

NOTICE OF PLANNING COMMISSION MEETING

The Royal Oak Planning Commission will hold a regular meeting on **Tuesday, September 8, 2020** at 7:00 pm.

On March 10, 2020, Governor Whitmer issued Executive Order 2020-04, which declared a state-wide state of emergency due to the spread of the novel coronavirus (COVID-19). COVID-19 is a new strain of coronavirus that had not been previously identified in humans, can spread easily from person to person, and can result in serious illness or death. To mitigate the spread of COVID-19, to protect the public health, and provide essential protections to vulnerable Michiganders, it is crucial that all Michiganders take steps to limit in-person contact. The critical mitigation measures include social distancing and limiting the number of people interacting at public gatherings. Therefore, this Royal Oak Planning Commission meeting will be held electronically, in compliance with the Open Meetings Act and Executive Order 2020-154, as issued by Governor Whitmer on July 17, 2020.

Members of the public may watch the meeting in either of the following ways: on WROK, the city's municipal access cable channel (Wide Open West channel 10 or Comcast / Xfinity channel 17); or at WROK's live web stream <https://www.romi.gov/523/Live-Stream-and-Video-on-Demand>.

Members of the public may participate in the meeting electronically by providing public comment on any planning-related matter, whether on the agenda or not. To participate in public comment please call **(248) 246-3411** between the hours of **12:00 p.m. and 3:00 p.m.** on **Tuesday, September 8, 2020**, and leave a recorded comment. Please give your name along with the case number and street address of the agenda item on which you are commenting, or the non-agenda subject on which you are commenting. Your recorded message will be played as part of the meeting broadcast. Public comments will be limited to three (3) minutes per person. If you exceed the three-minute limit only the first three minutes will be played for meeting broadcast. If you call multiple times only your first comment will be played.

Members of the public may also contact staff to provide input or ask questions on any business that will come before the Planning Commission at the meeting via e-mail at <https://www.romi.gov/formcenter/Planning-20/Contact-Us-Planning-118> no later than **Tuesday, September 8, 2020, at 4:30 p.m.** When sending an e-mail message, please list within the subject line of the message the case number and street address of the agenda item on which you are commenting, or the non-agenda subject on which you are commenting.

Anyone wishing to participate in the meeting who needs special assistance under the Americans with Disabilities Act (ADA) is asked to contact Carol Schwanger, City Manager's Executive Assistant, at (248) 246-3203 by **Friday, September 4, 2020, 12:00 p.m.** so that appropriate arrangements can be made.

AGENDA

PLANNING COMMISSION CITY OF ROYAL OAK

Tuesday, September 8, 2020
7:00 p.m.

Royal Oak City Hall
203 S. Troy St.
Royal Oak, MI 48067

Broadcasting from City Commission Chambers
<https://www.romi.gov/523/Live-Stream-and-Video-on-Demand>
WROK Comcast / Xfinity Channel 17 and WOW Channel 10

[Click on the links highlighted in [blue](#) for staff reports, plans, and other documents.]

A. Call to Order

B. Roll Call

C. Approval of Agenda

D. [Approval of Minutes for July 14, 2020](#)

E. Public Comment on Non-Agenda Items

F. New Business

1. [SP 20-09-14 – Revised Site Plan](#) for retail store (Lover's Lane) to allow paving of curbed and landscaped island in right-of-way at **27246 Woodward Ave.** (parcel no. 25-16-357-001)
Lover's Lane, Petitioners & Owners
Jaffe, Raitt, Heuer & Weiss, Representative
Thomas Roberts Architect, LLC, Architect
2. [SP 20-09-15 – Site Plan](#) to establish distribution center for food bank (Forgotten Harvest) within first level warehouse of existing building at **3000 W. 14 Mile Rd.** (parcel no. 20-32-352-002)
Forgotten Harvest, Inc., Petitioner
GAV Associates, Inc., Architect
KTC Royal Oak, LLC, Owner

G. Other Business

1. [SV 20-06-03 – Sign Variance](#) request to install wall signs and freestanding signs with electronic message centers for medical offices and outpatient medical clinics (Henry Ford Health System / Henry Ford Medical Center) at **110 E. 2nd St.** (parcel no. 25-22-103-006) with following variances:
 - a. Waive 194 sq. ft. from maximum permitted wall sign area of 100 sq. ft. for one wall sign on north side façade;
 - b. Allow two (2) wall signs on south side façade;
 - c. Waive 291.92 sq. ft. from maximum permitted wall sign area of 100 sq. ft. for two (2) wall signs on south side façade;
 - d. Allow three (3) wall signs on east front façade;
 - e. Waive 393.92 sq. ft. from maximum permitted wall sign area of 100 sq. ft. for three (3) wall signs on east front façade;
 - f. Allow three (3) wall signs on west rear façade;
 - g. Waive 1,482.92 sq. ft. from maximum permitted wall sign area of 100 sq. ft. for three (3) wall signs on west rear façade;

- h. Allow two (2) prohibited sign types (freestanding signs with electronic message centers in Sign Area 3).

Allied Signs, Inc., Petitioner & Contractor
Central Park Development Group, LLC, Owner

2. [SV 20-09-04 – Sign Variance](#) request to install window sign for bank (Huntington Bank) at **30955 Woodward Ave. #115** (parcel no. 25-07-226-008) with variance to exceed maximum permitted window sign area of 44.06 sq. ft. (15% of window area) and allow window sign of 90.08 sq. ft. (30.67% of window area).

Northern Sign Co., Petitioner & Contractor
Philadelphia Sign, Contractor
Schostak Bros. & Co., Owner Representative

3. [Public Hearing on Hazel Park Master Plan](#)

4. **Set Date & Agenda Items for Joint Meeting with Zoning Board of Appeals**

H. Adjournment