks). Includes road millage improvements from 2015-2024 millage.		

CAPXX05	Millage Concrete Street Repairs		
Project Length:	2023-2025	**City Share:**	100%
Estimated Project Cost:	$3,156,000	**Funding Source:**	Local Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Repairs on concrete streets as part of the road millage.		

CAPXX15	Millage Asphalt Resurfacing		
Project Length:	2023-2025	**City Share:**	100%
Estimated Project Cost:	$7,400,000	**Funding Source:**	Local Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing local asphalt streets as part of the 2015-2024 road millage.		

CAPXX25	Millage Joint Sealing		
Project Length:	2023-2029	**City Share:**	100%
Estimated Project Cost:	$689,900	**Funding Source:**	Local Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Joint sealing previously resurfaced local asphalt streets as part of the 2015-2024 road millage and resurfacing previously resurfaced major roads. Program extends to 2029 and assumes renewal of the road millage for a funding source; if not approved, remove local road joint sealing after 2024.		

CAPXX20	Millage Renewal - Improvements on Local Roads		
Project Length:	2024-2029	**City Share:**	100%
Estimated Project Cost:	$3,865,000	**Funding Source:**	Local Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	If road millage is renewed, set aside funding each year to continue maintenance of local roads (resurfacing, reconstructs and/or concrete patching).		

CAPXX55	Special Assessment Paving Projects (placeholder)		
Project Length:	2023-2029	**City Share:**	50%
Estimated Project Cost:	$900,000	**Funding Source:**	Local Streets fund & Special Assessments
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Special assessment paving of unimproved streets. Placeholder for future projects.		

MAJOR STREET IMPROVEMENTS

CAP2306	2023 Rochester Road Resurfacing		
Project Length:	2023-2024	**City Share:**	76%
Estimated Project Cost:	$4,205,768	**Funding Source:**	Major Streets fund & MDOT
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Rochester Rd Resurfacing from Catalpa to 13 Mile Road; MDOT funded for 12 Mile to 13 Mile. Also upsize 6" water main to be 8" water main from Dewey to 12 Mile Road (approx. 600 feet). Install rain gardens on west side of road near Dewey, Wagner Park, and Linden.		

CAP2308	2023 Normandy Road Resurfacing		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$4,678,127	**Funding Source:**	Major Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing of Normandy (Coolidge to Crooks) + 12" water main, Lincoln Avenue (Lafayette to Knowles), Vinsetta Blvd (Woodward to 12 Mile); all projects include traffic calming.		

CAP2313	2023 Greenfield/Normandy Roundabout		
Project Length:	2023-2024	**City Share:**	25%
Estimated Project Cost:	$1,700,000	**Funding Source:**	Major Streets Fund, RCOC, Beverly Hills
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Installation of roundabout at Normandy and Greenfield Road in partnership with RCOC and Beverly Hills.		

CAP2314	Traffic Signal 13 Mile and Greenfield		
Project Length:	2023-2025	**City Share:**	25%
Estimated Project Cost:	$300,000	**Funding Source:**	Major Streets Fund, RCOC, Beverly Hills,Berkley, Southfield
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	RCOC is replacing traffic signal at 13 Mile and Greenfield, Royal Oak's portion is 25%.		

CAP2338	Highway Safety Improvement Program Pedestrian Countdown Flasher Heads		
Project Length:	2023-2024	**City Share:**	32%
Estimated Project Cost:	$366,000	**Funding Source:**	Major Streets Fund/MDOT
Strategic Goal Alignment:	Safe, Healthy and Just City		
Impact on the Operating Budget:	Unknown		
Description:	Received Highway Safety Improvement Program (HSIP) funding for pedestrian countdown flashers at all city signals. These provide countdown numbers instead of flashing hand/person symbols.		

CAP2407	Crooks Road Resurfacing		
Project Length:	2023-2025	**City Share:**	74%
Estimated Project Cost:	$3,668,504	**Funding Source:**	Major Streets Fund,MDOT,RCOC
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Crooks Road resurfacing from Main to 13 Mile Road; replace water main Webster to Royal and Lloyd to Vinsetta. Federal funding for section of Main to Webster.		

CAP2416	Millage Asphalt Resurfacing		
Project Length:	2023-2025	**City Share:**	100%
Estimated Project Cost:	$1,200,000	**Funding Source:**	Major Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Downtown streets in need of resurfacing.		

CAP2506	2025 13 Mile Road Resurfacing		
Project Length:	2024-2026	**City Share:**	30%
Estimated Project Cost:	$1,120,000	**Funding Source:**	Major Streets Fund/MDOT
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	13 Mile Road resurfacing from Rochester to Campbell Road; MDOT funding portion of project. Evaluate installation of dedicated right-turn lane at Campbell Road.		

CAP2507	Coolidge Highway Resurfacing		
Project Length:	2024-2026	**City Share:**	100%
Estimated Project Cost:	$1,720,000	**Funding Source:**	Major Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing Coolidge Hwy from 14 Mile to northern city limit.		

CAP2508	2025 North Main Street Resurfacing		
Project Length:	2024-2026	**City Share:**	100%
Estimated Project Cost:	$1,020,000	**Funding Source:**	Major Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing of N. Main Street from 13 Mile Road to northern city limit.		

CAP2509	2025 13 Mile Road Resurfacing		
Project Length:	2024-2026	**City Share:**	100%
Estimated Project Cost:	$2,500,000	**Funding Source:**	Major Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing of 13 Mile Road from Woodward to Crooks.		

CAP2514	2025 Downtown Road Improvements		
Project Length:	2024-2026	**City Share:**	100%
Estimated Project Cost:	$1,150,000	**Funding Source:**	Major Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing Sixth Street (Washington to Center) reconstructing Williams Street (Third to Seventh).		

CAP2606	2026 Rochester Road Resurfacing		
Project Length:	2025-2027	**City Share:**	75%
Estimated Project Cost:	$2,220,000	**Funding Source:**	Major Streets Fund/City of Clawson/MDOT
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing of Rochester Road from 13 Mile to 14 Mile Road. Installing Road Diet within Royal Oak portion, up to 14 Mile Road if Clawson approves. Applying for Transportation Improvement Funding (TIP) funding for portion of the job; have some partial National Highway Performance Program (NHPP) funding to cover most of Clawson's share of the road.		

CAP2607	2026 Catalpa Drive Resurfacing		
Project Length:	2025-2027	**City Share:**	100%
Estimated Project Cost:	$2,040,000	**Funding Source:**	Major Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing Catalpa from Woodward to Main.		

CAP2608	2026 Gardenia Avenue Resurfacing		
Project Length:	2025-2027	**City Share:**	100%
Estimated Project Cost:	$662,000	**Funding Source:**	Major Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing Gardenia from Campbell to Stephenson.		

CAP2614	2026 Downtown Road Improvements		
Project Length:	2025-2027	**City Share:**	100%
Estimated Project Cost:	$1,223,000	**Funding Source:**	Major Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing E Third (Main to Knowles, E Fifth (Williams to Troy), S Center (Fifth to Fourth) both sides of railroad tracks.		

CAP2621	I-696 Gateway Sign		
Project Length:	2026-2027	**City Share:**	100%
Estimated Project Cost:	$1,300,000	**Funding Source:**	Major Streets fund
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	City is considering installation of a "Welcome to Royal Oak" or similar type of sign on I-696 at the Bermuda / Mohawk bridge, to be designed and constructed as part of the MDOT I696 project in 2026/2027.		

CAP2706	2027 North Main Street Resurfacing		
Project Length:	2026-2028	**City Share:**	100%
Estimated Project Cost:	$3,200,000	**Funding Source:**	Major Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing N. Main Street from Catalpa to 13 Mile Road.		

CAP2707	2027 Webster Road Reconstruction		
Project Length:	2026-2028	**City Share:**	50%
Estimated Project Cost:	$2,750,000	**Funding Source:**	Major Streets Fund/City of Berkley
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Webster Road reconstruction from Greenfield to Coolidge. Berkley owns half of the road; possibly split cost or only build half.		

CAP2714	2027 Downtown Road Improvements		
Project Length:	2026-2028	**City Share:**	100%
Estimated Project Cost:	$1,024,000	**Funding Source:**	Major Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing S Lafayette (Lincoln to Fourth), S Center (Fifth to Sixth), W Fifth (Washington to Center), E Sixth (Williams to Troy).		

CAP2806	2028 11 Mile Resurfacing-CAP2806		
Project Length:	2027-2029	**City Share:**	100%
Estimated Project Cost:	$3,703,000	**Funding Source:**	Major Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing 11 Mile from Woodward to Main Street; possibly installing road diet, streetscape and lighting based on Master Plan recommendations.		

CAP2807	2028 11 Mile Resurfacing-CAP2807		
Project Length:	2027-2029	**City Share:**	100%
Estimated Project Cost:	$2,410,000	**Funding Source:**	Major Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing 11 Mile from Main Street to Campbell; possibly installing road diet. Will base work on Master Plan recommendations.		

CAP2808	2028 11 Mile Resurfacing-CAP2808		
Project Length:	2027-2029	**City Share:**	100%
Estimated Project Cost:	$1,692,000	**Funding Source:**	Major Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing 11 Mile from Campbell to Stephenson; possibly installing road diet. Will base work on Master Plan recommendations. Replace water main with 8" from Campbell to Kenwood.		

CAP2809	2028 Campbell Road Isolated Patches		
Project Length:	2027-2029	**City Share:**	100%
Estimated Project Cost:	$200,000	**Funding Source:**	Major Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Fog seal /chip seal of N Campbell from 13 Mile to 14 Mile.		

CAP2906	2029 East Fourth Street Resurfacing		
Project Length:	2028-2029	**City Share:**	100%
Estimated Project Cost:	$3,355,000	**Funding Source:**	Major Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing E. Fourth Street from Knowles to Stephenson Highway.		

CAP2907	2029 Normandy Road and Campbell Road Concrete Patching		
Project Length:	2028-2029	**City Share:**	100%
Estimated Project Cost:	$263,000	**Funding Source:**	Major Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Patching deteriorated concrete on Normandy Road (Crooks to Quickstad) and Campbell Road (12 to 13 Mile). Campbell Road includes new curbing on west side of road and driveway approaches.		

CAPXX25	Annual Major Joint Seal Program		
Project Length:	2023-2029	**City Share:**	100%
Estimated Project Cost:	$842,800	**Funding Source:**	Major Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Joint sealing of asphalt streets in city as part of road millage. Joint sealing of major roads on a cyclical basis.		

CAPXX60	Mast Arm Inspections		
Project Length:	2023-2029	**City Share:**	100%
Estimated Project Cost:	$63,400	**Funding Source:**	Major Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Mast arms on traffic signals need to be inspected every two years per AASHTO and MDOT.		

WATER & SEWER IMPROVEMENTS

CAP1999	Water System Analysis and Updates to Water Reliability, Asset Management, and Risk Resilience Plans		
Project Length:	2025-2026	**City Share:**	100%
Estimated Project Cost:	$70,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Leads to more reliable water system, fewer breaks and fewer emergency repairs		
Description:	Water Reliability Study Update, Water Asset Management Plan Update, Water Risk Resilience Plan Preparation, Quality Control Review of Water and Sewer GIS Database.		

CAP2306	2023 Rochester Road Resurfacing (water main improvements)		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$331,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Rochester Road resurfacing from Catalpa to 13 Mile Road; MDOT funded for 12 Mile to 13 Mile. Also upsize 6" water main to be 8" water main from Dewey to 12 Mile Road. Install rain gardens on west side of road near Dewey, Wagner Park, and Linden.		

CAP2308	2023 Major Road Resurfacing (water main improvements)		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$1,200,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Resurfacing of Normandy (Coolidge to Crooks) + 12" water main, Lincoln Avenue (Lafayette to Knowles), Vinsetta Blvd (Woodward to 12 Mile); all projects include traffic calming.		

CAP2310	2023 Water Main Improvements		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$2,635,364	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Installation of new 8" water main on Longfellow (Parent to Harrison), E 6th Street (Knowles to S. Alexander), and new 12" water main on W. Houstonia (Beechwood to Main). Replacing lead service lines where encountered. Project includes road millage concrete street repairs and asphalt resurfacing millage work along with water main improvements.		

CAP2335	2023 Road Reconstruction (water main improvements)		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$300,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Road replacement: Brockton (Helene to Stephenson), E Hudson (Stephenson to dead end), Helene (11 Mile to Fourth), Woodsboro (Vinsetta to dead end), Ferris (Genesee to 14 Mile), E Seventh (Williams to Troy), E Houstonia (N Vermont to Campbell), Parkdale (N Vermont to Wilson). Install 8" water main on E Hudson and Woodsboro.		

CAP2350	Aerial Flyover of City for Stormwater Mapping		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$170,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Leads to stormwater utility, a dedicated funding source for stormwater projects		
Description:	Every 3 years, hire vendor to perform aerial flyover of Royal Oak to get updated impervious areas for stormwater utility calculations. Typically November or February is best time of year. First flyover was done February 2019; next flyover to be performed once legislation and lawsuits regarding stormwater utility are resolved.		

CAP2499	Royal Oak Sewer Study		
Project Length:	2024-2026	**City Share:**	25%
Estimated Project Cost:	$500,000	**Funding Source:**	Water & Sewer Fund / Rates & BRIC Grant
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	The city is applying for BRIC grant to perform extensive study/modeling of city's sewer system to determine effects of climate changes and determine if new sewers/retention basins, green infrastructure, etc. needs to be programmed for future years.		

CAP2407	Crooks Road Resurfacing (water main improvements)		
Project Length:	2023-2025	**City Share:**	100%
Estimated Project Cost:	$580,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Crooks Road Resurfacing from Main to 13 Mile Road; Main to Webster has federal funding. Replace water main Webster to Royal and Lloyd to Vinsetta.		

CAP2410	2024 Water Main Improvements-CAP2410		
Project Length:	2023-2025	**City Share:**	100%
Estimated Project Cost:	$1,347,500	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Installation of new water main on Northwood Boulevard (Maplewood to Crooks) and Sycamore (Maplewood to Bonnie View). Also includes road resurfacing and traffic calming on Northwood from Woodward to Crooks, road resurfacing of Sycamore and Maplewood.		

CAP2411	2024 Water Main Improvements-CAP2411		
Project Length:	2023-2025	**City Share:**	100%
Estimated Project Cost:	$1,275,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Installation of new 8" water main on Forest (Main to Rosedale), Virginia (Pingree to dead end), N Alexander (13 Mile to Woodlawn), N. Blair (13 Mile to Woodlawn). Project includes concrete street repairs and asphalt resurfacing millage work along with water main improvements.		

CAP2435	2024 Road Reconstruction (water main improvements)		
Project Length:	2023-2025	**City Share:**	100%
Estimated Project Cost:	$578,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Road replacement: Albert (Greenfield to Garden), Hillside (13 Mile to Hillside Ct), Samoset (Groveland to Olivia), Samoset (Elmwood to Robinwood), Massoit (Cooper to Elmwood), Parkview (Sheffield to Hillside), Nakota (Fernlee to dead end), Nakota (Hampton to Tonawanda), Vinsetta (east of Crooks to Marais), Ravena (Chester to dead end). New 8" water main on Parkview and Vinsetta.		

CAP2440	2024 Green Infrastructure Improvements-CAP2440		
Project Length:	2023-2025	**City Share:**	100%
Estimated Project Cost:	$200,000	**Funding Source:**	ARPA Funds
Strategic Goal Alignment:	Environmental Leadership		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Plan to install green infrastructure installations around the city each year using ARPA funds through 2026. This project is a placeholder for another GI location in the city to be determined through future study efforts.		

CAP2441	2024 Green Infrastructure Improvements-CAP2441		
Project Length:	2023-2025	**City Share:**	100%
Estimated Project Cost:	$913,000	**Funding Source:**	ARPA Funds
Strategic Goal Alignment:	Environmental Leadership		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	This project is to improve road ponding issues at intersection of Arden Place and Sheridan Drive with substantial green infrastructure; also includes upgrading 4" water main along Arden Place (west side) to be 8" diameter.		

CAP2510	2025 Water Main Improvements-CAP2510		
Project Length:	2024-2026	**City Share:**	100%
Estimated Project Cost:	$1,830,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Water main upgrades on:Woodward, Buckingham to Normandy; Woodward, north of Starr; Chester, Hillside to Dukeshire, Dukeshire - Chester to Normandy; Sheridan/Arden Place, Yorba Linda (Dukeshire to Woodward); Ravena (Woodward to Chester). Also includes road millage improvements on the local roads including full reconstruct of Yorba Linda.		

CAP2511	2025 Water Main Improvements-CAP2511		
Project Length:	2024-2026	**City Share:**	100%
Estimated Project Cost:	$2,100,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Water main upgrades on: York (Huntington to city line), Oakdale (4th St to 11 Mile), Rosewold (Normandy to Massoit), Nakota (Hillcrest to Crooks), Lexington (Marais to N Washington). Also includes road millage improvements on these roads.		

CAP2540	2025 Green Infrastructure Improvements		
Project Length:	2024-2026	**City Share:**	100%
Estimated Project Cost:	$1,300,000	**Funding Source:**	ARPA Funds
Strategic Goal Alignment:	Environmental Leadership		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Plan to install green infrastructure installations around the city each year using ARPA funds through 2026. This project is to use green space in VFW park to divert stormwater off adjacent roads as recommended in 2018 green infrastructure study.		

CAP2610	2026 Water Main Improvements		
Project Length:	2025-2027	**City Share:**	100%
Estimated Project Cost:	$2,050,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	8" Water main upgrades on Clifton, Fern and Ardmore (12 Mile to Beaver) and also 12" water main on Vinsetta (12 Mile to Crooks). Includes road millage improvements from 2015-2024 millage.		

