



Royal Oak
**HISTORIC DISTRICT
STUDY COMMITTEE**

**Royal Oak Historic District Study Committee
Minutes – January 16, 2020**

Mahany/Meininger Senior Community Center - 3500 Marais Ave, Royal Oak, MI 48073

1. Call to order – 7:00 pm
2. Attendance – Patrick Andras, Ruth Cleaveland, Tammis Donaldson, Rob Duchene, Jim Keillor, Leslie Snow
Absent excused: Chris Kraska,
Guest: City Commissioner Kim Gibbs
3. Approval of Minutes of December 19, 2019 meeting – Jim Keillor made a motion to approve the minutes, seconded by Rob Duchene. APPROVED
4. Public Comment – Tammis Donaldson reported herself and Ruth Cleaveland met with an IRS representative regarding the B & C Supermarket property regarding possible development. Tammis also reported that the Michigan Historic Preservation Network has an easement on the property (the owner of the building applied for it). Further investigation into the matter will happen if/when the owner presents plans for development on top of the building.
5. Treasurer's Report - Leslie Snow made a motion to reimburse Sarah Dougan (609 Baldwin Avenue, Royal Oak 48067) \$40 for secretarial work for the HDSC, seconded by Patrick Andras. APPROVED
6. Unfinished Business
 - a. Letter to Mrs. Harrison - Ruth Cleaveland will call Laura Harrison and invite her to the February or March meeting of the HDSC to present her with information regarding her properties on South Washington.
 - b. Discussion Regarding Review of Final Report on Farmers Market by the City Commission - Ruth Cleaveland reported that she turned in the final Farmers Market report and accompanying letter to the City and copies were given to all pertinent parties. The final report is on the City Commission agenda for Monday, February 10, 2020 at 7:30 pm. All HDSC members are requested to attend.
 - c. Request to City Commission for Permission to Join and Pay for Membership to the Michigan Historic District Association - Ruth Cleaveland will make this request.
 - d. Land's Pharmacy - Rob Duchene reported that an obituary for Eugene E. Land was found, but more information on the building is needed. More exploration of the 1953-1955 *Tribune* is needed. Rob Duchene will inquire about building records from the City. Leslie Snow presented two undated photos of the building from Historical Museum archives and a photo of Eugene E. Land found through Ancestry.com.
7. New Business
 - a. Annual Report - Ruth Cleaveland distributed the HDSC 2019 Annual Report to all members and reported that it was submitted to the City.
 - b. Submission of Financial Report - Rob Duchene will compile and submit a Financial Report to the City.
 - c. HDSC Budget - Patrick Andras made a motion requesting that Leslie Snow request an allocation of \$2000 on the Historical Commission's 2020-2021 budget, seconded by Jim Keillor. APPROVED
 - d. Hermann's Bakery - The co-owner of the building is looking to revoke historical designation of the property. The HDSC is awaiting more information on this matter.

- e. Officer Positions - Jim Keillor made a motion that all officers keep their current positions on the HDSC, seconded by Patrick Andras. APPROVED
HDSC Officers are as follows: Ruth Cleaveland, Chairperson; Rob Duchene, Co-Chair & Treasurer; Leslie Snow, Secretary & Liason to HC
 - f. Handouts - Ruth Cleaveland distributed the following handouts to all HDSC members: letter from City Attorney to IRS representative regarding B & C Supermarket building; Historic Districts Act language; HDSC 2020 meeting dates; Royal Oak Code Ch. 82 Historic Preservation language; wood window rehab letter from State Historic Preservation Officer; final copy of the Farmers Market report; and 2019 HDSC Annual Report.
8. Motion to Adjourn – Rob Duchene made a motion to adjourn, seconded by Jim Keillor. APPROVED. Meeting adjourned at 8:27 pm.

Next meeting: February 20, 2020

Minutes recorded by Leslie Snow