



### **NOTICE OF DOWNTOWN DEVELOPMENT AUTHORITY MEETING**

The Royal Oak Downtown Development Authority will conduct a regular meeting on **Wednesday, May 19, 2021 at 4:00 p.m.**

COVID-19 is a new strain of coronavirus that had not been previously identified in humans, can spread easily from person to person, and can result in serious illness or death. To mitigate the spread of COVID-19, to protect the public health, and provide essential protections to vulnerable Michiganders, it is crucial that all Michiganders take steps to limit in-person contact. The critical mitigation measures include social distancing and limiting the number of people interacting at public gatherings. Conducting the May 19, 2021 Royal Oak Downtown Development Authority Meeting in person would risk the personal health or safety of members of the public and/or the downtown development authority. Therefore, the meeting will be held electronically, in compliance with PA 228 and PA 254 of 2020 and procedures established by the Royal Oak City Commission.

Members of the public can participate in the meeting on Zoom Webinar using meeting <https://us02web.zoom.us/j/87332139174?pwd=TEROUWJMOUxkQUh1dnB6YkUzZThLZz09>

**ID 873 3213 9174 and password 501818**

Members of the public may also contact downtown development authority staff to provide input or ask questions on any business that will come before the downtown development authority at the meeting by noon the day of the meeting via e-mail as follows:

- [timt@romi.gov](mailto:timt@romi.gov)

Anyone wishing to participate in the meeting who needs special assistance under the Americans with Disabilities Act (ADA) is asked to contact Carol Schwanger, City Manager's Executive Assistant, at (248) 246-3203 by **Monday, May 17, 4:30 p.m.** so that appropriate arrangements can be made.

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**Agenda**  
**Royal Oak Downtown Development Authority Meeting**  
**City Hall, 203 South Troy Street**  
**Royal Oak, MI 48067**

**Zoom Webinar**  
**ID 873 3213 9174 password 501818**

**Online:**

<https://us02web.zoom.us/j/87332139174?pwd=TEROUWJMouXkQUh1dnB6YkUzZThLZz09>

**iPhone** 1 929 205 6099 or 1 301 715 8592

**Phone** 1 929 205 6099 or 1 301 715 8592 or 1 312 626 6790 or 1 669 900 6833 or  
1 253 215 8782 or 1 346 248 7799

**Wednesday, May 19, 2021 at 4:00 p.m**

1. Call to Order
2. Roll Call
3. Public Comment
4. [Approval of Meeting Minutes from March 24<sup>th</sup>, 2021](#)
5. Expense Items
  - a. [Monthly Expenses – March & April](#)
6. [Infrastructure Committee Recommendation - Library Request for Funds](#)
7. [CMC Recommendation – DDA Promotional Videos RFP-RO-21-068](#)
8. [Façade Grant Application for 106 W 4<sup>th</sup> Street](#)
9. [Façade Grant Revision for 215 S Main Street](#)
10. Reports
  - a. [Siren PR Communication and Impact Report March 2021](#)
  - b. [Siren PR Communication and Impact Report April 2021](#)
  - c. [Congratulatory Letter Rep Levin – National Main St Award](#)