CAP2640	2026 Green Infrastructure Improvements		
Project Length:	2025-2027	**City Share:**	100%
Estimated Project Cost:	$200,000	**Funding Source:**	ARPA Funds
Strategic Goal Alignment:	Environmental Leadership		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Plan to install green infrastructure installations around the city each year using ARPA funds through 2026. Placeholder project - green infrastructure location in the city to be determined through future study efforts.		

CAP2710	2027 Water Main Improvements		
Project Length:	2026-2028	**City Share:**	100%
Estimated Project Cost:	$3,250,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Placeholder for 2027 projects; use recommendations from 2025 Water Asset Management Plan to determine priority of water main replacements.		

CAP2808	11 Mile Road Resurfacing		
Project Length:	2027-2029	**City Share:**	100%
Estimated Project Cost:	$400,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Resurfacing 11 Mile from Campbell to Stephenson; possibly installing road diet based on master plan recommendations. Replace water main with 8" from Campbell to Kenwood.		

CAP2810	2028 Water Main Improvements		
Project Length:	2027-2029	**City Share:**	100%
Estimated Project Cost:	$3,250,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Placeholder for 2028 projects; use recommendations from 2025 Water Asset Management Plan to determine priority of water main replacements.		

CAP2910	2029 Water Main Improvements		
Project Length:	2028-2029	**City Share:**	100%
Estimated Project Cost:	$1,625,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Placeholder for 2029 water main projects; use recommendations from 2025 Water Asset Management Plan to determine priority of water main replacements.		

CAPXX01	Concrete Pavement And Prepaid Sidewalk Improvements		
Project Length:	2023-2029	**City Share:**	100%
Estimated Project Cost:	$2,550,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Program to replace road panels removed for water main or sewer dig-ups by DPS, removals on local streets by private contractors who pre-pay for the road replacements, replacement of road, driveway and/or sidewalk for resident who requests and pre-pays for the work.		

CAPXX55	Water Main Upgrades on Future Special Assessment Paving Projects (placeholder)		
Project Length:	2023-2029	**City Share:**	100%
Estimated Project Cost:	$450,000	**Funding Source:**	Water & Sewer Fund / Rates & Special Assessment
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Special assessment paving of unimproved streets. No known projects in 2024 or beyond, keep as a placeholder future projects.		

CAPXX75	Sewer Televising & Root Control (City Wide)		
Project Length:	2023-2029	**City Share:**	100%
Estimated Project Cost:	$4,221,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Televise sewers to determine condition and perform root treatment where needed; also identify locations where spot repairs or lining needs to be done.		

CAPXX85	City Wide Sewer Lining		
Project Length:	2023-2029	**City Share:**	100%
Estimated Project Cost:	$6,105,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Based on results of sewer televising, line sewer with cured-in-place structural liner to reduce root intrusion, eliminate mineral deposits, improve sewer flow and extend life of the sewer.		

CAPXX95	City Wide Spot Sewer Repairs		
Project Length:	2023-2029	**City Share:**	100%
Estimated Project Cost:	$4,264,000	**Funding Source:**	Water & Sewer Fund / Rates
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Lower system maintenance costs.		
Description:	Based on results of sewer televising, excavate and repair broken sections of sanitary and combined sewers in various locations city wide.		

SIDEWALK IMPROVEMENTS

CAPXX02	Sidewalk Improvement Program		
Project Length:	2023-2027	**City Share:**	10%
Estimated Project Cost:	$4,010,000	**Funding Source:**	Local Streets Fund & Direct Bills
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Improve safety thus reducing liability expenses due to fewer trip and fall claims.		
Description:	City-wide sidewalk improvement program. Direct bill to residents for sidewalk work adjacent to their property. City pays for handicap ramps at property corners and sidewalk work along city properties.		

CAPXX04	Sidewalk Ramp Improvement		
Project Length:	2026-2029	**City Share:**	100%
Estimated Project Cost:	$2,500,000	**Funding Source:**	Local Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Improve all handicap ramps in target area over a multi-year program.		

LOCAL STREET IMPROVEMENTS

CAP2310	2023 Road Improvements (due to water main construction)		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$504,625	**Funding Source:**	Local Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Installation of new 8" water main on Longfellow (Parent to Harrison), E 6th Street (Knowles to S. Alexander), and new 12" water main on W. Houstonia (Beechwood to Main). Replacing lead service lines where encountered. Project includes road millage concrete street repairs and asphalt resurfacing millage work along with water main improvements.		

CAP2335	2023 Road Improvements		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$2,575,000	**Funding Source:**	Local Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Road replacement: Brockton (Helene to Stephenson), E Hudson (Stephenson to dead end), Helene (11 Mile to Fourth), Woodsboro (Vinsetta to dead end), Ferris (Genesee to 14 Mile), E Seventh (Williams to Troy), E Houstonia (N Vermont to Campbell), Parkdale (N Vermont to Wilson). Install 8" water main on E Hudson and Woodsboro.		

CAP2336	Special Assessment Paving		
Project Length:	2023-2024	**City Share:**	54%
Estimated Project Cost:	$520,000	**Funding Source:**	Local Streets fund & Special Assessments
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Special assessment paving of Parkdale from Rochester to Ardmore.		

CAP2337	Special Assessment Paving		
Project Length:	2023-2024	**City Share:**	78%
Estimated Project Cost:	$100,000	**Funding Source:**	Local Streets fund & Special Assessments
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Special assessment paving of Fairgrove from Forest to 149 feet north.		

CAP2410	2024 Road Improvements (due to water main construction)-CAP2410		
Project Length:	2023-2025	**City Share:**	100%
Estimated Project Cost:	$2,400,000	**Funding Source:**	Local Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Installation of new water main on Northwood Boulevard (Maplewood to Crooks) and Sycamore (Maplewood to Bonnie View). Also includes road resurfacing on Northwood from Woodward to Crooks, Sycamore and Maplewood.		

CAP2411	2024 Road Improvements (due to water main construction)-CAP2411		
Project Length:	2023-2025	**City Share:**	100%
Estimated Project Cost:	$250,000	**Funding Source:**	Local Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Installation of new 8" water main on Forest (Main to Rosedale), Virginia (Pingree to dead end), N. Alexander (13 Mile to Woodlawn), N. Blair (13 Mile to Woodlawn). Project includes concrete street repairs and asphalt resurfacing millage work along with water main improvements.		

CAP2435	2024 Road Reconstruction		
Project Length:	2023-2025	**City Share:**	100%
Estimated Project Cost:	$2,745,000	**Funding Source:**	Local Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Road replacement: Albert (Greenfield to Garden), Hillside (13 Mile to Hillside Ct), Samoset (Groveland to Olivia), Samoset (Elmwood to Robinwood), Massoit (Cooper to Elmwood), Parkview (Sheffield to Hillside), Nakota (Fernlee to dead end), Nakota (Hampton to Tonawanda), Vinsetta (east of Crooks to Marais), Ravena (Chester to dead end). New 8" water main on Parkview and Vinsetta.		

CAP2510	2025 Road Improvements (due to water main construction)-CAP2510		
Project Length:	2024-2026	**City Share:**	100%
Estimated Project Cost:	$1,133,000	**Funding Source:**	Local Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Water main upgrades on: Woodward, Buckingham to Normandy; Woodward, north of Starr; Chester, Hillside to Dukeshire, Dukeshire to Chester to Normandy; Sheridan/Arden Place (plus rain gardens), Yorba Linda (Dukeshire to Woodward); Ravena (Woodward to Chester). Also includes road millage improvements on the local roads including full reconstruct of Yorba Linda.		

CAP2511	2025 Road Improvements (due to water main construction)-CAP2511		
Project Length:	2024-2026	**City Share:**	100%
Estimated Project Cost:	$200,000	**Funding Source:**	Local Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Water main upgrades on:York (Huntington to city line), Oakdale (4th St to 11 Mile), Rosewold (Normandy to Massoit), Nakota (Hillcrest to Crooks), Lexington (Marais to N Washington). Also includes road millage improvements on these roads.		

CAP2610	2026 Road Improvements (due to water main construction)		
Project Length:	2025-2027	**City Share:**	100%
Estimated Project Cost:	$600,000	**Funding Source:**	Local Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	8" Water main upgrades on Clifton, Fern and Ardmore (12 Mile to Beaver) and also 12" water main on Vinsetta (12 Mile to Crooks). Includes road millage improvements from 2015-2024 millage.		

CAPXX05	Millage Concrete Street Repairs		
Project Length:	2023-2025	**City Share:**	100%
Estimated Project Cost:	$3,156,000	**Funding Source:**	Local Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Repairs on concrete streets as part of the road millage.		

CAPXX15	Millage Asphalt Resurfacing		
Project Length:	2023-2025	**City Share:**	100%
Estimated Project Cost:	$7,400,000	**Funding Source:**	Local Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing local asphalt streets as part of the 2015-2024 road millage.		

CAPXX25	Millage Joint Sealing		
Project Length:	2023-2029	**City Share:**	100%
Estimated Project Cost:	$689,900	**Funding Source:**	Local Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Joint sealing previously resurfaced local asphalt streets as part of the 2015-2024 road millage and resurfacing previously resurfaced major roads. Program extends to 2029 and assumes renewal of the road millage for a funding source; if not approved, remove local road joint sealing after 2024.		

CAPXX20	Millage Renewal - Improvements on Local Roads		
Project Length:	2024-2029	**City Share:**	100%
Estimated Project Cost:	$3,865,000	**Funding Source:**	Local Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	If road millage is renewed, set aside funding each year to continue maintenance of local roads (resurfacing, reconstructs and/or concrete patching).		

CAPXX55	Special Assessment Paving Projects (placeholder)		
Project Length:	2023-2029	**City Share:**	50%
Estimated Project Cost:	$900,000	**Funding Source:**	Local Streets fund & Special Assessments
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Special assessment paving of unimproved streets. Placeholder for future projects.		

MAJOR STREET IMPROVEMENTS

CAP2306	2023 Rochester Road Resurfacing		
Project Length:	2023-2024	**City Share:**	76%
Estimated Project Cost:	$4,205,768	**Funding Source:**	Major Streets fund & MDOT
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Rochester Rd Resurfacing from Catalpa to 13 Mile Road; MDOT funded for 12 Mile to 13 Mile. Also upsize 6" water main to be 8" water main from Dewey to 12 Mile Road (approx. 600 feet). Install rain gardens on west side of road near Dewey, Wagner Park, and Linden.		

CAP2308	2023 Normandy Road Resurfacing		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$4,678,127	**Funding Source:**	Major Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing of Normandy (Coolidge to Crooks) + 12" water main, Lincoln Avenue (Lafayette to Knowles), Vinsetta Blvd (Woodward to 12 Mile); all projects include traffic calming.		

CAP2313	2023 Greenfield/Normandy Roundabout		
Project Length:	2023-2024	**City Share:**	25%
Estimated Project Cost:	$1,700,000	**Funding Source:**	Major Streets Fund, RCOC, Beverly Hills
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Installation of roundabout at Normandy and Greenfield Road in partnership with RCOC and Beverly Hills.		

CAP2314	Traffic Signal 13 Mile and Greenfield		
Project Length:	2023-2025	**City Share:**	25%
Estimated Project Cost:	$300,000	**Funding Source:**	Major Streets Fund, RCOC, Beverly Hills,Berkley, Southfield
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	RCOC is replacing traffic signal at 13 Mile and Greenfield, Royal Oak's portion is 25%.		

CAP2338	Highway Safety Improvement Program Pedestrian Countdown Flasher Heads		
Project Length:	2023-2024	**City Share:**	32%
Estimated Project Cost:	$366,000	**Funding Source:**	Major Streets Fund/MDOT
Strategic Goal Alignment:	Safe, Healthy and Just City		
Impact on the Operating Budget:	Unknown		
Description:	Received Highway Safety Improvement Program (HSIP) funding for pedestrian countdown flashers at all city signals. These provide countdown numbers instead of flashing hand/person symbols.		

CAP2407	Crooks Road Resurfacing		
Project Length:	2023-2025	**City Share:**	74%
Estimated Project Cost:	$3,668,504	**Funding Source:**	Major Streets Fund,MDOT,RCOC
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Crooks Road resurfacing from Main to 13 Mile Road; replace water main Webster to Royal and Lloyd to Vinsetta. Federal funding for section of Main to Webster.		

CAP2416	Millage Asphalt Resurfacing		
Project Length:	2023-2025	**City Share:**	100%
Estimated Project Cost:	$1,200,000	**Funding Source:**	Major Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Downtown streets in need of resurfacing.		

CAP2506	2025 13 Mile Road Resurfacing		
Project Length:	2024-2026	**City Share:**	30%
Estimated Project Cost:	$1,120,000	**Funding Source:**	Major Streets Fund/MDOT
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	13 Mile Road resurfacing from Rochester to Campbell Road; MDOT funding portion of project. Evaluate installation of dedicated right-turn lane at Campbell Road.		

CAP2507	Coolidge Highway Resurfacing		
Project Length:	2024-2026	**City Share:**	100%
Estimated Project Cost:	$1,720,000	**Funding Source:**	Major Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing Coolidge Hwy from 14 Mile to northern city limit.		

CAP2508	2025 North Main Street Resurfacing		
Project Length:	2024-2026	**City Share:**	100%
Estimated Project Cost:	$1,020,000	**Funding Source:**	Major Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing of N. Main Street from 13 Mile Road to northern city limit.		

CAP2509	2025 13 Mile Road Resurfacing		
Project Length:	2024-2026	**City Share:**	100%
Estimated Project Cost:	$2,500,000	**Funding Source:**	Major Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing of 13 Mile Road from Woodward to Crooks.		

CAP2514	2025 Downtown Road Improvements		
Project Length:	2024-2026	**City Share:**	100%
Estimated Project Cost:	$1,150,000	**Funding Source:**	Major Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing Sixth Street (Washington to Center) reconstructing Williams Street (Third to Seventh).		

CAP2606	2026 Rochester Road Resurfacing		
Project Length:	2025-2027	**City Share:**	75%
Estimated Project Cost:	$2,220,000	**Funding Source:**	Major Streets Fund/City of Clawson/MDOT
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing of Rochester Road from 13 Mile to 14 Mile Road. Installing Road Diet within Royal Oak portion, up to 14 Mile Road if Clawson approves. Applying for Transportation Improvement Funding (TIP) funding for portion of the job; have some partial National Highway Performance Program (NHPP) funding to cover most of Clawson's share of the road.		

CAP2607	2026 Catalpa Drive Resurfacing		
Project Length:	2025-2027	**City Share:**	100%
Estimated Project Cost:	$2,040,000	**Funding Source:**	Major Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing Catalpa from Woodward to Main.		

CAP2608	2026 Gardenia Avenue Resurfacing		
Project Length:	2025-2027	**City Share:**	100%
Estimated Project Cost:	$662,000	**Funding Source:**	Major Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing Gardenia from Campbell to Stephenson.		

CAP2614	2026 Downtown Road Improvements		
Project Length:	2025-2027	**City Share:**	100%
Estimated Project Cost:	$1,223,000	**Funding Source:**	Major Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing E Third (Main to Knowles, E Fifth (Williams to Troy), S Center (Fifth to Fourth) both sides of railroad tracks.		

CAP2621	I-696 Gateway Sign		
Project Length:	2026-2027	**City Share:**	100%
Estimated Project Cost:	$1,300,000	**Funding Source:**	Major Streets fund
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	City is considering installation of a "Welcome to Royal Oak" or similar type of sign on I-696 at the Bermuda / Mohawk bridge, to be designed and constructed as part of the MDOT I696 project in 2026/2027.		

CAP2706	2027 North Main Street Resurfacing		
Project Length:	2026-2028	**City Share:**	100%
Estimated Project Cost:	$3,200,000	**Funding Source:**	Major Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing N. Main Street from Catalpa to 13 Mile Road.		

CAP2707	2027 Webster Road Reconstruction		
Project Length:	2026-2028	**City Share:**	50%
Estimated Project Cost:	$2,750,000	**Funding Source:**	Major Streets Fund/City of Berkley
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Webster Road reconstruction from Greenfield to Coolidge. Berkley owns half of the road; possibly split cost or only build half.		

CAP2714	2027 Downtown Road Improvements		
Project Length:	2026-2028	**City Share:**	100%
Estimated Project Cost:	$1,024,000	**Funding Source:**	Major Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing S Lafayette (Lincoln to Fourth), S Center (Fifth to Sixth), W Fifth (Washington to Center), E Sixth (Williams to Troy).		

CAP2806	2028 11 Mile Resurfacing-CAP2806		
Project Length:	2027-2029	**City Share:**	100%
Estimated Project Cost:	$3,703,000	**Funding Source:**	Major Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing 11 Mile from Woodward to Main Street; possibly installing road diet, streetscape and lighting based on Master Plan recommendations.		

CAP2807	2028 11 Mile Resurfacing-CAP2807		
Project Length:	2027-2029	**City Share:**	100%
Estimated Project Cost:	$2,410,000	**Funding Source:**	Major Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing 11 Mile from Main Street to Campbell; possibly installing road diet. Will base work on Master Plan recommendations.		

CAP2808	2028 11 Mile Resurfacing-CAP2808		
Project Length:	2027-2029	**City Share:**	100%
Estimated Project Cost:	$1,692,000	**Funding Source:**	Major Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing 11 Mile from Campbell to Stephenson; possibly installing road diet. Will base work on Master Plan recommendations. Replace water main with 8" from Campbell to Kenwood.		

CAP2809	2028 Campbell Road Isolated Patches		
Project Length:	2027-2029	**City Share:**	100%
Estimated Project Cost:	$200,000	**Funding Source:**	Major Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Fog seal /chip seal of N Campbell from 13 Mile to 14 Mile.		

