

Agenda
Veterans Events Committee
Police Station, 450 E. 11 Mile Road
Royal Oak, MI 48067

Tuesday, February 7, 2023 at 7:00p.m.

1. Call to Order
2. Public Comment
3. Approval of Agenda – February 7, 2023
4. Ex Officio Report
5. Chairperson Report
6. Approval of Minutes – January 3, 2023
7. Old Business
 - a. Memorial Criteria
 - b. Memorial Day
 - c. Field of Honor
8. New Business
9. Adjournment



Item	Task/Milestone	Owner	Support	Status (R/Y/G)	Critical Path	Dependencies	Comments	Timing
1	Monies/Sponsors							
2	Fly Over	Judy/Bob		Y	Sponsor needed?	,000 (yankee) or \$800 per plane	Yankee Air Museum/Tuskegee/Selfridge	January/February
3	Speaker	Steve		R				January/February
4	Programs	Judy/Illene			Include Field of Honor Info As Well		Ongoing/Sustainable?	April
5	Clergy/Chaplain	Chris		G			Beau McCarthy, invocation/benediction	January/February
6	Permit	Judy/Chris		Y		Include porta johns	Confirm floats can fit down main street	
7	Coffee/Donuts Purchased by VEG							
8	RO Band	Dave				\$250	Motion made, approved January Meeting	January/February
9	Porta Johns			Y	Scotty's Pottys	up to \$150	Motion made, approved January Meeting	
10	Order of Parade Participants	Dave/Judy						
11	Letter to Participants	Dave					Now	January
12	Sign Up goes Live on City Website	Judy		G			Advertise posting	January
13	Recruit Vets/Orgs to Participate	Cynthia		Y			Luke, any and all	December/January
14	Confirm Route	Dave		Y				
15	Bagpiper	Steve		Y	Paul McLeod, Troy	\$250	Motion made, approved January Meeting	January/February
16	Navy/Army Band(s)	Willy					338th local and/or Great Lakes, Illinois not outside of	March
17	Celtic Pipe & Drum Corp	Bob		Y		\$850	Motion made, approved January Meeting	

Item	Task/Milestone	Owner	Support	Status (R/Y/G)	Critical Path	Dependencies	Comments	Timing
1	Budget							
2	Order Extra Flags	All/Judy					20 exta	
3	Establish a backup plan if Field not ready							
4	Inventory Flags, Stanchions, etc	All		R	x			January
5	Closing Ceremony Bell Ringing	Judy/All					From McCourts Music in Berkely	
6	Attending to Field "Roster/Schedule"							April
7	Boy/Girl Scout Support/Overnight	Chris						
8	Band for Closing Ceremony	Mike/Dave					RO Band	
9	Boards/Maps to Display						confirm state of boards	
10	Are we taking donations ahead of/day of: in person/online, etc.						For Beautification	
11	Tagging of Flags						Laminated	February
12	Advertising of Event on Social Media, etc.							April/May
13	Permit	Judy/All						
We signed \$800 licensing fee for website/flags/donation taking..ongoing \$250/yr								