

Royal Oak Public Library Board Meeting Minutes 1/24/23

- I. Call to Order/Roll Call
Called to order at 7:00 p.m.
Trustees Carlson, Cook, Dyer, Jones, Macey, Sipes, Stanton and Library Director Irwin present.

Cook moved to move agenda item II (Annual Meeting) after III (Announcements/Communications) to accommodate schedules. Sipes seconded. Passed unanimously.

- II. Annual Meeting
 - A. Board Officer nominating report
 - B. Election of Officers
 1. President - Melanie Macey
 2. Vice President - Shannon Carlson
 3. Secretary - Sharon Stanton
 - C. Dyer moved to nominate Carlson, Macey and Stanton. Cook seconded. Passed unanimously.
 - D. Committee Assignments
 1. Dyer will no longer be a Friends liaison. Carlson will remain Friends liaison and Cook will join as co-liaison.
 2. Carlson will move to Policy committee chair.
 3. Sipes will chair Strategic Planning.
 4. Jasinski was added to Fundraising as chair. Dyer removed.
 5. Macey added to Director Goals and Evaluation as chair.
 6. Cook will come off the Budget committee.
 7. Cook will chair Facilities/Space Utilization.
 8. Board Officer nominating remains the same.
- III. Announcements/Communications
 - A. Danis Houser, Access Services Supervisor introduced
 - B. Library staff presented L.E.A.P. Program
- IV. Public Comment
 - A. None
- V. Approval of the agenda
 - A. Sipes moved. Dyer seconded. Passed unanimously.
- VI. Approval of the minutes
 - A. December 13, 2023
 - B. Sipes moved. Dyer seconded. Passed unanimously.
- VII. Financial Reports
- VIII. Library Director Report
- IX. Committee & Liaison Reports
 - A. Budget
 - B. Policy Review

- C. Friends liaison report
- X. Special Orders
 - A. Finalize Board 2023 planning calendar
 - 1. Director Irwin suggested having an attorney versed in library policy review the policies. This will be discussed at the next Policy Committee meeting.
 - 2. Cook motioned to approve the calendar. Dyer seconded. Passed unanimously.
- XI. New Business
 - A. Action Items
 - 1. Approve change of pay for pages to meet minimum wage adjustments
 - a) Stanton moved. Carlson seconded. Passed unanimously.
 - 2. 3.10-Auditorium and Meeting/Study Room Policy revision approval
 - a) Cook moved. Dyer seconded. Passed unanimously.
 - 3. Adjournment
 - a) Stanton moved. Dyer seconded.

Meeting adjourned at 8:40 p.m.

Respectfully submitted,

Sharon Stanton
Secretary