CAP2906	2029 East Fourth Street Resurfacing		
Project Length:	2028-2029	**City Share:**	100%
Estimated Project Cost:	$3,355,000	**Funding Source:**	Major Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Resurfacing E. Fourth Street from Knowles to Stephenson Highway.		

CAP2907	2029 Normandy Road and Campbell Road Concrete Patching		
Project Length:	2028-2029	**City Share:**	100%
Estimated Project Cost:	$263,000	**Funding Source:**	Major Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Patching deteriorated concrete on Normandy Road (Crooks to Quickstad) and Campbell Road (12 to 13 Mile). Campbell Road includes new curbing on west side of road and driveway approaches.		

CAPXX25	Annual Major Joint Seal Program		
Project Length:	2023-2029	**City Share:**	100%
Estimated Project Cost:	$842,800	**Funding Source:**	Major Streets fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Joint sealing of asphalt streets in city as part of road millage. Joint sealing of major roads on a cyclical basis.		

CAPXX60	Mast Arm Inspections		
Project Length:	2023-2029	**City Share:**	100%
Estimated Project Cost:	$63,400	**Funding Source:**	Major Streets Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduce road maintenance costs over time by making structural repairs to existing roads		
Description:	Mast arms on traffic signals need to be inspected every two years per AASHTO and MDOT.		

PARKS AND FACILITIES

2024-1	11 Mile Parking Structure Pedestrian Entrance		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$50,000	**Funding Source:**	Auto Parking Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Create new Second Street entrance in the southwest lobby of the 11 Mile parking garage.		

2024-2	South Lafayette Parking Garage Fire Suppression System		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$100,000	**Funding Source:**	Auto Parking Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Install new fire suppression system in the parking structure at 300. S Lafayette.		

2024-3	South Lafayette Parking Garage Electrical Upgrades		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$100,000	**Funding Source:**	Auto Parking Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Install new lights in the parking structure at 514 S. Lafayette.		

2024-4	South Lafayette Parking Garage Joint and Storm Drain Repairs		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$100,000	**Funding Source:**	Auto Parking Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Repair broken/leaking joints and broken drain pipes at the 514 S.Lafayette parking garage.		

2024-5	Center Street Parking Structure Doors and Windows		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$100,000	**Funding Source:**	Auto Parking Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Replace the original doors and window frames at the Center Street parking garage.		

2024-6	Parking Structure Equipment Protection		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$50,000	**Funding Source:**	Auto Parking Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Protect the existing HVAC equipment and Generator at Second Street and 11 Mile parking structures. Contract with an architect to design a fencing system to cover the HVAC equipment and generator for the 11 mile and Second Street parking structures.		

2024-7	City Parking Lots Resurfacing		
Project Length:	2023-2028	**City Share:**	100%
Estimated Project Cost:	$500,000	**Funding Source:**	Auto Parking Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Resurface seven city owned parking lots.		

2024-8	Parking Structures Top Coating		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$100,000	**Funding Source:**	Auto Parking Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Protect the existing concrete decks at all city owned parking structures by sealing with an epoxy top coat.		

2024-9	Golf Course Maintenance Building repairs		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$35,000	**Funding Source:**	Golf Course Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Fix the maintenance building at the Royal Oak Golf Course. The front wall where the greens keeper's office is located is falling off the building.		

2024-10	Golf Course Cart Shed Lighting Upgrades		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$50,000	**Funding Source:**	Golf Course Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Reduced electric costs		
Description:	Replace the existing inefficient lights with LED.		

2024-11	Fire Station #1 Window Replacement		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$25,000	**Funding Source:**	Public Safety Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Replace the 6 large windows on the 1st floor on the north side that are broken.		

2024-12	Fire Station #1 Entrance Remodel		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$30,000	**Funding Source:**	Public Safety Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Remodel the main pedestrian entrance and lobby along 6th Street.		

2024-13	Solar Panels at Ice Arena & Salter Center		
Project Length:	2023-2025	**City Share:**	100%
Estimated Project Cost:	$1,000,000	**Funding Source:**	Parks and Recreation Millage, ARPA, Grants, GF
Strategic Goal Alignment:	Environmental Leadership		
Impact on the Operating Budget:	Reduced electric costs		
Description:	Install solar panels to power lobby and offices at the Ice Arena and Salter Center.		

2024-14	Salt Dome Repairs		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$40,000	**Funding Source:**	General Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Repair structure members and roof leaks. Replace dormer, vent and fan.		

2024-15	Royal Oak Animal Shelter Relocation and Construction		
Project Length:	2023-2024	**City Share:**	12%
Estimated Project Cost:	$1,250,000	**Funding Source:**	ARPA/Federal Grant
Strategic Goal Alignment:	Efficient and Effective Services		
Impact on the Operating Budget:	Utility savings are expected due to implementation of new HVAC systems		
Description:	Construction of a new updated animal shelter is proposed for 2005 Bellaire. The current shelter will be deeded to the owners of 2005 Bellaire in exchange for the use of half of the Bellaire site. The city will maintain an option to purchase the remaining portion of the building in the future. The build out of a new animal shelter will provide enhanced animal care and adoption services for the public in a facility with updated, energy-efficient utilities. In the future, it may also serve as a resource for Oakland County. It is being funded by a congressional appropriations grant and American Rescue Plan Act funding.		

2024-16	Royal Oak Golf Course Clubhouse Reconstruction		
Project Length:	2023-2025	**City Share:**	100%
Estimated Project Cost:	$2,000,000	**Funding Source:**	Golf Course Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Re-construct existing outdated Royal Oak golf course club house.		

2024-17	Farmers Market Floor Restoration		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$32,000	**Funding Source:**	Farmers Market Fund
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Restoration of Farmers Market concrete floor, burnt umber distressed look.		

2024-18	Farmers Market-Preservation and Enhancement of Interior Walls		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$12,000	**Funding Source:**	Farmers Market Fund/DDA
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Install corrugated metal and barnwood on interior walls of Farmers Market.		

2024-19	Farmers Market-Electrical Upgrade		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$28,500	**Funding Source:**	Farmers Market Fund
Strategic Goal Alignment:	Safe, Healthy and Just City		
Impact on the Operating Budget:	Unknown		
Description:	Update and repair electrical south and east areas inside Farmers Market building.		

2024-20	Farmers Market West Porch Enclosure		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$27,000	**Funding Source:**	Farmers Market Fund
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Build an enclosure around the west porch to create more rental space for market events. Will also help to shield vendors and clients from inclement weather.		

2024-21	Salter Center Parking Lot Repaving		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$400,000	**Funding Source:**	General Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Resurface Salter Center parking lot.		

2024-22	Library Roof Replacement		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$325,000	**Funding Source:**	Library Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Replace both roof sections at the Royal Oak Public Library.		

2024-23	Library Boiler Room Waterproofing		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$60,000	**Funding Source:**	Library Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Boiler room walls are allowing moisture through causing the floors to always be damp and damaging anything on the floor including HVAC equipment.		

2024-24	Library Loading Dock Improvements		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$35,000	**Funding Source:**	Library Fund
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Loading dock area needs railing replaced, concrete replaced as well as retaining wall maintained.		

2024-25	Senior Center Bathroom Renovations		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$104,000	**Funding Source:**	Senior Center Fund
Strategic Goal Alignment:	Safe, Healthy and Just City		
Impact on the Operating Budget:	Unknown		
Description:	Renovate current bathrooms to make the ADA compliant. The stall is not wide enough and there is no sink that is low enough for someone in a wheelchair. The bathrooms need many upgrades from stalls to new sinks, toilets, sensored faucets and hand dryers, storage space and new doors.		

2024-26	Senior Center Floor Replacement		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$50,000	**Funding Source:**	Senior Center Fund
Strategic Goal Alignment:	Safe, Healthy and Just City		
Impact on the Operating Budget:	Unknown		
Description:	The senior center needs new flooring that can be cleaned and disinfected daily. The current situation does not allow this. The carpet company cannot always make it to us in a timely manner.		

2024-27	Library Solar Roof Installation		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$329,000	**Funding Source:**	ARPA Funds
Strategic Goal Alignment:	Environmental Leadership		
Impact on the Operating Budget:	Reduced electric costs		
Description:	Install approximately 137kW of solar PV on the Royal Oak Public Library's roof. This renewable energy project will help reduce the city's greenhouse gas emissions and offers a return on investment in about 10 years. During the COVID-19 pandemic, the library remained an essential community service facility by continuing to offer residents access to informational resources and study materials. This project will further enhance the library's community benefit by allowing it to operate normally during power outages and reduce municipal energy expenses.		

CAP2363	Royal Oak Arboretum Improvements		
Project Length:	2023-2024	**City Share:**	25%
Estimated Project Cost:	$95,000	**Funding Source:**	General Fund and Oakland County Grant
Strategic Goal Alignment:	Reliable Infrastructure		
Impact on the Operating Budget:	Unknown		
Description:	Install compacted aggregate trails in place of woodchip trails in Arboretum; 75% funded by Oakland County Parks Grant.		

CAP2316	Salter Center Circle Drive and ADA Parking		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$95,000	**Funding Source:**	General Fund
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Replace concrete circle drive, sidewalk and ADA parking area on South Wilson Avenue.		

2024-28	City-wide ROW Tree Planting		
Project Length:	2023-2026	**City Share:**	100%
Estimated Project Cost:	$300,000	**Funding Source:**	Parks and Recreation Millage, CDBG
Strategic Goal Alignment:	Environmental Leadership		
Impact on the Operating Budget:	Unknown		
Description:	Provide ROW tree plantings at reduced or no cost to homeowners. The trees will reduce storm water run-off, reducing system flows.		

2024-29	Upton Park Soccer Field Development		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$75,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Safe, Healthy and Just City		
Impact on the Operating Budget:	Unknown		
Description:	Improve open grass area at Upton Park to develop a soccer field.		

2024-30	Fernwood Park Improvements		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$500,000	**Funding Source:**	Parks and Recreation Millage, CDBG
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Replacement of play equipment and fall zone surface material and installing outdoor fitness equipment with rubber fall zone surface material.		

2024-31	Memorial and Worden Park Irrigation Systems		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$90,000	**Funding Source:**	Parks and Recreation Millage, CDBG
Strategic Goal Alignment:	Efficient and Effective Services		
Impact on the Operating Budget:	Additional costs for water use		
Description:	Install irrigation system for playing surfaces at Worden and Memorial Park.		

2024-32	Miller Park Improvements		
Project Length:	2025-2026	**City Share:**	100%
Estimated Project Cost:	$500,000	**Funding Source:**	Parks and Recreation Millage, CDBG
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Replacement of Miller Park playground equipment and replacement of current fibar fall zone material with artificial turf or poured in place fall zone.		

2024-33	Kenwood Park - Basketball/Tennis Court Improvements		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$70,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Safe, Healthy and Just City		
Impact on the Operating Budget:	Unknown		
Description:	Redesign/resurface the tennis courts at Kenwood Park to resemble both a basketball court and tennis court to reflect a multisport area. Neighborhood community has been requesting a multi-sport surface.		

2024-34	Lockman Park Upgrade		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$2,000,000	**Funding Source:**	CDBG Fund
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Upgrade Lockman Park’s current playground, tennis courts and basketball courts.		

2024-35	Tennis Court & Pickleball Court Repairs/Replacements		
Project Length:	2023-2029	**City Share:**	100%
Estimated Project Cost:	$1,200,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Resurface, repair or replace current city tennis courts and pickle ball courts. Potential to convert some tennis courts to pickle ball courts.		

2024-36	Worden Park-Upgrade		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$3,000,000	**Funding Source:**	CDBG Fund
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Upgrades at Worden Park four ball diamonds.		

2024-37	Clawson Park-Upgrade		
Project Length:	2025-2026	**City Share:**	100%
Estimated Project Cost:	$500,000	**Funding Source:**	CDBG Fund
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Upgrades to Clawson Park to include new playground surfacing and basketball court.		

2024-38	Elks Park-Upgrade		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$1,600,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Safe, Healthy and Just City		
Impact on the Operating Budget:	Unknown		
Description:	Upgrade park components at Elks Park to include: playground, basketball court, tennis court, baseball field and other amenities.		

2024-39	Batting Cage Tunnel-Memorial Park		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$70,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Safe, Healthy and Just City		
Impact on the Operating Budget:	Unknown		
Description:	Install 2-4 outdoor batting cage tunnels at Memorial Park.		

2024-40	Storage and Locker Rooms		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$300,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Efficient and Effective Services		
Impact on the Operating Budget:	Unknown		
Description:	Replace current storage area with structural issues and install a 45'x100' storage facility with locker rooms at Memorial Park.		

2024-41	ADA Grandstands/Press Box		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$450,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Remove existing, non ADA compliant bleachers at Memorial Park field #3 and replace with ADA compliant grandstands with updated press box.		

2024-42	Park Drainage		
Project Length:	2023-2028	**City Share:**	100%
Estimated Project Cost:	$550,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Environmental Leadership		
Impact on the Operating Budget:	Unknown		
Description:	Numerous city parks have issues with drainage. The city is looking into which parks and possible solutions for the drainage issues.		

2024-43	Bicycle Racks and Repair Stations		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$50,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Efficient and Effective Services		
Impact on the Operating Budget:	Unknown		
Description:	Install bicycle racks and repair stations at high traffic parks and facilities throughout city.		

2024-44	Quickstad Park Soccer Field Lights		
Project Length:	2025-2026	**City Share:**	100%
Estimated Project Cost:	$600,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Add lights to soccer fields at Quickstad Park.		

2024-45	Wagner Park Disc Golf Course Upgrades		
Project Length:	2025-2026	**City Share:**	100%
Estimated Project Cost:	$200,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	New pads, baskets and re-design of disc golf course at Wagner Park.		

2024-46	Memorial Park Athletic Turf		
Project Length:	2024-2026	**City Share:**	100%
Estimated Project Cost:	$600,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Install turf for fields 1 and 2 at Memorial Park.		

2024-47	Nature Areas ADA Trails		
Project Length:	2024-2026	**City Share:**	100%
Estimated Project Cost:	$300,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Replace current trails with ADA trails in Cummingston and Tenhave Woods nature areas.		

2024-48	Gunn Dyer Park Upgrades		
Project Length:	2025-2026	**City Share:**	100%
Estimated Project Cost:	$500,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Renovation of Gunn Dyer Park.		

2024-49	Red Run Park Upgrades		
Project Length:	2025-2026	**City Share:**	100%
Estimated Project Cost:	$1,500,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Renovate play structures, tennis courts, athletic fields. This could be a potential site for a skate park or an in-line roller hockey rink.		

2024-50	Dickinson Park		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$700,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Tennis court, playground and athletic field improvements/renovations.		

2024-51	Park Restrooms		
Project Length:	2025-2027	**City Share:**	100%
Estimated Project Cost:	$1,000,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Installation of restrooms in high trafficked parks. The city is currently looking into which parks make the most sense for restroom additions.		

2024-52	Exchange Park		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$700,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Tennis court, athletic fields, playground and other park improvements/renovations.		

2024-53	Memorial Park Scoreboards		
Project Length:	2024-2026	**City Share:**	100%
Estimated Project Cost:	$600,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Efficient and Effective Services		
Impact on the Operating Budget:	Unknown		
Description:	Replace existing non functional scoreboards with new scoreboards.		

2024-54	Park Connectivity		
Project Length:	2024-2026	**City Share:**	100%
Estimated Project Cost:	$1,000,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Select parks will receive Wi-Fi connectivity. Potential parks to receive: Starr Jaycee, VFW, Normandy Oaks Park.		

2024-55	Whittier and Upton Park Pickleball Courts		
Project Length:	2024-2026	**City Share:**	100%
Estimated Project Cost:	$500,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Reconstruction of pickleball courts at Whittier and Upton Park.		

2024-56	Mark Twain Dog Park Shelter		
Project Length:	2024-2025	**City Share:**	100%
Estimated Project Cost:	$200,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Install shade shelter with benches for users of dog park.		

2024-57	Maudlin Park Upgrades		
Project Length:	2025-2026	**City Share:**	100%
Estimated Project Cost:	$500,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Park improvements to renovate play structure and improve accessibility score.		

2024-58	Westwood Park		
Project Length:	2026-2027	**City Share:**	100%
Estimated Project Cost:	$500,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Park improvements to renovate play structure and improve accessibility score.		

INFORMATION TECHNOLOGY

CAP1103	Computer Replacement Program (ongoing)		
Project Length:	2023-2029	**City Share:**	100%
Estimated Project Cost:	$450,000	**Funding Source:**	IT Fund / Internal Service Fund User Charges
Strategic Goal Alignment:	Efficient and Effective Services		
Impact on the Operating Budget:	Costs are anticipated to remain consistent for the proposed replacement, before more extensive service is required to keep older equipment operational.		
Description:	Scheduled replacement of desktop computers when they have reached the end of their useful service life. Useful service life is generally five years.		

CAP1104	Office Software and Training Program		
Project Length:	2023-2029	**City Share:**	100%
Estimated Project Cost:	$288,000	**Funding Source:**	IT Fund / Internal Service Fund User Charges
Strategic Goal Alignment:	Efficient and Effective Services		
Impact on the Operating Budget:	Unknown		
Description:	Upgrade software and training programs. Office365 to replace older versions of the Microsoft Office software for all city employees. Lynda.com licensing for employee training.		

CAP1105	Server-Network-Cabling Infrastructure		
Project Length:	2023-2029	**City Share:**	100%
Estimated Project Cost:	$300,000	**Funding Source:**	IT Fund / Internal Service Fund User Charges
Strategic Goal Alignment:	Efficient and Effective Services		
Impact on the Operating Budget:	Unknown		
Description:	Upgrade and replace key areas of the city's network, cabling, server hardware and intrusion protection improvements when appropriate. This program is ongoing.		

