



RoyalOak
**HISTORIC DISTRICT
STUDY COMMITTEE**

Royal Oak Historic District Study Committee
Minutes – Thursday, March 25, 2021
Zoom Webinar

1. Call to Order – 7:30 pm
2. Roll Call – Patrick Andras, Ruth Cleaveland, Tammis Donaldson, Rob Duchene, Chris Kraska, Melinda Loftin, Leslie Snow
Guest: Carol Schwanger (Executive Assistant, Office of the Mayor and City Manager)
3. Public Comment – None
4. Approval of February Minutes - Tammis Donaldson made a motion to approve the minutes from the February 18, 2021 meeting, seconded by Rob Duchene. APPROVED
5. Unfinished Business -
 - a. Historic Designation of the Royal Oak Farmers Market Update - Market Boundaries - Tammis Donaldson shared a drawing of the parcels on which the Farmers Market sits. Carol Schwanger noted that the City Manager's office would be contacting a title company to put together a legal description of the boundary for the report. Rob Duchene noted that the report would be amended to include mention of Bob Seger's appearance(s) at the Farmers Market.
 - b. Visit and Review of the Bush Home 232 Woodside Road - Scheduled for Sunday, April 11, 2021 at 2:00 pm - CORRECTION: The visit was rescheduled for Sunday, April 18th at 2:00 pm.
 - c. FAQs & New Member Document - Leslie Snow will continue work on updating the FAQs to address changes to a designated property and to put together a document that details how to research and compile information during the study process.
6. New Business - None
7. Adjournment – Rob Duchene made a motion to adjourn, seconded by Leslie Snow. APPROVED. Meeting adjourned at 7:54 pm.
Next meeting: Thursday, April 15th, 2021 at 7:00 pm

Minutes recorded by Leslie Snow