

**DOWNTOWN DEVELOPMENT AUTHORITY
CITY COMMISSION CHAMBERS
ROYAL OAK, MICHIGAN
www.romi.gov**

**Wednesday, May 27, 2020
Virtual Meeting
4:00 P.M.**

Present

Gary Baglio
Paul Brake, City Manager
Jason Krieger
Lori London
Matt Riley
Jennifer Rossbach
Michael Sophiea, Chairperson
Anthony Yezbick

Absent

Staff

Tim Thwing, Executive Director
Sean Kammer, Downtown Manager

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1. **Call to Order**
2. **Public Comment**
3. **Approval of Meeting Minutes from May 6, 2020**
4. **Metrotimes Blowout Sponsorship Contract Addendum**
5. **Rebound Royal Oak Award Methodology & Grant Awards**
6. **Discussion of Sidewalk Cafes and Outdoor Service**
7. **Other Business & Reports**

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1. CALL TO ORDER

Chairperson Sophiea called the meeting to order at 4:05 p.m.

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2. PUBLIC COMMENT

Chairperson Sophiea opened Public Comment.
There was no public comment and public comment was closed.

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3. APPROVAL OF MEETING MINUTES FROM MAY 6, 2020

MOVED by Director Krieger
SUPPORTED by Director London

To Approve the minutes of the May 6, 2020 DDA meeting, as presented

MOTION APPROVED UNANIMOUSLY.

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4. METROTIMES BLOWOUT SPONSORSHIP CONTRACT ADDENDUM

MOVED by Director Yezbick
SUPPORTED by Director Riley

Be It Resolved, the Downtown Development Authority approves the addendum to the contract amending the date and payment schedule of the DDA's sponsorship agreement with Metrotimes for the event Royal Oak Blowout and authorizes the Executive Director to execute the agreement, which is subject to revision by the city attorney.

MOTION APPROVED 6 yeas and 2 nays Directors Baglio/London.

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5. REBOUND ROYAL OAK AWARD METHODOLOGY & GRANT AWARDS

MOVED by Director Baglio
SUPPORTED by Director Krieger

Be It Resolved, the Downtown Development Authority approves the recommendation of the Business Marketing Committee regarding the methodology for the Rebound Royal Oak grant awards, authorizes the Executive Director to calculate the award amounts rounded to the nearest dollar and disburse grants to businesses that have been verified by staff as reopened and operating, in accordance with the city's accounts payable scheduled, contingent upon any guidance provided by the city attorney.

MOTION APPROVED UNANIMOUSLY.

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MOVED by Director Rossbach
SUPPORTED by Director Krieger

Be It Resolved, the Downtown Development Authority hereby rejects all other applications that were outside the DDA district and/or not eligible under the Rebound Royal Oak program established guidelines.

MOTION APPROVED UNANIMOUSLY.

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MOVED by Director Yezbick
SUPPORTED by Director Krieger

Be It Resolved, the Downtown Development Authority hereby establishes the grant award distribution as follows:

Businesses (retail) that are currently allowed to be open and have opened will receive fifty (50) percent of their grant award, and

Businesses (restaurants/cafes/coffee shops) that have been offering curbside carryout or delivery for at least the last 30 days will be considered open and receive fifty (50) percent of their grant award, and

All other businesses who are closed will receive twenty-five (25) percent of their grant award and then another twenty-five (25) percent once that business is permitted to open and is verified by staff as open, and

All of the businesses will receive the final fifty (50) percent of their award 4 to 6 weeks after opening provided that business has remained open, and

All businesses that are entitled to open but do not, will not receive payments.

MOTION APPROVED UNANIMOUSLY.

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6. DISCUSSION OF SIDEWALK CAFES AND OUTDOOR SERVICE

Mr. Thwing provided an overview. After some discussion of topic was referred to the Infrastructure committee for review and a recommendation.

7. OTHER BUSINESS & REPORTS

MOVED by Director Yezbick
SUPPORTED by Director Krieger

Be It Resolved, the Downtown Development Authority approves the Business Marketing Committee's recommendation to allocate \$70,000 of the budgeted Buy Local funds (\$700,000) towards a Ridesharing Program that would provide up to \$10 off a ride into the DDA district and operate as follows:

Thursday – Friday from 5:00 pm to 12:00 am (mid-night)

Saturday – Sunday from 10:00 am to 12:00 am (mid-night)

Starting on a date to be determined based upon businesses opening thru
September 2020 excluding the ABE event weekend.

Be It Further Resolved, to allocate \$200,000 of the budgeted funds to expand the
Royal Oak dollars program outside of Royal Oak.

MOTION APPROVED UNANIMOUSLY.

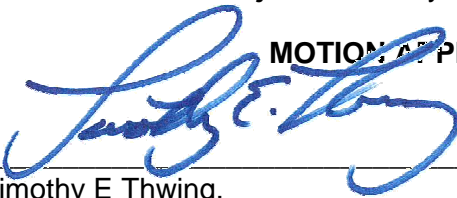
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There being no further business to bring before the Royal Oak Downtown Development
Authority, the following motion was made:

MOVED by Director Krieger
SUPPORTED by Director Riley

To Adjourn the May 27, 2020 DDA Special meeting at 6:40 p.m.

MOTION APPROVED UNANIMOUSLY.



Timothy E Thwing,
Executive Director