CAP1302	GIS Integration		
Project Length:	2023-2029	**City Share:**	100%
Estimated Project Cost:	$360,000	**Funding Source:**	IT Fund / Internal Service Fund User Charges
Strategic Goal Alignment:	Efficient and Effective Services		
Impact on the Operating Budget:	Costs will increase due to license renewals. Reporting capabilities could potentially improve efficiency and assist with decision making processes.		
Description:	Consulting services to integrate geographical information systems (GIS) applications and development into planning, fire, clerk, and engineering and various departments and Oakland County CAMS. This program is ongoing.		

CAP1403	Mobile Workforce		
Project Length:	2023-2029	**City Share:**	100%
Estimated Project Cost:	$48,000	**Funding Source:**	IT Fund / Internal Service Fund User Charges
Strategic Goal Alignment:	Efficient and Effective Services		
Impact on the Operating Budget:	Costs are anticipated to remain consistent, until more extensive service levels are required to keep older equipment operational.		
Description:	This project would address the aging laptop computers for remote and mobile workforce equipment. Consideration and utilization of other electronic devices similar to PDA/smart phones and iPads can be addressed. Accessibility of wireless access points to be implemented. This is an ongoing program.		

CAP1726	Disaster Recovery Solution		
Project Length:	2023-2029	**City Share:**	100%
Estimated Project Cost:	$450,000	**Funding Source:**	IT Fund / Internal Service Fund User Charges
Strategic Goal Alignment:	Efficient and Effective Services		
Impact on the Operating Budget:	There will be ongoing operating expenses to provide data and telephony redundancy as well as rental costs for an offsite recovery location.		
Description:	Implement a disaster recovery solution to ensure city technology and systems can be quickly recovered in case of a disaster. This could include rental costs for a recovery location, hardware, and cloud computing.		

2024-59	Recreation Program Software		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$15,000	**Funding Source:**	Parks and Recreation Millage
Strategic Goal Alignment:	Efficient and Effective Services		
Impact on the Operating Budget:	Unknown		
Description:	New recreation program software.		

VEHICLES, EQUIPMENT, LARGE STUDIES, AND OTHERS

2024-60	EV Fleet Charging Infrastructure		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$250,000	**Funding Source:**	Motor Pool Fund
Strategic Goal Alignment:	Environmental Leadership		
Impact on the Operating Budget:	Reduced fuel costs		
Description:	In preparing to convert some of the city fleet to full electric vehicles, accessible, dedicated charging infrastructure will be required.		

2024-61	Master Plan Update		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$290,000	**Funding Source:**	General Fund
Strategic Goal Alignment:	Welcoming, Engaged, and Livable Community		
Impact on the Operating Budget:	Unknown		
Description:	Update the city's Master Plan.		

2024-62	Convert City Owned Street Lights to LED		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$400,000	**Funding Source:**	Major/Local Streets Fund
Strategic Goal Alignment:	Environmental Leadership		
Impact on the Operating Budget:	Unknown		
Description:	Convert city owned street lights to LED.		

2024-63	Ice Arena Edger		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$10,000	**Funding Source:**	Parks and Recreation Millage, General Fund
Strategic Goal Alignment:	Efficient and Effective Services		
Impact on the Operating Budget:	Unknown		
Description:	Purchase edging machine to cut ice around dasher boards for smoother ice.		

2024-64	Ambulance		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$308,000	**Funding Source:**	Public Safety Fund
Strategic Goal Alignment:	Efficient and Effective Services		
Impact on the Operating Budget:	Unknown		
Description:	Replace ambulance at fire department. The front-line ambulances have seen heavy use and are in need of replacement to be reliable.		

2024-65	License Plate Recognition		
Project Length:	2023-2029	**City Share:**	100%
Estimated Project Cost:	$199,200	**Funding Source:**	Public Safety Fund
Strategic Goal Alignment:	Safe, Healthy and Just City		
Impact on the Operating Budget:	Unknown		
Description:	Automatic license plate recognition cameras with vehicle fingerprint technology.		

2024-66	Police Radar Replacement		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$63,000	**Funding Source:**	Public Safety Fund
Strategic Goal Alignment:	Safe, Healthy and Just City		
Impact on the Operating Budget:	Unknown		
Description:	This request will replace the aging/obsolete radar and lidar speed enforcement units currently in use by our patrol division.		

2024-67	Police Uniform Upgrade		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$79,000	**Funding Source:**	Public Safety Fund
Strategic Goal Alignment:	Safe, Healthy and Just City		
Impact on the Operating Budget:	Unknown		
Description:	Upgrade to an exterior ballistic vest and functional cargo uniform pant.		

2024-68	Senior Center HVAC Replacements		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$13,000	**Funding Source:**	Senior Center Fund
Strategic Goal Alignment:	Safe, Healthy and Just City		
Impact on the Operating Budget:	Unknown		
Description:	Replacement of the two HVAC cooling condensers in the Senior Center.		

2024-69	Police Officer Technology (bodycams, storage, stun devices)		
Project Length:	2023-2029	**City Share:**	100%
Estimated Project Cost:	$1,200,000	**Funding Source:**	Public Safety Fund
Strategic Goal Alignment:	Safe, Healthy and Just City		
Impact on the Operating Budget:	Unknown		
Description:	Equipment and software lease that includes additional in-car cameras, officer-worn body cameras, stun devices, interview room recording equipment and a cloud based digital evidence storage and management system to the already existing equipment.		

2024-70	Motor Pool Vehicle Replacement Plan		
Project Length:	2023-2029	**City Share:**	100%
Estimated Project Cost:	$10,357,772	**Funding Source:**	Motor Pool Fund / Internal Service Fund User Charges
Strategic Goal Alignment:	Efficient and Effective Services		
Impact on the Operating Budget:	Unknown		
Description:	Vehicle replacement plan for fiscal years 2023-24 to 2028-29; Detailed schedules begin on the next page.		

VEHICLE REPLACEMENT
2023/2024

VEH #	YEAR	MAKE & MODEL	ESTIMATED REPLACEMENT COSTS
		HIGHWAY	
234	15	Ford F-250	$58,000
		MOTOR POOL	
682	98	Tennant Sweeper	$59,000
		PARKS & FORESTRY	.
703	02	Bobcat L 773	$180,800
742	15	Ford F-350	$65,000
1768	01	Bandit Tree Stumper	$85,000
GA972	97	Gator	$35,000
GM031	03	Toro Groundsmaster 345	$67,600
		POLICE	
815	20	Ford Explorer	$65,000
819	13	BMW Motorcycle	$35,000
820	13	BMW Motorcycle	$35,000
821	13	BMW Motorcycle	$35,000
822	13	BMW Motorcycle	$35,000
843	19	Ford Explorer	$45,400
845	15	Ford Taurus	$45,400
861	17	Chevy Traverse	$60,000
		WATER MAINTENANCE	
417	15	Ford F-450	$80,473
		Total	**$986,673**

VEHICLE REPLACEMENT
2024/2025

VEH #	YEAR	MAKE & MODEL	ESTIMATED REPLACEMENT COSTS
		ASSESSOR	
105	15	Ford Escape	$34,100
		AUTO PARKING	
639	05	GMC Sierra	$52,000
		BUILDING MAINTENANCE	
333	15	Ford Escape	$34,100
		ENGINEERING	
637	14	Ford Escape	$44,000
		HIGHWAY	
202	17	Ford F-150	$55,000
286	17	Elgin Sweeper	$246,000
		INSPECTION	
180	16	Ford Escape	$44,000
186	16	Ford Escape	$44,000
187	17	Ford Escape	$44,000
		PARKS & FORESTRY	
717	15	Ford F-250	$58,000
GM071	07	Toro Groundsmaster 328D	$67,600
		POLICE	
802	20	Ford Explorer	$65,000
807	20	Ford Explorer	$65,000
808	20	Ford Explorer	$65,000
813	20	Ford Explorer	$65,000
817	19	Ford F-150	$65,000
832	14	Ford Explorer	$65,000
858	18	Ford Taurus	$45,400
859	19	Ford Explorer	$45,400
		SEWER	
463	15	Freightliner2100/Vactor	$550,000
		WATER MAINTENANCE	
401	18	Ford F-150	$55,000
471	09	JCB 3CX-15 Backhoe	$150,800
		Total	**$1,959,400**

VEHICLE REPLACEMENT
2025/2026

VEH #	YEAR	MAKE & MODEL	ESTIMATED REPLACEMENT COSTS
		ASSESSOR	
102	17	Ford Escape	$34,100
		AUTO PARKING	
635	16	Ford F-250	$52,000
		ELECTRICAL	
331	16	Ford Transit 150	$60,000
		ENGINEERING	
103	17	Ford F-150	$55,000
107	19	Ford Escape	$34,100
630	17	Ford Explorer	$45,400
631	17	Ford Explorer	$45,400
633	16	Ford Explorer	$45,400
		FIRE	
908	16	Ford Explorer	$45,400
909	15	Ford F-350	$52,000
914	14	Ford Explorer	$45,400
		HIGHWAY	
110	16	Ford Explorer	$45,400
285	17	Elgin Sweeper	$246,000
		INSPECTION	
183	16	Ford Escape	$44,000
		PARKS & FORESTRY	
713	18	Ford F-250	$55,000
714	16	Ford F-250	$60,248
774	01	New Holland Tractor	$46,200
1762	03	Brush Bandit Chipper	$55,800
GM061	06	Toro Groundsmaster 345	$67,600
		POLICE	
804	20	Ford Explorer	$65,000
805	20	Ford Explorer	$64,387
816	21	Ford Explorer	$65,000
823	13	Ford Taurus	$52,218
824	20	Ford Explorer	$65,000
826	21	Ford Explorer	$65,000
830	13	Ford Taurus	$52,218
860	20	Chevy Equinox	$47,955
863	20	Ford Edge	$45,400
		SEWER	
1461	97	Muller Mixer	$6,500
		WATER MAINTENANCE	
418	15	Ford F-450	$80,073
441	17	Freightliner Tandem	$174,371
		WATER SERVICE	
431	16	Ford Transit 150	$45,000
432	16	Ford Transit 150	$45,000
		Total	**$2,007,570**

VEHICLE REPLACEMENT
2026/2027

VEH #	YEAR	MAKE & MODEL	ESTIMATED REPLACEMENT COSTS
		ASSESSOR	
109	17	Ford Escape	$34,100
		BUILDING MAINTENANCE	
733	17	Ford Transit 350	$45,000
		FIRE	
992	16	Ford Horton Ambulance	$308,000
907	17	Ford Explorer	$45,400
		HIGHWAY	
232	19	Ford F-250	$58,000
256	14	Freightliner 108SD	$212,971
283	02	Bobcat L 873	$78,000
		PARKS & FORESTRY	
715	17	Ford F-250	$58,227
718	17	Ford F-250	$52,799
730	17	Ford Transit 250	$45,000
		POLICE	
801	21	Ford Explorer	$65,000
803	21	Ford Explorer	$65,000
809	22	Ford Explorer	$65,000
811	21	Ford Explorer	$65,000
815	20	Ford Explorer	$65,000
840	22	Ford Explorer	$45,400
842	22	Ford Explorer	$45,400
854	23	Ford F-150	$58,000
855	20	Chrysler Pacifica	$65,234
		SEWER	
142	18	Ford F-250	$56,000
445	17	Ford F-550	$60,492
		WATER MAINTENANCE	
411	15	Ford F-450	$80,073
442	17	Freightliner Tandem	$174,371
1481	08	Target Arrow	$6,700
1483	08	Target Arrow	$6,700
		WATER SERVICE	
433	16	Ford Transit 150	$45,000
		Total	**$1,905,867**

VEHICLE REPLACEMENT
2027/2028

VEH #	YEAR	MAKE & MODEL	ESTIMATED REPLACEMENT COSTS
		AUTO PARKING	
636	18	Transit Connect	$45,000
		ENGINEERING	
632	21	Ford Explorer	$45,400
		FIRE	
906	20	Ford Explorer	$45,400
911	08	E-1 Pumper	$980,000
		HIGHWAY	
233	20	Ford F-250	$58,000
235	21	Ford F-250	$58,000
252	16	Freightliner 108SD	$212,971
257	19	Ford F-550	$83,842
268	19	Ford F-250	$58,000
		INSPECTION	
163	20	Ford Explorer	$44,000
164	21	Ford Escape	$44,000
182	21	Ford Escape	$44,000
188	20	Ford Explorer	$44,000
		PARKS & FORESTRY	
716	18	Ford F-250	$58,000
719	18	Ford F-250	$52,803
		POLICE	
812	21	Chevy Tahoe	$55,171
814	21	Chevy Tahoe	$55,171
		SEWER	
443	21	Freightliner Single	$223,200
		Total	**$2,206,958**

VEHICLE REPLACEMENT
2028/2029

VEH #	YEAR	MAKE & MODEL	ESTIMATED REPLACEMENT COSTS
08	821	E-1 Pumper	$980,000
		HIGHWAY	
253	16	Freightliner 108SD	$212,971
254	16	Freightliner 108SD	$212,971
2297	13	Falcon Hot Patch	$40,000
		INSPECTION	
165	15	Ford Escape	$44,000
181	19	Ford Escape	$44,000
184	22	Ford Escape	$44,000
185	22	Ford Escape	$44,000
		PARKS & FORESTRY	
764	18	Freightliner - Chipper	$132,965
		POLICE	
806	22	Ford Explorer	$65,000
810	22	Ford Explorer	$65,000
818	21	Chevy Tahoe	$65,000
825	18	Transit Passenger Wagon	$50,400
845	15	Ford Taurus	$45,400
		SEWER	
414	19	Ford F-450	$50,600
		WATER MAINTENANCE	
465	19	Freightliner 108SD	$174,997
		Total	**$1,291,304**

Projects Under Review

Projects under review are projects that may be deemed as worthy and viable; however, they are not included as part of the active 2023-2028 Capital Improvement Plan as additional research or review is ongoing. Projects under review may require additional information, studies or city commission policies to be in place before more accurate timelines and/or funding levels can be identified. It is possible that projects under review may not fall under the city's jurisdiction and will require other agencies to move the project forward; while some projects may not fall within the 2023-2029 timeframe.

tbd	City Recreation Center		
Project Length:	2024-2027	**City Share:**	100%
Estimated Project Cost:	$30,000,000	**Funding Source:**	Sponsorship, municipal bond, GF
Impact on the Operating Budget:	Unknown		
Description:	Build a 100,000 sq. ft. multipurpose recreation facility to serve Royal Oak and its residents. Recreation center should include rooms for licensed preschool, teen center for after school programing, community room (w/potential stage), classroom/meeting spaces, dance/fitness rooms, 2 HS basketball gyms, walking track and multipurpose turf area for indoor soccer, baseball, lacrosse, football etc.		

tbd	Skatepark		
Project Length:	2023-2024	**City Share:**	100%
Estimated Project Cost:	$500,000	**Funding Source:**	DNR Grants, Tony Hawk Foundation, Parks and Rec Millage
Impact on the Operating Budget:	Unknown		
Description:	The City would benefit having a skatepark with artistic features to appeal to multiple demographics, through a potential partnership with the Tony Hawk Foundation.		

APPENDIX A

Capital Improvement Project Instructions

A capital improvement plan (CIP) is a multi-year planning instrument used to identify needs and potentially the financing sources for public infrastructure improvements. The purpose of a CIP is to facilitate the orderly planning of infrastructure improvements; to maintain, preserve, and protect the city's existing infrastructure system; and to provide for the acquisition or scheduled replacement of equipment to ensure the efficient delivery of services that the community desires.

Preparation of CIP is performed under the authority of the Michigan Planning Enabling Act (PA 33 of 2008). The goal is to use the CIP as a tool to implement the city's various master plans, strategic goals, policies and to assist in the city's financial planning.

The CIP plays an important role by providing the link between planning and budgeting for capital expenditures. The CIP process occurs prior to the budget process as the CIP will be used to develop the capital and operating portions of the *department requested* budget.

Approval of the CIP document by the planning commission **does not** signify final legal appropriation of any project contained within the plan. Rather, by approving the CIP the planning commission acknowledges that they agree that the project presents a reasonable interpretation of the upcoming needs/wants for the city, with the projects contained in the first year of the plan *potentially* becoming the basis for the city's capital budget. It is important to note that the priority ranking on the "Assessment Form" does not necessarily correspond to funding sequence.

