



**CITY OF ROYAL OAK RETIREMENT SYSTEM
MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES**

A meeting of the Retirement Board of Trustees was conducted remotely via Zoom Video Conference, on Friday, May 8, 2020 at 8:00 a.m.

The meeting was called to order at 8:04 a.m.

Attendance

PRESENT: Lee Collick- Chairperson
Bret Nelson- Vice Chairperson
Kyle DuBuc – Trustee
David Gillam – Trustee

ALSO PRESENT: Julie Rudd - Bd Chief Administrative Officer/ Bd Secretary/Bd Treasurer
Lisa Genord - Administrative Assistant / Pension Technician
Tom Michaud – Bd attorney with VanOverbeke Michaud and Timmony
Terry Gerlich – Investment Advisor with SEI

Absent: Kim Gibbs- Trustee

Public Comment

Members of the public were able to participate in the meeting electronically by providing public comment on any city-related matter, whether on the agenda or not, by leaving a recorded comment at 248-246-3411 between the hours of 7:00 and 8:00p.m. on Thursday, May 7, 2020. Recorded comments are to be played for the retirement board during the public comment portion of the agenda. There were no public comments.

Board approval of the agenda for the May 8, 2020 meeting

*Moved by Bret Nelson to approve the meeting agenda for May 8, 2020
Supported by Kyle DuBuc
MOTION ADOPTED UNANIMOUSLY 4/0*

Board approval of the draft minutes for the April 14, 2020 meeting

*Moved by Dave Gillam to approve the draft minutes for April 14, 2020
Supported by Lee Collick
MOTION ADOPTED UNANIMOUSLY 4/0*

Request that the Board approve Adjustments, Applications and Benefits as follows:

Adjustments

None

Applications

Constance M. Joswick, formerly of the police department, ROPOA bargaining unit, 19 years, and 3 months of service credit. Deferred retirement requested. Requested retirement date of May 31, 2020. Eligible based upon terms of a special agreement.

Moved by Bret Nelson to approve the deferred retirement application for Constance M. Joswick.

Supported by Kyle DuBuc
MOTION APPROVED UNANIMOUSLY 4/0

Craig T. Strauss, of the fire department, fire local 431 bargaining unit, 25 years and 7 months (purchased 3 years) of service credit. Requested retirement date of June 18, 2020. Eligible based on years of service/age.

Moved by Bret Nelson to approve the retirement application for Craig T. Strauss.

Supported by Kyle DuBuc
MOTION APPROVED UNANIMOUSLY 4/0

Amended Agenda Item:

Andrew C. Izydorek, of the police department, ROPOA bargaining unit, 25 years (purchased 5 months) of service credit. Requested retirement date of May 25, 2020. Eligible based on years of service / age.

Moved by Dave Gillam to approve the retirement application for Andrew C. Izydorek.

Supported by Lee Collick
MOTION APPROVED UNANIMOUSLY 4/0

Retirement Benefits

None

INVESTMENTS

SEI investment report dated May 8, 2020 presented by Terry Gerlich

Market value/allocation of assets as of April 30, 2020 equaled \$140,508,693.

One-month performance (except core property) – total portfolio underperformed benchmark: 6.02% return vs. 7.59% index.

Three-month performance – total portfolio underperformed the benchmark: -8.75% return vs. -7.26% index.

YTD performance - total portfolio underperformed the benchmark: -9.04% return vs. -7.66% index

One-year performance – total portfolio underperformed the benchmark: -2.53% return vs. -0.97% index.

Three-year performance – total portfolio underperformed the benchmark: 4.21% return vs. 4.60% index.

Five-year performance – total portfolio underperformed the benchmark: 4.39% return vs. 4.43% index.

Inception - total portfolio underperformed the benchmark: 4.67% return vs. 4.69% index.

Terry reported that the markets had a good rebound in the last month, especially in the equity market, but volatility will continue. Terry also reported that core fixed income had a nice recovery in April and was well ahead of the benchmark. Terry stated that trading conditions are better due to the FED intervening with policies and implementing other measures to restore normal liquidity to the market, which has been effective and facilitated more confidence in trading. Terry also reported that overall, markets are looking better and are discounted, which is benefitting the city's investment portfolio and will hopefully continue over the next few months.

The complete report is on file in the finance office.

Moved by Lee Collick to receive and file report

Supported by Bret Nelson
MOTION ADOPTED UNANIMOUSLY 4/0

LEGAL

Robbins Geller Rudman & Dowd Spring 2020 Newsletter

Moved by Lee Collick to receive and file

Supported by Dave Gillam

MOTION ADOPTED UNANIMOUSLY 4/0

Tom Michaud of VanOverbeke, Michaud and Timmony, P.C. briefly reviewed the SECURE Act Memo dated May 1, 2020, and how the provisions of the SECURE Act of 2019 pertain to government retirement plans. Tom recommended that the retirement board utilize the sample notice included with the memo, so that the city's retirement plan will be in compliance with the IRS tax code listed in the SECURE Act.

VanOverbeke, Michaud & Timmony, P.C. SECURE Act Memo dated May 1, 2020

Moved by Lee Collick to receive and file

Supported by Bret Nelson

MOTION ADOPTED UNANIMOUSLY 4/0

OTHER BUSINESS

None

NEXT MEETING AND ADJOURNMENT

Next regular meeting is scheduled for 8:00 am Friday, June 5, 2020 at city hall room 309.

Moved by Lee Collick to adjourn the meeting (8:24 a.m.) and confirmed the meeting for June 5, 2020 at 8:00 am.

Supported by Kyle DuBuc

MOTION ADOPTED UNANIMOUSLY 4/0