

Royal Oak Public Library Board Meeting Minutes 2/28/23

- I. Call to Order/Roll Call
Called to order at **7:01 p.m.**
Trustees **Carlson, Cook, Dyer, Jasinski, Jones, Macey, Sipes, Stanton and Library Director Irwin** present.
- II. Public Comment
 - A. None
- III. Approval of the agenda
 - A. **Dyer** moved. **Cook** seconded. Passed unanimously.
- IV. Approval of the minutes
 - A. January 24, 2023
 - B. **Jasinski** moved. **Dyer** seconded. Passed unanimously.
- V. Financial Reports
- VI. Library Director Report
 - A. Director Irwin suggested having an attorney review policies since recent adjustments
- VII. Committee & Liaison Reports
 - A. Budget
 - B. Policy Review
 - C. Friends of the Library
 1. Book sale this weekend. Anyone who wants to volunteer can email friends@ropl.org
- VIII. New Business
 - A. Discussion items
 1. Boards and Commissions review, Susan Barkman, City Manager's Office
 - B. Action items
 1. Pay raise and job reclassification for Library Pages
 - a) Cook moved to proceed with raise to \$13.03 on March 5. Dyer seconded. Passed unanimously.
 - b) Sipes moved to reclassify Library Pages to Library Computer Aides effective March 5 and amend pay scale to 13.03 to 16.71 (range) per hour. Dyer seconded. Passed unanimously.
 2. Jasinski moved to combine two part-time Adult Librarian positions into one full-time Adult Librarian. Dyer seconded.

Passed unanimously.

3. Move the March Board meeting to March 21, 2023
 - a) Dyer moved. Sipes seconded. Passed unanimously.
4. Adjournment
 - a) Cook moved to adjourn. Dyer seconded.

Meeting adjourned at 9:05 p.m.

Respectfully submitted,

Sharon Stanton
Secretary