NEW FOR 2023-2024 BUDGET CYCLE – PRIORITY BASED BUDGETING (PBB):

The philosophy of PBB is that the City should invest resources to meet its stated strategic priorities and objectives. PBB helps to articulate why the services we offer exist, what price we pay for them, and what value they offer citizens. With that philosophy in mind, the forms mentioned below have been expanded. Beginning this budget cycle, all requests must responses that include:

- **Strategic Initiative Alignment** – *How does this request with the City's Strategic Plan?*

- **Project Priority** – *New descriptors include:*
  - *Essential/Mandated – This project MUST be addressed due to legal or risk management issues.*
  - *Important – This project aligns strongly with the strategic goals and core services of the City and has a high community impact.*
  - *Desired – This project will provide a desired enhancement to the community, aligns well with the strategic goals, and may go beyond the core services of the City.*
  - *Value Add – This project will add value to the community and/or services the City provides, however, these items generally go beyond the core services of the City. While these projects must still align with strategic goals, these items may be seen as the "bells and whistles" that take an initiative to the next level of service.*

- **Funding Source** – *What options exist to fund this project? The more creative we can be in seeking alternative funding sources—including grants, public-private partnerships, etc.—the more resilient our financial position can be. Department heads and program leaders are expected to research and become aware of creative funding opportunities in their area of expertise.* ***IMPORTANT NOTE: All projects that meet the criteria of a capital project (cost of $10,000 or more with a life of more than one year) should be included as a CIP request EVEN IF FULLY FUNDED BY OUTSIDE SOURCES (i.e. grant funded, etc.)***

Capital Improvement Project Instructions

- If you have a **NEW** capital ***infrastructure*** construction project request greater than or equal to $10,000, please complete the following forms:
  - Capital Improvement Plan – Project Application ***Form 1*** (3 pages)
    Be sure to complete the cost impact information on Forms 1 and 3
  - Project Application – (cost breakdown) ***Form 3***
  - Capital Improvement Assessment ***Form 4***

- For other **NEW** capital purchases requests greater than or equal to $10,000 (including equipment, vehicle, study, professional services, technology, or other projects), please complete the following forms:
  - Capital Improvement Plan – Equipment/Vehicle/Study/Professional Service/ Technology/ Other Application ***Form 2***
    Be sure to complete the cost impact information on Forms 2 and 3
  - Project Application – (cost breakdown) ***Form 3***
  - Capital Improvement Assessment ***Form 4***

MODIFICATION FOR EXISTING PROJECT: If you have any modification to a CIP project that was submitted in a prior year or wish to delete a prior year CIP project - please fill out the forms or highlight the change on the original form and resubmit. Changes such as the needs assessment rating, scope of the project, fiscal year of project or estimated change in cost are considered modifications.

ADDITIONAL INFORMATION FOR EXISTING PROJECTS: All existing projects must have the same PBB information added as detailed above (Strategic Initiative Alignment, Project Priority, and Funding Source), even if there are no other modifications.

NEW:

PLEASE SAVE COMPLETED FORMS TO THE G: DRIVE AT:

G:\!BUDGET SUBMISSION 2023-2024

Please include department name, project name, and Form # when saving documents.
Example: save as: "Finance – Budget Software – Form 1"

SUBMISSION DEADLINE: Monday, DECEMBER 19th, 2022.

Please reach out to Rebecca or Debbie if you have any questions. Thank you!!

If additional projects develop from city commission strategic/budget planning sessions after the deadline, please contact Rebecca as soon as possible to ensure it is included in the final proposed CIP report. Thank you!

Form 1
FY2023/24 – 2028/29 Capital Improvement Plan
Construction Project Application

Project Name/Title: _____

Program Area_____

Prepared By: _____Date Prepared: _____

CIP ID #: _____ (to be determined later)

◯ **New Project** ◯ **Modification of Existing Project** ◯ **Deletion of Existing Project**

Project Description: Provide a brief description of project:

Strategic Initiative Alignment: Does this project align with one of the City's stated strategic priorities (Please refer to the Strategic Plan for 2022-2025 for more details)? Please indicate the primary alignment:

- ☐ Welcoming, Engaged, and Livable Community
- ☐ Safe, Healthy, and Just City
- ☐ Environmental Leadership
- ☐ Vibrant Local Economy
- ☐ Efficient and Effective Services
- ☐ Long-Term Fiscal Health
- ☐ Reliable Infrastructure
- ☐ Other

Please describe how this project aligns with this strategic priority:

Planning Context: Is the project part of an Adopted Program, Policy, or Plan?

◯ Yes (Identify Program/policy/plan): _____

◉ No

List the adopted program or policy, and how this project directly or indirectly applies.

Planning Context: Is the City legally obligated to perform this project?

- ◯ Yes - Directly
- ◉ Yes -Indirectly
- ◯ No

Please describe City's legal requirement:

Form 1
FY2023/24 – 2028/29 Capital Improvement Plan
Construction Project Application (page 2)

Schedule: Estimated project beginning and ending dates. Projects may take several years to complete, so please fill out the multi-year schedule (Form 3). If applicable, be sure to include any work performed in prior years, including studies or other planning by filling in the "cost before FY22-23" column.

Coordination: Please identify if this project is dependent upon or should coordinate with one or more other CIP projects and please describe the relationship:

Project Priority: Is the City required to complete this project due to mandates, potential risks to the community or City property, or other factors? Is this project essential to the City's core services? Is this project a desired enhancement to the community? Does this project add value to the community and/or the services the City provides? Please indicate the priority within the existing program area and the priority in the overall City operational structure:

Priority within **Program Area**:
- ◯ Essential/Mandated
- ◯ Important
- ◯ Desired
- ◯ Value Add

Priority **Citywide**:
- ◯ Essential/Mandated
- ◯ Important
- ◯ Desired
- ◯ Value Add

Please describe how this priority was assigned:

Prior Approval: Is this project included the FY22-23 Adopted or any prior years' budget? Has this project already been approved by any Board or Commission? (Please check appropriate box(es) below)

☐ Yes ☐ No

☐ City Commission ☐ Planning Commission ☐ Other _____

☐ 22-23 Budget ☐ Prior Year Budget: _____

Form 1
FY2023/24 – 2028/29 Capital Improvement Plan
Construction Project Application (page 3)

Total Estimated Project Cost: In present value (Amount shown here should agree with total on Form 3)

$_____

List all funding options **available** for this project:

- ☐ Dedicated Tax Millage.
- ☐ General Operating funds/Fund Balance
- ☐ Federal Grant
- ☐ State of Michigan Grant
- ☐ Private Grant or Public-Private Partnership
- ☐ Shared cost agreement with another organization. Organization:_____
- ☐ User fees or rates
- ☐ Other. Please specify:_____

Recommended funding option(s) to be used or pursued, please provide specific details *(i.e., new/existing millage, grant program, partnering organization, new/existing user fee, etc.)*:

Basis of the Cost Estimate: Please check the following:

- ◉ Cost of comparable facility / equipment
- ○ Cost estimate from engineer/architect
- ○ Other _____
- ○ Ballpark "guesstimate"

Budget Impact (Costs): Estimate of all future operating costs this project will cause. Consider wages, benefits, utilities, maintenance; supplies, and other ongoing costs **(Should agree with Form 3 worksheet)**

Budget Impact (Savings): Estimate of all future operating savings or other efficiencies this project will provide. Are we leveraging partnerships, grants, etc. to free up resources? Are we applying technology to free up human resources? Consider wages, benefits, utilities, maintenance, supplies, and other ongoing costs etc. **(Should agree with Form 3 worksheet)**

If Cost Impact Exceeds Savings Impact: Please explain in detail the increased level of services that will be provided with the implementation of this project (or explain justification for project).

Form 2
FY 2023/24 – 2028/29 Capital Improvement Plan
Equipment/Vehicle/Study/Technology/Other Application

Project Title: _____ Date Form Prepared: _____

Department: _____ CIP #: _____ (to be determined later)

◯ **New Purchase/Initiative** ◯ **Replacement Existing Asset** ◯ **Rehabilitation of Existing Asset**

◯ **Data Gathering** ◯ **Study** ◯ **Other**_____

Description: Provide a brief description of this request:

Strategic Initiative Alignment: Does this project align with one of the City's stated strategic priorities (Please refer to the Strategic Plan for 2022-2025 for more details)? Please indicate the primary alignment:

- ☐ Welcoming, Engaged, and Livable Community
- ☐ Safe, Healthy, and Just City
- ☐ Environmental Leadership
- ☐ Vibrant Local Economy
- ☐ Efficient and Effective Services
- ☐ Long-Term Fiscal Health
- ☐ Reliable Infrastructure
- ☐ Other

Please describe how this project aligns with this strategic priority:

Planning Context: Is this request part of an Adopted Program, Policy, or Plan?

◯ Yes (Identify Program/policy/plan): _____

◯ No

List the adopted program or policy, and how this project directly or indirectly applies.

Project Priority: Does this request support a program the City is required to provide due to mandates, potential risks to the community or City property, or other factors? Is this request essential to the City's core services? Is this request a desired enhancement to the community? Does this request add value to the community and/or the services the City provides? Please indicate the priority within the existing program area and the priority in the overall City operational structure:

Priority within **Program Area**:

- ◯ Essential/Mandated
- ◯ Important
- ◯ Desired
- ◯ Value Add

Priority **Citywide**:

- ◯ Essential/Mandated
- ◯ Important
- ◯ Desired
- ◯ Value Add

Please describe how this priority was assigned:

Form 2
FY 2023/24 – 2028/29 Capital Improvement Plan
Equipment/Vehicle/Study/Technology/Other Application (page 2)

Forms of Acquisition: Please check one of the following

○ Purchase ☒ Rental / Lease ○ Other

Number of Units Requested: _____

Estimated Service Life (Years): _____

Below costs should tie with Form 3

Direct Costs:	**Per Unit ($):**	**Total Cost ($):**
Purchase Price or Annual Rent / Lease		
Plus: Installation or Related Charges		
Plus: Annual Operational Costs		
Less: Annual Operational Savings		
Less: Trade-in, Salvage Value, Discount		
Net Purchase Cost / Annual Rent		

Are you requesting this project to be on a replacement schedule? (Example: Fire Dept. needs to purchase 40 turn-out gear/suits every 7 years)

☐ YES ■ NO

If yes, please describe the cycle:

List all funding options **available** for this project:

- ☐ Dedicated Tax Millage.
- ☐ General Operating funds/Fund Balance
- ☐ Federal Grant
- ☐ State of Michigan Grant
- ☐ Private Grant or Public-Private Partnership
- ☐ Shared cost agreement with another organization. Organization:_____
- ☐ User fees or rates
- ☐ Other. Please specify:_____

Recommended funding option(s) to be used or pursued, please provide specific details *(i.e., new/existing millage, grant program, partnering organization, new/existing user fee, etc.)*:

Form 3 FY 2023/24 - 2028/29 PROJECT APPLICATION (cost breakdown)

Project Title: _____ CIP ID #: _____

Project Construction	*Cost Before 2022-23*	*Budget/Estimated 2022-23*	Estimated 2023-24	Estimated 2024-25	Estimated 2025-26	Estimated 2026-27	Estimated 2027-28	Estimated 2028-29	Total Project Cost	% City Share	Total City Cost
Preliminary Engineering	-	-	-	-	-	-	-	-	$ -		$ -
Right-of-Way Services	-	-	-	-	-	-	-	-	$ -		$ -
Land Acquisition (Row)	-	-	-	-	-	-	-	-	$ -		$ -
Geotechnical	-	-	-	-	-	-	-	-	$ -		$ -
Construction	-	-	-	-	-	-	-	-	$ -		$ -
Construction Engineering	-	-	-	-	-	-	-	-	$ -		$ -
Other Construction Costs	-	-	-	-	-	-	-	-	$ -		$ -
Equipment / Vehical Purchase	-	-	-	-	-	-	-	-	$ -		$ -
Other Cost or Purchase	-	-	-	-	-	-	-		$ -		$ -
Total Project Construction	-	-	-	-	-	-	-	-	$ -	#DIV/0!	$ -

Future Net Operating Costs / Savings*	*Cost Before 2022-23*	*Budget/Estimated 2022-23*	Estimated 2023-24	Estimated 2024-25	Estimated 2025-26	Estimated 2026-27	Estimated 2027-28	Estimated 2028-29	Total Project Cost	% City Share	Total City Cost
Estimated Staffing Impact	-	-	-	-	-	-	-	-			
Estimated Operational Impact	-	-	-	-	-	-	-	-	$ -		$ -
Estimated Maintenance Impact	-	-	-	-	-	-	-	-	$ -		$ -
Estimated Other Impact	-	-	-	-	-	-	-	-	$ -		$ -
Total Operating Impact	-	-	-	-	-	-	-	-	$ -	#DIV/0!	$ -
**please enter savings as a negative*											
Grand Total Project	-	-	-	-	-	-	-	-	-	#DIV/0!	$ -

SAMPLE - complete in Excel

Form 3 - Project Application Financial Detail

Coordinates With Projects:	
Report Operating Impact Beyond FY 2028-29:	

Expected Funding Sources:		Project Construction		Future Net Operating Costs	
		% of Grand Total	Cost by Source	% of Grand Total	Cost by Source
City Sources:	Dedicated Tax Millage.	#DIV/0!		#DIV/0!	
	General Operating funds/Fund Balance	#DIV/0!		#DIV/0!	
	User fees or rates	#DIV/0!		#DIV/0!	
	Other City Sources - Please specify:	#DIV/0!		#DIV/0!	
	Total City Cost	**#DIV/0!**	**$ -**	**#DIV/0!**	**$ -**
	should agree to above cell:	*L16*	*M16*	*L25*	*M25*
	Agrees?	*#DIV/0!*	*yes*	*#DIV/0!*	*yes*
Outside Sources:	Federal Grant	#DIV/0!		#DIV/0!	
	State of Michigan Grant	#DIV/0!		#DIV/0!	
	Private Grant or Public-Private Partnership	#DIV/0!		#DIV/0!	
	Shared cost agreement with another organization	#DIV/0!		#DIV/0!	
	Other - Please specify:	#DIV/0!		#DIV/0!	
	Total Outside Sources	**#DIV/0!**	**$ -**	**#DIV/0!**	**$ -**
	Grand Total Project	**#DIV/0!**	**$ -**	**#DIV/0!**	**$ -**
	should agree to above cell:	*n/a*	*K16*	*n/a*	*K25*
	Agrees?	*n/a*	*yes*	*n/a*	*yes*

SAMPLE - complete in Excel

Form 4
FY 2023/24 - 2028/29 CAPITAL IMPROVEMENT NEEDS ASSESSMENT

Project Name/Title: _____
CIP # *(to be determined later)* _____
Department: _____
Total Score: *(will calculate)* 0
Submitter's Name: _____

	Score Rating	Rater Score	Weight	Rate x Weight
1 Projects contribution to health, safety, and welfare				
Eliminates a known hazard (accident history)	5		5	
Eliminates a potential hazard	4			0
Materially contributes	3			
Minimally contributes	2			
No Impact	1			
2 Project is needed to comply with Local, State or Federal Law				
Yes ☐ Indirectly ☐ Directly	5		5	0
No	0			
3 Project conforms to Adopted Strategic Priority,Program, Policy or Plan			4	
Project is consistent with adopted City Commission strategic priority policy or plan	5			0
Project is consistent with Administrative policy	3			
No policy / plan in place	0			
4 Project remedies an existing or projected deficiency in a program directly related to a strategic priority			3	
Completely Remedy Problem	5			0
Partially Remedy Problem	3			
No-Project does not align with a strategic priority and/or provides no remedy	0			
5 Contributes to long-term needs of community / (Projects useful life)				
More than 30 years	5		2	
21 - 30 years	4			0
11 - 20 years	3			
4 - 10 years	2			
3 years or less	1			
6 Impact Measures - Net Present Value & Internal Rate of Return				
(# of years to recoup costs)			3	
High / 0-3 years	5			
Medium - High / 4-7 years	4			0
Medium / 8-11 years	3			
Medium - Low / 12-15 years	2			
Low / 16-20 years	1			
Never	0			
7 Services area of project				
Regional	5		2	
City-Wide	4			0
Several neighborhoods	3			
Less than several neighborhoods	1			
8 Department priority			2	
Essential/Mandated	5			0
Important	3			
Desired/Value Add	1			
9 Project delivers level of service desired by community				
Essential/Mandated	5		3	0
Important	3			
Desired/Value Add	1			

Note: Assessment form is not intended to be a scientific calculation.

SAMPLE - completion Excel

Royal Oak

APPENDIX B

Royal Oak

FUNDING SCHEDULE FOR CAPITAL IMPROVEMENT PLAN, AS APPROVED BY CITY COMMISSION

FISCAL YEAR 2023-2024 ANNUAL BUDGET

APPROVED FUNDING SCHEDULE FOR THE FIVE-YEAR CAPITAL IMPROVEMENT PLAN

Within this appendix you will find the projects that have been funded within the fiscal year 2023-2024 adopted budget.

As previously mentioned, the planned date for the completion of certain projects has been shifted since the recommended version was presented to the Planning Commission. This allows for the best alignment of project timing with the available resources throughout the forecast period. All projects from the "Recommended Capital Improvement Plan" document continue to be included, although some projects are proposed to be funded in a different fiscal year than originally presented.

The schedules to follow will be the reference for projects and purchases to be completed in the 2023-2024 fiscal year.

