

**City of Royal Oak
Rehabilitation Board of Appeals
Minutes of the regular meeting held on March 30, 2021**

A virtual meeting of the Royal Oak Rehabilitation Board of Appeals was held at 7:00 p.m. on Tuesday, March 30, 2021.

Present:

Ryan Doyle
Commissioner Paruch
Jon Randall
Agenique Smiley
Carl Stone, Chairperson

Absent:

Tyler Lynch

Staff present:

Joseph M. Murphy, Director of Planning

Call to Order

Chairperson Stone called the meeting to order at 7:04 p.m.

Roll Call

Present:

Ryan Doyle
Commissioner Paruch
Jon Randall
Agenique Smiley
Carl Stone, Chairperson

Absent:

Tyler Lynch

Public comment

There was no public comment.

Approval of Minutes of February 24, 2021

Moved by Commissioner Paruch
Supported by Ms. Smiley

To approve the minutes of February 24, 2021 as presented.

Housing Rehabilitation Program

Case No. 2825

Mr. Murphy informed the board of the city's federal obligation to remove lead-based paint during home renovations. Unfortunately, staff did not list the identified lead-based paint on the sunroom windows in the bid specifications. The contractor has completed all work. The city's lead certified contractor conducted a post work test to detect the presence of lead hazards only to discover that the lead-based paint on the sunroom windows was not

addressed. The homeowner already maintains a \$10,000 forgivable loan. Staff recommended that the board increase the forgivable loan amount to allow for the replacement of the windows.

Moved by Commissioner Paruch
Supported by Mr. Doyle

To authorize the request to exceed the \$10,00 forgivable loan so the homeowner may obtain access to an additional \$4,500 to replace the windows in the sunroom and address the lead-based paint compliance issue.

Motion adopted unanimously.

Community Development Block Grant Program

Program Overview

Mr. Murphy presented an overview of the National Objectives of the program.

Updated on PY2020 Activities & PY2019 CARES Act Funded Activities

Mr. Murphy highlighted actions taken by the Royal Oak City Commission at its March 22, 2021 meeting regarding PY2019 & PY2020 activities.

Public Hearing on the Proposed PY2021-2025 Consolidated Plan & PY2021 Annual Action Plan

No public comment was provided. The board and staff discussed the draft documents. Based on HUD's framework, the city must identify its housing, non-housing, and community development needs prior to allocating funds to activities that will address these needs.

Review of PY2021 Applications for Funding

The board and staff discussed the applications in relation to the program's National Objective and draft housing, non-housing, and community development needs.

Recommendation to the City Commission

Moved by Mr. Doyle
Supported by Mr. Randall

Whereas, the Royal Oak Rehabilitation Board of Appeals held public hearings to determine the city’s housing, non-housing, and community development needs for inclusion in the PY 2021 – 2025 Consolidated Plan and related PY 2021 Annual Action Plan at its September 23, 2020 and March 30, 2021 meetings and considered all comments; and

Whereas, the Royal Oak Rehabilitation Board of Appeals has reviewed and commented on draft versions of the PY 2021 – 2025 Consolidated Plan and PY 2021 Annual Action Plan at its March 30, 2021 meeting; and

Now, therefore, be it resolved, that the Royal Oak Rehabilitation Board of Appeals does hereby recommend approval of the PY 2021 – 2025 Consolidated Plan and the attached activities with associated funding levels to the Royal Oak City Commission for incorporation into the PY 2021 Annual Action Plan.

proposed PY2021 CDBG expenditures / activities	Rehab. Board of Appeals recommended budget
public services	
in-home supportive services (ROSES)	45,000
emergency shelter services for homeless indiv. (SOCH)	14,000
supportive service for low-income cancer patients (Gilda’s Club)	7,500
housing rehabilitation program - owner rehabilitation assistance	550,000
Franklin Park improvements	475,000
Delemere Blvd. paving project	350,000
program administration	200,000
unprogrammed funds / contingency	12,051
total estimated program costs	\$1,653,551
proposed CDBG revenues	
entitlement allocation	\$1,178,551
program income - residential rehab repayments	475,000
transfer from prior years	0
total estimated program revenues	\$1,653,551

Other Business

None.

Adjournment

Moved by Commissioner Paruch
Supported by Ms. Smiley

To adjourn the meeting.

Motion adopted unanimously.

The meeting was adjourned at 8:48 p.m.



Carl Stone, Chairperson



Joseph M. Murphy, Director of Planning