

### **NOTICE OF CIVIC FOUNDATION SPECIAL MEETING**

The Royal Oak Civic Foundation will hold a special meeting at 2:00p.m. Tuesday, April 27, 2021

COVID-19 is a new strain of coronavirus that had not been previously identified in humans, can spread easily from person to person, and can result in serious illness or death. To mitigate the spread of COVID-19, to protect the public health, and provide essential protections to vulnerable Michiganders, it is crucial that all Michiganders take steps to limit in-person contact. The critical mitigation measures include social distancing and limiting the number of people interacting at public gatherings. Conducting the April 27, 2021 Royal Oak Civic Foundation Board of Trustees special meeting in person would risk the personal health or safety of members of the public and/or the civic foundation board of trustees members. Therefore, the meeting will be held electronically, in compliance with PA 228 and PA254 of 2020 and procedures established by the Royal Oak City Commission.

Members of the public can participate in the meeting on Zoom Webinar using meeting

**ID 896 1908 8843 and password 750497**

- **Online** <https://us02web.zoom.us/j/89619088843?pwd=OE5reEgwUUQyK1daNkpETnRwenhwQT09>
- **iPhone:** 1 929 205 6099 or 1 301 715 8592
- **Phone:** 1 929 205 6099 or 1 301 715 8592 or 1 312 626 6799 or 1 669 900 6833 or 1 253 215 8782 or 1 346 248 7799

Members of the public can contact the civic foundation board of trustees to provide input or ask questions on any business that will come before the civic foundation board of trustees at the meeting by 10:00am on Tuesday, April 27, 2021 via e-mail as follows:

- [Julieb@romi.gov](mailto:Julieb@romi.gov)

Anyone wishing to participate in the meeting who is in need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact Carol Schwanger, Executive Assistant to the City manager at 248-246-3203 by 10:00pm on Monday, April 26, 2021, so that appropriate arrangements can be made.



**Agenda**  
**Royal Oak Civic Foundation Board of Trustees Special**  
**Meeting Tuesday, April 27, 2021 at 2:00p.m.**  
**Zoom Webinar**  
**ID 896 1908 8843 and password 750497**

- **Online** <https://us02web.zoom.us/j/89619088843?pwd=OE5reEgwUUQyK1daNkpETnRwenhwQT09>
    - **iPhone:** 1 929 205 6099 or 1 301 715 8592
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1. Call to Order / Welcome
  2. Roll Call
  3. Public Comment
  4. Agenda Adoption
  5. Payables – Request Approval
    - a. Pass through check: \$3,158.85 to Blessings in a Backpack (Fight Local Hunger Campaign - \$2,814.52 GoFundMe plus \$244.33 Facebook Campaign – Yoga plus \$100 Individual Check):
    - b. Pass through check: \$2,782.69 to The Salvation Army-Royal Oak (Fight Local Hunger Campaign - \$2,538.36 GoFundMe plus \$244.33 Facebook Campaign – Yoga)
    - c. Pass through check: \$5,727.14 to Open Hands Food Pantry (Fight Local Hunger Campaign - \$5,282.81 GoFundMe plus \$244.33 Facebook Campaign – Yoga plus \$200 Individual Check)  
\*Open Hands will have another pass-through disbursement check of \$48.30 next month. The donation came in after the monthly GoFundMe disbursement.
  6. Adjournment

**Parking Lot**

- *Consider Independent Bank Account for Amazon Smile Acct, etc.*
- *Additional Policies to Consider (May Meeting)-Investment Policy (following financial set-up completion)*
- *Catalog Current Fundraising Happening in Royal Oak*
- *Logo Use / Style Guide Rules*
- *Technical Assistance and Services – should / can CF provide legacy groups*
- *Royal Oak City Staff Interface: chart functions and additional relationship development*
- *Royal Oak Branded Merchandise Sales (define project, priority/timing)*