GENERAL FUND

	UNASSIGNED FUND BALANCE AS % OF EXPENDITURES					
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
$0 CAPITAL OUTLAY	24.6%	19.5%	16.9%	11.3%	5.6%	-0.7%
ONLY ESSENTIAL/MANDATED	24.6%	19.2%	16.7%	11.0%	5.3%	-0.9%
ESSENTIAL/MANDATED + $500K IMPORTANT	24.6%	18.0%	13.2%	7.3%	1.4%	-5.1%
ESSENTIAL/MANDATED + ALL IMPORTANT	24.6%	18.0%	8.8%	-1.4%	-12.7%	-24.2%
ESSENTIAL/MANDATED + IMPORTANT + VALUE ADDED	24.6%	17.8%	8.6%	-2.0%	-13.3%	-24.7%
ALL CAPITAL OUTLAY PRIORITIES	24.6%	17.1%	5.1%	-9.1%	-21.9%	-33.4%
FUND BALANCE POLICY MAXIMUM	25.0%	25.0%	25.0%	25.0%	25.0%	25.0%
FUND BALANCE POLICY MINIMUM	10.0%	10.0%	10.0%	10.0%	10.0%	10.0%

	UNASSIGNED FUND BALANCE					
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
$0 CAPITAL OUTLAY	$ 11,400,424	$ 9,456,796	$ 8,245,793	$ 5,776,536	$ 2,934,702	$ (357,451)
ONLY ESSENTIAL/MANDATED	$ 11,400,424	$ 9,336,796	$ 8,125,793	$ 5,656,536	$ 2,814,702	$ (477,451)
ESSENTIAL/MANDATED + $500K IMPORTANT	$ 11,400,424	$ 8,836,796	$ 7,125,793	$ 4,156,536	$ 814,702	$ (2,977,451)
ESSENTIAL/MANDATED + ALL IMPORTANT	$ 11,400,424	$ 8,816,796	$ 4,545,793	$ (783,464)	$ (7,185,298)	$ (14,087,451)
ESSENTIAL/MANDATED + IMPORTANT + VALUE ADDED	$ 11,400,424	$ 8,726,796	$ 4,455,793	$ (1,073,464)	$ (7,475,298)	$ (14,377,451)
ALL CAPITAL OUTLAY PRIORITIES	$ 11,400,424	$ 8,462,421	$ 2,741,418	$ (5,137,839)	$ (12,539,673)	$ (19,441,826)

CIP REQUEST BY PRIORITY:	2023-24	2024-25	2025-26	2026-27	2027-28
Essential/Mandated	$ 120,000	$ -	$ -	$ -	$ -
Important	$ 520,000	$ 3,060,000	$ 2,860,000	$ 3,560,000	$ 3,610,000
Value Add	$ 90,000	$ -	$ 200,000	$ -	$ -
Desired	$ 264,375	$ 1,450,000	$ 2,350,000	$ 1,000,000	$ -
Capital Outlay Totals by Year	**$ 994,375**	**$ 4,510,000**	**$ 5,410,000**	**$ 4,560,000**	**$ 3,610,000**

	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
FUND BALANCE POLICY MAXIMUM	25.0%	25.0%	25.0%	25.0%	25.0%	25.0%
FUND BALANCE POLICY MINIMUM	10.0%	10.0%	10.0%	10.0%	10.0%	10.0%
$0 CAPITAL OUTLAY	24.6%	19.5%	16.9%	11.3%	5.6%	-0.7%
ONLY ESSENTIAL/MANDATED	24.6%	19.2%	16.7%	11.0%	5.3%	-0.9%
ESSENTIAL/MANDATED + $500K IMPORTANT	24.6%	18.0%	13.2%	7.3%	1.4%	-5.1%
ESSENTIAL/MANDATED + ALL IMPORTANT	24.6%	18.0%	8.8%	-1.4%	-12.7%	-24.2%
ESSENTIAL/MANDATED + IMPORTANT + VALUE ADDED	24.6%	17.8%	8.6%	-2.0%	-13.3%	-24.7%
ALL CAPITAL OUTLAY PRIORITIES	24.6%	17.1%	5.1%	-9.1%	-21.9%	-33.4%

**	Indicates an ongoing annual city project														
	Green = Modified Project														
	Peach = New Project														
CIP #	PROJECT NAME	STRATEGIC GOAL ALIGNMENT	PRIORITY WITHIN PROGRAM AREA	PRIORITY CITYWIDE	PROJECT COORDINATION	POTENTIAL FUNDING SOURCE(S)	ESTIMATED TOTAL PROJECT COST	% CITY SHARE	FUTURE CITY COST (2023-2029)	FISCAL YEAR 2023-24 CITY COST	FISCAL YEAR 2024-25 CITY COST	FISCAL YEAR 2025-26 CITY COST	FISCAL YEAR 2026-27 CITY COST	FISCAL YEAR 2027-28 CITY COST	FISCAL YEAR 2028-29 CITY COST
Water and Sewer Improvements															
CAP1999	Water System Analysis and Updates to Water Reliability, Asset Management, and Risk Resilience Plans	Reliable Infrastructure	Essential/Mandated	Essential/Mandated	N/A	Water & Sewer Fund / Rates	70,000	100%	70,000			70,000			
CAP2306	2023 Rochester Road Resurfacing (water main improvements)	Reliable Infrastructure	Essential/Mandated	Essential/Mandated	Major Roads	Water & Sewer Fund / Rates	331,000	100%	165,500	165,500					
CAP2308	2023 Major Road Resurfacing (water main improvements)	Reliable Infrastructure	Desired	Desired	Major Roads	Water & Sewer Fund / Rates	1,200,000	100%	600,000	600,000					
CAP2310	2023 Water Main Improvements	Reliable Infrastructure	Important	Important	Local Roads	Water & Sewer Fund / Rates	2,635,364	100%	1,305,000	1,305,000					
CAP2335	2023 Road Reconstruction (water main improvements)	Reliable Infrastructure	Important	Important	Local Roads	Water & Sewer Fund / Rates	300,000	100%	150,000	150,000	-				
CAP2350	Aerial Flyover of City for Stormwater Mapping	Reliable Infrastructure	Important	Important	N/A	Water & Sewer Fund / Rates	170,000	100%	170,000	80,000			90,000		
CAP2499	Royal Oak Sewer Study	Reliable Infrastructure	Important	Important	N/A	Water & Sewer Fund / Rates & BRIC Grant	500,000	25%	125,000		62,500	62,500			
CAP2407	Crooks Road Resurfacing (water main improvements)	Reliable Infrastructure	Essential/Mandated	Essential/Mandated	Major Roads	Water & Sewer Fund / Rates	580,000	100%	580,000	290,000	290,000				
CAP2410	2024 Water Main Improvements-CAP2410	Reliable Infrastructure	Important	Important	Local Roads	Water & Sewer Fund / Rates	1,347,500	100%	1,347,500	673,750	673,750				
CAP2411	2024 Water Main Improvements-CAP2411	Reliable Infrastructure	Important	Important	Local Roads	Water & Sewer Fund / Rates	1,275,000	100%	1,275,000	637,500	637,500				
CAP2435	2024 Road Reconstruction (water main improvements)	Reliable Infrastructure	Important	Important	Local Roads	Water & Sewer Fund / Rates	578,000	100%	578,000	289,000	289,000				
CAP2440	2024 Green Infrastructure Improvements-CAP2440	Environmental Leadership	Desired	Desired	N/A	ARPA Funds	200,000	100%	200,000	100,000	100,000				
CAP2441	2024 Green Infrastructure Improvements-CAP2441	Environmental Leadership	Desired	Desired	Local Roads	ARPA Funds	913,000	100%	913,000	456,500	456,500				
CAP2510	2025 Water Main Improvements-CAP2510	Reliable Infrastructure	Important	Important	Local Roads	Water & Sewer Fund / Rates	1,830,000	100%	1,830,000		915,000	915,000			
CAP2511	2025 Water Main Improvements-CAP2511	Reliable Infrastructure	Important	Important	Local Roads	Water & Sewer Fund / Rates	2,100,000	100%	2,100,000		1,050,000	1,050,000			
CAP2540	2025 Green Infrastructure Improvements	Environmental Leadership	Desired	Desired	Local Roads	ARPA Funds	1,300,000	100%	1,300,000		650,000	650,000			
CAP2610	2026 Water Main Improvements	Reliable Infrastructure	Important	Important	Local Roads	Water & Sewer Fund / Rates	2,050,000	100%	2,050,000			1,025,000	1,025,000		
CAP2640	2026 Green Infrastructure Improvements	Environmental Leadership	Desired	Desired	N/A	ARPA Funds	200,000	100%	200,000			100,000	100,000		
CAP2710	2027 Water Main Improvements	Reliable Infrastructure	Important	Important	N/A	Water & Sewer Fund / Rates	3,250,000	100%	3,250,000				1,625,000	1,625,000	
CAP2808	11 Mile Road Resurfacing	Reliable Infrastructure	Important	Important	Major Roads	Water & Sewer Fund / Rates	400,000	100%	400,000					200,000	200,000
CAP2810	2028 Water Main Improvements	Reliable Infrastructure	Important	Important	N/A	Water & Sewer Fund / Rates	3,250,000	100%	3,250,000					1,625,000	1,625,000
CAP2910	2029 Water Main Improvements	Reliable Infrastructure	Important	Important	N/A	Water & Sewer Fund / Rates	1,625,000	100%	1,625,000						1,625,000
CAPXX01	Concrete Pavement And Prepaid Sidewalk Improvements	Reliable Infrastructure	Essential/Mandated	Essential/Mandated	Local Roads	Water & Sewer Fund / Rates	2,550,000	100%	2,550,000	425,000	425,000	425,000	425,000	425,000	425,000
CAPXX55	Water Main Upgrades on Future Special Assessment Paving Projects (placeholder)	Reliable Infrastructure	Desired	Desired	Local Roads	Water & Sewer Fund / Rates & Special Assessment	450,000	100%	450,000	75,000	75,000	75,000	75,000	75,000	75,000
CAPXX75	Sewer Televising & Root Control (City Wide)	Reliable Infrastructure	Important	Important	N/A	Water & Sewer Fund / Rates	4,221,000	100%	4,221,000	618,000	650,000	684,000	719,000	755,000	795,000
CAPXX85	City Wide Sewer Lining	Reliable Infrastructure	Important	Important	N/A	Water & Sewer Fund / Rates	6,105,000	100%	6,105,000	895,000	941,000	989,000	1,039,000	1,092,000	1,149,000
CAPXX95	City Wide Spot Sewer Repairs	Reliable Infrastructure	Important	Important	N/A	Water & Sewer Fund / Rates	4,264,000	100%	4,264,000	624,000	656,000	690,000	726,000	764,000	804,000
Water and Sewer Improvements						**Subtotal**	**43,694,864**		**41,074,000**	**7,384,250**	**7,871,250**	**6,735,500**	**5,824,000**	**6,561,000**	**6,698,000**
			Totals by Priority:	Essential/Mandated			**3,531,000**		**3,365,500**	**880,500**	**715,000**	**495,000**	**425,000**	**425,000**	**425,000**
				Important			**35,900,864**		**34,045,500**	**5,272,250**	**5,874,750**	**5,415,500**	**5,224,000**	**6,061,000**	**6,198,000**
				Value Add			**-**		**-**	**-**	**-**	**-**	**-**	**-**	**-**
				Desired			**4,263,000**		**3,663,000**	**1,231,500**	**1,281,500**	**825,000**	**175,000**	**75,000**	**75,000**
						Total all priority levels	**43,694,864**		**41,074,000**	**7,384,250**	**7,871,250**	**6,735,500**	**5,824,000**	**6,561,000**	**6,698,000**

CIP #	PROJECT NAME	STRATEGIC GOAL ALIGNMENT	PRIORITY WITHIN PROGRAM AREA	PRIORITY CITYWIDE	PROJECT COORDINATION	POTENTIAL FUNDING SOURCE(S)	ESTIMATED TOTAL PROJECT COST	% CITY SHARE	FUTURE CITY COST (2023-2029)	FISCAL YEAR 2023-24 CITY COST	FISCAL YEAR 2024-25 CITY COST	FISCAL YEAR 2025-26 CITY COST	FISCAL YEAR 2026-27 CITY COST	FISCAL YEAR 2027-28 CITY COST	FISCAL YEAR 2028-29 CITY COST
Sidewalk Improvements															
CAPXX02	Sidewalk Improvement Program	Reliable Infrastructure	Important	Important	N/A	Local Streets Fund & Direct Bills	4,010,000	10%	353,250	97,050	100,200	103,450	52,550		
CAPXX04	Sidewalk Ramp Improvement	Reliable Infrastructure	Important	Important	N/A	Local Streets Fund	2,500,000	100%	2,500,000				500,000	1,000,000	1,000,000
Sidewalk Improvements						**Subtotal**	**6,510,000**		**2,853,250**	**97,050**	**100,200**	**103,450**	**552,550**	**1,000,000**	**1,000,000**
			Totals by Priority:	Essential/Mandated			-		-	-	-	-	-	-	-
				Important			**6,510,000**		**2,853,250**	**97,050**	**100,200**	**103,450**	**552,550**	**1,000,000**	**1,000,000**
				Value Add			-		-	-	-	-	-	-	-
				Desired			-		-	-	-	-	-	-	-
						Total all priority levels	**6,510,000**		**2,853,250**	**97,050**	**100,200**	**103,450**	**552,550**	**1,000,000**	**1,000,000**
Local Street Improvements									-						
CAP2310	2023 Road Improvements (due to water main construction)	Reliable Infrastructure	Important	Important	Water project	Local Streets Fund	504,625	100%	250,000	250,000					
CAP2335	2023 Road Improvements	Reliable Infrastructure	Important	Important	Water project	Local Streets Fund	2,575,000	100%	1,287,500	1,287,500	-				
CAP2336	Special Assessment Paving	Reliable Infrastructure	Essential/Mandated	Important	N/A	Local Streets Fund & Special Assessments	520,000	54%	140,000	140,000					
CAP2337	Special Assessment Paving	Reliable Infrastructure	Essential/Mandated	Important	N/A	Local Streets Fund & Special Assessments	100,000	78%	73,000	73,000					
CAP2410	2024 Road Improvements (due to water main construction)-CAP2410	Reliable Infrastructure	Important	Important	Water project	Local Streets Fund	2,400,000	100%	2,400,000	1,200,000	1,200,000				
CAP2411	2024 Road Improvements (due to water main construction)-CAP2411	Reliable Infrastructure	Important	Important	Water project	Local Streets Fund	250,000	100%	250,000	125,000	125,000				
CAP2435	2024 Road Reconstruction	Reliable Infrastructure	Important	Important	Water project	Local Streets Fund	2,745,000	100%	2,745,000	1,372,500	1,372,500				
CAP2510	2025 Road Improvements (due to water main construction)-CAP2510	Reliable Infrastructure	Important	Important	Water project	Local Streets Fund	1,133,000	100%	1,133,000		566,500	566,500			
CAP2511	2025 Road Improvements (due to water main construction)-CAP2511	Reliable Infrastructure	Important	Important	Water project	Local Streets Fund	200,000	100%	200,000		100,000	100,000			
CAP2610	2026 Road Improvements (due to water main construction)	Reliable Infrastructure	Important	Important	Water project	Local Streets Fund	600,000	100%	600,000			300,000	300,000		
CAPXX05	Millage Concrete Street Repairs	Reliable Infrastructure	Important	Important	N/A	Local Streets Fund	3,156,000	100%	2,306,000	1,578,000	728,000				
CAPXX15	Millage Asphalt Resurfacing	Reliable Infrastructure	Important	Important	N/A	Local Streets Fund	7,400,000	100%	5,550,000	3,700,000	1,850,000				
CAPXX25	Millage Joint Sealing	Reliable Infrastructure	Important	Important	Major Roads	Local Streets Fund	689,900	100%	599,900	92,700	95,500	98,400	101,400	104,400	107,500
CAPXX20	Millage Renewal - Improvements on Local Roads	Reliable Infrastructure	Important	Important	N/A	Local Streets Fund	3,865,000	100%	3,865,000		266,000	1,195,000	1,460,000	546,000	398,000
CAPXX55	Special Assessment Paving Projects (placeholder)	Reliable Infrastructure	Desired	Desired	Water project	Local Streets Fund & Special Assessments	900,000	50%	450,000	75,000	75,000	75,000	75,000	75,000	75,000
Local Street Improvements						**Subtotal**	**27,038,525**		**21,849,400**	**9,893,700**	**6,378,500**	**2,334,900**	**1,936,400**	**725,400**	**580,500**
			Totals by Priority:	Essential/Mandated			**620,000**		**213,000**	**213,000**	**-**	**-**	**-**	**-**	**-**
				Important			**25,518,525**		**21,186,400**	**9,605,700**	**6,303,500**	**2,259,900**	**1,861,400**	**650,400**	**505,500**
				Value Add			-		-	-	-	-	-	-	-
				Desired			**900,000**		**450,000**	**75,000**	**75,000**	**75,000**	**75,000**	**75,000**	**75,000**
						Total all priority levels	**27,038,525**		**21,849,400**	**9,893,700**	**6,378,500**	**2,334,900**	**1,936,400**	**725,400**	**580,500**

CIP #	PROJECT NAME	STRATEGIC GOAL ALIGNMENT	PRIORITY WITHIN PROGRAM AREA	PRIORITY CITYWIDE	PROJECT COORDINATION	POTENTIAL FUNDING SOURCE(S)	ESTIMATED TOTAL PROJECT COST	% CITY SHARE	FUTURE CITY COST (2023-2029)	FISCAL YEAR 2023-24 CITY COST	FISCAL YEAR 2024-25 CITY COST	FISCAL YEAR 2025-26 CITY COST	FISCAL YEAR 2026-27 CITY COST	FISCAL YEAR 2027-28 CITY COST	FISCAL YEAR 2028-29 CITY COST
Major Street Improvements															
CAP2306	2023 Rochester Road Resurfacing	Reliable Infrastructure	Essential/Mandated	Essential/Mandated	Water project	Major Streets Fund & MDOT	4,205,768	76%	1,575,673	1,575,673					
CAP2308	2023 Normandy Road Resurfacing	Reliable Infrastructure	Desired	Desired	Water project	Major Streets Fund	4,678,127	100%	2,300,000	2,300,000					
CAP2313	2023 Greenfield/Normandy Roundabout	Reliable Infrastructure	Important	Important	N/A	Major Streets Fund, RCOC, Beverly Hills	1,700,000	25%	212,500	212,500					
CAP2314	Traffic Signal 13 Mile and Greenfield	Reliable Infrastructure	Important	Important	N/A	Major Streets Fund, RCOC, Beverly Hills,Berkley, Southfield	300,000	25%	75,000	37,500	37,500				
CAP2338	Highway Safety Improvement Program Pedestrian Countdown Flasher Heads	Safe, Healthy and Just City	Important	Important	N/A	Major Streets Fund/MDOT	366,000	32%	92,000	92,000					
CAP2407	Crooks Road Resurfacing	Reliable Infrastructure	Important	Important	Water project	Major Streets Fund,MDOT,RCOC	3,668,504	74%	2,710,000	1,355,000	1,355,000				
CAP2416	Millage Asphalt Resurfacing	Reliable Infrastructure	Important	Important	N/A	Major Streets Fund	1,200,000	100%	1,200,000	600,000	600,000				
CAP2506	2025 13 Mile Road Resurfacing	Reliable Infrastructure	Desired	Desired	N/A	Major Streets Fund/MDOT	1,120,000	30%	336,997		168,499	168,499			
CAP2507	Coolidge Highway Resurfacing	Reliable Infrastructure	Desired	Desired	N/A	Major Streets Fund	1,720,000	100%	1,720,000		860,000	860,000			
CAP2508	2025 North Main Street Resurfacing	Reliable Infrastructure	Desired	Desired	N/A	Major Streets Fund	1,020,000	100%	1,020,000		510,000	510,000			
CAP2509	2025 13 Mile Road Resurfacing	Reliable Infrastructure	Desired	Desired	N/A	Major Streets Fund	2,500,000	100%	2,500,000		1,250,000	1,250,000			
CAP2514	2025 Downtown Road Improvements	Reliable Infrastructure	Important	Important	N/A	Major Streets Fund	1,150,000	100%	1,150,000		575,000	575,000			
CAP2606	2026 Rochester Road Resurfacing	Reliable Infrastructure	Desired	Desired	N/A	Major Streets Fund/City of Clawson/MDOT	2,220,000	75%	1,665,000			832,500	832,500		
CAP2607	2026 Catalpa Drive Resurfacing	Reliable Infrastructure	Desired	Desired	N/A	Major Streets Fund	2,040,000	100%	2,040,000			1,020,000	1,020,000		
CAP2608	2026 Gardenia Avenue Resurfacing	Reliable Infrastructure	Desired	Desired	N/A	Major Streets Fund	662,000	100%	662,000			331,000	331,000		
CAP2614	2026 Downtown Road Improvements	Reliable Infrastructure	Important	Important	N/A	Major Streets Fund	1,223,000	100%	1,223,000			611,500	611,500		
CAP2621	I-696 Gateway Sign	Welcoming, Engaged, and Livable Community	Value Add	Value Add	N/A	Major Streets Fund	1,300,000	100%	1,300,000				1,300,000		
CAP2706	2027 North Main Street Resurfacing	Reliable Infrastructure	Desired	Desired	N/A	Major Streets Fund	3,200,000	100%	3,200,000				1,600,000	1,600,000	
CAP2707	2027 Webster Road Reconstruction	Reliable Infrastructure	Desired	Desired	N/A	Major Streets Fund/City of Berkley	2,750,000	50%	1,375,000				687,500	687,500	
CAP2714	2027 Downtown Road Improvements	Reliable Infrastructure	Important	Important	N/A	Major Streets Fund	1,024,000	100%	1,024,000				512,000	512,000	
CAP2806	2028 11 Mile Resurfacing-CAP2806	Reliable Infrastructure	Important	Important	N/A	Major Streets Fund	3,703,000	100%	3,703,000					1,851,500	1,851,500
CAP2807	2028 11 Mile Resurfacing-CAP2807	Reliable Infrastructure	Important	Important	N/A	Major Streets Fund	2,410,000	100%	2,410,000					1,205,000	1,205,000
CAP2808	2028 11 Mile Resurfacing-CAP2808	Reliable Infrastructure	Important	Important	Water project	Major Streets Fund	1,692,000	100%	1,692,000					846,000	846,000
CAP2809	2028 Campbell Road Isolated Patches	Reliable Infrastructure	Important	Important	N/A	Major Streets Fund	200,000	100%	200,000					100,000	100,000
CAP2906	2029 East Fourth Street Resurfacing	Reliable Infrastructure	Important	Important	N/A	Major Streets Fund	3,355,000	100%	3,355,000						3,355,000
CAP2907	2029 Normandy Road and Campbell Road Concrete Patching	Reliable Infrastructure	Important	Important	N/A	Major Streets Fund	263,000	100%	263,000						263,000
CAPXX25	Annual Major Joint Seal Program	Reliable Infrastructure	Essential/Mandated	Essential/Mandated	Local Roads	Major Streets Fund	842,800	100%	732,800	113,300	116,700	120,200	123,800	127,500	131,300
CAPXX60	Mast Arm Inspections	Reliable Infrastructure	Desired	Desired	N/A	Major Streets Fund	63,400	100%	55,700	7,700	8,500	8,500	10,000	10,000	11,000
Major Street Improvements						**Subtotal**	**50,576,599**		**39,792,670**	**6,293,673**	**5,481,199**	**6,287,199**	**7,028,300**	**6,939,500**	**7,762,800**
			Totals by Priority:	Essential/Mandated			**5,048,568**		**2,308,473**	**1,688,973**	**116,700**	**120,200**	**123,800**	**127,500**	**131,300**
				Important			**22,254,504**		**19,309,500**	**2,297,000**	**2,567,500**	**1,186,500**	**1,123,500**	**4,514,500**	**7,620,500**
				Value Add			**1,300,000**		**1,300,000**	**-**	**-**	**-**	**1,300,000**	**-**	**-**
				Desired			**21,973,527**		**16,874,697**	**2,307,700**	**2,796,999**	**4,980,499**	**4,481,000**	**2,297,500**	**11,000**
						Total all priority levels	**50,576,599**		**39,792,670**	**6,293,673**	**5,481,199**	**6,287,199**	**7,028,300**	**6,939,500**	**7,762,800**

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City-Owned Facilities									-						
2024-1	11 Mile Parking Structure Pedestrian Entrance	Reliable Infrastructure	Important	Important	N/A	Auto Parking Fund	50,000	100%	50,000	50,000					
2024-2	South Lafayette Parking Garage Fire Suppression System	Reliable Infrastructure	Important	Important	N/A	Auto Parking Fund	100,000	100%	100,000	100,000					
2024-3	South Lafayette Parking Garage Electrical Upgrades	Reliable Infrastructure	Important	Important	N/A	Auto Parking Fund	100,000	100%	100,000	100,000					
2024-4	South Lafayette Parking Garage Joint and Storm Drain Repairs	Reliable Infrastructure	Important	Important	N/A	Auto Parking Fund	100,000	100%	100,000	100,000					
2024-5	Center Street Parking Structure Doors and Windows	Reliable Infrastructure	Important	Important	N/A	Auto Parking Fund	100,000	100%	100,000	100,000					
2024-6	Parking Structure Equipment Protection	Reliable Infrastructure	Important	Important	N/A	Auto Parking Fund	50,000	100%	50,000	50,000					
2024-7	City Parking Lots Resurfacing	Reliable Infrastructure	Important	Important	N/A	Auto Parking Fund	500,000	100%	500,000	100,000	100,000	100,000	100,000	100,000	
2024-8	Parking Structures Top Coating	Reliable Infrastructure	Important	Important	N/A	Auto Parking Fund	100,000	100%	100,000	100,000					
2024-9	Golf Course Maintenance Building repairs	Reliable Infrastructure	Important	Important	N/A	Golf Course Fund	35,000	100%	35,000	-		35,000			
2024-10	Golf Course Cart Shed Lighting Upgrades	Reliable Infrastructure	Important	Important	N/A	Golf Course Fund	50,000	100%	50,000	-		50,000			
2024-11	Fire Station #1 Window Replacement	Reliable Infrastructure	Important	Important	N/A	Public Safety Fund	25,000	100%	25,000	25,000					
2024-12	Fire Station #1 Entrance Remodel	Reliable Infrastructure	Important	Important	N/A	Public Safety Fund	30,000	100%	30,000	30,000					
2024-13	Solar Panels at Ice Arena & Salter Center	Environmental Leadership	Important	Important	N/A	Parks and Recreation Millage, ARPA, Grants, GF	1,000,000	100%	1,000,000	-	500,000	500,000			
2024-14	Salt Dome Repairs	Reliable Infrastructure	Important	Important	N/A	General Fund	40,000	100%	40,000	40,000					
2024-15	Royal Oak Animal Shelter Relocation and Construction	Efficient and Effective Services	Important	Important	N/A	ARPA/Federal Grant	1,250,000	12%	150,000	150,000					
2024-16	Royal Oak Golf Course Clubhouse Reconstruction	Reliable Infrastructure	Important	Important	N/A	Golf Course Fund	2,000,000	100%	2,000,000	-	-	250,000	1,750,000		
2024-17	Farmers Market Floor Restoration	Welcoming, Engaged, and Livable Community	Important	Desired	N/A	Farmers Market Fund	32,000	100%	32,000	32,000					
2024-18	Farmers Market-Preservation and Enhancement of Interior Walls	Welcoming, Engaged, and Livable Community	Important	Important	N/A	Farmers Market Fund/DDA	12,000	100%	12,000	12,000					
2024-19	Farmers Market-Electrical Upgrade	Safe, Healthy and Just City	Important	Important	N/A	Farmers Market Fund	28,500	100%	28,500	28,500					
2024-20	Farmers Market West Porch Enclosure	Welcoming, Engaged, and Livable Community	Value Add	Value Add	N/A	Farmers Market Fund	27,000	100%	27,000	27,000					
2024-21	Salter Center Parking Lot Repaving	Reliable Infrastructure	Important	Important	N/A	General Fund	400,000	100%	400,000		400,000				
2024-22	Library Roof Replacement	Reliable Infrastructure	Important	Important	N/A	Library Fund	325,000	100%	325,000		325,000				
2024-23	Library Boiler Room Waterproofing	Reliable Infrastructure	Important	Important	N/A	Library Fund	60,000	100%	60,000	60,000					
2024-24	Library Loading Dock Improvements	Reliable Infrastructure	Important	Important	N/A	Library Fund	35,000	100%	35,000	35,000					
2024-25	Senior Center Bathroom Renovations	Safe, Healthy and Just City	Important	Important	N/A	Senior Center Fund	104,000	100%	104,000	104,000					
2024-26	Senior Center Floor Replacement	Safe, Healthy and Just City	Desired	Desired	N/A	Senior Center Fund	50,000	100%	50,000	50,000					
2024-27	Library Solar Roof Installation	Environmental Leadership	Important	Important	2024-22	ARPA Funds	329,000	100%	329,000		329,000				
City-Owned Facilities						**Subtotal**	**6,932,500**		**5,832,500**	**1,293,500**	**1,654,000**	**935,000**	**1,850,000**	**100,000**	**-**
			Totals by Priority:	Essential/Mandated			**-**		**-**	**-**	**-**	**-**	**-**	**-**	**-**
				Important			**6,823,500**		**5,723,500**	**1,184,500**	**1,654,000**	**935,000**	**1,850,000**	**100,000**	**-**
				Value Add			**27,000**		**27,000**	**27,000**	**-**	**-**	**-**	**-**	**-**
				Desired			**82,000**		**82,000**	**82,000**	**-**	**-**	**-**	**-**	**-**
						Total all priority levels	**6,932,500**		**5,832,500**	**1,293,500**	**1,654,000**	**935,000**	**1,850,000**	**100,000**	**-**

CIP #	PROJECT NAME	STRATEGIC GOAL ALIGNMENT	PRIORITY WITHIN PROGRAM AREA	PRIORITY CITYWIDE	PROJECT COORDINATION	POTENTIAL FUNDING SOURCE(S)	ESTIMATED TOTAL PROJECT COST	% CITY SHARE	FUTURE CITY COST (2023-2029)	FISCAL YEAR 2023-24 CITY COST	FISCAL YEAR 2024-25 CITY COST	FISCAL YEAR 2025-26 CITY COST	FISCAL YEAR 2026-27 CITY COST	FISCAL YEAR 2027-28 CITY COST	FISCAL YEAR 2028-29 CITY COST
Parks and Grounds							-								
CAP2363	Royal Oak Arboretum Improvements	Reliable Infrastructure	Desired	Desired	N/A	General Fund and Oakland County Grant	95,000	25%	21,875	21,875					
CAP2316	Salter Center Circle Drive and ADA Parking	Welcoming, Engaged, and Livable Community	Desired	Desired	Local Streets	General Fund	95,000	100%	47,500	47,500					
2024-28	City-wide ROW Tree Planting	Environmental Leadership	Important	Important	N/A	Parks and Recreation Millage, CDBG	300,000	100%	300,000	100,000	100,000	100,000			
2024-29	Upton Park Soccer Field Development	Safe, Healthy and Just City	Desired	Desired	N/A	Parks and Recreation Millage	75,000	100%	75,000	75,000					
2024-30	Fernwood Park Improvements	Welcoming, Engaged, and Livable Community	Important	Important	N/A	Parks and Recreation Millage, CDBG	500,000	100%	500,000		500,000				
2024-31	Memorial and Worden Park Irrigation Systems	Efficient and Effective Services	Desired	Value Add	N/A	Parks and Recreation Millage, CDBG	90,000	100%	90,000	90,000					
2024-32	Miller Park Improvements	Welcoming, Engaged, and Livable Community	Important	Important	N/A	Parks and Recreation Millage, CDBG	500,000	100%	500,000				500,000		
2024-33	Kenwood Park - Basketball/Tennis Court Improvements	Safe, Healthy and Just City	Important	Important	N/A	Parks and Recreation Millage	70,000	100%	70,000	70,000					
2024-34	Lockman Park Upgrade	Welcoming, Engaged, and Livable Community	Important	Important	N/A	CDBG Fund	2,000,000	100%	2,000,000				1,000,000	1,000,000	
2024-35	Tennis Court & Pickleball Court Repairs/Replacements	Welcoming, Engaged, and Livable Community	Important	Important	N/A	Parks and Recreation Millage	1,200,000	100%	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000
2024-36	Worden Park-Upgrade	Welcoming, Engaged, and Livable Community	Important	Important	N/A	CDBG Fund	3,000,000	100%	3,000,000					1,500,000	1,500,000
2024-37	Clawson Park-Upgrade	Welcoming, Engaged, and Livable Community	Desired	Desired	N/A	CDBG Fund	500,000	100%	500,000				500,000		
2024-38	Elks Park-Upgrade	Safe, Healthy and Just City	Important	Important	N/A	Parks and Recreation Millage	1,600,000	100%	1,600,000				800,000	800,000	
2024-39	Batting Cage Tunnel-Memorial Park	Safe, Healthy and Just City	Desired	Desired	N/A	Parks and Recreation Millage	70,000	100%	70,000	70,000					
2024-40	Storage and Locker Rooms	Efficient and Effective Services	Important	Important	N/A	Parks and Recreation Millage	300,000	100%	300,000		300,000				
2024-41	ADA Grandstands/Press Box	Welcoming, Engaged, and Livable Community	Important	Important	N/A	Parks and Recreation Millage	450,000	100%	450,000				450,000		
2024-42	Park Drainage	Environmental Leadership	Important	Important	N/A	Parks and Recreation Millage	550,000	100%	550,000	110,000	110,000	110,000	110,000	110,000	
2024-43	Bicycle Racks and Repair Stations	Efficient and Effective Services	Desired	Desired	N/A	Parks and Recreation Millage	50,000	100%	50,000	50,000					
2024-44	Quickstad Park Soccer Field Lights	Welcoming, Engaged, and Livable Community	Desired	Desired	N/A	Parks and Recreation Millage	600,000	100%	600,000			600,000			
2024-45	Wagner Park Disc Golf Course Upgrades	Welcoming, Engaged, and Livable Community	Value Add	Value Add	N/A	Parks and Recreation Millage	200,000	100%	200,000			200,000			
2024-46	Memorial Park Athletic Turf	Welcoming, Engaged, and Livable Community	Desired	Desired	N/A	Parks and Recreation Millage	600,000	100%	600,000		300,000	300,000			
2024-47	Nature Areas ADA Trails	Welcoming, Engaged, and Livable Community	Desired	Desired	N/A	Parks and Recreation Millage	300,000	100%	300,000		150,000	150,000			
2024-48	Gunn Dyer Park Upgrades	Welcoming, Engaged, and Livable Community	Important	Important	N/A	Parks and Recreation Millage	500,000	100%	500,000			500,000			
2024-49	Red Run Park Upgrades	Welcoming, Engaged, and Livable Community	Important	Important	N/A	Parks and Recreation Millage	1,500,000	100%	1,500,000						1,500,000
2024-50	Dickinson Park	Welcoming, Engaged, and Livable Community	Important	Important	N/A	Parks and Recreation Millage	700,000	100%	700,000			700,000			
2024-51	Park Restrooms	Welcoming, Engaged, and Livable Community	Desired	Desired	N/A	Parks and Recreation Millage	1,000,000	100%	1,000,000			500,000	500,000		
2024-52	Exchange Park	Welcoming, Engaged, and Livable Community	Important	Important	N/A	Parks and Recreation Millage	700,000	100%	700,000		700,000				
2024-53	Memorial Park Scoreboards	Efficient and Effective Services	Desired	Desired	N/A	Parks and Recreation Millage	600,000	100%	600,000		300,000	300,000			
2024-54	Park Connectivity	Welcoming, Engaged, and Livable Community	Desired	Desired	N/A	Parks and Recreation Millage	1,000,000	100%	1,000,000		500,000	500,000			
2024-55	Whittier and Upton Park Pickleball Courts	Welcoming, Engaged, and Livable Community	Important	Important	N/A	Parks and Recreation Millage	500,000	100%	500,000		250,000	250,000			
2024-56	Mark Twain Dog Park Shelter	Welcoming, Engaged, and Livable Community	Desired	Desired	N/A	Parks and Recreation Millage	200,000	100%	200,000		200,000				
2024-57	Maudlin Park Upgrades	Welcoming, Engaged, and Livable Community	Important	Important	N/A	Parks and Recreation Millage	500,000	100%	500,000			500,000			
2024-58	Westwood Park	Welcoming, Engaged, and Livable Community	Important	Important	N/A	Parks and Recreation Millage	500,000	100%	500,000				500,000		

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	Parks & Grounds					**Subtotal**	**20,845,000**		**20,724,375**	**834,375**	**3,610,000**	**4,910,000**	**4,560,000**	**3,610,000**	**3,200,000**
			Totals by Priority:	Essential/Mandated			**-**		**-**	**-**	**-**	**-**	**-**	**-**	**-**
				Important			**15,370,000**		**15,370,000**	**480,000**	**2,160,000**	**2,360,000**	**3,560,000**	**3,610,000**	**3,200,000**
				Value Add			**290,000**		**290,000**	**90,000**	**-**	**200,000**	**-**	**-**	**-**
				Desired			**5,185,000**		**5,064,375**	**264,375**	**1,450,000**	**2,350,000**	**1,000,000**	**-**	**-**
						Total all priority levels	**20,845,000**		**20,724,375**	**834,375**	**3,610,000**	**4,910,000**	**4,560,000**	**3,610,000**	**3,200,000**

CIP #	PROJECT NAME	STRATEGIC GOAL ALIGNMENT	PRIORITY WITHIN PROGRAM AREA	PRIORITY CITYWIDE	PROJECT COORDINATION	POTENTIAL FUNDING SOURCE(S)	ESTIMATED TOTAL PROJECT COST	% CITY SHARE	FUTURE CITY COST (2023-2029)	FISCAL YEAR 2023-24 CITY COST	FISCAL YEAR 2024-25 CITY COST	FISCAL YEAR 2025-26 CITY COST	FISCAL YEAR 2026-27 CITY COST	FISCAL YEAR 2027-28 CITY COST	FISCAL YEAR 2028-29 CITY COST
Information Technology															
CAP1103	Computer Replacement Program (ongoing)	Efficient and Effective Services	Important	Important	N/A	IT Fund / Internal Service Fund User Charges	450,000	100%	450,000	75,000	75,000	75,000	75,000	75,000	75,000
CAP1104	Office Software and Training Program	Efficient and Effective Services	Important	Important	N/A	IT Fund / Internal Service Fund User Charges	288,000	100%	288,000	48,000	48,000	48,000	48,000	48,000	48,000
CAP1105	Server-Network-Cabling Infrastructure	Efficient and Effective Services	Important	Important	N/A	IT Fund / Internal Service Fund User Charges	300,000	100%	300,000	50,000	50,000	50,000	50,000	50,000	50,000
CAP1302	GIS Integration	Efficient and Effective Services	Important	Important	N/A	IT Fund / Internal Service Fund User Charges	360,000	100%	360,000	60,000	60,000	60,000	60,000	60,000	60,000
CAP1403	Mobile Workforce	Efficient and Effective Services	Important	Important	N/A	IT Fund / Internal Service Fund User Charges	48,000	100%	48,000	8,000	8,000	8,000	8,000	8,000	8,000
CAP1726	Disaster Recovery Solution	Efficient and Effective Services	Important	Important	N/A	IT Fund / Internal Service Fund User Charges	450,000	100%	450,000	75,000	75,000	75,000	75,000	75,000	75,000
2024-59	Recreation Program Software	Efficient and Effective Services	Important	Important	N/A	Parks and Recreation Millage	15,000	100%	15,000	15,000					
Information Technology						**Subtotal**	**1,911,000**		**1,911,000**	**331,000**	**316,000**	**316,000**	**316,000**	**316,000**	**316,000**
			Totals by Priority:	Essential/Mandated			**-**		**-**	**-**	**-**	**-**	**-**	**-**	**-**
				Important			**1,911,000**		**1,911,000**	**331,000**	**316,000**	**316,000**	**316,000**	**316,000**	**316,000**
				Value Add			**-**		**-**	**-**	**-**	**-**	**-**	**-**	**-**
				Desired			**-**		**-**	**-**	**-**	**-**	**-**	**-**	**-**
						Total all priority levels	**1,911,000**		**1,911,000**	**331,000**	**316,000**	**316,000**	**316,000**	**316,000**	**316,000**
Vehicles / Equipment / Large Studies / Other															
2024-60	EV Fleet Charging Infrastructure	Environmental Leadership	Important	Important	N/A	Motor Pool Fund	250,000	100%	250,000	250,000					
2024-61	Master Plan Update	Welcoming, Engaged, and Livable Community	Essential/Mandated	Essential/Mandated	N/A	General Fund	290,000	100%	120,000	120,000					
2024-62	Convert City Owned Street Lights to LED	Environmental Leadership	Important	Important	N/A	Major/Local Streets Fund	400,000	100%	400,000	400,000					
2024-63	Ice Arena Edger	Efficient and Effective Services	Important	Important	N/A	Parks and Recreation Millage, General Fund	10,000	100%	10,000	10,000					
2024-64	Ambulance	Efficient and Effective Services	Important	Important	N/A	Public Safety Fund	308,000	100%	308,000	308,000					
2024-65	License Plate Recognition	Safe, Healthy and Just City	Important	Important	N/A	Public Safety Fund	199,200	100%	199,200	36,700	32,500	32,500	32,500	32,500	32,500
2024-66	Police Radar Replacement	Safe, Healthy and Just City	Important	Important	N/A	Public Safety Fund	63,000	100%	63,000	63,000					
2024-67	Police Uniform Upgrade	Safe, Healthy and Just City	Important	Important	N/A	Public Safety Fund	79,000	100%	79,000	79,000					
2024-68	Senior Center HVAC Replacements	Safe, Healthy and Just City	Important	Important	N/A	Senior Center Fund	13,000	100%	13,000	13,000					
2024-69	Police Officer Technology (bodycams, storage, stun devices)	Safe, Healthy and Just City	Essential/Mandated	Essential/Mandated	N/A	Public Safety Fund	1,200,000	100%	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000
2024-70	Motor Pool Vehicle Replacement Plan	Efficient and Effective Services	Important	Important	N/A	Motor Pool Fund / Internal Service Fund User Charges	10,357,772	100%	10,357,772	986,673	1,959,400	2,007,570	1,905,867	2,206,958	1,291,304
Vehicles / Equipment / Other						**Subtotal**	**13,169,972**		**12,999,972**	**2,466,373**	**2,191,900**	**2,240,070**	**2,138,367**	**2,439,458**	**1,523,804**
			Totals by Priority:	Essential/Mandated			**1,490,000**		**1,320,000**	**320,000**	**200,000**	**200,000**	**200,000**	**200,000**	**200,000**
				Important			**11,679,972**		**11,679,972**	**2,146,373**	**1,991,900**	**2,040,070**	**1,938,367**	**2,239,458**	**1,323,804**
				Value Add			**-**		**-**	**-**	**-**	**-**	**-**	**-**	**-**
				Desired			**-**		**-**	**-**	**-**	**-**	**-**	**-**	**-**
						Total all priority levels	**13,169,972**		**12,999,972**	**2,466,373**	**2,191,900**	**2,240,070**	**2,138,367**	**2,439,458**	**1,523,804**
						GRAND TOTAL OF ALL CITY PROJECTS	**170,678,459**		**147,037,167**	**28,593,921**	**27,603,049**	**23,862,119**	**24,205,617**	**21,691,358**	**21,081,104**
Projects Under Review															
tbd	City Recreation Center	Welcoming, Engaged, and Livable Community	Desired	Desired	N/A	Sponsorship, municipal bond, GF	30,000,000	100%	30,000,000	-	14,000,000	9,000,000	7,000,000	-	
tbd	Skatepark	Welcoming, Engaged, and Livable Community	Desired	Desired	N/A	DNR Grants, Tony Hawk Foundation, Parks and Rec Millage	500,000	100%	500,000	500,000					

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							107,456,587		84,472,995	24,081,548	19,324,949	12,684,449	14,485,550	8,898,000	
							63,221,872		62,564,172	4,512,373	8,278,100	11,177,670	9,720,067	12,793,358	
CIP REQUEST BY COST CENTER, BY PRIORITY:															
101	**General Fund**		Totals by Priority:	Essential/Mandated			**290,000**		**120,000**	**120,000**	**-**	**-**	**-**	**-**	**-**
				Important			**16,810,000**		**16,810,000**	**520,000**	**3,060,000**	**2,860,000**	**3,560,000**	**3,610,000**	**3,200,000**
				Value Add			**290,000**		**290,000**	**90,000**	**-**	**200,000**	**-**	**-**	**-**
				Desired			**5,185,000**		**5,064,375**	**264,375**	**1,450,000**	**2,350,000**	**1,000,000**	**-**	**-**
						Total all priority levels	**22,575,000**		**22,284,375**	**994,375**	**4,510,000**	**5,410,000**	**4,560,000**	**3,610,000**	**3,200,000**
202	**Major Streets**		Totals by Priority:	Essential/Mandated			**5,048,568**		**2,308,473**	**1,688,973**	**116,700**	**120,200**	**123,800**	**127,500**	**131,300**
				Important			**22,254,504**		**19,309,500**	**2,297,000**	**2,567,500**	**1,186,500**	**1,123,500**	**4,514,500**	**7,620,500**
				Value Add			**1,300,000**		**1,300,000**	**-**	**-**	**-**	**1,300,000**	**-**	**-**
				Desired			**21,973,527**		**16,874,697**	**2,307,700**	**2,796,999**	**4,980,499**	**4,481,000**	**2,297,500**	**11,000**
						Total all priority levels	**50,576,599**		**39,792,670**	**6,293,673**	**5,481,199**	**6,287,199**	**7,028,300**	**6,939,500**	**7,762,800**
203	**Local Streets**		Totals by Priority:	Essential/Mandated			**620,000**		**213,000**	**213,000**	**-**	**-**	**-**	**-**	**-**
				Important			**32,428,525**		**24,439,650**	**10,102,750**	**6,403,700**	**2,363,350**	**2,413,950**	**1,650,400**	**1,505,500**
				Value Add			**-**		**-**	**-**	**-**	**-**	**-**	**-**	**-**
				Desired			**900,000**		**450,000**	**75,000**	**75,000**	**75,000**	**75,000**	**75,000**	**75,000**
						Total all priority levels	**33,948,525**		**25,102,650**	**10,390,750**	**6,478,700**	**2,438,350**	**2,488,950**	**1,725,400**	**1,580,500**
207	**Public Safety Fund**		Totals by Priority:	Essential/Mandated			**1,200,000**		**1,200,000**	**200,000**	**200,000**	**200,000**	**200,000**	**200,000**	**200,000**
				Important			**396,200**		**396,200**	**233,700**	**32,500**	**32,500**	**32,500**	**32,500**	**32,500**
				Value Add			**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
				Desired			**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
						Total all priority levels	**1,596,200**		**1,596,200**	**433,700**	**232,500**	**232,500**	**232,500**	**232,500**	**232,500**
271	**Library Fund**		Totals by Priority:	Essential/Mandated			**-**		**-**	**-**	**-**	**-**	**-**	**-**	**-**
				Important			**749,000**		**749,000**	**95,000**	**654,000**	**-**	**-**	**-**	**-**
				Value Add			**-**		**-**	**-**	**-**	**-**	**-**	**-**	**-**
				Desired			**-**		**-**	**-**	**-**	**-**	**-**	**-**	**-**
						Total all priority levels	**749,000**		**749,000**	**95,000**	**654,000**	**-**	**-**	**-**	**-**
296	**Senior Services Fund**		Totals by Priority:	Essential/Mandated			**-**		**-**	**-**	**-**	**-**	**-**	**-**	**-**
				Important			**117,000**		**117,000**	**117,000**	**-**	**-**	**-**	**-**	**-**
				Value Add			**-**		**-**	**-**	**-**	**-**	**-**	**-**	**-**
				Desired			**50,000**		**50,000**	**50,000**	**-**	**-**	**-**	**-**	**-**
						Total all priority levels	**167,000**		**167,000**	**167,000**	**-**	**-**	**-**	**-**	**-**
297	**Animal Shelter Fund**		Totals by Priority:	Essential/Mandated			**-**		**-**	**-**	**-**	**-**	**-**	**-**	**-**
				Important			**1,250,000**		**150,000**	**150,000**	**-**	**-**	**-**	**-**	**-**
				Value Add			**-**		**-**	**-**	**-**	**-**	**-**	**-**	**-**
				Desired			**-**		**-**	**-**	**-**	**-**	**-**	**-**	**-**
						Total all priority levels	**1,250,000**		**150,000**	**150,000**	**-**	**-**	**-**	**-**	**-**

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508	**Recreation Fund**		Totals by Priority:	Essential/Mandated			-		-	-	-	-	-	-	-
				Important			**2,085,000**		**2,085,000**	-	-	**335,000**	**1,750,000**	-	-
				Value Add			-		-	-	-	-	-	-	-
				Desired			-		-	-	-	-	-	-	-
						Total all priority levels	**2,085,000**		**2,085,000**	-	-	**335,000**	**1,750,000**	-	-
516	**Auto Parking Fund**		Totals by Priority:	Essential/Mandated			-		-	-	-	-	-	-	-
				Important			**1,100,000**		**1,100,000**	**700,000**	**100,000**	**100,000**	**100,000**	**100,000**	-
				Value Add			-		-	-	-	-	-	-	-
				Desired			-		-	-	-	-	-	-	-
						Total all priority levels	**1,100,000**		**1,100,000**	**700,000**	**100,000**	**100,000**	**100,000**	**100,000**	-
551	**Farmers' Market Fund**		Totals by Priority:	Essential/Mandated			-		-	-	-	-	-	-	-
				Important			**40,500**		**40,500**	**40,500**	-	-	-	-	-
				Value Add			**27,000**		**27,000**	**27,000**	-	-	-	-	-
				Desired			**32,000**		**32,000**	**32,000**	-	-	-	-	-
						Total all priority levels	**99,500**		**99,500**	**99,500**	-	-	-	-	-
592	**Water & Sewer Fund**		Totals by Priority:	Essential/Mandated			**3,531,000**		**3,365,500**	**880,500**	**715,000**	**495,000**	**425,000**	**425,000**	**425,000**
				Important			**35,900,864**		**34,045,500**	**5,272,250**	**5,874,750**	**5,415,500**	**5,224,000**	**6,061,000**	**6,198,000**
				Value Add			-		-	-	-	-	-	-	-
				Desired			**4,263,000**		**3,663,000**	**1,231,500**	**1,281,500**	**825,000**	**175,000**	**75,000**	**75,000**
						Total all priority levels	**43,694,864**		**41,074,000**	**7,384,250**	**7,871,250**	**6,735,500**	**5,824,000**	**6,561,000**	**6,698,000**
598	**Ice Arena Fund**		Totals by Priority:	Essential/Mandated			-		-	-	-	-	-	-	-
				Important			**10,000**		**10,000**	**10,000**	-	-	-	-	-
				Value Add			-		-	-	-	-	-	-	-
				Desired			-		-	-	-	-	-	-	-
						Total all priority levels	**10,000**		**10,000**	**10,000**	-	-	-	-	-
636	**Information Technology Fund**		Totals by Priority:	Essential/Mandated			-		-	-	-	-	-	-	-
				Important			**1,911,000**		**1,911,000**	**331,000**	**316,000**	**316,000**	**316,000**	**316,000**	**316,000**
				Value Add			-		-	-	-	-	-	-	-
				Desired			-		-	-	-	-	-	-	-
						Total all priority levels	**1,911,000**		**1,911,000**	**331,000**	**316,000**	**316,000**	**316,000**	**316,000**	**316,000**
661	**Motor Pool Fund**		Totals by Priority:	Essential/Mandated			-		-	-	-	-	-	-	-
				Important			**10,915,772**		**10,915,772**	**1,544,673**	**1,959,400**	**2,007,570**	**1,905,867**	**2,206,958**	**1,291,304**
				Value Add			-		-	-	-	-	-	-	-
				Desired			-		-	-	-	-	-	-	-
						Total all priority levels	**10,915,772**		**10,915,772**	**1,544,673**	**1,959,400**	**2,007,570**	**1,905,867**	**2,206,958**	**1,291,304**

CIP #	PROJECT NAME	STRATEGIC GOAL ALIGNMENT	PRIORITY WITHIN PROGRAM AREA	PRIORITY CITYWIDE	PROJECT COORDINATION	POTENTIAL FUNDING SOURCE(S)	ESTIMATED TOTAL PROJECT COST	% CITY SHARE	FUTURE CITY COST (2023-2029)	FISCAL YEAR 2023-24 CITY COST	FISCAL YEAR 2024-25 CITY COST	FISCAL YEAR 2025-26 CITY COST	FISCAL YEAR 2026-27 CITY COST	FISCAL YEAR 2027-28 CITY COST	FISCAL YEAR 2028-29 CITY COST
	GRAND TOTAL BY PRIORITY		Totals by Priority:	Essential/Mandated			**10,689,568**		**7,206,973**	**3,102,473**	**1,031,700**	**815,200**	**748,800**	**752,500**	**756,300**
				Important			**125,968,364**		**112,079,122**	**21,413,873**	**20,967,850**	**14,616,420**	**16,425,817**	**18,491,358**	**20,163,804**
				Value Add			**1,617,000**		**1,617,000**	**117,000**	**-**	**200,000**	**1,300,000**	**-**	**-**
				Desired			**32,403,527**		**26,134,072**	**3,960,575**	**5,603,499**	**8,230,499**	**5,731,000**	**2,447,500**	**161,000**
						Total all priority levels	**170,678,459**		**147,037,167**	**28,593,921**	**27,603,049**	**23,862,119**	**24,205,617**	**21,691,358**	**21,081,104**
						GRAND TOTAL OF ALL CITY PROJECTS	**170,678,459**		**147,037,167**	**28,593,921**	**27,603,049**	**23,862,119**	**24,205,617**	**21,691,358**	**21,081,104**